



The Corporation of the  
Town of Cobourg

# Resolution

Moved By

SSeguin

Last Name Printed

SEGWIN

Resolution No.:

003-20

Seconded By

Adam Burchat

Last Name Printed

Burchat

Council Date:

January 13, 2020

**WHEREAS** at the Committee of the Whole Meeting on January 6, 2020, Council considered a Memo from the Human Resources Manager, regarding the presentation of options to Municipal Council for the Recruitment of the Town of Cobourg Chief Administrative Officer (CAO);

**NOW THEREFORE BE IT RESOLVED THAT** Council select Option #1 noted in the Report, directing Human Resources staff to administer the selection of an executive search firm by RFP for the recruitment of the CAO; and

**FURTHER THAT** Council appoint a CAO Hiring Committee comprised of the Mayor, Deputy Mayor and a Councillor, being Councillor Emily Chorley; to assist with the CAO recruitment process, including working with the recruitment firm to develop a job posting, determine interview questions and short-list candidates for interviewing by all members of Council.

**FURTHER THAT** the estimated allocation of \$25,000 - \$30,000 plus additional costs, be pre-approved in the 2020 budget under General Government CAO Recruitment.