	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL AGENDA
	Tuesday, May 21, 2019 at 6:00 P.M. Council Chambers, Victoria Hall, Cobourg

A Regular Council meeting of the Cobourg Municipal Council will be held on Tuesday, May 21, 2019 at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg.

I CALL TO ORDER

II MOMENT OF REFLECTION

III CLOSED SESSION

THAT Council meet in Closed Session at 5:00 P.M. prior to the Regular Council Meeting in accordance with Section 239 of the *Municipal Act, 2001* regarding:

s. 239(1)(b) Personal matters about an identifiable individual including municipal or local board employees:

1. Poet Laureate Nominating Ad Hoc Committee
2. Christmas Magic Ad Hoc Committee

S.239 (1)(c) A proposed or pending acquisition or disposition of land by the municipality or local board:

1. Potential Sale of Municipally Owned Land

IV ADDITIONS TO THE AGENDA

V DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

VI ADOPTION OF MINUTES OF THE PREVIOUS MEETING

1. Adoption of the April 29, 2019 Regular Council Minutes. 9 - 20

Action Recommended: THAT Council adopt the Minutes of the Regular Council meeting held on April 29, 2019.

VII PRESENTATIONS

VIII DELEGATIONS

IX DELEGATION ACTIONS

X REPORTS

General Government Services

1. Committee of the Whole meeting notes held on May 13, 2019. 21 - 30

   Action Recommended: THAT Council receive the notes of the Committee of the Whole meeting held on May 13, 2019 for information purposes.

2. Memo from the Treasurer/Director of Corporate Services, regarding the First Quarter 2019 Operating Budget Variance Report. 31 - 39

   Action Recommended: THAT Council receive the First Quarter 2019 Operating Budget Variance Report for information purposes.

3. Memo from the Treasurer/Director of Corporate Services, regarding the Northam Industrial Park Financial Report from January 1, 2019 through March 31, 2019. 40 - 45

   Action Recommended: THAT Council the First Quarter 2019 Northam Industrial Park Financial Report for information purposes.

4. Memo from the Municipal Clerk/Manager of Legislative Services, requesting approval to open the Single Bid received for the Town of Cobourg Municipal Ombudsman Request for Proposal (RFP) (CO-19-11 LEG). 46 - 49

   Action Recommended: THAT Council authorize and direct the Municipal Clerk to open and evaluate the single bid received for the Town of Cobourg Municipal Ombudsman Request for Proposal (RFP); and

   FURTHER that Municipal Staff prepare a report to Council providing a recommendation to accept or reject the received bid to be brought back to Council at the June 3, 2019 Committee of the Whole Meeting.

Planning and Development Services

1. Memo from the Manager of Planning Services, regarding an Application for a Zoning By-law Amendment, 900 Division Street, Cobourg (Landrich Investments Inc). 50 - 54

Action Recommended: THAT Council receive the Application and refer it to the Planning Department for a Report; and

FURTHER THAT Council enact and endorse the notice requirements of the Planning Act, as amended, to be implemented, including the scheduling of a Public Meeting.

2. Memo from the Manager of Planning Services, regarding an Application for a Zoning By-law Amendment - 315-325 University Avenue West, Cobourg, 387 William Street, Cobourg (Balder Corporation). 55 - 60

Action Recommended: THAT Council receive the Application and refer it to the Planning Department for a Report; and

FURTHER THAT Council enact and endorse the notice requirements of the Planning Act, as amended, to be implemented, including the scheduling of a Public Meeting.

3. Memo from the Senior Planner - Development, regarding Notice of a Complete Application for Site Plan Approval – 671 Division Street, Cobourg (Buchanan Storage Inc.). 61 - 65

Action Recommended: THAT Council receive and refer the application to the Planning Department for a Report.

Public Works Services

1. Memo from the Municipal Clerk/Manager of Legislative Services, regarding the authorization of an Amending Agreement between the Town of Cobourg and the Ministry of Transportation regarding the Federal Public Transit Infrastructure Fund Phase One (Ontario) Transfer Payment Agreement. 66 - 68

Action Recommended: THAT Council authorize the preparation of a by-law to amend by-law No.014-2017 to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF).

XI MOTIONS

XII General Government Services

1. Motion from the Committee of the Whole, regarding a Traditional Land Acknowledgement Statement to be read at the beginning of all Municipal Council Meetings. 69

2. Motion from the Committee of the Whole, regarding Municipal Council Remuneration. 70

Planning and Development Services

1. Motion from the Committee of the Whole, to grant a Heritage Permit for the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg (Geoff & Kathy Morgan) (HP-2019-013). 71

2. Motion from the Committee of the Whole, to grant a Heritage Permit for a new portico roof addition at 208 Albert Street, Cobourg (Michael Smith) (HP-2019-014). 72

3. Motion from the Committee of the Whole, to grant a Heritage Permit for a new deck extension and entrance modification at 122 Albert Street, Cobourg. (Kelly Anderson) (HP-2019-015). 73

4. Motion from the Committee of the Whole, approving the request from the Cobourg Heritage Advisory Committee to form a Sub-Committee to prepare and plan for the annual Heritage Event to occur in the fall of 2019. 74

Public Works Services

1. Motion from the Committee of the Whole, regarding the endorsement of a joint application to enter into a project partnership agreement with the Municipality of Port Hope for the Investing in Canada Infrastructure Program. 75

Parks and Recreation Services

1. Motion from the Committee of the Whole, regarding approval to Green Canoe Outfitters (GCO) for the operation of a Seasonal Kiosk at Victoria Park Beach for Kayak and Paddle Board Rentals for the 2019 Summer Season. 76

Protection Services

1. Motion from the Committee of the Whole, regarding a request for a Sign By-law Exemption from Northumberland County Archives on behalf of 'Doors Open Northumberland', in the Town of Cobourg. 77

2. Motion from the Committee of the Whole, regarding a request for a Sign By-law Exemption for the Northumberland Hills Studio Tour in the Town of Cobourg. 78

Arts, Culture and Tourism Services

1. Motion from the Committee of the Whole, approving the Northumberland Turkey Trot (NTT) as a Municipal Community Event to occur on Monday, October 14, 2019, at the Cobourg Conservation Area. 79

2. Motion from the Committee of the Whole, approving the Ontario Guild of Town Criers Provincial Championship as a Municipal Community Event to occur on Saturday, June 1, 2019, Victoria Hall Court Room, Cobourg. 80

3. Motion from the Committee of the Whole, proclaiming the Month of June as Pride Month in the Town of Cobourg. 81

4. Motion from the Regular Council Meeting to appoint members to the Poet Laureate Nominating Ad Hoc Committee. 82

5. Motion from the Regular Council Meeting to appoint members to the Christmas Magic Ad Hoc Committee. 83

XIII BY-LAWS

Planning and Development Services

1. By-law No. 036-2019, being a by-law to authorize the execution of a Development Agreement with with Rollins Investments Inc, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg (96 University Avenue East, Cobourg). 84

Action Recommended: THAT Council adopt By-law No. 036-2019, being a by-law to authorize the execution of a Development Agreement with Rollins Investments Inc, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg (96 University Avenue East, Cobourg).

Public Works Services

1. By-law No.037-2019, being a by-law to amend by-law No.014-2017 being a by-law to execute an amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF). 85 - 93

Action Recommended: THAT Council adopt By-law No. 037-2019, being a by-law to execute an amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF).

General Government Services

1. THAT the following By-laws be passed:

    1. By-Law No.036-2019, a By-law to authorize the execution of a Development Agreement with with Rollins Investments Inc, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (96 University Avenue East, Cobourg).

    2. By-law No.037-2019, being a by-law to amend by-law No.014-2017 being a by-law to execute an amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF).

    Action Recommended: THAT leave be granted to introduce By-law 036-2019 and By-law 037-2019 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XIV PETITIONS

XV COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

1.
- Cobourg Heritage Advisory Committee Minutes - April 10, 2019;
- Planning and Development Advisory Committee Minutes - March 26, 2019;
- Parks and Recreation Advisory Committee Minutes - April 2, 2019;
- Ganaraska Region Conservation Authority-Board of Directors Minutes - April 18, 2019; and
- Joint Animal Control Municipal Service Board Minutes - February 22, 2019 and April 4, 2019.

