

	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>
	REGULAR COUNCIL MEETING MINUTES
	Monday, August 31, 2020  Electronic Participation Zoom Video Conference

A Regular meeting of the Cobourg Municipal Council was held this evening at 3:00 P.M. via electronic Participation via Zoom Video Conference, Cobourg with the following persons in attendance:

**Members present:** Mayor John Henderson  
Deputy Mayor Suzanne Seguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

**Staff present:** Ian Davey, Treasurer/Interim Chief Administrative Officer  
Glenn McGlashon, Director of Planning and Development  
Dean Hustwick, Director of Community Services  
Laurie Wills, Director of Public Works  
Brent Larmer, Municipal Clerk/Manager of Legislative Services

### **CALL TO ORDER**

His Worship mayor Henderson called the Meeting to Order at 3:00 P.M.

### **CLOSED SESSION**

#### **Closed Session Item**

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat,

THAT Council meet in Closed Session in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

- s. 239(2)(b)** Personal matters about an identifiable individual, including municipal or local board employees.

1. Personnel Matters - Chief Administrative Officer (CAO) Recruitment.

340-20

**Carried**

*The Regular Council Meeting reconvened in Open Session at 4:00 P.M.*

**ADDITIONS TO THE AGENDA**

**DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

There were no Declarations of Pecuniary Interest Declared by Members of Council.

**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

1. Adoption of the July 27, 2020 Regular Council Meeting Minutes.
2. Adoption of the Special Council Meeting Minutes of July 27, 2020
3. Adoption of the Special Council Meeting Minutes of August 6, 2020; and
4. Adoption of the Special Council Meeting Minutes of August 10, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat,

THAT Council adopt the minutes of the Regular Council Meeting and the Special Council Meeting minutes as presented.

341-20

**Carried**

**PRESENTATIONS**

**DELEGATIONS**

Judy Smith, Environmental Officer, County of Northumberland, regarding a discussion on an option of MicroTransit Transportation for the Town of Cobourg.

J. Smith, Environmental Officer at the County of Northumberland, attended the meeting via Zoom Video Conference to discuss the option of MicroTransit Transportation for the Town of Cobourg Transit Fleet.

After a question and answer period, J. Smith was excused from the meeting (4:33 P.M.)

Dilys Robertson, regarding the motion on the Cobourg Beach under Parks and Recreation Services.

D. Robertson, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020.

After a question and answer period, D. Robertson was excused from the meeting (4:36 P.M.)

**DELEGATION ACTIONS**

**REPORTS**

**General Government Services**

Committee of the Whole meeting notes held on Monday August 24, 2020

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat,

THAT Council receive the notes of the Committee of the Whole meeting held on Monday August 24, 2020 for information purposes.

342-20 **Carried**

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the Memorandum of Settlement with CUPE Local 25.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling,

THAT Council receive report from the Treasurer/Interim Chief Administrative Officer for information purposes.

343-20 **Carried**

**MOTIONS**

**General Government Services**

Motion from the Regular Council to authorize the Mayor and Municipal Clerk to execute a Collective Agreement between the Corporation of the Town of Cobourg and C.U.P.E. Local 25.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau,

WHEREAS at the Regular Council Meeting on August 31, 2020 Council considered a memo from the Treasurer/Interim Chief Administrative Officer, regarding the Memorandum of Settlement CUPE Local 25;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the Mayor and Municipal Clerk to execute a Collective Agreement on behalf of the Corporation of the Town of Cobourg with CUPE Local 25 on the same terms and conditions as set out in the expired agreement with revisions to the term by extending the agreement to December 31, 2021 and monetary as outlined below:

The terms of the tentative agreement are as follows:

- a. The term of the collective agreement shall be from August 1, 2020 to December 31, 2021.
- b. Monetary salary adjustments shall be as follows;
  - I. Effective August 1, 2020 - 1.70%
  - II. Effective August 1, 2021 - 1.50%
- c. The collective agreement shall include the terms of the previous collective agreement which expired July 31, 2020 and Letters of Understanding as agreed to during the term of the expiring contract.

