

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	Monday, June 29, 2020 Electronic Participation – Zoom Video Conferencing

A Regular meeting of the Cobourg Municipal Council was held this evening at 5:00 P.M. through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

Mayor Henderson called the Meeting to Order at 5:00 P.M.

CLOSED SESSION

Closed Session Item

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council meet in Closed Session in accordance at 5:00 P.M. prior to the Regular Council Meeting pursuant to Section 239 (2) (f) of the *Municipal Act, 2001*, regarding:

s. 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

1. Legal Opinion, Municipal Property.

258-20

Carried

Municipal Council begin the Open Session at 6:00 P.M.

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the June 8, 2020 Regular Council Meeting Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat,

THAT Council adopt the minutes of the Regular Council meeting held on Monday June 8, 2020.

259-20

Carried

PRESENTATIONS

Dean Pepper, Cobourg Police Board Chair and Paul VandeGraaf, Cobourg Police Chief, presenting the Cobourg Police Service's 2019 Annual Report.

Cobourg Police Services Board Chair Dean Pepper and Cobourg Police Chief Paul VandeGraaf were in attendance to present the 2019 Cobourg Police Service Annual Report to Council.

After question and answer period, D. Pepper and P. VandeGraaf were excused from the meeting at 7:03 P.M.

DELEGATIONS

Gail Rayment, Cobourg Resident, regarding the Re-opening of Victoria Park Beach.

Gail Rayment, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the re-opening of Victoria Beach and the proposed motion on the Council Agenda.

After a question and answer period, G. Rayment, was excused from the meeting (7:06 P.M).

Paul Pagnuelo, Cobourg Resident, regarding the Re-Opening of Victoria Beach.

Paul Pagnuelo, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the re-opening of Victoria Beach and the proposed motion on the Council Agenda.

After a question and answer period, P Pagnuelo, was excused from the meeting (7:16 P.M).

Bryan Lambert, Cobourg Resident, regarding the Waterworks Radio Frequency Water Meter Replacement Program.

Bryan Lambert, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Waterworks Radio Frequency Water Meter Replacement Program, but withdrew his delegation request at the meeting.

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Monday June 22, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

THAT Council receive the notes of the Committee of the Whole meeting held on Monday June 22, 2020 for information purposes.

260-18

Carried

Memo from the Small Business Facilitator, regarding Lucas Point Business and Industrial Park Sale of Land.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council approve acceptance of an offer received for the purchase of three (3) acres in the amount of \$40,000.00 per acre in the Lucas Point Business and Industrial Park by 12051184 Canada Inc. (Coba Steel Inc.); and

FURTHER THAT Council authorize and endorse the preparation of by-law to be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute a Commercial Purchase and Sale Agreement with 12051184 Canada Inc. (Coba Steel Inc.) for the purchase of sale of land in Lucas Point Business Industrial Park. (South Side Dodge Street, Cobourg).

261-18

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding an update on Courthouse Road, in relation to the Northumberland County Golden Plough Lodge (GPL) Development Project.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council receive the report for information purposes; and

FURTHER THAT Council authorize and endorse the preparation of a by-law to be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute a Indemnity Agreement between the Town of Cobourg and the County of Northumberland to indemnify and save harmless Cobourg from any claim, cost or demand from the Property Owners arising after the transfer of Courthouse Road to the County of Northumberland in connection with the Development.

262-18

Carried

Planning and Development Services

Memo from Planner 1 - Heritage, regarding an Application for Approval of a Draft Plan of Subdivision– 377 William Street, Cobourg - R.W. Bruynson Inc. / Joshani Homes.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat

THAT Council receive the Application of a Draft Plan of Subdivision– 377 William Street and refer the application to the Planning Department for a report; and

FURTHER THAT the notice requirements of the *Planning Act, RSO 1990*, as amended, and the Municipality be implemented, including the scheduling of a Statutory Public Meeting.

263-18

Carried

Memo from Planner 1 - Heritage, regarding an Application for Site Plan Approval – DePalma Drive Hotel, Cobourg - Fotenn Planning.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat,

THAT Council receive the Application for Site Plan Approval for the DePalma Drive Hotel, and refer the Application to the Planning Department for a report.

264-18

Carried

Memo from Planner 1 - Heritage, regarding an Application for Approval of Draft Plan of Subdivision 'CTC' Lands (West of Canadian Tire) - Vandyk – West Park Village Limited.

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling,

THAT Council receive the Application of a Draft Plan of Subdivision– 'CTC' Lands (west of Canadian Tire) and refer the application to the Planning Department for a report; and

FURTHER THAT the notice requirements of the *Planning Act, RSO 1990*, as amended, and the Municipality be implemented, including the scheduling of a Statutory Public Meeting.