94 - 114

XVI CORRESPONDENCE

1. Correspondence from the Chair, Cobourg Public Library Board, requesting Council support to use a portion of the provincial *Building Efficiencies* Funding for use at the C. Gordon King Centre - Cobourg Public Library East Exterior Entrance. (Arts Culture and Tourism Services). 115

    Action Recommended: THAT Council approve the request from the Cobourg Public Library Board to approve a budget of $15,000 to make repairs to the area immediately under and adjacent to the east exterior sliding doors for the East Exterior Entrance of the C. Gordon King Centre including the full replacement of the brick ramp with a concrete ramp; and

FURTHER THAT the repairs be funded from the Provincial *Building Efficiencies* Funding

OR:

FURTHER THAT the repairs be funded from the Library Building Reserve Funds.

2. Correspondence from Steve Clark, Minister of Municipal Affairs and Housing, regarding 'A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019'. 116 - 236

Action Recommended: THAT Council receive the correspondence for information purposes.

XVII NOTICE OF MOTION

1. Notice of Motion, Mayor John Henderson, regarding the Cobourg Civic Awards Committee. 237

Action Recommended: THAT Council refer the Notice of Motion to the June 3, 2019 Committee of the Whole meeting for consideration.

XVIII COUNCIL/COORDINATOR ANNOUNCEMENTS

1. Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

XIX UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

08-13-18	Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)
09-24-18	Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins
09-24-18	Cobourg Planning and Sustainability Advisory Committee Motion,

	regarding the future management of sustainability in the Town of Cobourg
11-26-18	Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)
01-28-19	Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)
02-19-19	Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators by November 25, 2019. (Legislative Department)
02-25-19	Update the Capital Sidewalk Extension Program Priority Guidelines to reflect actual walking/driving distances for Northwood Drive by September 30, 2019 (Public Works)
03-11-19	Staff Report regarding the revision of the CIP Evaluation Committee, including its Terms of Reference by May 31, 2019
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area by October 15, 2019 (Public Works)
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Condo. Corp.#58- 148 Third Street (Public Works)
04-08-19	Correspondence from Dorothy Pearce, regarding a Sign By-law (008-2009) exemption for 805 William Street, Cobourg (Building Department)
04-23-19	CAO to develop a Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation by July 22, 2019
05-13-19	Report assessing the outcome of the Seasonal Kiosk by Green Canoe Outfitters at Victoria Beach by November 25, 2019 (Community Services)
05-13-19	Report reviewing the Town of Cobourg Public Comment and Complaint Policy by September 23, 2019 (Legislative Department)
05-13-19	Traditional Land Acknowledgment Statement to be read at Council Meeting (Legislative Department)
05-13-19	Staff Report regarding the recommendation to accept or reject the single bid received for the Bench and Transit Shelter Advertising (Public Works)

XX CONFIRMATORY BY-LAW

1. By-law No. 038-2019, being a by-law to confirm the proceedings of the Council Meeting of May 21, 2019. 238 - 239

Action Recommended: THAT leave be granted to introduce By-law No. 038-2019 and to dispense with the reading of the by-law by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on May 21, 2019 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XXI ADJOURNMENT

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	April 29, 2019 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Stephen Peacock, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Regular Council Meeting was called to order by Mayor Henderson at 5:30 P.M.

MOMENT OF REFLECTION

CLOSED SESSION

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council meet in Closed Session at 5:30 P.M. prior to the Regular Council Meeting in accordance with Section 239 of the *Municipal Act, 2001* regarding:

s. 239(1)(b) Personal matters about an identifiable individual including municipal or local board employees:

1. Accessibility Advisory Committee Applications for the 2018 - 2022 Term of Council.

The Regular Council Meeting reconvened at (6:00 P.M.) in Open Session.

120-19 **Carried**

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

No Declarations of Pecuniary Interest were declared by Members of Council.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes held on Monday, April 8, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt the Minutes of the Regular Council Meeting held on April 8, 2019.

121-19 **Carried**

PRESENTATIONS

Shannon Murphy, Town of Cobourg Emergency Planner, regarding the upcoming activities for the Emergency Preparedness Week occurring from May 6 - 12, 2019 in the Town of Cobourg.

S. Murphy presented information regarding the upcoming Emergency Preparedness Week that will occur in the Town of Cobourg during the week of May 6 - 12. After a question and answer period, S. Murphy was excused from the meeting (6:14 P.M.).

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Tuesday, April 23, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the notes of the Committee of the Whole meeting held on Tuesday, April 23, 2019 for information purposes.

122-19 **Carried**

Memo from the Treasurer/Director of Corporate Services, regarding the awarding of the contract for the Building 7- Public Works and Parks Facility Roof Deck 201 Replacement, Northam Industrial Park.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the report from the Treasurer/Director of Corporate Services for information purposes.

123-19 **Carried**

Memo from the Treasurer/Director of Corporate Services, regarding the awarding of the Elgin Street East Firehall roof replacement contract.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council receive the report from the Treasurer/Director of Corporate Services for information purposes.

124-19 **Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding an Easement Agreement with the Kawartha Pine Ridge District School Board (KPRDSB) and the Town of Cobourg for the Waterfront Boardwalk (119 Durham Street, Cobourg).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute an agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Town of Cobourg for an existing easement agreement to be registered on title for a portion of the Waterfront Boardwalk along the Cobourg Waterfront.

125-19 **Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Cobourg Farmers Market Agreement for lease of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the annual 2019 Farmers Market (Saturdays from May 4, 2019 through to December 21, 2019).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a lease agreement between the Cobourg Farmers Market and the Town of Cobourg for the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market Season to be held on Saturdays from May 4, 2019 through to December 21, 2019.

126-19 **Carried**

MOTIONS

General Government Services

Motion from the Committee of the Whole to approve the Town of Cobourg 2019 Water Services Capital and Operating Budgets.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the 2019 Water Services Capital and Operating Budgets, as presented by the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc.;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2019 Capital Budget for Water Services for the Town of Cobourg in the amount of $3,322,843, as outlined in the 2019 Waterworks Summary Capital Budget; and

FURTHER THAT Council approve the 2018 Operating Budget for Water Services for the Town of Cobourg indicating a projected Total Revenue of $5,144,888 and Total Expenses of $2,752,000, plus Amortization of $1,191,477 for a projected Net Income of $1,201,411, as noted on the proposed 2019 Waterworks Budget of the Town of Cobourg.

127-19 **Carried**

Motion from the Committee of the Whole to approve the draft audited financial statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2018.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc., regarding the 2018 Waterworks Financial Statements;

NOW THEREFORE BE IT RESOLVED THAT Council approve the draft Financial Statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2018.

128-19 **Carried**

Motion from the Committee of the Whole to adopt the 2019 – 2022 Town of Cobourg Strategic Plan Components Report as amended.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the Town of Cobourg Municipal Council Strategic Plan for the 2019 – 2022 Municipal Council Term;

NOW THEREFORE BE IT RESOLVED that Council adopt the 2019 – 2022 Town of Cobourg Strategic Plan Components Report;

FURTHER THAT Council direct the Chief Administrative Officer to provide to Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan

Implementation to be brought back to Council by the combined Committee of the Whole/Regular Council Meeting of July 22, 2019.

129-19 **Carried**

Motion from the Committee of the Whole to approve the Poet Laureate Terms of Reference - Administration Policy.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau
WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the revised Poet Laureate Terms of Reference Policy;

NOW THEREFORE BE IT RESOLVED that Council approved the Poet Laureate Terms of Reference Policy (COUN-ADM2).

130-19 **Carried**

Motion from the Committee of the Whole to approve the Cobourg Downtown Business Improvement Area (DBIA) 2019 Budget.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau
WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the proposed 2019 Budget from the Cobourg Downtown Business Improvement Area (Cobourg DBIA);

NOW THEREFORE BE IT RESOLVED that Council approve the 2019 Cobourg Downtown Business Improvement Area Budget.

