



THE CORPORATION OF THE TOWN OF COBOURG

REGULAR COUNCIL MEETING
MINUTES

Date: July 23, 2018

Meeting Location:
Council Chambers,
Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:18 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present: Mayor - Gil Brocanier
Deputy Mayor - John Henderson
Councillor - Brian Darling
Councillor - Forrest Rowden
Councillor - Debra McCarthy
Councillor - Aaron Burchat
Councillor - Suzanne Seguin

Staff present: Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk

CALL TO ORDER

The Regular Council Meeting was called to order by Mayor Brocanier at 6:18 P.M.

MOMENT OF REFLECTION

Mayor Brocanier reconvened the Regular Council Meeting in open session at 4:00 P.M. with a Moment of Reflection

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council adopt the minutes of the Regular Council meeting held on July 3, 2018.
227-18 **Carried**

PRESENTATIONS

DELEGATIONS

Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley attended the meeting to thank Council for amending the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley were excused from the meeting (6:20 P.M.).

DELEGATION ACTIONS

REPORTS

MOTIONS

General Government Services

Motion Regular Council regarding the Audit Committee Report on the review of the draft Audited Financial Statements for the fiscal year ending December 31, 2017. (Referred from July 3, 2018)

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole considered a memo from the Treasurer/Director of Corporate Services regarding an Audit Committee Report on the review of the draft Audited Financial Statements for the year ending December 31, 2017;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2017 Audited Consolidated Financial Statements of the Corporation of the Town of Cobourg; and

FURTHER THAT a notice be published in the newspaper and posted on the Municipal website advising that the Consolidated Financial Statements for the Corporation of the Town of Cobourg for the year ended December 31, 2017 have been posted to the Municipal website pursuant to Section 295 of the Municipal Act, S.O. 25, 2001

228-18

Carried

Motion from the Committee of the Whole to approve the cancellation, reduction or refund of property taxes. (First Report 2018).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered memo from Treasurer /Director of Corporate Services regarding Cancellation, Reduction or Refund of Taxes — First Report for 2018;

NOW THEREFORE BE IT RESOLVED THAT Council approve the cancellation, Reduction or refund of property taxes in the amount of \$717,928.69:

Town of Cobourg	\$(268,554.88)
County of Northumberland	\$(149,780.07)
Education	\$(296,884.76)
DBIA	\$(2,708.98)

229-18

Carried

Motion from the Committee of the Whole to approve the cancellation, reduction or refund of property taxes. (Second Report 2018).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered memo from Treasurer /Director of Corporate Services regarding Cancellation, Reduction or Refund of Taxes — Second Report for 2018;

NOW THEREFORE BE IT RESOLVED THAT Council approve the cancellation, Reduction or refund of property taxes in the amount of \$232,978.93:

Town of Cobourg	\$(89,150.10)
County of Northumberland	\$(50,607.72)
Education	\$(93,221.11)
DBIA	\$(NIL)

230-18

Carried

Motion from the Committee of the Whole to appoint members to the Joint Election Compliance Audit Committee for the 2018 Municipal Election.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered a report from the Municipal Clerk/Manager of Legislative Services regarding the Joint Election Compliance Audit Committee for the 2018 Municipal Elections;

NOW THEREFORE BE IT RESOLVED THAT Council appoint the following members to the Joint Compliance Audit Committee for the 2018 Municipal Election:

- James Hunt
- William (Bill) Graham
- Lynn Patry
- Tom Tordoff
- Lorraine Brace

231-18

Carried

Motion from the Committee of the Whole, to grant the request from the Victoria Hall Volunteers of the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered memo from Municipal Clerk/Manager of Legislative Services regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary;

NOW THEREFORE BE IT RESOLVED THAT Council grant the request to the Victoria Hall Volunteers for the waiver of rental fees associated with the rental of the Concert Hall, Citizens Forum and the Ryerson Guillet Room including any security fees and set up fees for the public event viewing of the 'History of Victoria Hall' documentary; and

FURTHER THAT Council request that the Victoria Hall Volunteers include this In-Kind Community Grant within their Municipal Community Grant Report Form to be submitted by September 30, 2018 along with their previous Community Grants approved by Municipal Council during the 2018 Budget process; and

FURTHER THAT Council direct municipal staff to include this In-Kind Community Grant amount to the total amount contributed by the Town of Cobourg to organizations in 2018 for tracking and reporting purposes.

232-18

Carried

Public Works Services

Motion from the Committee of the Whole regarding the approval and award of the 2018 Road and Fire Hall Parking Lot Resurfacing Contract.

