



The Corporation of the Town of Cobourg

Mayoral Directive

Directive Number: DIR-2025-004

Date: July 22, 2025

Subject: Budget Target % for the Cobourg Public Library 2026 Budget Submission

Under the authority of Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001 Sections 284.3 & 284.4 (Direction to Employees) the Mayor may direct staff:

I, Mayor Lucas Cleveland, hereby direct staff, in accordance with subsections 284.3 and 284.16 of the Municipal Act, 2001 (the “Act”), the Mayor hereby directs the Chief Administrative Officer and the Director, Corporate Services and Treasurer to:

1. Request that the Cobourg Public Library submit the Mayor, with a total budget request percentage increase of up to 3% to be considered within the Town of Cobourg overall 2026 Operating and Capital Budget.

This Directive takes effect on July 22, 2025, and remains in effect unless and until it is revoked in writing by the Mayor in writing and filed with the Town Clerk.

Sincerely,

Original signed and filed with the Town Clerk

Mayor, Lucas Cleveland