

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	Monday March 19, 2018 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

- Members present: Mayor - Gil Brocanier
 Deputy Mayor - John Henderson
 Councillor - Brian Darling
 Councillor - Aaron Burchat
 Councillor - Suzanne Séguin
- Absent: Councillor - Forrest Rowden
 Councillor - Debra McCarthy
- Staff present: Stephen Peacock, Chief Administrative Officer
 Ian Davey, Treasurer/Director of Corporate Services
 Glenn McGlashon, Director of Planning and Development
 Barry Thrasher, Director of Public Works
 Dean Hustwick, Director of Recreation and Culture
 Brent Larmer, Municipal Clerk

MOMENT OF REFLECTION

ADDITIONS TO THE AGENDA

Delegation from Emily Chorley, Cobourg resident, regarding the proposed Zoning By-law Amendment.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

THAT the matter be added to the agenda.

066-18

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

No disclosure of Pecuniary Interest declared by Members.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor Henderson, Seconded by Councillor Burchat:

THAT Council adopt the minutes of the Regular Council meeting held on February 26, 2018.

067-18

Carried

PRESENTATIONS

Northumberland County CAO Jennifer Moore and Director of Finance/Treasurer Glenn Dees, presentation of the Northumberland County 2017 Accomplishments, 2018 Priorities, and Budget Highlights attached hereto as Appendix 'A'.

After a question and answer period, J. Moore and Glenn Dees were excused from the meeting. (4:44pm).

Dean Hustwick, Director of Recreation and Culture and Bryan Mercer, Tourism Coordinator, regarding the 2018 Experience Guide and Tourism Strategy for the Town of Cobourg attached hereto as Appendix 'B'.

After a question and answer period, D. Hustwick and B. Mercer were excused from the meeting. (5:08pm).

DELEGATIONS

Patrick Bonneville and Laurel Clarry, Phoenix Genesis representatives regarding Re-Vitalization of Downtown Cobourg attached hereto as Appendix 'C'.

After a question and answer period, P. Bonneville and J. Lee were excused from the meeting at (5:24pm).

Moved by Councillor Burchat, Seconded by Deputy Mayor Henderson:

THAT the delegation from P. Bonneville and J. Lee be received for information purposes.

068-18

Carried

Patrick Bonneville and Laurel Clarry, Phoenix Genesis representatives of the Heritage Harbour Condominium Project, regarding the details of the project and the effects on the Town of Cobourg attached hereto as Appendix 'D'.

After a question and answer period, P. Bonneville and J. Lee were excused from the meeting at (5:37pm).

Moved by Councillor Burchat, Seconded by Deputy Mayor Henderson:

THAT the delegation from P. Bonneville and J. Lee be received for information purposes.

069-18

Carried

Emily Chorley, Cobourg resident, regarding the proposed Zoning By-law Amendment attached hereto as Appendix 'E'.

After a question and answer period, E. Chorley was excused from the meeting at (5:44pm).

Moved by Councillor Burchat, Seconded by Councillor Séguin:

THAT the delegation from E. Chorley be received for information purposes.

070-18

Carried

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

THAT Council receive the notes of the Committee of the Whole meeting held on March 12, 2018 for information purposes.

071-18

Carried

Public Works Services

Report from the Manager of Water Services, Lakefront Utility Services Inc. regarding the 2017 Cobourg Water Treatment Plant Summary Compliance Report attached hereto as Appendix 'F'.

Moved by Deputy Mayor Henderson, Seconded by Councillor Burchat:

THAT Council receive the report for information purposes.

072-18

Moved by Councillor Darling, Seconded by Councillor Burchat:

AMENDMENT:

THAT a copy of the Council resolution be sent to the Manager of Water Services, Lakefront Utilities Services Inc., to be attached to the 2017 Town of Cobourg Water System Plant Summary Report, to be posted on the Municipal website.

073-18

Carried

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

THAT Council receive the report for information purposes; and

FURTHER THAT a copy of the Council resolution be sent to the Manager of Water Services, Lakefront Utilities Services Inc., to be attached to the 2017 Town of Cobourg Water System Plant Summary Report, to be posted on the Municipal website.

074-18

Carried

Mayor G. Brocanier called a recess at 6:00 P.M to allow for the Statutory Public Planning Meeting to commence at its scheduled time, the Regular Council Meeting to reconvene after the Public Meeting has concluded.

Mayor, G. Brocanier reconvened the meeting at 7:54 P.M. at the conclusion of the Public Meeting.

