



Job Posting 26-15

Manager, Infrastructure Planning

The Town of Cobourg is seeking a full time Manager, Infrastructure Planning!

Reporting to the Deputy Director, Engineering, the Manager of Infrastructure Planning assists the Director of Public Works & Engineering in ensuring that the management and delivery of Divisional services are aligned to achieve Council's Corporate Strategic directives in the areas of asset management, long range infrastructure planning, engineering policy and procedure development, project management, development application evaluation and processing, growth management, urban design, and development construction management, and for providing advice and engineering opinions and preparing relevant reports and memoranda to Council, the public, agencies and other stakeholders.

The Manager also assists the Deputy Director, Engineering in preparing and executing the Engineering Department's annual budget in a manner consistent with the Corporate Strategic Plan and helps identify and secure the necessary resources for providing Department service delivery within the approved budget. The Manager assists the Deputy Director in administering and enforcing provincial and municipal policies and legislation and provides professional advice and/or evidence before Council and various sub-committees of Council as required.

The Manager of Infrastructure Planning is responsible for leading and managing all aspects of the delivery of the Town's Corporate Asset Management Plan and the project management/administration of long range infrastructure studies all to support development growth and to ensure the long-term sustainable management of the Town's infrastructure. The Manager is also responsible for the review and approval of development applications for connections to existing infrastructure as well as the administration of related construction works.

The successful candidate will possess the following:

- Successful completion of a relevant post-secondary education in Engineering is required.
- Membership with or eligible for membership with the Professional Engineers of Ontario (PEO) as a Professional Engineer or Limited Engineering License holder (preferred)
- At minimum, must have membership with the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) as a Certified Engineering Technician (C.Tech).
- A minimum of seven (7) years of directly related engineering experience with progressive responsibility in municipal project management including long range infrastructure planning, environmental assessments, transportation master plans, asset management, budget preparation, procurement and administration of engineering consultants.
- Demonstrated experience in the effective delivery of complex assignments such as environmental assessments and master plans from inception through to implementation involving the interests and input of multiple stakeholders.
- Thorough knowledge of engineering design and construction standards and principles related to life-cycle activities for roads, sidewalks, stormwater facilities, bridges and culverts, wastewater collections systems.
- A strong understanding of the role of Geographic Information Systems (GIS) and other systems/data sources in Asset Management.
- Ability to build strong partnerships and relationships with the development community, external agencies, and internal stakeholders.
- Exceptional written, verbal, and presentation skills, with the ability to communicate complex technical and policy issues clearly to diverse audiences.
- Demonstrated political acuity and ability to work effectively with elected officials, senior management, developers, and the public.
- Financial management skills, including budget preparation, monitoring, forecasting, and reporting

The wage scale is Grade 8 of the Non-Union salary scale \$104, 033.55 – \$121, 681.41 (salary under review). To review the complete Job Description please visit the Cobourg.ca. Interested applicants should forward a PDF copy of their cover letter and resume in confidence to the attention of the Human Resources Department at humanresources@cobourg.ca no later than **April 12, 2026**. We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is



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committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.