Moved by Councillor Forrest Rowden, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole has considered a Memo from the Director of Public Works regarding the awarding of the 2018 Road and Fire Hall parking lot resurfacing contract;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the approval of Contract No CO-18-13 PW, 2018 Road and Fire Hall Parking Lot Resurfacing to the low bidder, Norway Asphalt Limited, for a total cost to Public Works and the Fire Department of \$211,861.27 and \$83,197.96, respectively (including non-refundable HST) to be funded by the approved 2018 Public Works and Fire Services Capital Budgets for resurfacing; and

FURTHER THAT Council authorize up to \$30,000.00 be reallocated from the Northam Industrial Park reserve to the 2018 Fire Hall Parking Lot Resurfacing Budget to fund the additional recommended improvements.

233-18

Carried**Protection Services**

Motion from the Committee of the Whole regarding the request of an exemption to the Town of Cobourg Noise By-law N.011-2011 submitted by the Ministry of Transportation (MTO), Provincial Highways Management Division for the 401 Maintenance.

Moved by Councillor Debra McCarthy, Seconded by Councillor Forrest Rowden:

WHEREAS the Committee of the Whole has considered a letter from Cory Mazzeo, Senior Designer, Ministry of Transportation Eastern Region requesting an exemption to the Town of Cobourg Noise By-law N.011-2011 to facilitate the proposed construction taking place on Highway 401 from Highway 28 in Port Hope to Burnham Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council grant an exemption to the Town of Cobourg Noise By-law No.011-2011 for the proposed construction to Highway 401 from Highway 28, Port Hope to Burnham Street, Cobourg, including resurfacing of Highway 401 mainlanes, shoulders and ramps, as well as the rehabilitation of 14 culverts starting in September 2018 to Fall 2019 as requested by the Ministry of Transportation (MTO), Provincial Highways Management Division.

234-18

Carried**Planning and Development Services**

Motion from the Committee of the Whole regarding the Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered a memo from the Director of Planning and Development, regarding and Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd;

NOW THEREFORE BE IT RESOLVED THAT Council approve the amendments to the Official Plan, Zoning By-law and Phase 1 of the Draft Plan of Subdivision, with conditions, for the Villages of Central Park community as affixed to this resolution as APPENDIX "III".

235-18

Carried

Motion from the Committee of the Whole to grant a Heritage Permit for replacement of a roof for property located 40, 42-44 King Street West, Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered memo from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 40, 42-44 King Street West, Cobourg. (Robert Marr and Janet Mulder) (HP-2018-040);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-040) as submitted by Robert Marr and Janet Mulder for the replacement of a roof located at 40, 42-44 King Street West, Cobourg, subject to finalization of details with Planning and Heritage Staff.

236-18

Carried

BY-LAWS

General Government Services

By-law No.035-2018, being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law No.035-2018 being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.

237-18

Carried

By-law No.036-2018, being a by-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.036-2018 being a by-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

238-18

Carried

By-law No.037-2018, being a by-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

THAT Council adopt By-law No.037-2018 being a by-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

239-18

Carried

By-law No.038-2018, being a by-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin:

THAT Council adopt By-law No.038-2018 being a by-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period as amended.

240-18

Carried

Planning and Development Services

By-law No.039-2018, being a by-Law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.039-2018 being a by-law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).

241-18

Carried

By-law No.040-2018, being a by-law to adopt Amendment No. 76 To The Official Plan Of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.040-2018 being a by-law to adopt Amendment No. 76 To The Official Plan Of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

242-18

Carried

General Government Services

THAT the following By-laws be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

1. By-law No. 035-2018, a By-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.
2. By-law No. 036-2018, a By-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.
3. By-law No. 037-2018, a By-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.
4. By-law No. 038-2018, a By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.
5. By-law No. 039-2018, a By-law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).
6. By-law No. 040-2018, a By-law to adopt Amendment No. 76 to the Official Plan of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

THAT leave be granted to introduce By-law No.035-2018 to By-law No.040-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

243-18

Carried

PETITIONS

CORRESPONDENCE

West Northumberland Physician Recruitment and Retention Committee New Release regarding Family Physician recruited to West Northumberland. (General Government).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council receive the New Release for information purposes.

244-18

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)

04-30-18 Public notification, meeting and engagement procedures pertaining to applications submitted under the Planning Act.

CLOSED SESSION

CLOSED SESSION ACTION ITEM

ADJOURNMENT

Moved by Councillor Brian Darling:

THAT the meeting adjourn (7:04 p.m.).

245-18

Carried



Mayor



Municipal Clerk