131-19 **Carried**

Motion from the Committee of the Whole regarding the Municipal Ombudsman Report relating to Complaint 03-2018.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley
WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Report from the Municipal Ombudsman regarding Complaint 03-2018 – William Street Beer Company;

NOW THEREFORE BE IT RESOLVED that Council direct staff to obtain a legal opinion and deliver a report to Council by June 10, 2019 that:

1. Outlines the roles and responsibilities of Waterworks, LUSI and the Corporation of the Town of Cobourg;
2. Determines whether Council has the legal authority to direct LUSI to reimburse the William Street Beer Company of alleged excessive water charges;
3. Outlines any alternative courses of action to resolve the claim of alleged excessive water charges from the William Street Beer Company;
4. Determines whether LUSI has formal criteria/authority to identify/rectify claims of excessive water charges; and
5. Makes policy and procedural recommendations to clarify the appeal process for complainants of excessive water charges; and

FURTHER THAT Council direct the Chief Administrative Officer to provide a Staff Report based on the legal opinion report to determine possible opportunities for resolving the complaint from William Street Beer Company.

132-19 **Carried**

Motion from the Regular Council, awarding the Building 7 - Public Works and Parks Facility Roof Deck 201 Replacement Contract, Northam Industrial Park.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling
WHEREAS the Regular Council at its April 29, 2019 Meeting considered a Memo from the Treasurer/Director of Corporate Services, regarding the Building 7, Roof Deck 201 Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract for the replacement of the roof deck 201 for Building 7 to the low bidder, being Crawford Roofing Corp., in the amount of $178,849 plus non-recoverable HST, in the amount of $3,148 for a total cost of $181,997.

133-19 **Carried**

Motion from the Regular Council, awarding the Elgin Street East Firehall roof replacement contract.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS the Regular Council at its April 29, 2019 Meeting considered a Memo from the Treasurer/Director of Corporate Services, regarding the Elgin Street East Roof Replacement Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract for the replacement of the roof on the Elgin Street East Firehall to the low bidder, being Long Star Roofing Ltd., in the amount of $117,559 plus non-recoverable HST in the amount of $2,069 for a total cost of $119,628.

134-19 **Carried**

Public Works Services

Motion from the Committee of the Whole, awarding of the Sewer Cleaner with Hydro Excavation Truck replacement Tender.

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Manager of Roads and Sewer regarding the tender award for the Combination Sewer Cleaner with Hydro Excavation Emergency Vehicle Replacement;

NOW THEREFORE BE IT RESOLVED that Council approve the bid of $477,718.00 + HST submitted by Joe Johnson Equipment for the supply and delivery of a demonstrator combination sewer cleaner with hydro excavation.

135-19 **Carried**

Motion from the Committee of the Whole to proclaim the week of May 19 - 25, 2019 as National Public Works Week in the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a letter from the Ontario Public Works Association to Proclaim the week of May 19 - 25, 2019, as National Public Works Week in the Town of Cobourg; and,

WHEREAS public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

NOW THEREFORE BE IT RESOLVED that Council designate the week of May 19–25, 2019, as National Public Works Week in the Town of Cobourg and encourages citizens to join activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

136-19 **Carried**

Protection Services

Motion form the Committee of the Whole, regarding a request for a Sign By-law Exemption for 1154 Division Street, Cobourg (Burger King).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Chief Building Official regarding a request for an exemption to the Sign By-law (008-2009) for 1154 Division Street (Burger King);

NOW THEREFORE BE IT RESOLVED that Council grant an exemption to the Sign By-law (008-2009) to permit one (1) additional fascia sign on the south exposure (parking lot) of the northerly building at 1154 Division Street; and

FURTHER THAT Council deny the exemption request to allow an additional second (2nd) free standing sign along the Division Street frontage of the subject property.

137-19 **Carried**

Motion from the Committee of the Whole, regarding a request for a Sign By-law Exemption for 6474 – 801 William Street, Cobourg (Wendy's).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a Memo from the Chief Building Official regarding a request for an exemption to the Sign By-law (008-2009) for 801 William Street (Wendy's Restaurant #6474);

NOW THEREFORE BE IT RESOLVED that Council grant an exemption to the Sign By-law (008-2009) to permit one (1) additional fascia sign on the north exposure of the building facing the parking lot with the phrase "Quality is our Recipe" for a maximum of four (4) fascia signs total on the building at 801 William Street.

138-19 **Carried**

Motion from Regular Council to proclaim the week of May 6 - 11, 2019, as Emergency Preparedness Week in the Town of Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS the Regular Council considered a presentation from the Town of Cobourg Emergency Planner at its April 28, 2019 Meeting to Proclaim the week of May 6 – 12, 2019, as Emergency Preparedness Week in the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED that Council designate the week of May 6 – 12, 2019 as Emergency Preparedness Week in the Town of Cobourg and encourages all residents and tourists to take concrete actions to be better prepared to protect themselves and their families during emergencies.

139-19 **Carried**

Motion from the Regular Council Meeting to appoint members to the Accessibility Advisory Committee.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS the Regular Council at its April 29, 2019 Meeting considered Applications to fill the current vacancies in the Accessibility Advisory Committee;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint the following members to the Accessibility Advisory Committee for the 2018 – 2022 Council Term: Jerry Ford, Troy Mills, Estelle Morrill and Elizabeth Sheffield.

140-19 **Carried**

Arts, Culture and Tourism Services

Motion from the Committee of the Whole to proclaim the month of May as 'Museum Month' in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered a letter from the President and Chair of the Marie Dressler Foundation to Proclaim the month of May as 'Museum Month' in the Town of Cobourg; and,

WHEREAS throughout our community, museums, art galleries, and heritage sites reflect our local history and culture and contribute to our development; and,

WHEREAS the month of May provides an opportunity to increase awareness of our community's museums and celebrate the contributions these institutions make to quality of life, education, and economic development; and,

WHEREAS museums, galleries, and heritage sites welcome visitors and tourists to our community; and

WHEREAS these museums, galleries and heritage sites are valuable resources for education and learning, and are important community hubs;

NOW THEREFORE BE IT RESOLVED that Council proclaim May 2019 as 'Museum Month' in the Town of Cobourg and encourage all residents and tourists to visit our local heritage sites and institutions, including the Dressler House, Sifton-Cook Heritage Centre, Cobourg and District Sports Hall of Fame, the James Cockburn Room in Victoria Hall and the Art Gallery of Northumberland during the month of May.

141-19 **Carried**

Motion from the Committee of the Whole to appoint a member to the Cobourg Public Library Board.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS the Committee of the Whole considered applications to fill a vacant position on the Cobourg Public Library Board;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint Ken Williamson to the Cobourg Public Library Board.

142-19 **Carried**

BY-LAWS

General Government Services

By-law No. 027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley THAT Council adopt By-Law No.027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.

143-19 **Carried**

By-law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Corporation of the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt By-Law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Corporation of the Town of Cobourg.

144-19 **Carried**

By-law No. 029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council adopt By-Law No.029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.

145-19 **Carried**

By-law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty THAT Council adopt By-law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.

146-19 **Carried**

Planning and Development Services

By-law No.031-2018, being a By-law to amend Zoning By-Law 85-2003 (25 James Street East and 321 John Street).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau THAT Council adopt By-law No.031-2018, being a By-law to amend Zoning By-Law 85-2003 (25 James Street East and 321 John Street).

147-19 **Carried**

By-law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area (25 James Street East, Trinity Housing Corporation of Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council adopt By-law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area (25 James Street East, Trinity Housing Corporation of Cobourg).

148-19 **Carried**

Protection Services

By-law No. 034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog.

Moved by Councillor Aaron Burchat, Seconded by Councillor Adam Bureau THAT Council adopt By-Law No. 034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog..

149-19 **Carried**

Public Works Services

By-law No. 033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.

Moved by Councillor Brian Darling, Seconded by THAT Council adopt By-Law No.033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.