344-20

**Carried**

**Planning and Development Services**

Motion from the Committee of the Whole, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Planning and Development, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve Balder Corporation's request to waive the interest charges on the ten (10) year deferral of Development Charges (previously approved by Council) in the amount of approx. \$110,600.00 for the mixed affordable/market rental apartment project at 311-325 University Avenue West/387 William Street, subject to the finalization of details by staff

345-20

**Carried**

Motion from the Committee of the Whole, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered Correspondence from Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario;

NOW THEREFORE BE IT RESOLVED THAT Council grant the extension of an additional six (6) month deferral for the payment of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue West, Cobourg Ontario and 387 William Street, Cobourg Ontario, being until June 2, 2022.

346-20

**Carried**

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-017, 1 King Street East, Cobourg, (TVM Group).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 1 King Street East, Cobourg, (submitted by TVM group) (HP-2020-017);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-017 to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg, subject to finalization of details with Planning Staff.

347-20

**Carried**

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-021, 245-247 Division Street, Cobourg, (Paige Burnett).

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee

regarding a Heritage Permit Application, 245-247 Division Street, Cobourg, (submitted by Paige Burnett), (HP-2020-021);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-021 to permit a roof replacement to replace the existing asphalt roof with a metal roof, conduct chimney repairs (4) and 1 chimney rebuild, repair the north partition wall and install custom bent chimney flashing, for the property known municipally as 245-247 Division Street, Cobourg, subject to finalization of details with planning staff.

348-20

**Carried**

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-022, vacant lands adjacent to 163 Sydenham Street, Cobourg, (Katharine Spavins).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, the vacant lands adjacent to 163 Sydenham Street, Cobourg, (submitted by Katharine Spavins) (HP-2020-022);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-022 to permit an infill development of a detached dwelling for the property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg subject to the finalization of details with Planning and Heritage staff.

349-20

**Carried**

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-023, 240 College Street, Cobourg. (Peter G. Notter on behalf of St. Peter's Anglican Church)

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 240 College Street, Cobourg, (submitted by Peter G. Notter on behalf of St. Peter's Anglican Church,) (HP-2020-023);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-023 to permit a roof replacement, for the property known municipally as 240 College Street, Cobourg, subject to finalization of details with Planning Staff.

350-20

**Carried**

Motion from the Committee of the Whole, regarding the Brookside Youth Centre, located in the Town of Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a Notice of Motion from Councillor Nicole Beatty, Coordinator of Planning and Development Services regarding the Brookside Youth Centre, located in the Town of Cobourg; and

WHEREAS the Town of Cobourg has identified PEOPLE AND PLACES as two of its strategic pillars to help build a vibrant, accessible and inclusive community; and

WHEREAS the Town of Cobourg is committed to identifying lands to support priorities as set out in the Town of Cobourg Official Plan; and

WHEREAS the Town of Cobourg is interested in pursuing partnerships with all levels of government to achieve its goals; and

WHEREAS Brookside Youth Centre has been operating at a reduced occupancy rate for several years; and

WHEREAS the Town of Cobourg taxpayers have been inquiring about the future of Brookside Youth Centre;

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg send a letter to the Ministry of Community Safety and Correctional Services and the Ministry of Children, Community and Social Services to request the Province of Ontario to provide an update to members of Cobourg Council on the status of Brookside Youth Centre, including options for initiating the disposition of the buildings and/or lands in which the Centre occupies; and

FURTHER THAT this resolution is forwarded to The Hon. Doug Ford, Premier of Ontario, the Hon. Todd Smith, Minister of Children, Community and Social Services, the Hon. Sylvia Jones, Solicitor General of Ontario, the Hon. Steve Clark, Minister of Municipal Affairs and Housing, MPP David Piccini and Northumberland County Council.

351-20

**Carried**

**Public Works Services**

Motion from the Committee of the Whole, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Public Works, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.

352-20

**Carried**

**Parks and Recreation Services**

Motion from the Committee of the Whole, regarding the extension of the closure and the reopening of Cobourg Victoria Park Beach.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Community Services, regarding the status of Cobourg Victoria Park Beach, following the August 31, 2020 Municipal Council Resolution deadline;

NOW THEREFORE BE IT RESOLVED THAT Council extend the closure of Victoria Park Beach until after the Labour Day weekend; and

FURTHER THAT the beach be reopened on weekdays only, beginning on Tuesday, September 8, 2020, with the continued closure of the beach on Saturdays and Sundays until October 14, 2020, when the fencing will be removed and the beach reopened.

