

	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>
	<b>DRAFT</b> REGULAR COUNCIL MEETING MINUTES
	April 29, 2019 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

**Members present:** Mayor John Henderson  
Deputy Mayor Suzanne Seguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

**Staff present:** Stephen Peacock, Chief Administrative Officer  
Ian Davey, Treasurer/Director of Corporate Services  
Glenn McGlashon, Director of Planning and Development  
Laurie Wills, Director of Public Works  
Dean Hustwick, Director of Recreation and Culture  
Brent Larmer, Municipal Clerk/Manager of Legislative Services

### **CALL TO ORDER**

The Regular Council Meeting was called to order by Mayor Henderson at 5:30 P.M.

### **MOMENT OF REFLECTION**

### **CLOSED SESSION**

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council meet in Closed Session at 5:30 P.M. prior to the Regular Council Meeting in accordance with Section 239 of the *Municipal Act, 2001* regarding:

**s. 239(1)(b) Personal matters about an identifiable individual including municipal or local board employees:**

1. Accessibility Advisory Committee Applications for the 2018 - 2022 Term of Council.

The Regular Council Meeting reconvened at (6:00 P.M.) in Open Session.

120-19

**Carried**

### **ADDITIONS TO THE AGENDA**

### **DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

No Declarations of Pecuniary Interest were declared by Members of Council.

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**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

Adoption of the Regular Council Minutes held on Monday, April 8, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt the Minutes of the Regular Council Meeting held on April 8, 2019.

121-19

**Carried****PRESENTATIONS**

Shannon Murphy, Town of Cobourg Emergency Planner, regarding the upcoming activities for the Emergency Preparedness Week occurring from May 6 - 12, 2019 in the Town of Cobourg.

S. Murphy presented information regarding the upcoming Emergency Preparedness Week that will occur in the Town of Cobourg during the week of May 6 - 12. After a question and answer period, S. Murphy was excused from the meeting (6:14 P.M.).

**DELEGATIONS****DELEGATION ACTIONS****REPORTS****General Government Services**

Committee of the Whole meeting notes held on Tuesday, April 23, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the notes of the Committee of the Whole meeting held on Tuesday, April 23, 2019 for information purposes.

122-19

**Carried**

Memo from the Treasurer/Director of Corporate Services, regarding the awarding of the contract for the Building 7- Public Works and Parks Facility Roof Deck 201 Replacement, Northam Industrial Park.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the report from the Treasurer/Director of Corporate Services for information purposes.

123-19

**Carried**

Memo from the Treasurer/Director of Corporate Services, regarding the awarding of the Elgin Street East Firehall roof replacement contract.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council receive the report from the Treasurer/Director of Corporate Services for information purposes.

124-19

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding an Easement Agreement with the Kawartha Pine Ridge District School Board (KPRDSB) and the Town of Cobourg for the Waterfront Boardwalk (119 Durham Street, Cobourg).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute an agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Town of Cobourg for an existing easement agreement to be registered on title for a portion of the Waterfront Boardwalk along the Cobourg Waterfront.

125-19

**Carried**

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Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Cobourg Farmers Market Agreement for lease of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the annual 2019 Farmers Market (Saturdays from May 4, 2019 through to December 21, 2019).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a lease agreement between the Cobourg Farmers Market and the Town of Cobourg for the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market Season to be held on Saturdays from May 4, 2019 through to December 21, 2019.

126-19

**Carried**

## **MOTIONS**

### **General Government Services**

[Motion from the Committee of the Whole to approve the Town of Cobourg 2019 Water Services Capital and Operating Budgets.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the 2019 Water Services Capital and Operating Budgets, as presented by the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc.;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2019 Capital Budget for Water Services for the Town of Cobourg in the amount of \$3,322,843, as outlined in the 2019 Waterworks Summary Capital Budget; and

FURTHER THAT Council approve the 2018 Operating Budget for Water Services for the Town of Cobourg indicating a projected Total Revenue of \$5,144,888 and Total Expenses of \$2,752,000, plus Amortization of \$1,191,477 for a projected Net Income of \$1,201,411, as noted on the proposed 2019 Waterworks Budget of the Town of Cobourg.