150-19 **Carried**

General Government Services

THAT the following By-law(s) be passed:

1. By-Law No.027-2019, being a by-law to amend By-law No. 008-2019 to include the Terms of Reference for the Poet Laureate Nominating Ad Hoc Committee, Cobourg Christmas Magic Ad Hoc Committee and to remove the Downtown Coalition Advisory Committee as an Advisory Committee in the Town of Cobourg.
2. By-Law No.028-2019, being a by-law to authorize the Execution of an Easement Agreement with Kawartha Pine Ridge District School Board (KPRDSB) and the Corporation of the Town of Cobourg.
3. By-Law No.029-2019, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Rotary Harbourfront Park, Market Building and a portion of the Victoria Hall Square Parking Lot for the 2019 Farmers Market season.
4. By-Law No.030-2019, being a by-law to authorize the levying of tax rates and collection of taxes for the year 2019.
5. By-Law No.031-2019, being a by-law to amend Zoning By-Law 85-2003 (25 James Street East and 321 John Street).
6. By-Law No.032-2019, being a by-law to adopt Amendment No. 78 to the Official Plan of the Cobourg Planning Area (25 James Street East, Trinity Housing Corporation of Cobourg).
7. By-Law No.033-2019, being a by-law to assume the Municipal Roads, Parkland, Walkways, Open Spaces and all works and services within Subdivision Plans 39M-864 And 39M-828 of Phase 1 and 2.
8. By-Law No.034-2019, being a by-law to amend By-law No. 021-2019 to 'Exempt Service Dogs from paying the licence fee if the owner can produce evidence to the Municipality demonstrating the dog is required as a Guide Dog, Service Dog, Trained Personal Service Dog, Court House Facility Dog, Court Support Dog or Law Enforcement Dog, as amended.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT leave be granted to introduce By-law No. 027-2019 to By-law No. 034-2019, and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

151-19 **Carried**

PETITIONS

COMMITTEE/BOARD MINUTES

DBIA Board of Management Minutes of March 7 and 18, 2019; Cobourg Heritage Advisory Committee Minutes of February 13, 2019; and Planning and Development Minutes of March 26, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau THAT Council receive the Local Board and Advisory Committee Minutes for information purposes

152-19 **Carried**

CORRESPONDENCE

Correspondence from the Legislative Services Licensing Officer, regarding an Application for an Outdoor Patio Permit for Black Cat Cafe, 4 King Street West, Cobourg. (Protection Services)

Moved by Councillor Aaron Burchat, Seconded by Councillor Adam Bureau THAT Council receive the correspondence from the Licensing Officer for information purposes.

153-19 **Carried**

Resolution from the County of Northumberland, regarding the County Affordable Housing Pilot Program Interim Policy.

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau THAT Council receive the correspondence from the County of Northumberland for information purposes.

154-19 **Carried**

Resolution from the County of Northumberland, regarding Community and Safety Plan.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling THAT Council receive the correspondence from the County of Northumberland for information purposes; and

FURTHER THAT the resolution be forwarded to the Cobourg Police Services Board for information.

155-19 **Carried**

Correspondence from Haliburton, Kawartha, Pine Ridge District Health Unit, regarding the 2019 Ontario Budget, Protecting What Matters Most - Chapter 1, a Plan for the People: Modernizing Ontario's Public Health Units.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the correspondence from the Haliburton, Kawartha, Pine Ridge District Health Unit for information purposes.

156-19 **Carried**

Correspondence from Natasha Jacobs, Northumberland Hills Hospital Foundation, regarding the annual Wine and Ale Park Event occurring on June 27, 2019.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the Northumberland Hills Hospital Foundation, regarding a request for Council to deem the annual Wine and Ale Park Event as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on June 7, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Northumberland Hills Hospital Foundation and declare the Wine and Ale Park Event as an event of Municipal Significance in the Town of Cobourg.

157-19 **Carried**

Correspondence from Mike Olsen, Lions Club of Cobourg, regarding the use of a refreshment tent during the Waterfront Festival occurring June 27 - June 1, 2019.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the Lions Club of Cobourg, regarding a request for Council to deem the refreshment tent at the Waterfront Festival, as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on June 27 to July 1, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Lions Club of Cobourg and declare the Event as an event of Municipal Significance in the Town of Cobourg.

158-19 **Carried**

Correspondence from Tom McLean, Rotary Club of Cobourg, regarding the Northumberland Ribfest occurring on August 16 - 18, 2019 in Victoria Park, Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty WHEREAS at the Regular Council Meeting on April 29, 2019, Council considered a letter from the Rotary Club of Cobourg, regarding a request for Council to deem the Northumberland Ribfest as one of Municipal Significance to obtain a 'Special Occasion Permit' for the event to be held on August 16, 17 and 18, 2019;

NOW THEREFORE BE IT RESOLVED that Council approve the request from the Rotary Club of Cobourg and declare the Northumberland Ribfest as an event of Municipal Significance in the Town of Cobourg.

159-19 **Carried**

NOTICE OF MOTION

Notice of Motion, Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding a traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

160-19 **Carried**

Notice of Motion, Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the property located at 411 King Street East (Sidbrook).

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

161-19 **Carried**

Notice of Motion, Councillor Beatty, Coordinator of Planning and Development, regarding a licensed waterfront patio at the Cobourg Beach Canteen Courtyard.

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling THAT Council refer the Notice of Motion to the May 13th, 2019 Committee of the Whole meeting for consideration.

162-19 **Carried**

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

10-10-17	Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)
08-13-18	Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)
09-24-18	Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins
09-24-18	Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg
11-26-18	Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)
01-28-19	Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)
02-19-19	Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators by November 25, 2019. (Legislative Department)
02-25-19	Update the Capital Sidewalk Extension Program Priority Guidelines to reflect actual walking/driving distances for Northwood Drive by September 30, 2019 (Public Works)

03-11-19	Staff Report outlining a Town of Cobourg municipal financial support policy for projects relating to affordable housing by April 1, 2019 (CAO/Finance Department/Planning and Development Department)
03-11-19	Staff Report regarding the revision of the CIP Evaluation Committee, including its Terms of Reference by May 31, 2019
04-01-19	Legal Counsel review of the Town of Cobourg Affordable Housing Financial Support Policy and Strategy in the Town of Cobourg by April 26, 2019.
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area by October 15, 2019 (Public Works)
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Condo. Corp.#58- 148 Third Street (Public Works)
04-08-19	Correspondence from Dorothy Pearce, regarding a Sign By-law (008-2009) exemption for 805 William Street, Cobourg (Building Department)
04-08-19	Staff Report responding to correspondence from Suzanne Morrow, regarding a rate exemption to the wastewater by-law no later than June 3, 2019 (Public Works Services)
04-23-19	CAO to develop a Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation by July 22, 2019

CONFIRMATORY BY-LAW

By-law No. 035-2019, being a by-law to confirm the proceedings of the Council Meeting of April 29, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT leave be granted to introduce By-law No. 035-2019 and to dispense with the reading of the by-law by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on April 29, 2019 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

163-19 **Carried**

ADJOURNMENT

Moved by Councillor Aaron Burchat, THAT the Meeting be adjourned (7:40 P.M.).

164-19 **Carried**

Municipal Clerk Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	May 13, 2019 Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Stephen Peacock, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Dean Hustwick, Director of Community Services
Rob Franklin, Manager of Planning Services
Terry Hoekstra, Manager of Engineering and Capital Projects
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

Mayor John Henderson called the meeting to order (6:00 P.M.).

The Mayor requested that Council participate in a moment of silence to reflect and pay respect to Mr. Bill Patchett, long time Cobourg resident and community builder, who passed away on Friday, May 10, 2019.

AGENDA ADDITIONS

1. Memo from the Director of Public Works requesting approval to open the Single Bid received for the Bench and Transit Shelter Advertising Request for Proposal (RFP) (CO-19-05 ENG).
2. Delegation from Bart Spiewak and Mandy Lee, Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach.

