



Job Posting 26-33

Food and Beverage Worker

The Town of Cobourg is seeking Part Time Food and Beverage Workers at the Cobourg Community Center!

Reporting to the Manager, Recreation and working primarily evenings and weekends, the Food and Beverage Workers participate in the canteen operations by serving customers, preparing food, performing clean-up of canteen and equipment, counting inventory and counting cash receipts.

MAIN RESPONSIBILITIES:

- Deal with the public in a friendly, efficient manner.
- Perform inventory counts.
- Count cash receipts to be deposited.
- Serve canteen customers by preparing and selling refreshments such as hot dogs, hot chocolate, coffee, fries etc.
- Perform canteen cleanup activities by sweeping floors, filling dispensers, cleaning food preparation equipment, counters, sinks and microwave, washing dishes and preparing canteen for the next day.
- Ensuring canteen is locked and all electrical appliances are turned off when closing the canteen.

QUALIFICATIONS:

- Must possess a valid Standard First Aid Level A or be willing to obtain upon request.
- Must possess a Smart Serve certification or be willing to obtain upon request.
- Must possess Safe Food Handlers certification or be willing to obtain upon request.
- Must possess excellent verbal communication skills and effective customer relation skills.
- Must be trustworthy and dependable.
- Must possess basic mathematical skills.
- Experience operating calculators and cash registers is an asset.
- Experience in food service is an asset.
- Must obtain a Satisfactory Criminal Record Check upon employment.

WORKING CONDITIONS:

- Must be capable of operating food preparation equipment such as hot dog machine, hot chocolate/coffee machine, fryer etc.
- Must be capable of various physical activities including but not limited to lifting, carrying, pushing and pulling light to moderate objects, standing for extended periods of time, stooping and crouching.
- Must be able to work at a quick pace and be able to concentrate and follow multiple directions at once (cash/handling and food orders/preparation).
- Position will include working evenings and weekends

WAGE:

The wage scale for this position is as per Schedule B Outside Workers of the Collective Agreement - Grade 1, \$23.22 to \$29.03 per hour.

Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of the Human Resources Department at humanresources@cobourg.ca. We thank all applicants, however, only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.