353-20

**Carried**

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling,

Motion to Amend:

THAT the Motion be replaced with the following wording:

WHEREAS we are in a global Pandemic due to COVID 19; and



WHEREAS opening the beach will have financial impact on the town since maintenance costs may be high and town staff will be required to open and close the gates each week at the tax payers expense; and

WHEREAS September has many hot humid days and this year the Great Lakes Temperatures are predicted to be at a record high due to climate change and could bring mass tourism which could put our Town Staff, Police officers, special constables and auxiliary officers at risk of contracting the virus while educating the beach goers about physical distancing; and

WHEREAS opening the beach could potentially cause a possible outbreak of Covid 19 cases in Cobourg putting our residents, our frontline workers, our Doctors, nurses and hospital patients and even our seniors homes staff and residents at risk and

WHEREAS Schools not returning to a normal schedule in September could mean that locals and tourists are able to crowd the beach during the week; and

WHEREAS the COVID 19 case count is continuously back on the rise and there is no measures to implement COVID 19 contact tracing or Physical distancing protocols in case there is an outbreak of cases upon opening the beach; and

NOW THERE FOR IT BE RESOLVED that Cobourg Council keep the beach closed till October 1<sup>st</sup>, 2020 for the health and safety of all of Cobourg.

**Defeated**

Motion from the Committee of the Whole, regarding a Staff report on comparable beachfront communities and waterfronts for public access, in collaboration with the parks and Recreation Advisory Committee.

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Séguin,

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation from the Committee on the Cobourg Beach;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Parks and Recreation Advisory Committee (PRAC) and request staff to investigate and report on how comparable beachfront communities are managing and regulating their beaches and waterfronts for public access, with the report provided to PRAC by December 1, 2020; and

FURTHER THAT Council request PRAC to receive public input on how the Town of Cobourg can manage the popularity of Victoria Park Beach, and provide recommendations to Council by March 1, 2021.

**BYLAWS**

**Parks and Recreation Services**

By-law No.050-2020, being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg.

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat,

THAT Council adopt By-law 050-2020, being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg.

355-20

**Carried**

**Protection Services**

By-law No.051-2020, being a by-law to appoint a Municipal By-law Enforcement Officer for the Town of Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling,

THAT Council adopt By-law 051-2020, being a by-law to appoint Christian Young as a Municipal By-law Enforcement Officer for the Corporation of the Town of Cobourg.

356-20

**Carried**

**General Government Services**

THAT the following bylaw(s) be passed:

1. Bylaw 050-2020 being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg; and
2. Bylaw 051-2020 being a by-law to appoint a Municipal By-law Enforcement Officer for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty,

THAT leave be granted to introduce bylaws 050-2020 and 051-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

357-20

Carried

**PETITIONS**

**COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)**

**CORRESPONDENCE**

Correspondence, Stantec Consulting Ltd. - Notice of Online Public Information Centre #2, Preliminary Design and Class Environmental Assessment Highway 401 Planning Study from Cobourg to Colborne.

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty,

THAT Council receive the correspondence for information purposes.

358-20

Carried

**NOTICE OF MOTION**

Notice of Motion, Councillor Adam Bureau, Coordinator of Arts, Culture and Tourism Services, regarding Graffiti Art Installation in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty,

THAT Council refer the Notice of Motion to the September 14, 2020 Committee of the Whole Meeting for consideration.

359-20

Carried

**COUNCIL/COORDINATOR ANNOUNCEMENTS**

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.*

**Municipal Council Unfinished/Outstanding Business Tracking Table**

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty,

THAT the Unfinished Business Items Tracking Table be received as amended.

360-20

**Carried**

**CONFIRMATORY BY-LAW**

Bylaw 052-2020, being a bylaw to confirm the proceedings of the Council Meeting of August 31, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat,

THAT leave be granted to introduce Bylaw 052-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on August 31, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

361-20

**Carried**

**ADJOURNMENT**

Moved by Councillor Adam Bureau,

THAT the Meeting Adjourn (7:48 P.M).

362-20

**Carried**

\_\_\_\_\_  
Municipal Clerk

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Mayor