127-19

**Carried**

[Motion from the Committee of the Whole to approve the draft audited financial statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2018.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc., regarding the 2018 Waterworks Financial Statements;

NOW THEREFORE BE IT RESOLVED THAT Council approve the draft Financial Statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2018.

128-19

**Carried**

[Motion from the Committee of the Whole to adopt the 2019 – 2022 Town of Cobourg Strategic Plan Components Report as amended.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the Town of Cobourg Municipal Council Strategic Plan for the 2019 – 2022 Municipal Council Term;

NOW THEREFORE BE IT RESOLVED that Council adopt the 2019 – 2022 Town of Cobourg Strategic Plan Components Report;

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FURTHER THAT Council direct the Chief Administrative Officer to provide to Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation to be brought back to Council by the combined Committee of the Whole/Regular Council Meeting of July 22, 2019.

129-19

**Carried**

[Motion from the Committee of the Whole to approve the Poet Laureate Terms of Reference - Administration Policy.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the revised Poet Laureate Terms of Reference Policy;

NOW THEREFORE BE IT RESOLVED that Council approved the Poet Laureate Terms of Reference Policy (COUN-ADM2).

130-19

**Carried**

[Motion from the Committee of the Whole to approve the Cobourg Downtown Business Improvement Area \(DBIA\) 2019 Budget.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the proposed 2019 Budget from the Cobourg Downtown Business Improvement Area (Cobourg DBIA);

NOW THEREFORE BE IT RESOLVED that Council approve the 2019 Cobourg Downtown Business Improvement Area Budget.

131-19

**Carried**

[Motion from the Committee of the Whole regarding the Municipal Ombudsman Report relating to Complaint 03-2018.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Report from the Municipal Ombudsman regarding Complaint 03-2018 – William Street Beer Company;

NOW THEREFORE BE IT RESOLVED that Council direct staff to obtain a legal opinion and deliver a report to Council by June 10, 2019 that:

1. Outlines the roles and responsibilities of Waterworks, LUSI and the Corporation of the Town of Cobourg;
2. Determines whether Council has the legal authority to direct LUSI to reimburse the William Street Beer Company of alleged excessive water charges;
3. Outlines any alternative courses of action to resolve the claim of alleged excessive water charges from the William Street Beer Company;
4. Determines whether LUSI has formal criteria/authority to identify/rectify claims of excessive water charges; and
5. Makes policy and procedural recommendations to clarify the appeal process for complainants of excessive water charges; and

FURTHER THAT Council direct the Chief Administrative Officer to provide a Staff Report based on the legal opinion report to determine possible opportunities for resolving the complaint from William Street Beer Company.

132-19

**Carried**

[Motion from the Regular Council, awarding the Building 7 - Public Works and Parks](#)

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[Facility Roof Deck 201 Replacement Contract, Northam Industrial Park.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS the Regular Council at its April 29, 2019 Meeting considered a Memo from the Treasurer/Director of Corporate Services, regarding the Building 7, Roof Deck 201 Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract for the replacement of the roof deck 201 for Building 7 to the low bidder, being Crawford Roofing Corp., in the amount of \$178,849 plus non-recoverable HST, in the amount of \$3,148 for a total cost of \$181,997.

133-19

**Carried**[Motion from the Regular Council, awarding the Elgin Street East Firehall roof replacement contract.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS the Regular Council at its April 29, 2019 Meeting considered a Memo from the Treasurer/Director of Corporate Services, regarding the Elgin Street East Roof Replacement Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract for the replacement of the roof on the Elgin Street East Firehall to the low bidder, being Long Star Roofing Ltd., in the amount of \$117,559 plus non-recoverable HST in the amount of \$2,069 for a total cost of \$119,628.

134-19

**Carried****Public Works Services**[Motion from the Committee of the Whole, awarding of the Sewer Cleaner with Hydro Excavation Truck replacement Tender.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Manager of Roads and Sewer regarding the tender award for the Combination Sewer Cleaner with Hydro Excavation Emergency Vehicle Replacement;

NOW THEREFORE BE IT RESOLVED that Council approve the bid of \$477,718.00 + HST submitted by Joe Johnson Equipment for the supply and delivery of a demonstrator combination sewer cleaner with hydro excavation.