3. Delegation from Paul Pagnuelo, Cobourg Tax Payers Association, regarding Municipal Council Remuneration.
4. Delegation from Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month.
5. Delegation from Gerald Walker, Cobourg Resident, in response to the March 28, 2019 Municipal Ombudsman Report - Complaint 02-2018.
6. Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint, dated May 9, 2019.

Moved by Deputy Mayor Suzanne Séguin, THAT the matters be added to the Agenda.

AMENDMENT:

Moved by Councillor Emily Chorley, THAT the following be added, except for Item 6; being a Memo from John Ewart, Town of Cobourg Municipal Ombudsman Complaint dated May 9, 2019; and

FURTHER THAT the Ombudsman report be added to the Agenda for the Committee of the Whole meeting on June 3, 2019 to allow time for Council and the public to consider and respond to the report.

Carried

Moved by Deputy Mayor Suzanne Séguin, THAT the matters be added to the Agenda;

FURTHER THAT the following be added, except for Item 6; being a Memo from John Ewart, Town of Cobourg Municipal Ombudsman Complaint dated May 9, 2019; and

FURTHER THAT the Ombudsman report be added to the Agenda for the Committee of the Whole meeting on June 3, 2019 to allow time for Council and the public to consider and respond to the report.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest declared by Members of Council.

PRESENTATIONS

Adam McCue, Manager of Environmental and Technical Services, County of Northumberland, regarding the Changes to Roadside Waste Collection Services in the Town of Cobourg.

A. McCue attended the meeting to discuss changes regarding roadside waste collection services in the Town of Cobourg. After a question and answer period, A. McCue was excused from the meeting (6:24 P.M.).

DELEGATIONS

Bart Spiewak on behalf of Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach.

B. Spiewak attended the meeting to discuss a request for the Town of Cobourg to enter into a profit sharing agreement to operate the GCO's seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach. After a question and answer period, B. Spiewak was excused from the meeting (6:40 P.M.).

Paul Pagnuelo, Cobourg Tax Payers Association, regarding Municipal Council Remuneration.

P. Pagnuelo attended the meeting to discuss Council's remuneration. After a question and answer period, P. Pagnuelo was excused from the meeting (7:02 P.M.).

Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month.

A. Bouman attended the meeting to request the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month. After a question and answer period, A. Bouman was excused from the meeting (7:10 P.M.).

Gerald Walker, Cobourg Resident, in response to the March 28, 2019 Municipal Ombudsman Report - Complaint 02-2018.

G. Walker attended the meeting to discuss the March 28, 2019 Municipal Ombudsman Report - Complaint 02-2018. After a question and answer period, G. Walker was excused from the meeting (7:17 P.M.).

DELEGATION ACTIONS

Delegation, Bart Spiewak and Mandy Lee, on behalf of Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Bart Spiewak of Green Canoe Outfitters for information purposes; and

FURTHER THAT Council permit Green Canoe Outfitters to locate their seasonal kiosk at Victoria Park Beach for kayak and paddle board rentals for a trial period from June 28 - September 2, 2019; and

FURTHER THAT Council instructs the CAO to negotiate and draft a Memorandum of Understanding (MOU) between Green Canoe Outfitters and the Town of Cobourg that includes:

- the size and location of the kiosk;
- operating hours;
- permitted promotional signs and flags;
- required insurance coverage; and
- details of the financial agreement and payment schedule; and

FURTHER THAT the MOU is presented to Council for final approval by June 3, 2019; and

FURTHER THAT Council instructs staff to draft a report assessing the outcome of the trial period by November 25, 2019; and

FURTHER THAT the staff report outlines an open application process for the provision of kayak and paddle board rentals from Victoria Beach in 2020, pending the success of the 2019 trial period.

Carried

Delegation, Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month.

Moved by Councillor Adam Bureau, THAT Council accept the delegation and mount the pride flag on Victoria Hall for the month of June 2019 and have a ceremony to be held on June 3, 2019; and

FURTHER THAT Council proclaim June as the official pride month in the Town of Cobourg each year with a celebration in front of Victoria Hall; and

FURTHER THAT Council approve the pride flag be mounted on Victoria Hall every month of June for the 2018-2022 Municipal Council Term.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 02-2018, dated March 28, 2019.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Municipal Ombudsman report for information purposes; and receive the response to the Ombudsman Report from Gerald Walker, Cobourg citizen, for information purposes; and

FURTHER THAT Council direct staff to review the Town of Cobourg Public Comment and Complaint Policy (LEG-ADM19) and prepare a report with recommendations for enhancing the policy and overall public complaint process by September 23, 2019.

Carried

Motion from May 22, 2018, regarding the Municipal Council Remuneration review of the Council Remuneration Ad Hoc Committee Report, Cobourg Taxpayers Association Report on Council Remuneration and Ben Burd, Cobourg Resident submission regarding Municipal Council Remuneration.

Moved by Deputy Mayor Suzanne Séguin, THAT Council set the salary for members of Council as follows effective January 1, 2020 and pending approval in the 2020 Operating Budget:

- that the position of Mayor be set at $48,100;
- that the position of Deputy Mayor be set at $38,480;
- that the position of Municipal Councillor be set at $33,670; and

FURTHER THAT a formal review of Council remuneration takes place in the third year of every Council's term of office by a method of Council's choosing; and

FURTHER THAT no changes be made to the current benefits provided to the Mayor and Members of Council; and

FURTHER THAT compensation adjustments for the Mayor, Deputy Mayor and Members of Council continue to be maintained with the annual CPI adjustments as a yearly increase to the Council Remuneration effective July 1st each year as stated in the current provision of the Council Remuneration By-law; and

FURTHER THAT effective immediately the method of calculating Police Services Board remuneration is changed as follows:

- Police Services Board remuneration is no longer calculated as a percentage of the salary established for Town of Cobourg Councillors;
- Police Services Board remuneration is established at current levels for the Board Chair ($8,236) and Board Members ($6,589);
- Police Services Board remuneration is subject to an annual Ontario Consumer Price Index (CPI) adjustment effective July 1st each year; and
- Council will review the Police Services Board remuneration during the third year of every Council's term of office by a method of Council's choosing.

Carried

Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding a traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings.

Moved by Deputy Mayor Suzanne Séguin, THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings; and

FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Municipal Clerk, regarding the Municipal Financial Support Policy for Affordable and Rental Housing - Templeman LLP, Comprehensive Review of Options.

Moved by Councillor Nicole Beatty, THAT Council receive the memorandum from Templeman LLP, Town of Cobourg Municipal Solicitors resulting from the April 1, 2019 Staff report and April 8, 2019 Council Resolution providing for an understanding of the Municipal Financial Report Policy for Affordable and Rental Housing for information purposes.

Carried

Memo from the Senior Planner - Development, regarding an Application for Site Plan Approval - Development Agreement: 96 University Avenue East, Rollins Investments Inc.

Moved by Councillor Nicole Beatty, THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a Development Agreement with Rollins Investments Inc. and Lakefront Utility Services Inc. for a residential condominium development consisting of four (4) single storey, multi-unit buildings with a total of ten (10) dwelling units on the Subject Property, subject to the finalization of details by municipal staff and applicable agencies.

Carried

Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the property located at 411 King Street East (Sidbrook).

Moved by Councillor Nicole Beatty, THAT Council direct Staff to provide a detailed plan on how the Town of Cobourg could execute the Property Standard Order on 411 King Street East, Cobourg.

Carried

Notice of Committee of Adjustment Hearings to be held on Tuesday, May 14, 2019 and Memos from the Senior Planner - Development, regarding:

1. File No. B-03-19, 866 Ontario Street (Anthony and Cathy Ritchie);
2. File No. B-04/19, B-05/19, B-06/19, 271 Clyde Street, Cobourg (Clark Consulting Services on behalf of Jana Ewart); and
3. File No. B-07/19, B-08/19, B-09/19, Lots 107-111, Plan 39M-901 (729-737 Wilkins Gate, Cobourg), (New Amherst Ltd.).

Moved by Councillor Nicole Beatty, THAT Council receive the Notice of Hearings of the Committee of Adjustment for information purposes and endorse the comments of the Planning Department.

