

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	Monday February 26, 2018 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members Present: Mayor - Gil Brocanier
 Deputy Mayor - John Henderson
 Councillor - Brian Darling
 Councillor - Debra McCarthy
 Councillor - Aaron Burchat
 Councillor - Suzanne Séguin

Absent: Councillor - Forrest Rowden

Staff Present: Stephen Peacock, Chief Administrative Officer
 Ian Davey, Treasurer/Director of Corporate Services
 Glenn McGlashon, Director of Planning and Development
 Barry Thrasher, Director of Public Works
 Dean Hustwick, Director of Recreation and Culture
 Brent Larmer, Municipal Clerk

CALL TO ORDER

The meeting was called to order by Deputy Mayor Henderson.

MOMENT OF REFLECTION

The meeting was opened by Deputy Mayor Henderson with a Moment of Reflection.

CLOSED SESSION

Closed Session

Moved by Councillor Darling, Seconded by Councillor Burchat:

THAT Council meet in Closed Session prior to the Regular Council meeting at 3:00 P.M in accordance with Section 239 of the *Municipal Act S.O. 2001* regarding:

239(2)b) personal matters about an identifiable individual, including municipal or local board employees.

1. Council Remuneration Ad Hoc Committee Applications.

239(2)c) a proposed or pending acquisition or disposition of land by the municipality or local board.

1. Offer to Purchase Municipal Property.

2. Offer/Proposal to Purchase Municipal Property.

046-18

Carried

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

No declarations of Pecuniary Interest declared by Members.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes and Special Council Minutes.

Moved by Councillor Darling, seconded by Councillor Séguin:

THAT Council adopt the minutes of the Regular Council meeting held on February 5, 2018 and the minutes of the Special Council Meeting held on February 20, 2018.

047-18

Carried

PRESENTATIONS

Dean Hustwick, Director of Recreation and Culture and Hugh Brewster, regarding the Town of Cobourg 2018 Armistice Program to commemorate the 100th anniversary of the WWI Armistice.

After a question and answer period, D. Hustwick and H. Brewster were excused from the meeting. (4:30pm)

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes.

Moved by Councillor Darling, Seconded by Councillor Burchat:

THAT Council receive the notes of the Committee of the Whole meeting held on February 20, 2018 for information purposes.

048-18

Carried

Public Works Services

Memo from the Director of Public Works regarding the agreement with Cycle Transitions to rent space at 390 King St W being the former Town of Cobourg Public Works Building.

Moved by Councillor Rowden, Seconded by Councillor Darling:

THAT Council receive the memo from the Director of Public Works for information purposes.

049-18

Carried

Community Services

Memo from the Community Events Coordinator, regarding the Municipal Event Application 'The Great Waterfront Trail Adventure' in the Town of Cobourg.

Moved by Councillor Séguin, Seconded by Councillor Darling:

THAT Council receive the memo from the Community Events Coordinator for information purposes.

050-18

Carried

Memo from the Community Events Coordinator, regarding the Municipal Event Application 'Ontario Cycling Association Cobourg Grand Prix' in the Town of Cobourg.

Moved by Councillor Séguin, seconded by Councillor Burchat:

THAT Council receive the memo from the Community Events Coordinator for information purposes.

051-18

Carried

MOTIONS

General Government Services

Motion from the Committee of the Whole to grant the request from R. Washburn of the waiver of the fees associated with the Concert Hall to hold a public meeting regarding the state of local news in West Northumberland.

Moved by Councillor Darling, Seconded by Councillor Rowden:

WHEREAS the Committee of the Whole has considered a request from Robert Washburn regarding the waiver of the fees associated with the Concert Hall to hold a public meeting regarding the state of local news in West Northumberland.

NOW THEREFORE BE IT RESOLVED THAT Council grant the request to Robert Washburn for the waiver of the fees associated with the rental of the Concert Hall, including any security or set up fees to hold a public meeting regarding the state of local news in West Northumberland; and

FURTHER THAT Council request a report be brought back to Council by the user group outlining the success and outcome of the meeting, using the approved Municipal Community Grant Report Form.

052-18

Carried

Motion from the Committee of the Whole regarding the Cancellation, Reduction or Refund of Taxes, 2017 Final Report.

