

**Policy Number** 2.3  
**Title** Chairs Role  
**Section** 2: Governance Process  
**Effective Date** October 27, 2004  
**Reviewed & Approved:** June 17 2015 Board Meeting

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The Chairperson assures the integrity and fulfilment of the Board's process and, represents the Board to outside parties.

1. The job of the Chairperson is to ensure that:
  - a. The Board behaves within its own rules and with legislative and regulatory requirements
  - b. Meeting discussion content will only be those issues which, according to Board policy, clearly belong to the Board to decide, not the Chief Executive Officer (CEO).
  - c. Deliberation will be fair, open, and thorough, but also efficient, timely, orderly, and kept to the point.
2. The Chair has the authority to make decisions covered by Board Policies on Governance Process and Board-CEO relationship. The Board may delegate portions of this authority to others.
  - a. The Chair is empowered to chair Board meetings with all the commonly accepted power of that position (e.g., ruling, recognizing).
3. The Chair may represent the Board to outside parties in announcing Board-stated positions and in stating Chair decisions and interpretations within the area delegated to him or her.
  - a) The Chair may delegate this authority but remains accountable for its use.