Carried

Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg.

Moved by Councillor Nicole Beatty, THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-013 to permit the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

Carried

Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for a new portico roof addition at 208 Albert Street, Cobourg.

Moved by Councillor Nicole Beatty, THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-014 to permit a new portico roof over the rear entrance of the subject building at 208 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

Carried

Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for a new deck extension and entrance modification at 122 Albert Street, Cobourg.

Moved by Councillor Nicole Beatty, THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-015 to permit a new deck extension and entrance modification at the subject property of 122 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

Carried

Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a request to form a Sub-Committee to prepare and plan for the annual Heritage Event occurring in the fall of 2019.

Moved by Councillor Nicole Beatty, THAT Council approve the request of the Cobourg Heritage Advisory Committee and permit the establishment of a Sub-Committee to prepare and plan for the annual Heritage Event to take place in the fall of 2019; and

FURTHER THAT Council direct the Sub-Committee to coordinate with Heritage Staff on the annual Heritage Event.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding a Joint Application for Public Transit Funding with the Municipality of Port Hope.

Moved by Councillor Brian Darling, THAT Council endorse a joint application to enter into a project partnership agreement with the Municipality of Port Hope for the Investing in Canada Infrastructure Program - Public Transit Stream.

Carried

Memo from the Manager of Environmental Services, regarding a response to the Water and Wastewater Rate By-law Exemption Request from Suzanne Morrow, Cobourg Resident.

Moved by Councillor Brian Darling, THAT Council respectfully deny the exemption request to the Water and Wastewater Rate By-law on the basis that an exemption to the sewer rate, for a non-industrial user is not currently permitted under By-law No.007-2019; and

FURTHER THAT Council direct that By-law No.007-2019 be sent to the By-law Review Team for review.

Carried

Memo from the Director of Public Works requesting approval to open the Single Bid received for the Bench and Transit Shelter Advertising Request for Proposal (RFP). (CO-19-05 ENG).

Moved by Councillor Brian Darling, THAT Council direct Staff to open and evaluate the single bid received for the Bench and Transit Shelter Advertising RFP; and

FURTHER THAT Staff prepare a report to Council providing a recommendation to accept or reject the received bid for Municipal Council Approval.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Councillor Beatty, Coordinator of Planning and Development, regarding a licensed waterfront patio at the Cobourg Beach Canteen Courtyard.

Moved by Councillor Emily Chorley, THAT Council direct staff to prepare a report outlining options for the operations of a licensed waterfront patio at the Cobourg Beach Canteen Courtyard for Council to consider by June 3, 2019.

AND FURTHER THAT the Staff report include the following scenarios as potential options:

1. A licensed waterfront patio operated by Town Staff;
2. A licensed waterfront patio leased out by the Town and operated in partnership with local restaurants; and
3. A licensed waterfront patio operated by a third party event organizer.

Defeated

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Correspondence from the Northumberland County Archives, regarding a request to approve signs for the 'Doors Open Northumberland' event throughout the Town of Cobourg on May 20 - June 3, 2019 and June 1-2, 2019.

Moved by Councillor Aaron Burchat, THAT Council grant the request from Northumberland County Archives on behalf of 'Doors Open Northumberland' for an exemption to Sign By-law (008-2009), as amended, to post fifteen (15) coroplast signs that are 16" x 24" from May 20 - June 3, 2019 and five (5) lawn signs that are 31" x 23" from June 1 - June 2 on participating venues' premises be approved, subject to the finalization of details by Building Department Staff and the issuance of a Sign Permit.

Carried

Correspondence from Petra Dettmann, Chair of Northumberland Hills Studio Tours regarding a request for an exemption to the Sign By-law (No.008-2009) for the Northumberland Hills Studio Tour to assist in identifying Cobourg Artists participating in the Tour during the month of September.

Moved by Councillor Aaron Burchat, THAT Council grant the request from Petra Dettmann for an exemption to the Sign By-law (008-2009), as amended, to erect a total of two (2) Lawn Signs per artist two (2) weeks prior to the event and two (2) Lawn Signs during the event dates to provide direction for the Tour, subject to the finalization of details by the Building Department Staff and the issuance of a Sign Permit.

Carried

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

Memo from the Community Events Coordinator, regarding the Northumberland Turkey Trot (NTT) Municipal Event to take place on Monday, October 14, 2019, at the Cobourg Conservation Area.

Moved by Councillor Adam Bureau, THAT Council approve the Northumberland Turkey Trot to take place on Monday, October 14, 2019 at the Cobourg Conservation Area in support of the YMCA Strong Communities Campaign.

Carried

Memo from the Community Events Coordinator, regarding the Ontario Guild of Town Criers Provincial Championship Event occurring on Saturday, June 1, 2019.

Moved by Councillor Adam Bureau, THAT Council approve the Ontario Guild of Town Criers Provincial Championship to be held on Saturday, June 1, 2019 in the Esplanade Park, Cobourg.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

08-13-18	Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)
09-24-18	Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins
09-24-18	Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg
11-26-18	Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)
01-28-19	Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)
02-19-19	Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators by November 25, 2019. (Legislative Department)
02-25-19	Update the Capital Sidewalk Extension Program Priority Guidelines to reflect actual walking/driving distances for Northwood Drive by September 30, 2019 (Public Works)
03-11-19	Staff Report regarding the revision of the CIP Evaluation Committee, including its Terms of Reference by May 31, 2019
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area by October 15, 2019 (Public Works)
04-01-19	Staff Report reviewing the impacts of the Traffic Study for Condo. Corp.#58- 148 Third Street (Public Works)
04-08-19	Correspondence from Dorothy Pearce, regarding a Sign By-law (008-2009) exemption for 805 William Street, Cobourg (Building Department)
04-23-19	CAO to develop a Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation by July 22, 2019

COMMITTEE OF THE WHOLE OPEN FORUM

CLOSED SESSION

ADJOURNMENT

Moved by Councillor Adam Bureau, THAT the meeting adjourn. (8:58 P.M.)

Carried

Municipal Clerk

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG
	STAFF REPORT
TO:	Mayor and Council Members
FROM: TITLE:	Ian D. Davey Treasurer / Director of Corporate Services
DATE OF MEETING:	May 21, 2019
TITLE / SUBJECT:	First Quarter 2019 – Operating Budget Variance Report
REPORT DATE:	May 15, 2019

1.0 STRATEGIC PLAN
Not applicable

2.0 PUBLIC ENGAGEMENT
Not applicable

3.0 RECOMMENDATION
That Council receive the First Quarter 2019 Operating Budget Variance Report for information purposes.

4.0 ORIGIN
This budget variance report covers the period from January 1, 2019 through March 31, 2019 and is intended for information purposes. When reviewing this report, please keep in mind that seasonality may play a role in some of the departmental variances being shown.

5.0 BACKGROUND
The 2019 Operating Budget was approved by Council on April 8, 2019 by Resolution 98 – 19. The purpose of this report is to provide a comparison of the actual results for the first quarter of 2019 to the approved annual operating budget.

The report to the end of the second quarter of 2019 will be provided to Council at the meeting of September 3, 2019 and will incorporate a report on the 2019 Capital Budget for the first half of 2019.

6.0 ANALYSIS

The **first** page of the report is a summary of the **Revenue and Expenditures** by category.

The **revenues** represent those items specifically noted within each category of the municipal operating budget. The first column represents the total annual budget, the second column is the actual revenue recorded to the end of March 2019, the third column is the remaining amount to reach budget over the remainder of the year and the fourth column is the percentage required to meet budget.

Approximately 18% of the total budgeted revenue from sources other than property taxes have been received to the end of March 2019.

The **expenditures** portion of page 1 has the same columns with the first column representing the total annual budget, the second column is the actual expenditure to March 31, 2019, the third column is the budget available for the remainder of 2019 and the fourth column represents the remaining funds as a percentage of the total annual budget.

Approximately 22.4% of the total budgeted expenditures have been spent as of March 31, 2019. An example of seasonality is shown in the Parks and Recreation line which indicates a remaining balance of 82.10%.

