



The Corporation of the Town of Cobourg

Mayoral Decision

Decision Number: MDEC-2025-011

Date: September 11, 2025

Subject: **Being a Mayoral Decision to delegate the hiring of a Community Services Director to the Chief Administrative Officer (CAO)**

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Sections 284.6 (Powers re Employment Matters) and 284.13(1) (Delegation re Organizational Structure):

I, Mayor Lucas Cleveland, have decided as follows:

1. To delegate the power to hire a Community Services Director in accordance with the Town's Recruitment Policy and all other Human Resources policies and legislation to the Chief Administrative Officer (CAO) and that the CAO may utilize such executive search assistance as may be necessary funded through the Staff contingency reserve fund. (MDEC-2025-009 – August 25, 2025)
2. To delegate the power to hire/appoint a temporary Interim Community Services Director in accordance with the Town's Recruitment Policy, to the Chief Administrative Officer (CAO) until such time as a permanent Director is hired and onboarded.

Sincerely,

Original Signed and Filed with the Town Clerk

Mayor Lucas Cleveland