Planning and Development Services

Response to a Public Meeting held on March 19th, 2018 regarding a proposed Zoning By-law Amendment Application for the 1.86 ha (4.60 ac) parcel of land located at the north-west corner of New Amherst Blvd. and Fred Adams Street, Cobourg (New Amherst Ltd/GSP Group).

Moved by Councillor Burchat, Seconded by Councillor Darling:

THAT Council refer the matter to planning staff for a further report.

075-18

Carried

MOTIONS

Parks and Recreation Services

Motion from the Committee of the Whole to approve the purchase of a Service Truck including articulated crane, hook lift system with optional equipment (RFP #CO-18-04).

Moved by Councillor Darling, Seconded by Deputy Mayor Henderson:

WHEREAS the Committee of the Whole has considered a Memo from the Manager of Parks, regarding the approval of a service truck including articulated crane, hook lift system with optional equipment, (RFP #C0-18-04).

NOW THEREFORE BE IT RESOLVED THAT Council approve the awarding of the proposal for the purchase of a service truck including articulated crane, hook lift system with optional equipment as submitted by Tri Truck Centre Inc. in the amount of \$120,035.00 plus HST to be funded from the approved 2018 Parks Equipment Reserve Budget.

076-18

Carried

Public Works Services

Motion from the Committee of the Whole regarding the 2018 Public Works Capital Budget re-allocation of funds for the Henry Street Construction Project.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Memo from the Director of Public Works, regarding the 2018 Public Works Capital Budget re-allocation of funds for the Henry Street Construction Project.

NOW THEREFORE BE IT RESOLVED THAT Council approve the re-allocation of funds in the amount of \$85,000.00 from the approved 2018 Public Works Capital Pavement Resurfacing Budget in order to fund storm sewer and pavement reconstruction on Henry Street, Cobourg.

077-18

Carried

Motion from the Committee of the Whole to approve the Midtown Creek Ponding Area and Kerr Street Extension Tree Clearing Contract. (CO-18-06 PW)

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Memo from the Deputy Director of Public Works, regarding the approval of the Midtown Creek Ponding Area and Kerr Street Extension Tree Clearing Contract; (CO-18-06 PW).

NOW THEREFORE BE IT RESOLVED THAT Council approve the awarding of the proposal for Tree Clearing Services as submitted by Cressman Landscaping and Tree Services Inc. to provide tree clearing services for the Midtown Creek Ponding Area and Kerr Street Extension in the amount of \$89,197.00 plus HST to be funded by the approved 2018 Public Works Capital Budget and approved funding under the Small Communities Fund (SCF).

078-18

Carried

Motion from the Committee of the Whole to proclaim Saturday, July 28, 2018 as Cobourg's Curbside Treasure Hunt Day in the Town of Cobourg.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Memo from the Secretary Environmental Active Transportation Advisory Committee, regarding the Annual Curbside Treasure Hunt in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council proclaim Saturday July 28, 2018 as Cobourg's Curbside Treasure Hunt Day; and

FURTHER THAT Council declare 'Curbside Treasure Hunt Day' as an annual event in the Town of Cobourg to be held on the last Saturday in July for future years.

079-18

Carried

Motion from the Committee of the Whole to proclaim the week April 22-29, 2018 as Pitch-in Canada Week in the Town of Cobourg

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Memo from the Secretary, Environment/Active Transportation Advisory Committee, regarding "Pitch-in Canada Event".

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendations of the Environment/Active Transportation Advisory Committee and proclaim the week April 22-29, 2018 as Pitch-in Canada Week in the Town of Cobourg; and

FURTHER THAT Council encourage citizens to participate in the local Pitch-in event to be held on Saturday April 28, 2018, in the Town of Cobourg.

080-18

Carried

Motion from the Regular Council regarding the 2017 Cobourg Water Treatment Plant Summary Compliance Report.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS Council has considered a report from the Manager of Water Services, Lakefront Utility Inc., regarding the 2017 Cobourg Water Treatment Plant Summary Report;

NOW THEREFORE BE IT RESOLVED THAT Council receive the 2017 Town of Cobourg Water System Plant Summary Report for information purposes, noting that the Cobourg Water System received a Final Inspection Rating of 100%; and

FURTHER THAT a copy of the Council resolution be sent to the Manager of Water Services, Lakefront Utility Services Inc. to be attached to the 2017 Town of Cobourg Water System Plant Summary report, to be posted on the Municipal website.