Moved by Councillor Darling, Seconded by Councillor Rowden:

WHEREAS the Committee of the Whole has considered a Memo from the Treasurer/Director of Corporate Services regarding the Cancellation, Reduction or Refund of Taxes, 2017 Final Report.

NOW THEREFORE BE IT RESOLVED THAT Council approve the reduction of property taxes in the amount of \$44,703.72 and that the balance be shared with the County and School Boards on the following basis:

Town of Cobourg	\$(19,992.65);
County of Northumberland	\$(11,375.35);
Education	\$(11,938.74);
DBIA	\$(1,396.98).

053-18

Carried

Motion to proclaim 'Bowl for Kids Sake Day' (March 3, 2018) in the Town of Cobourg as requested by Big Brothers Big Sisters of Northumberland.

Moved by Councillor Darling, seconded by Councillor Rowden:

WHEREAS the Committee of the Whole has considered a letter from Louise Fradet-Clark, Event Coordinator, Big Brothers Big Sisters of Northumberland, requesting that Municipal Council proclaim Saturday March 3, 2018 as 'Bowl for Kids' Sake Day' in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council proclaim Saturday March 3, 2018 as 'Bowl for Kids' Sake Day' in the Town of Cobourg at the request of Big Brothers Big Sisters of Northumberland.

054-18

Carried

Motion from the Committee of the Whole regarding the Advisory Committees of Council Policy and Procedure for the Town of Cobourg.

Moved by Councillor Darling, seconded by Councillor Séguin:

WHEREAS the Committee of the Whole has considered a Memo from the Municipal Clerk/Manager of Legislative Services regarding the Advisory Committees of Council Policy and Procedure for the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council adopt the 'Advisory Committees of Council Policy and Procedure' to outline the roles and responsibilities of Committee Members, Municipal Council and Staff based on a fair and equitable approach and process to establish and operate advisory committees in the Town of Cobourg as outlined in the policy attached hereto as Appendix "A".

055-18

Carried

Motion from the Committee of the Whole to grant the request from the Chair of the Downtown Business Improvement Board of Management for the waiver of rental fees for the Cobourg Market Building and Victoria Hall, Cobourg for DBIA Events.

Moved by Councillor Darling, seconded by Councillor Séguin:

WHEREAS the Committee of the Whole has considered a Letter from Adam Bureau, Chair of the Cobourg Downtown Business Improvement Area Board of Management, regarding a request for the waiver of rental fees for the Cobourg Market Building and Victoria Hall, Cobourg for DBIA public events.

NOW THEREFORE BE IT RESOLVED THAT Council receive the letter for information purposes; and

FURTHER THAT Council grant the request for the waiver of rental fees for the Cobourg Market Building and Victoria Hall as requested by the Cobourg DBIA, for the following 2018 DBIA Events:

1. Girls Night Out (May 11, 2018)
2. Busker and Art Festival (June 9, 2018)
3. Food and Music Festival (July 7, 2018)
4. Christmas Event (November 23 and 24, 2018)

056-18

Carried

Motion to appoint a Member to the Council Remuneration Ad Hoc Committee.

Moved by Councillor Darling , seconded by Councillor Séguin:

WHEREAS the Regular Council approved the creation of a Council Remuneration Ad Hoc Committee and the appointment of members from the current Town of Cobourg Committees with the addition of an appointment of a Town of Cobourg community member at large;

NOW THEREFORE BE IT RESOLVED THAT Council appoint Dilys Robertson to the Council Remuneration Ad Hoc Committee.

057-18

Carried

Parks and Recreation Services

Motion from the Committee of the Whole regarding the renaming of the Langevin Headlands/Pier and the naming of the East Pier in the Town of Cobourg.

Moved by Councillor Darling, seconded by Councillor Séguin:

WHEREAS the Committee of the Whole has considered a Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding the renaming of the Langevin Headlands/Pier and the naming of the East Pier in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council support the recommendation from the Parks and Recreation Advisory Committee that the Langevin Headland Pier follow the newly adopted Municipal Naming Policy process; and

FURTHER THAT the East Pier proceed through the Municipal Naming Policy application process; and

FURTHER THAT the renaming process and procedure be delayed until after the Waterfront Detailed Design Study is complete.

058-18

Carried

Public Works Services

Motion from the Regular Council to enter into an agreement with Cycle Transitions to rent space at 390 King Street West the former Town of Cobourg Public Works Building.