135-19

**Carried**[Motion from the Committee of the Whole to proclaim the week of May 19 - 25, 2019 as National Public Works Week in the Town of Cobourg.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a letter from the Ontario Public Works Association to Proclaim the week of May 19 - 25, 2019, as National Public Works Week in the Town of Cobourg; and,

WHEREAS public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

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NOW THEREFORE BE IT RESOLVED that Council designate the week of May 19–25, 2019, as National Public Works Week in the Town of Cobourg and encourages citizens to join activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

136-19

**Carried****Protection Services****[Motion from the Committee of the Whole, regarding a request for a Sign By-law Exemption for 1154 Division Street, Cobourg \(Burger King\).](#)**

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Chief Building Official regarding a request for an exemption to the Sign By-law (008-2009) for 1154 Division Street (Burger King);

NOW THEREFORE BE IT RESOLVED that Council grant an exemption to the Sign By-law (008-2009) to permit one (1) additional fascia sign on the south exposure (parking lot) of the northerly building at 1154 Division Street; and

FURTHER THAT Council deny the exemption request to allow an additional second (2nd) free standing sign along the Division Street frontage of the subject property.

137-19

**Carried****[Motion from the Committee of the Whole, regarding a request for a Sign By-law Exemption for 6474 – 801 William Street, Cobourg \(Wendy's\).](#)**

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Chief Building Official regarding a request for an exemption to the Sign By-law (008-2009) for 801 William Street (Wendy's Restaurant #6474);

NOW THEREFORE BE IT RESOLVED that Council grant an exemption to the Sign By-law (008-2009) to permit one (1) additional fascia sign on the north exposure of the building facing the parking lot with the phrase "Quality is our Recipe" for a maximum of four (4) fascia signs total on the building at 801 William Street.

138-19

**Carried****[Motion from Regular Council to proclaim the week of May 6 - 11, 2019, as Emergency Preparedness Week in the Town of Cobourg.](#)**

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS the Regular Council considered a presentation from the Town of Cobourg Emergency Planner at its April 28, 2019 Meeting to Proclaim the week of May 6 – 12, 2019, as Emergency Preparedness Week in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED that Council designate the week of May 6 – 12, 2019 as Emergency Preparedness Week in the Town of Cobourg and encourages all residents and tourists to take concrete actions to be better prepared to protect themselves and their families during emergencies.

139-19

**Carried****[Motion from the Regular Council Meeting to appoint members to the Accessibility Advisory Committee.](#)**

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS the Regular Council at its April 29, 2019 Meeting considered Applications to fill the current vacancies in the Accessibility Advisory Committee;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint the following members to the Accessibility Advisory Committee for the 2018 – 2022 Council Term: Jerry Ford, Troy Mills, Estelle Morrill and Elizabeth Sheffield.

140-19

**Carried**

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**Arts, Culture and Tourism Services****[Motion from the Committee of the Whole to proclaim the month of May as 'Museum Month' in the Town of Cobourg.](#)**

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a letter from the President and Chair of the Marie Dressler Foundation to Proclaim the month of May as 'Museum Month' in the Town of Cobourg; and, WHEREAS throughout our community, museums, art galleries, and heritage sites reflect our local history and culture and contribute to our development; and,

WHEREAS the month of May provides an opportunity to increase awareness of our community's museums and celebrate the contributions these institutions make to quality of life, education, and economic development; and,

WHEREAS museums, galleries, and heritage sites welcome visitors and tourists to our community; and

WHEREAS these museums, galleries and heritage sites are valuable resources for education and learning, and are important community hubs;

NOW THEREFORE BE IT RESOLVED that Council proclaim May 2019 as 'Museum Month' in the Town of Cobourg and encourage all residents and tourists to visit our local heritage sites and institutions, including the Dressler House, Sifton-Cook Heritage Centre, Cobourg and District Sports Hall of Fame, the James Cockburn Room in Victoria Hall and the Art Gallery of Northumberland during the month of May.