081-18

Carried

Protection Services

Motion from the Committee of the Whole regarding support of the Association of Municipalities of Ontario (AMO) response and comments on the Draft Fire Regulations to the *Fire Protection and Prevention Act, 1997* (FPPA).

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Memo from the Municipal Clerk/Manager of Legislative Services regarding the draft Ministry of Community Safety and Correctional Services *Fire Protection and Prevention Act, 1997* (FPPA) Regulations on Mandatory Certification and Training, Community Risk Assessments and Public Reports.

NOW THEREFORE BE IT RESOLVED THAT Council receive the report for information purposes; and

FURTHER THAT Municipal Council of the Town of Cobourg support the Association of Municipalities of Ontario (AMO) response and comments on the Draft Fire regulations to the *Fire Protection and Prevention Act, 1997* (FPPA) and the proposed Public Reports regulation not go forward at this time; and

FURTHER THAT the following key amendments or provincial commitments, prior to the proposed Firefighter Certification and the Community Risk Assessment regulations be approved:

- Provincial commitment to fund new firefighter certification costs so that it is not an unfunded mandate for municipal governments;
- the Province provide, in legislation, liability indemnification for all municipal governments who certify their firefighters to the standards in the Firefighter Certification regulation and that this is done at least 12 months before this regulation comes into force; the proposed Firefighter Certification regulation does not come into force;
- any earlier than January 1, 2020;
- technical amendments to the draft Firefighter Certification Community Risk Assessment occur as per the AMO attached as Appendix "A", as well as those provided in the Ontario Association of Fire Chiefs (O AFC) submission;
- the draft Public Reports regulation be held and not approved until Ontario's Standard Incident Response (SIR) framework, system improvements, and implementation strategies are discussed and consensus is achieved at the Table; and
- Medical responses are not included in any future reporting requirements for municipal funded fire services.

082-18

Carried

Planning and Development Services

Motion from the Committee of the Whole to grant a Heritage Permit to construct a new lawn bowling storage building for property located at 179 Church Street, Victoria Park, Cobourg.

Moved by Councillor Burchat, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Motion from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 179 Church Street, Cobourg at Victoria Park, (M. Wardman on behalf of the Town of Cobourg) (HP-2018-004).

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-004) as submitted by Malcolm Wardman on behalf of the Town of Cobourg for the following scope of work located at 179 Church Street, Cobourg:

1. Demolish a small existing shed;
2. Construct a new 12' x 20' storage shed; and
3. Exterior siding to be of wood or a wood composite material.

*Subject to the finalization of details by Staff.

083-18

Carried

BY-LAWS

Public Works Services

By-law No.011-2018, being a by-law to dedicate the lands Parts 2 and 3 of registered Plan 39R-10966 as a Public Highway within the Town of Cobourg.

Moved by Deputy Mayor Henderson, Seconded by Councillor Burchat:

THAT Council adopt By-law No.011-2018, a by-law to dedicate the lands Parts 2 and 3 of registered Plan 39R-10966 as a Public Highway within the Town of Cobourg.

084-18

Carried

General Government Services

THAT the following By-law(s) be passed:

Moved by Deputy Mayor Henderson, Seconded by Councillor Burchat:

1. By-law No. 011-2018 a by-law to dedicate the lands Parts 2 and 3 of registered Plan 39R-10966 as a Public Highway within the Town of Cobourg.

THAT leave be granted to introduce By-law # 011-2018 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

085-18

Carried

PETITIONS

CORRESPONDENCE

Northumberland County Council News Update February 22, 2018.

Moved by Deputy Mayor Henderson, Seconded by Councillor Séguin:

THAT Council receive the Northumberland County News update for information purposes.

086-18

Carried

Correspondence from the Ontario Ministry of Transportation regarding the Detail Design Study and Environmental Assessment Culvert and Pavement Rehabilitation-Highway 401 County Rd 28 to Burnham Street/County Road 18.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

THAT Council receive the letter from the Ontario Ministry of Transportation for information purposes.

087-18

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

- 06-05-17 Sidewalk installations Policy/Priority list (Public Works)
- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street
(Public Works)
- 01-08-18 Barrier Free Parking Spaces Report (Public Works)

CLOSED SESSION

CLOSED SESSION ACTION ITEM

ADJOURNMENT

Moved by Councillor Darling: THAT the meeting adjourn (8:36 pm).
088-18

Carried

Mayor

Municipal Clerk