The difference between the total budgeted revenue of $14,375,614 and the total budgeted expenditures of $38,361,143 is shown at the bottom of the page in the amount of **$23,985,529** and represents the **Municipal Tax Levy** which agrees to the approved operating budget.

The **second** page of the report provides a further breakdown of the **revenue** received to March 31, 2019 by department which supports the figures shown on the summary page (Page 1).

The remaining pages, 3 to 5, provide a similar departmental breakdown of **expenditures** made to March 31, 2019 by department and support the expenditure amounts as shown on the summary page (Page 1).

A **capital projects** report has not been included for the first quarter of 2019 but will be included with the second quarter report for 2019. By their nature, capital projects cannot start until the municipal budget is approved and therefore there would be no activity in the first quarter of 2019.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

Not applicable.

8.0 CONCLUSION

This report has been provided to Council and Members of the Public for information purposes.

If there are specific questions on any of this information, I would be pleased to provide an answer to them.

9.0 POLICIES AFFECTING THE PROPOSAL

Not applicable

10.0 COMMUNICATION RESULTS

The report is a public document prepared internally and intended as high level overview of the results of operations of the municipality for the first quarter of 2019 and is available to anyone wanting to review it.

11.0 ATTACHMENTS

First Quarter 2019 – Operating Budget Variance Report

12.0 AUTHORIZATION ACKNOWLEDGMENT

Respectfully submitted,

Ian D. Davey, BBA CPA CA
Treasurer / Director of Corporate Services

TOWN OF COBOURG

OPERATING BUDGET
VARIANCE REPORT

FIRST QUARTER – 2019

JANUARY 1, 2019 to MARCH 31, 2019

Prepared and submitted by:
Ian D. Davey BBA CPA CA
Treasurer / Director of Corporate Services
May 15, 2019

BUDGET VARIANCE REPORT

FOR THE PERIOD ENDED MARCH 31, 2019

SUMMARY	ANNUAL BUDGET	2019 YTD MARCH 31/19	$ REMAINING BUDGET	% REMAINING BUDGET
REVENUE				
General government	195,700.00	42,482.00	153,218.00	78.29
Protection services	2,945,858.00	666,040.50	2,279,817.50	77.39
Public Works	834,900.00	95,094.87	739,805.13	88.61
Environmental	6,209,232.00	1,198,678.52	5,010,553.48	80.70
Parks & Recreation	2,979,649.00	378,955.70	2,600,693.30	87.28
Culture & Community	188,850.00	34,055.67	154,794.33	81.97
Planning & Residential	85,000.00	46,460.00	38,540.00	45.34
Commercial & Economic	187,325.00	11,663.27	175,661.73	93.77
Other Direct Revenue	749,100.00	114,567.26	634,532.74	84.71
	14,375,614.00	2,587,997.79	11,787,616.21	82.00
EXPENDITURES				
General government	3,503,628.00	771,871.15	2,731,756.85	77.97
Protection	12,684,447.00	2,990,342.21	9,694,104.79	76.43
Public Works	5,444,827.00	1,427,071.76	4,017,755.24	73.79
Environmental	6,365,157.00	1,280,486.12	5,084,670.88	79.88
Social & Family	196,500.00	0.00	196,500.00	100.00
Parks & Recreation	6,802,764.00	1,217,939.56	5,584,824.44	82.10
Culture & Community	1,821,169.00	544,500.51	1,276,668.49	70.10
Planning & Residential	541,097.00	142,969.83	398,127.17	73.58
Commercial & Economic	847,554.00	177,815.22	669,738.78	79.02
Capital Levy	154,000.00	38,500.00	115,500.00	75.00
	38,361,143.00	8,591,496.36	29,769,646.64	77.60
MUNICIPAL LEVY	23,985,529.00			

BUDGET VARIANCE REPORT

FOR THE PERIOD ENDED MARCH 31, 2019

REVENUE	ANNUAL BUDGET	2019 YTD MARCH 31/19	$ REMAINING BUDGET	% REMAINING BUDGET
GENERAL GOVERNMENT				
Clerks	177,700	39,157.00	138,543.00	77.96
Finance	18,000	3,325.00	14,675.00	81.53
	195,700	42,482.00	153,218.00	78.29
PROTECTION SERVICES				
Fire	13,500	3,224.75	10,275.25	76.11
Police	65,000	12,733.15	52,266.85	80.41
Police - Business Services	2,438,358	627,462.35	1,810,895.65	74.27
Building Department	410,000	20,920.25	389,079.75	94.90
Property Standards	19,000	1,700.00	17,300.00	91.05
	2,945,858	666,040.50	2,279,817.50	77.39
PUBLIC WORKS				
Engineering review fees	60,000	0.00	60,000.00	100.00
Parking enforcement	615,000	62,202.17	552,797.83	89.89
Transit	159,900	32,892.70	127,007.30	79.43
	834,900	95,094.87	739,805.13	88.61
ENVIRONMENTAL				
WPCP 1	6,209,232	1,198,678.52	5,010,553.48	80.70
PARKS & RECREATION				
Parks Administration	141,000	1,558.00	139,442.00	98.90
Marina	760,140	10,367.90	749,772.10	98.64
Trailer Park	310,700	1,848.00	308,852.00	99.41
Dredging	147,000	0.00	147,000.00	100.00
Arena	146,900	47,750.20	99,149.80	67.49
Cobourg Community Centre	1,345,699	297,079.98	1,048,619.02	77.92
Seniors Activity Centre	86,210	20,351.62	65,858.38	76.39
Legion Fields	42,000	0.00	42,000.00	100.00
	2,979,649	378,955.70	2,600,693.30	87.28
CULTURE & COMMUNITY				
Concert Hall	166,850	24,300.67	142,549.33	85.44
Market Building	22,000	9,755.00	12,245.00	55.66
	188,850	34,055.67	154,794.33	81.97
PLANNING & RESIDENTIAL				
Planning	75,000	41,510.00	33,490.00	44.65
Comm. of Adjustment	10,000	4,950.00	5,050.00	50.50
	85,000	46,460.00	38,540.00	45.34
COMMERCIAL & ECONOMIC				
Venture 13	149,825	11,650.00	138,175.00	92.22
Tourism	37,500	13.27	37,486.73	99.96
	187,325	11,663.27	175,661.73	93.77

BUDGET VARIANCE REPORT

FOR THE PERIOD ENDED MARCH 31, 2019

EXPENDITURES	ANNUAL BUDGET	2019 YTD MARCH 31/19	$ REMAINING BUDGET	% REMAINING BUDGET
GENERAL GOVERNMENT				
Council	373,948	86,806.96	287,141.04	76.79
CAO	249,378	58,671.55	190,706.45	76.47
Clerks	464,326	120,213.98	344,112.02	74.11
Finance	661,388	164,002.47	497,385.53	75.20
Information Technology	319,976	76,207.69	243,768.31	76.18
Communications	209,179	39,079.03	170,099.97	81.32
Victoria Hall	686,118	140,680.79	545,437.21	79.50
Financial	144,500	48,026.85	96,473.15	66.76
Personnel	381,965	33,681.83	348,283.17	91.18
Health & Safety	12,850	4,500.00	8,350.00	64.98
	3,503,628	771,871.15	2,731,756.85	77.97
PROTECTION SERVICES				
Fire	2,940,731	684,104.40	2,256,626.60	76.74
Police	5,668,111	1,351,030.38	4,317,080.62	76.16
Police Service Board	81,015	17,681.45	63,333.55	78.18
Court Security	359,612	234,568.98	125,043.02	34.77
Police Facilities	155,800	17,212.09	138,587.91	88.95
Business Services	2,438,358	419,975.62	2,018,382.38	82.78
Communications Centre	0	0.00	0.00	0.00
Conservation Authority	248,903	124,451.45	124,451.55	50.00
Animal Control	99,748	24,787.00	74,961.00	75.15
Building Department	410,000	56,594.97	353,405.03	86.20
Property Standards	96,921	15,345.18	81,575.82	84.17
Emergency Management	129,645	28,987.25	100,657.75	77.64
By-Law Enforcement	55,603	15,603.44	39,999.56	71.94
	12,684,447	2,990,342.21	9,694,104.79	76.43
PUBLIC WORKS				
Engineering	371,398	34,692.54	336,705.46	90.66
GIS	191,719	119,877.70	71,841.30	37.47
Public Works	2,127,878	515,194.09	1,612,683.91	75.79
Bridges	1,150	0.00	1,150.00	100.00
Roadside Grass	0	0.00	0.00	0.00
Forestry (moved to parks)	0	0.00	0.00	0.00
Storm Drain System	60,000	3,815.25	56,184.75	93.64
Roadside Litter	41,100	7,723.50	33,376.50	81.21
Hardtop Maintenance	93,000	12,355.58	80,644.42	86.71
Safety Devices	135,650	37,286.91	98,363.09	72.51
Winter Maintenance	181,500	261,661.79	-80,161.79	-44.17
Long-term debt	309,000	77,250.00	231,750.00	75.00
Sidewalks	51,800	3,897.15	47,902.85	92.48
Parking Lots	134,670	35,689.63	98,980.37	73.50
Parking enforcement	480,330	35,571.11	444,758.89	92.59
Transit	841,444	186,721.57	654,722.43	77.81
Crossing Guards	77,458	20,390.06	57,067.94	73.68
Street Lighting	346,730	74,944.88	271,785.12	78.39
	5,444,827	1,427,071.76	4,017,755.24	73.79