265-18

Carried

Parks and Recreation Services

Memo from the Director of Community Services, regarding the Operational Plan to Re-Open Cobourg Beach.

Moved by Councillor Emily Chorley, Seconded by Councillor Brian Darling,

THAT Council receive the report from the Director of Community Services; and

FURTHER THAT Council provide direction to Municipal Staff on whether to proceed with the opening of Cobourg Beach as outlined in the report.

266-18

Amendment

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau

Motion to Amend:

THAT the Report be received for information purposes.

267-18

Carried

Moved by Councillor Emily Chorley, Seconded by Councillor Adam Bureau

THAT Council receive the report from the Director of Community Services for information purposes.

268-18

Carried

MOTIONS**General Government Services**

Motion from the Committee of the Whole regarding, the Radio Frequency Water Meter Replacement Program in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on June 22, 2020, Municipal Council considered correspondence from Dereck Paul, President and CEO of Lakefront Utility Services Inc. (LUSI), regarding the Radio Frequency Water Meter Replacement Program;

NOW THEREFORE BE IT RESOLVED THAT Council approve Waterworks to borrow the amount of \$2.3 million dollars for the completion of the Water Radio Frequency Meter Changeout/Renewal Project, for both the 4,000 remaining residential and the 309 commercial customer's water meters, and to establish an Advanced Metering Infrastructure (AMI) network for effective and efficient meter reading and savings.

Recorded Vote Requested by Deputy Mayor Suzanne Séguin:

Member of Council	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau	X	
Councillor Emily Chorley		X
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin		X
Total	5	2

269-20

CARRIED.

Public Works Services

Motion from the Committee of the Whole, regarding the increase the Town of Cobourg Route #2 Transit Service and the extension of free Transit in the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on June 22, 2020, Municipal Council considered a memo from the Director of Public Works, regarding the approval to Increase the Town of Cobourg Route #2 Transit Service and the extension of Free Transit in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to reinstate Cobourg Transit Bus Route #2 to match the current Route #1 Transit Bus operating hours and extend Free Public Transit in the Town of Cobourg until August 31, 2020.

270-18

Carried

Parks and Recreation Services

Motion from the Committee of the Whole, on the reopening of the Victoria Park Beach, Cobourg.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on June 22, 2020 Council considered a memo from Municipal Staff regarding the update on the Closure of Cobourg Victoria Beach, and review of possible options on the reopening of the Cobourg Beach; and

WHEREAS on June 1, 2020 Council approved the closure of Victoria Park Beach and requested a Staff Report with options for “how the Town could reopen the beach with restricted use;” and

WHEREAS the municipality has since been authorized to move to Stage 2 in the Ontario Government’s reopening plan, which came into effect on June 12, 2020; and

WHEREAS all 19 confirmed cases of Covid-19 in Northumberland County have been deemed ‘resolved’ by the HKPR District Health Unit as of June 22, 2020; and

WHEREAS protecting the health and wellbeing of Cobourg residents is a key objective of the Town’s Strategic Plan and emergency response to the pandemic;

NOW THEREFORE BE IT RESOLVED THAT Council confirms the closure of Victoria Park Beach to normal activity, but instructs Staff to prepare for a trial system of a safe and gradual reopening with restricted access and limited capacity as follows:

1. The fence around Victoria Park Beach will remain in place with gated access points;
2. A limited number of beach passes for use by all members of the public during designated hours will be made available free-of-charge and on a first-come first-served basis via an online booking system;
3. The beach passes will only be valid for a specific date and time, Opening times to be determined by Council after receiving a Staff Report for Council consideration.

4. Access gates will be managed by summer staff or a security company who will be responsible for checking pre-booked beach passes.
5. A changeover period between time slots will allow for a smooth transition and rigorous sanitizing of hard surfaces;
6. The number of beach passes made available will be determined based on physical distancing requirements and in consultation with the Town's Emergency Planner and the HKPR District Health Unit;
7. Outside of Council-approved hours for the use of beach passes, public access to the beach will be strictly prohibited;
8. The appropriate number of lifeguards will be hired for the rest of the summer season to reflect operating hours;
9. Beach pass applicants must also answer health screening questions and agree to abide by physical distancing rules and Provincial Emergency Orders;
10. The accessible beach mat will be installed with one entry gate being an accessible entrance; and
11. Beach passes will be made available on a trial basis seven (7) days a week (Monday to Sunday, beginning on July 6, 2020 (unless Council deems otherwise due to a change of circumstance));

AND FURTHER THAT staff draft a Beach Regulating By-law for council's approval at the June 29th Regular Council; and

FURTHER THAT the Town of Cobourg continues to communicate that Victoria Park Beach is closed except for those with a valid pass; and

FURTHER THAT the implementation of this trial period be reviewed by Council at the Committee of the Whole meeting on August 24, 2020.

