



Application for Itinerant Vendors Licence

Pursuant to By-law #05-2015

☐ Full Year \$500

☐ Half Year \$300

☐ Transfer \$100

☐ 2nd Place of Business \$250

Applicant

COMPANY NAME: _____

NAME: _____

ADDRESS: _____

PHONE #: _____ FAX #: _____

EMAIL: _____

COMPLETE DESCRIPTION OF GOODS, WARES AND/OR MERCHANDISE TO BE OFFERED FOR SALE (Attach separate sheet if necessary):

Location

☐ Door To Door

☐ Fixed Location

Street Address: _____

Operating Hours

Date(s) of Sales: _____

Time of Sales: _____ to _____

Declaration

I certify the above information to be correct in all respects and I hereby agree to comply with all of the requirements of By-law #005-2015 relating to Itinerant Vendors Licence:

Date Applicant's Signature

*Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended, Inquiries about the collection of personal information should be directed to the Municipal Clerk.

Corporation of the Town of Cobourg

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca



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COMPANY NAME: _____

Required Documentation

Door To Door Sales

- ☐ Authorization Letter (if conducting Sales on behalf of another Organization)
- ☐ List of Sales Agents
- ☐ Criminal Record Check for each Sales Agent

Each Agent conducting Door To Door Sales is required to provide a criminal records check from the Municipality in which they reside.

Fixed Location

- ☐ Authorization Letter (if conducting Sales on behalf of another Organization)
- ☐ Zoning Compliance Letter
- ☐ Property Owner's Authorization

Authorization is required when the Fixed Location is not the property of the Applicant.

Municipal Property

- ☐ Municipal Rental Agreement

Sales are not permitted on/in any municipally owned/operated buildings or property without a Municipal Rental Agreement in place.

For Office Use Only

Fee: Full Year \$500.00 Half Year \$300.00 Transfer \$100.00 2nd Location \$250.00

Cash _____ Cheque _____ Debit Author # _____ (Please attach Receipt)

Received by _____ Date Received _____

Licence Issue Date: _____

Assigned Licence #:

Authorizing Signature: _____

Licence is Valid from Date of Issue until December 31 of Current Year

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