

The Town of Cobourg is seeking a full-time **Attendant** in the **Parks Department!**

Reporting to the Manager, Parks, this position is responsible for ensuring daily maintenance, repair and safety of green spaces and their facilities within Town of Cobourg parks, and other Town properties.

The primary duties of this position include the following:

- Carry out any maintenance and/or operational programs as set by the Manager, Parks and/or Working Foreperson;
 - Maintenance and daily inspection of all equipment for operational use as well as report malfunctions and repair when needed;
 - Support the Horticulturist with the planning, planting, seeding and regular maintenance at the greenhouse;
 - Assist in the maintenance of municipal landscaped areas, including planting, hedge trimming, edging, weeding, cultivating, watering and fertilizing;
 - Arboriculture activities including pruning, removal and planting of trees, in conjunction with the Arborist;
 - Maintenance and inspection of playgrounds, Centennial pool and splash pad;
 - Athletic field maintenance;
 - Turf maintenance including mowing, trimming, raking, aerating, seeding and fertilizing;
 - Beach maintenance and care;
 - Clean washrooms and other public use areas;
 - Collect and dispose of garbage and litter as directed;
 - Installation, maintenance and inspections of Town outdoor skating rinks, its refrigeration plant and ice resurfacing equipment;
 - Winter snow and ice control on assigned sidewalks, paths, trails and parking lots;
 - Assist with event setup, takedown, and related activities in Town parks and community spaces.
 - Participate in training courses and/or instructions provided by the Municipality or other authorities, associations or agencies;
 - Knowledge of and committed to the Ontario Health & Safety Act and procedure. Takes all reasonable and necessary precautions to ensure the safety and health of oneself, other employees, the public and any person likely to be affected by the employee's acts or omissions;
 - Perform other duties as assigned.
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The successful candidate will possess a Secondary School Diploma. Knowledge and understanding of computers is required. A DZ Drivers Licence is required, with a satisfactory drivers record as deemed by the Corporation. The successful candidate must be capable of or be trained to operate heavy trucks, backhoe, and other equipment as required by the Corporation.



Job Posting 26-05

Parks Attendant

Mobile Crane Operator training and Basic Arena Refrigeration course is an asset and must be obtained within one year of start date. The successful candidate must obtain a Satisfactory Police Record Check upon employment. A valid First Aid and CPR certificate are required or be willing to obtain within 60 days of hire.

Hours of work are 40 hours per week and are subject to seasonal demands. The position may be required to work various shifts including, but not limited to day time, afternoons, weekends and overnights. As the Municipality provides a service to the community, the employee must be prepared to be called out during any twenty-four (24) hour period on short notice, seven days a week, and will receive rates according to the Agreement.

WAGE:

The wage scale for this position is CUPE Schedule B Outside Workers Grade 4A with a starting rate of \$27.33 and a top rate of \$34.19. Employees will move through the wage grid every 6 months, as per the Collective Agreement.

Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of the Human Resources Department at humanresources@cobourg.ca no later than **March 23, 2026 at 4:00PM**. The deadline for internal applicants is March 6, 2026 at 4:00PM. We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.