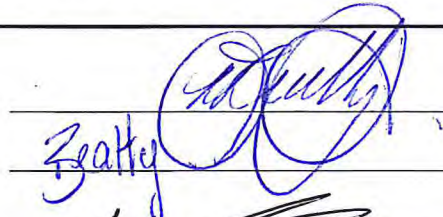




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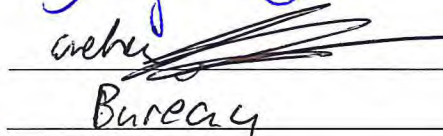


Resolution No.:

478-19

Seconded By

Last Name Printed



Council Date:

December 2, 2019

WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Director of Planning and Development, regarding the review of Public Notification, Engagement & Meeting Procedures for Planning Act Applications – Recommendation Report;

NOW THEREFORE BE IT RESOLVED THAT Council approve the following changes to the Town of Cobourg’s public notification, engagement and meeting procedures for Planning Act applications, subject to the finalization of implementation details by Municipal Staff:

1. THAT signs consistent with the Town’s corporate branding and image be implemented for all OPA, ZBLA and Draft Plans of Subdivision/Condominium applications in addition to existing public notification methods;
2. THAT an informal public open house be convened within 45 days of formal receipt of the application by Council:
 - a) for all Official Plan Amendment and Draft Plans of Subdivision/Condominium applications; and,
 - b) for large, complex Zoning By-law Amendment applications as outlined in the Town of Cobourg Planning Application Schedule of Fees for “Major Residential” and “Major Commercial” development types, and for re-zoning applications which by their nature and/or interest to the community as determined by Council at its discretion would benefit from the convening of an open house;
3. THAT radio ads be implemented for special planning and development projects that affect the broader community;
4. THAT TV information/message boards be implemented for special planning and development projects that affect the broader community;
5. THAT Planning Opinion/Recommendation Reports be prepared after the Statutory Public Meeting;
6. THAT statutory Planning Public Meetings of Council be convened at least 45 days before the end of the respective Planning Act timelines, the timing of which may vary at the discretion of Planning staff based on such factors as the nature, scope and complexity of the application, the submission of an amended application and/or significant changes to the proposal, Council’s meeting schedule and/or other special circumstances that in the opinion of Planning staff reasonably precludes the convening of a public meeting within this timeline;

7. THAT an enhanced signage program consistent with the Town's corporate branding and image be implemented for Site Plan Approval applications;
8. THAT regular monitoring and updates be implemented to the Cobourg.ca website to improve user experience ('hot button', News Centre, Engage Cobourg, calendar, planning application page) and that opportunities be explored regarding the use of other social media platforms like Facebook and Twitter;
9. THAT the aforementioned revised public notification and engagement procedures be incorporated into the Official Plan during the next general update/review in 2022 or sooner if circumstances permit;
10. THAT the aforementioned revised public notification and engagement procedures be implemented effective January 1, 2020; and,
11. THAT additional staffing required to address impacts associated with increased complexities of planning applications and workflow, and the reduced timelines of Bill 108 – the More Homes, More Choice Act, 2019 be referred to the 2020 municipal budget deliberations for consideration by Council.