Moved by Councillor Rowden, seconded by Councillor Darling:

WHEREAS Regular Council considered a Memo from the Director of Public Works regarding the agreement with Cycle Transitions to rent space at 390 King Street West being the former Town of Cobourg Public Works Building.

NOW THEREFORE BE IT RESOLVED THAT Council authorize the rental of space in the former Public Works garage at 390 King Street West to Cycle Transitions for the purpose of establishing a bike repair shop, conditional upon all pertinent requirements being met including but not limited to building permits, fire inspection, insurance, gate security and environmental regulations.

059-18

Carried

Planning and Development Services

Motion from the Committee of the Whole to grant a Heritage Permit to construct a carport structure with solar panels to be installed on the carport at the rear of the Cobourg Police Station in the public parking lot for property located at 107 King Street West, Cobourg.

Moved by Councillor Burchat, seconded by Councillor Darling:

WHEREAS the Committee of the Whole has considered a Motion from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 107 King Street West Cobourg (Khederzadeh, Sky Solar Holdings on behalf of the Town of Cobourg) (HP-2018-003).

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-003) as submitted by Hannidreza Khederzadeh of Sky Solar Holdings on behalf of the Town of Cobourg in partnership with Cobourg Police Service and Lakefront Utilities for the following scope of work at the Cobourg Police Station located at 107 King Street West, Cobourg:

1. A carport structure with two parking spaces with solar panels on the roof of the carport;
2. Two EV charging stations for vehicle charging;

Subject to the finalization of details by staff.

060-18

Carried

Community Services

Motion from Regular Council to approve 'The Great Waterfront Trail Adventure' event in the Town of Cobourg.

Moved by Councillor Séguin, seconded by Councillor Darling:

WHEREAS Regular Council has considered a Memo from the Community Events Coordinator, regarding the Municipal Event Application 'The Great Waterfront Trail Adventure' in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council approve The Great Waterfront Trail Adventure (GWTA) that will arrive in Cobourg on Sunday July 29, 2018 at 3:00 p.m. until Monday July 30, 2018 at 8:30 a.m. in Victoria Park, Cobourg.

061-18

Carried

Motion from Regular Council to approve the 'Ontario Cycling Association Cobourg Grand Prix' in the Town of Cobourg.

Moved by Councillor Séguin, seconded by Councillor Darling:

WHEREAS Regular Council has considered a Memo from the Community Events Coordinator, regarding the Municipal Event Application 'Ontario Cycling Association Cobourg Gran Prix' in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council approve the Ontario Cycling Association Cobourg Grand Prix: Ontario Criterium Series to be held in Downtown Cobourg on Saturday August 11, 2018 or Sunday August 12, 2018 from 9am - 2pm, subject to requirements/approvals of Municipal Staff.

062-18

Carried

BY-LAWS

Public Works Services

By-law No.010-2018, being a by-law to assume municipal services and infrastructure in the Parkview Hills Subdivision, Stage 2 (North) Phases one and two.

Moved by Councillor Rowden, seconded by Councillor Darling:

THAT Council adopt By-law No.010-2018, a by-law to assume municipal services and infrastructure in the Parkview Hills Subdivision, Stage 2 (North) Phases one and two.

063-18

Carried

General Government Services

THAT the following By-law(s) be passed:

Moved by Councillor Darling, seconded by Councillor Burchat:

1. By-law No. 010-2018 a By-law to assume municipal services and infrastructure in the Parkview Hills Subdivision, Stage 2 (North) Phases one and two.

THAT leave be granted to introduce By-law # 010-2018 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

064-18

Carried

PETITIONS

CORRESPONDENCE

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

- 06-05-17 Sidewalk installations Policy/Priority list (Public Works)
- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg (Parks and Recreation)
- 10-02-17 West Pier Renaming (Parks and Recreation Committee)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)
- 10-23-17 East Pier Renaming (Keeler) (Parks and Recreation Committee)
- 01-08-18 Barrier Free Parking Spaces Report (Public Works)
- 01-29-18 Lawn Bowling Request for Heritage Permit Permission (Planning)

CLOSED SESSION ACTION ITEM

ADJOURNMENT

Moved by Councillor Darling THAT the meeting adjourn (5:22 p.m.).
065-18

Carried

Deputy Mayor

Municipal Clerk