BUDGET VARIANCE REPORT

FOR THE PERIOD ENDED MARCH 31, 2019

EXPENDITURES	ANNUAL BUDGET	2019 YTD MARCH 31/19	$ REMAINING BUDGET	% REMAINING BUDGET
ENVIRONMENTAL				
WPCP 1	1,658,213	273,655.28	1,384,557.72	83.50
WPCP 2	1,462,113	260,703.98	1,201,409.02	82.17
Sanitary Sewer Pumphouses	68,200	11,717.28	56,482.72	82.82
Sanitary Sewer System	512,835	63,497.78	449,337.22	87.62
Transfer to Sanitary Reserve	2,507,871	626,967.75	1,880,903.25	75.00
Storm Sewer Pumphouses	30,325	14,481.46	15,843.54	52.25
Garbage Collection	7,100	389.59	6,710.41	94.51
Landfill - long-term debt	118,500	29,073.00	89,427.00	75.47
	6,365,157	1,280,486.12	5,084,670.88	79.88
SOCIAL & FAMILY SERVICES				
St Peter's Court	21,500	0.00	21,500.00	100.00
Physician Recruitment	0	0.00	0.00	0.00
Northumberland Hospice	0	0.00	0.00	0.00
Affordable Housing	175,000	0.00	175,000.00	100.00
	196,500	0.00	196,500.00	100.00
PARKS & RECREATION				
Parks Administration	1,590,579	277,230.62	1,313,348.38	82.57
Horticulture	70,000	22,599.01	47,400.99	67.72
Parks Maintenance	234,900	40,144.39	194,755.61	82.91
Forestry Services	201,558	28,698.26	172,859.74	85.76
Parks Athletic Fields	26,500	2,317.84	24,182.16	91.25
Parks Turf Maintenance	8,000	1,056.93	6,943.07	86.79
Subtotal	2,131,537	372,047.05	1,759,490	82.55
Centennial Pool	16,500	1,434.57	15,065.43	91.31
Outdoor Rink / Fountain	28,500	9,058.61	19,441.39	68.22
Parks - long-term debt	263,200	76,532.57	186,667.43	70.92
Marina	760,140	73,647.45	686,492.55	90.31
Trailer Park	164,905	12,558.12	152,346.88	92.38
Beach Washrooms	69,300	42.74	69,257.26	99.94
Harbour / Walkway	201,692	772.17	200,919.83	99.62
Dredging	147,000	26,173.98	120,826.02	82.19
Arena	332,899	82,241.78	250,657.22	75.30
Cobourg Community Centre	2,330,911	474,776.37	1,856,134.63	79.63
Seniors Activity Centre	196,280	34,121.97	162,158.03	82.62
Legion Fields	49,900	2,532.18	47,367.82	94.93
Acquatics / Lifeguards	224,300	52,000.00	172,300.00	76.82
Transfer from Reserves	-114,300	0.00	-114,300.00	100.00
	6,802,764	1,217,939.56	5,584,824.44	82.10
CULTURE & COMMUNITY				
Cultural Administration	101,929	18,258.92	83,670.08	82.09
Organizational grants	50,946	0.00	50,946.00	100.00
Special Events	290,430	29,102.27	261,327.73	89.98
Concert Hall	359,659	64,658.81	295,000.19	82.02
Library	904,505	416,000.00	488,505.00	54.01
Market Building	18,200	1,910.17	16,289.83	89.50
Art Gallery	115,000	23,750.00	91,250.00	79.35
Concert Band of Cobourg	20,500	820.34	19,679.66	96.00
Library - Long Term Debt	-40,000	-10,000.00	-30,000.00	75.00
	1,821,169	544,500.51	1,276,668.49	70.10

BUDGET VARIANCE REPORT

FOR THE PERIOD ENDED MARCH 31, 2019

EXPENDITURES	ANNUAL BUDGET	2019 YTD MARCH 31/19	$ REMAINING BUDGET	% REMAINING BUDGET
PLANNING & RESIDENTIAL				
Planning	407,769	101,102.74	306,666.26	75.21
Comm. of Adjustment	73,839	12,720.73	61,118.27	82.77
Heritage Committee	59,489	29,146.36	30,342.64	51.01
	541,097	142,969.83	398,127.17	73.58
COMMERCIAL & ECONOMIC				
Economic Development	230,703	37,884.41	192,818.59	83.58
Venture 13	347,279	107,765.48	239,513.52	68.97
Tourism	249,772	27,908.89	221,863.11	88.83
Henley Arcade	3,500	1,391.22	2,108.78	60.25
Old Firehall Theatre	6,500	1,375.00	5,125.00	78.85
Dressler House	9,800	1,490.22	8,309.78	84.79
	847,554	177,815.22	669,738.78	79.02

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG
	STAFF REPORT
TO:	Mayor and Council Members
FROM: TITLE:	Ian D. Davey, BBA CPA CA Treasurer / Director of Corporate Services
DATE OF MEETING:	May 21, 2019
TITLE / SUBJECT:	Northam Industrial Park – Financial Report – March 31/19
REPORT DATE:	May 16, 2019

1.0 STRATEGIC PLAN
Not applicable.

2.0 PUBLIC ENGAGEMENT
Not Applicable

3.0 RECOMMENDATION
That Council receive the First Quarter 2019 Northam Industrial Park Financial Report for information purposes.

4.0 ORIGIN
This financial report covers the period from January 1, 2019 through March 31, 2019 and is intended for information purposes.

5.0 BACKGROUND
The Town of Cobourg purchased the Northam Industrial Park from the Ontario Realty Corporation on March 4, 2003. The original purchase was 100% financed by way of a loan from the Royal Bank of Canada. This loan was paid in full as of March 4, 2018.

6.0 ANALYSIS
The attached report is unaudited and has been prepared internally and consists of 3 pages as follows:

Balance Sheet

The assets section is split between current assets of $3,213,389 and fixed assets of $17,174,187. The bank balance includes an operating balance of $1,856,711 and a capital reserve of $1,000,000 which was established shortly after the purchase of the park and has remained at that level since that time. Currently an asset management plan is being completed which will establish the target for future capital spending and the required level of capital reserve to be maintained.

The liabilities as of March 31, 2019 were $349,449 compared to $437,051 as at December 31, 2018.

The book value of the equity in the park is $20,038,127 as of March 31, 2019.

Income Statement

The income statement is presented in 3 columns including the 2018 actual results for the full year and the 2019 actual results to March 31, 2019 along with the budget for 2019 for the full year.

Operating revenues for the first 3 months are very close to expected at just under 25% of the total annual budget amount. