

2026-2027 Snow Clearing Assistance Pilot Program Application Form



Customer Service Department, 55 King Street West, Cobourg, ON, K9A 2M2

Office Hours: Monday to Friday, 8:30 am to 4:30 pm

Phone: (905) 372-4301 ext. 7669 (SNOW) **Email:** snowhelp@cobourg.ca

PLEASE RETAIN THIS PAGE FOR YOUR INFORMATION

About the Pilot Program

The Snow Clearing Assistance Pilot Program provides an opportunity for sidewalk and windrow snow clearing services from November 1st to March 31st, to residents aged 65 and older or who are unable to clear snow due to a disability. The 2026/2027 Pilot Program is limited to 25 eligible applicants who will be selected using an electronic lottery process. Only applicants selected through the process will be notified. Upon conclusion of the Pilot Program, participants will be asked to complete a survey that will evaluate program effectiveness, service delivery, and support future program planning.

Municipal Sidewalk Clearing Services

- ✓ Includes snow clearing of approximately 3 ft wide path of fronting and adjacent sidewalks of property
- X **Does not** include clearing of private walkways leading to municipal sidewalks
- X **Does not** include sanding or salting

Driveway Windrow Clearing Services

- ✓ Includes snow clearing of centre portion (one car width) of the windrow at end of driveway
- X **Does not** include clearing of entire driveway
- X **Does not** include sanding or salting

Criteria for Program Activation

- ✓ More than 5 cm (2 inches) of snow accumulation, as determined by the town
- ✓ Service will commence after the town's plows have completed routes
- ✓ Severe storms and emergencies may affect response times
- X The town **will NOT** deploy in the event of freezing rain

Eligibility

Upon selection, proof of meeting eligibility will be required. To be eligible for the program, you must be one of the following (with proof of age or disability):

- 65 years and older **OR** Unable to clear snow due to a disability

Fees

A seasonal fee of \$100.00 (HST included) is due within 15 business days, **upon confirmation to participate in the program**. Accepted payment methods are cash, debit, and cheque (payable to "The Corporation of The Town of Cobourg").

Signed and completed application form must be **received by Town Hall by September 14, 2026, before 4:30 p.m.**, by one of the following methods:

Email: snowhelp@cobourg.ca

In-Person or By Mail:

Town of Cobourg, Customer Service Department, 55 King Street West, Cobourg, ON, K9A 2M2

Contact Information

APPLICANT CONTACT INFORMATION

First Name

Last Name

Address

Postal Code

Telephone

Email

ALTERNATE CONTACT INFORMATION *(required if applying on behalf of a family member)*

First Name

Last Name

Telephone

Email

REQUESTING SNOW CLEARING ASSISTANCE FOR

Please check all that apply

☐ Driveway windrow (snow at the bottom of the driveway after a snowplow clears the street)

☐ Municipal sidewalk (section along front of residential property)

☐ Municipal corner-lot sidewalk (section along front and side of residential property)

ELIGIBILITY QUESTIONS *(please check all that apply)*

Are you a property owner/tenant at the address above?

☐ Yes ☐ No

Are you 65 years of age or older?

☐ Yes ☐ No

Are you unable to clear snow due to a disability?

☐ Yes ☐ No

Terms and Conditions (*carefully read and initial each section*)

I acknowledge and agree to the following Program Activation Criteria:

The Town of Cobourg reserves the right to determine when the snow clearing will be performed. Service will commence after the town's plows have completed routes and when more than 5 cm (2 inches) of snow has accumulated (as determined by the town). Due to the nature of winter operations, severe storms and emergencies may affect response times, therefore the town cannot guarantee specific schedules.

Initials:

I acknowledge and agree to the following Program Terms and Conditions:

- The program operates from November 1st, 2026 to March 31st, 2027.
- Service includes snow clearing of municipal sidewalk (approximately 3 ft. wide path).
- Service includes snow clearing of centre portion (one car width) of windrow at end of driveway.

Initials:

The town will NOT deploy for snow clearing unless there is more than 5 cm (2 inches) of snow accumulation (as determined by the town). The town will NOT deploy in the event of freezing rain. This may result in snow clearing services for some, and not all snow falls. Therefore, the property owner/tenant shall be liable to clear the municipal sidewalk or be subject to enforcement action under the Ice and Snow Removal By-Law 014-2025.

Initials:

This program does NOT include the clearing of the entire driveway or private property walkways leading to municipal sidewalks.

Initials:

This program does NOT include the application of sand and salt to municipal sidewalks or any portion of the driveway that may result in hazards, such as slippery and unsafe conditions on public property. I understand that the Ice and Snow Removal By-Law 014-2025 requires that sand and salt be applied to the sidewalk by the property owner.

Initials:

I will ensure municipal sidewalks and windrow area are kept clear of parked vehicles, garbage/recycling bins, and other obstructions that may interfere with snow clearing services.

Initials:

I understand that equipment used during snow clearing services could possibly result in surface damage to driveways or damage to adjacent landscaping and I agree that the Town of Cobourg will NOT be responsible for such damage.

Initials:

I certify I reside at this address and agree to notify the Town of Cobourg if I move from this address through the winter season, or if I am away for an extended period (i.e., more than 2 consecutive weeks).

Initials:

I acknowledge that as a program participant, I will be asked by the town, upon conclusion of the Pilot Program, to complete a survey that will evaluate program effectiveness, service delivery, and support future program planning.

Initials:

I acknowledge and agree to the following Program Terms and Conditions: (continued)

I understand breach of the program Terms and Conditions will result in termination of my enrollment in the program and ineligibility for future enrollment in the program. **Initials:**

I acknowledge and agree to the following Enrollment Terms and Conditions:

- This application is valid for the current season and subsequent seasons must be applied for separately **Initials:**
- Failure to submit applicable required documentation within 15 business days of notification to participate in the program will result in surrendering of enrollment and the program will be offered to the next eligible applicant

I acknowledge and agree to the following Payment Terms and Conditions:

- Failure to make payment within 15 business days of notification to participate in the program will result in surrendering of enrollment and the program will be offered to the next eligible applicant **Initials:**
- Once payment has been made, it is non-refundable

Release and Indemnification

In consideration for participating in the Snow Clearing Assistance Program (the "Program"), an Owner (including a tenant) agrees to release and hold harmless and indemnify The Corporation of the Town of Cobourg (the "Town"), and its elected officials, insurers, Council, Employees, agents, Contractors (collectively "Town Releasees") from any and all liability, loss, or damage of any nature, including but not limited to property damage, personal injury, and death arising out of or related to the Program, whether arising in tort (including negligence by the Town Releasees), strict liability, breach of warranty, contract, or any other cause of action.

Initials:

I have carefully read, understood, and agree to the Release and Indemnity above.

Applicant Full Name (please print)

Date

Applicant Signature

Thank you for your interest in participating in the Snow Clearing Assistance Pilot Program.

Submitting a completed application form **will ensure participation in the electronic lottery process for program selection** and **does NOT** guarantee enrollment into the Program.

Applicants selected through the electronic lottery process will be notified accordingly and will be required to provide documentation and payment within 15 business days of notification.

Only applicants selected through the process will be notified.