271-18

Amended

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau

Motion to Amend:

That the wording of the Main Motion be replaced with the following:

THAT Council direct that the Cobourg Beach remain Closed until August 31, 2020.

272-18

Carried

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty

THAT Council direct the Cobourg Beach to remain Closed until August 31, 2020.

Recorded Vote Requested by Deputy Mayor Suzanne Séguin:

Member of Council	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau	X	
Councillor Emily Chorley	X	
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin	X	
Total	5	0

273-18

CARRIED.

Motion from the Committee of the Whole regarding the award of the East Pier Design and Engineering Request for Proposal (RFP), (CO-20-06 CSD).

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on June 22, 2020 Council considered a memo from Director of Community Services, regarding the awarding of the East Pier Design and Engineering Request for Proposal (RFP), (CO-20-06 CSD);

NOW THEREFORE BE IT RESOLVED THAT Council award the East Pier Design and Engineering Request for Proposal (RFP) contract to MBTW Group in the amount of \$189,895.00 + HST to provide design, engineering and other professional services for the repair and enhancement of the East Pier. (CO-20-06 CSD).

274-18

Carried

Motion from the Committee of the Whole, regarding an Equity and Inclusion Policy for the Town of Cobourg.

Moved by Councillor Emily Chorley, Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on June 22, 2020 Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Adam Bureau, regarding an Equity and Inclusion Policy for the Town of Cobourg; and

WHEREAS the Black Lives Matter movement has highlighted the need for a reaffirmed commitment to confronting racism and removing systemic barriers to equality; and

WHEREAS fostering an inclusive and welcoming community is a key tenant of the Town of Cobourg's annual 'Pride Month'; and

WHEREAS municipal government can play a leading role in helping to achieve gender equality;

NOW THEREFORE BE IT RESOLVED THAT Council instruct staff to draft an Equity and Inclusion Policy; and

FURTHER THAT the policy specifically address the inclusion of Black, Indigenous and People of Colour, women, people with disabilities, newcomers to Canada, the Lesbian, Gay, Bisexual, Trans, Queer, Two-Spirit, Intersex, and Asexual peoples, as well as those who identify as pansexual, questioning, non-binary, and other gender and sexual minorities (2SLGBTQIAP+) and other visible minorities; and

FURTHER THAT the policy draws upon resources such as 'Advancing Equity and Inclusion: A Guide for Municipalities' and FCM's 'Diverse Voices Toolkit'; and

FURTHER THAT the policy includes annual commitments to equity and inclusion training for Town of Cobourg staff, volunteers and Members of Council, engagement of citizens and advisory committees, and communications on progress; and

FURTHER THAT Council direct staff to form an Ad Hoc Committee or a suitable alternative with a terms of reference or terms of engagement consisting of citizen members from these diverse minority populations in order to provide input on the development of the Equity and Inclusion Policy, due back to Council on August 24, 2020 Meeting; and

FURTHER THAT the draft policy be presented to Council for consideration by December 7th, 2020.

275-18

Carried

Arts, Culture and Tourism Services

Motion to Recess

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Séguin

THAT Council have a brief Recess prior to the commencing of the remaining business on the Council Agenda. (8:14 P.M.).

276-18

Carried

Municipal Council returned from a brief recess at 8:20 P.M

Motion from the Committee of the Whole regarding, the closure of King Street from Spring Street to McGill Street for a Pedestrian Friendly Zone.

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Séguin

WHEREAS at the Committee of the Whole Meeting on June 22, 2020, Municipal Council considered a memo from the Secretary of the Downtown Business Improvement Area Board of Management (DBIA) regarding a recommendation to Council on the closure of King Street from Spring Street to McGill Street for a Pedestrian Friendly Zone; and

WHEREAS Moved by S. Seguin: THAT the DBIA Board of Management recommend to Council that King Street be closed from Spring Street to McGill Street for four (4) trial weekends with dates of ; July 17th – July 19th; July 31st – August 3rd; August 21st – August 23rd , September 4th- September 7th; and

WHEREAS the Restaurants, Bars and Coffee shops have had terrible hardships since the beginning of COVID 19 due to the provincial shutdown; and

WHEREAS the Downtown Business Improvement Area Board (DBIA) wanted to help all members of the downtown by making King St. a pedestrian only street to expand patios onto King street for four (4) trial Weekends in July, August and September 2020; and

WHEREAS the King Street road closure will commence on each selected Friday at 9:00am with the road reopening on each selected Sunday (or holiday Monday) at 10:00pm; and

WHEREAS the DBIA Board of Management recognizes that this road closer is not an event and rather a pedestrian friendly area to showcase and assist our DBIA membership; and

WHEREAS the road closure will follow Fire, Police, Emergency, and liquor license requirements set out by the Municipality and the Province of Ontario; and

WHEREAS the DBIA will apply for the Patio extensions for each place; and

WHEREAS the DBIA will pay for barriers and tables for the Restaurants, Bars and Coffee shops so they can have extra seating to help make ends meet; and

WHEREAS the DBIA Board of Management will hire a Security Guard from 11:00am – 6:00pm each date of the road closure to promote physical distancing and educate the public where applicable;

NOW THEREFORE BE IT RESOLVED THAT Council approve the recommendations of the DBIA Board of Management Pedestrian Friendly Trial Weekends; and

FURTHER THAT Council approve all Licensed Establishments located within the DBIA parameters to be permitted to apply for a temporary patio extension on King Street as part of the Pedestrian Friendly Zone approved Road Closure.

277-18

Carried

BYLAWS

General Government Services

By-law No.040-2020, being a by-law to authorize execution of a Sale of Land Agreement with 12051184 Canada Inc. (Coba Steel Inc.), and the Town of Cobourg. (South Side Dodge Street, Cobourg).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council adopt By-law 040-2020, being a by-law to authorize the Mayor and Municipal Clerk to authorize execution of a Purchase and Sale Agreement with 12051184 Canada Inc. (Coba Steel Inc), and the Town of Cobourg.

278-18

Carried

By-law No.041-2020, being a by-law to enter into an Indemnification Agreement with the County of Northumberland, regarding the transfer of jurisdiction of Courthouse Road.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty,

THAT Council adopt By-law 041-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an Indemnification Agreement with the County of Northumberland and the Corporation of the Town of Cobourg in accordance with the terms and conditions as set out in the Indemnity Agreement.

279-18

Carried

Planning and Development Services

By-law No.042-2020, being a by-law to authorize the execution of a Cash-in-Lieu of Parking Agreement between the Town of Cobourg and Jenna Lee Fitzgerald, owner of George & Orange Taproom & Kitchen.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat,

THAT Council adopt By-law 042-2020, being a by-law to authorize the Mayor and Municipal Clerk to prepare and execute a cash-in-lieu of parking agreement between the Town of Cobourg and Jenna Lee Fitzgerald, owner of George & Orange Taproom

& Kitchen for the property located at 67 Orange Street, Cobourg, pursuant to Section 40 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

280-18

Carried

General Government Services

THAT the following bylaw(s) be passed:

1. Bylaw 040-2020 being a by-law to authorize execution of a Sale of Land Agreement with 12051184 Canada Inc. (Coba Steel Inc.), and the Town of Cobourg. (South Side Dodge Street, Cobourg);
2. Bylaw 041-2020 being a by-law to enter into a Indemnification Agreement with the County of Northumberland, regarding the transfer of jurisdiction of Courthouse Road; and
3. Bylaw 042-2020 being a by-law to authorize the execution of a Cash-in-Lieu of Parking Agreement between the Town of Cobourg and Jenna Lee Fitzgerald, owner of George & Orange Taproom & Kitchen.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty

THAT leave be granted to introduce bylaws 040-2020 to 042-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

281-18

Carried

PETITIONS

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

CORRESPONDENCE

NOTICE OF MOTION

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator

- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
Private Transportation Regulating By-law	01-27-20	Legislative Services	Regular Council Meeting
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	September 14, 2020
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	September 14, 2020
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	September 14, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	05-11-20	Community Services	N/A
Report and Accessible Transit Service Policy	01-27-20	Legislative Services/ Public Works	September 14, 2020
Staff Report on Innisfil Ridesharing Transit Model	01-27-20	Legislative Services/ Public Works	September 14, 2020
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	N/A
Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)	01-27-20	Legislative Services	2020-2022
Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.	02-03-20	By-law Enforcement	N/A
Motion – Flood Reduction and Mitigation Strategy	04-27-20	Emergency Management	September 14, 2020

CONFIRMATORY BY-LAW

Bylaw 043-2020, being a bylaw to confirm the proceedings of the Council Meeting of June 29, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT leave be granted to introduce Bylaw 043-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on June 29, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

282-20

Carried

ADJOURNMENT

Moved by Councillor Emily Chorley,

THAT the meeting adjourn (9:06 P.M.)

283-20

Carried

Municipal Clerk

Mayor