141-19

**Carried****[Motion from the Committee of the Whole to appoint a member to the Cobourg Public Library Board.](#)**

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS the Committee of the Whole considered applications to fill a vacant position on the Cobourg Public Library Board;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint Ken Williamson to the Cobourg Public Library Board.

142-19

**Carried****BY-LAWS****General Government Services****[By-law No. 027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.](#)**

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley THAT Council adopt By-Law No.027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.

143-19

**Carried****[By-law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board \(KPRDSB\) and the Corporation of the Town of Cobourg.](#)**

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Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt By-Law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Corporation of the Town of Cobourg.

144-19

**Carried**

[By-law No. 029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council adopt By-Law No.029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.

145-19

**Carried**

[By-law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty THAT Council adopt By-law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.

146-19

**Carried**

### **Planning and Development Services**

[By-law No.031-2018, being a By-law to amend Zoning By-Law 85-2003 \(25 James Street East and 321 John Street\).](#)

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau THAT Council adopt By-law No.031-2018, being a By-law to amend Zoning By-Law 85-2003 (25 James Street East and 321 John Street).

147-19

**Carried**

[By-law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area \(25 James Street East, Trinity Housing Corporation of Cobourg\).](#)

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council adopt By-law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area (25 James Street East, Trinity Housing Corporation of Cobourg).

148-19

**Carried**

### **Protection Services**

[By-law No. 034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog.](#)

Moved by Councillor Aaron Burchat, Seconded by Councillor Adam Bureau THAT Council adopt By-Law No. 034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog..

149-19

**Carried**

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**Public Works Services**

[By-law No. 033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.](#)

Moved by Councillor Brian Darling, Seconded by THAT Council adopt By-Law No.033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.

150-19

**Carried****General Government Services**

THAT the following By-law(s) be passed:

1. By-Law No.027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.
2. By-Law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Corporation of the Town of Cobourg.
3. By-Law No.029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.
4. By-Law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.
5. By-Law No.031-2019, being a by-law to amend Zoning By-Law 85-2003 (25 James Street East and 321 John Street).
6. By-Law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area (25 James Street East, Trinity Housing Corporation of Cobourg).
7. By-Law No.033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.
8. By-Law No.034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog, as amended.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT leave be granted to introduce By-law No. 027-2019 to By-law No. 034-2019, and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

151-19

**Carried****PETITIONS****COMMITTEE/BOARD MINUTES**

[DBIA Board of Management Minutes of March 7 and 18, 2019; Cobourg Heritage Advisory Committee Minutes of February 13, 2019; and Planning and Development Minutes of March 26, 2019.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau THAT Council receive the Local Board and Advisory Committee Minutes for information purposes

152-19

**Carried****CORRESPONDENCE**

Correspondence from the Legislative Services Licensing Officer, regarding an Application for an Outdoor Patio Permit for Black Cat Cafe, 4 King Street West, Cobourg. (Protection Services)

Moved by Councillor Aaron Burchat, Seconded by Councillor Adam Bureau THAT Council receive the correspondence from the Licensing Officer for information purposes.

153-19

**Carried**

Resolution from the County of Northumberland, regarding the County Affordable Housing Pilot Program Interim Policy.

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau THAT Council receive the correspondence from the County of Northumberland for information purposes.

154-19

**Carried**

Resolution from the County of Northumberland, regarding Community and Safety Plan.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling THAT Council receive the correspondence from the County of Northumberland for information purposes; and

FURTHER THAT the resolution be forwarded to the Cobourg Police Services Board for information.

155-19

**Carried**

Correspondence from Haliburton, Kawartha, Pine Ridge District Health Unit, regarding the 2019 Ontario Budget, Protecting What Matters Most - Chapter 1, a Plan for the People: Modernizing Ontario's Public Health Units.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the correspondence from the Haliburton, Kawartha, Pine Ridge District Health Unit for information purposes.

156-19

**Carried**

[Correspondence from Natasha Jacobs, Northumberland Hills Hospital Foundation, regarding the annual Wine and Ale Park Event occurring on June 27, 2019.](#)

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the Northumberland Hills Hospital Foundation, regarding a request for Council to deem the annual Wine and Ale Park Event as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on June 7, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Northumberland Hills Hospital Foundation and declare the Wine and Ale Park Event as an event of Municipal Significance in the Town of Cobourg.

157-19

**Carried**

[Correspondence from Mike Olsen, Lions Club of Cobourg, regarding the use of a refreshment tent during the Waterfront Festival occurring June 27 - June 1, 2019.](#)

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the

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Lions Club of Cobourg, regarding a request for Council to deem the refreshment tent at the Waterfront Festival, as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on June 27 to July 1, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Lions Club of Cobourg and declare the Event as an event of Municipal Significance in the Town of Cobourg.

158-19

**Carried**

[Correspondence from Tom McLean, Rotary Club of Cobourg, regarding the Northumberland Ribfest occurring on August 16 - 18, 2019 in Victoria Park, Cobourg.](#)

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the Rotary Club of Cobourg, regarding a request for Council to deem the Northumberland Ribfest as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on August 16, 17 and 18, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Rotary Club of Cobourg and declare the Northumberland Ribfest as an event of Municipal Significance in the Town of Cobourg.

159-19

**Carried**

### **NOTICE OF MOTION**

Notice of Motion, Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding a traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

160-19

**Carried**

Notice of Motion, Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the property located at 411 King Street East (Sidbrook).

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

161-19

**Carried**

Notice of Motion, Councillor Beatty, Coordinator of Planning and Development, regarding a licensed waterfront patio at the Cobourg Beach Canteen Courtyard.

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

162-19

**Carried**

### **COUNCIL/COORDINATOR ANNOUNCEMENTS**

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator

This document is a draft provided for information purposes only and is not to be considered the final minutes. The information contained herein is subject to change upon further review by the Corporation of the Town of Cobourg. No part of this draft should be constructed as reflecting any official position of the Town of Cobourg. The final version of the minutes will be published as soon as adopted.

- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

### **UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.*

- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)
- 08-13-18 Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)
- 09-24-18 Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins
- 09-24-18 Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg
- 11-26-18 Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)
- 01-28-19 Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)
- 02-19-19 Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators by November 25, 2019. (Legislative Department)
- 02-25-19 Update the Capital Sidewalk Extension Program Priority Guidelines to reflect actual walking/driving distances for Northwood Drive by September 30, 2019 (Public Works)
- 03-11-19 Staff Report outlining a Town of Cobourg municipal financial support policy for projects relating to affordable housing by April 1, 2019 (CAO/Finance Department/Planning and Development Department)
- 03-11-19 Staff Report regarding the revision of the CIP Evaluation Committee, including its Terms of Reference by May 31, 2019
- 04-01-19 Legal Counsel review of the Town of Cobourg Affordable Housing Financial Support Policy and Strategy in the Town of Cobourg by April 26, 2019.
- 04-01-19 Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area by October 15, 2019 (Public Works)
- 04-01-19 Staff Report reviewing the impacts of the Traffic Study for Condo. Corp.#58- 148 Third Street (Public Works)
- 04-08-19 Correspondence from Dorothy Pearce, regarding a Sign By-law (008-2009) exemption for 805 William Street, Cobourg (Building Department)
- 04-08-19 Staff Report responding to correspondence from Suzanne Morrow, regarding a rate exemption to the wastewater by-law no later than June 3, 2019 (Public Works Services)
- 04-23-19 CAO to develop a Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation by July 22, 2019

### **CONFIRMATORY BY-LAW**

[By-law No. 035-2019, being a by-law to confirm the proceedings of the Council Meeting of April 29, 2019.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT leave be granted to introduce By-law No. 035-2019 and to dispense with the reading of the by-law by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on April 29, 2019 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

163-19

**Carried**

### **ADJOURNMENT**

Moved by Councillor Aaron Burchat, THAT the Meeting be adjourned (7:40 P.M.).

164-19

**Carried**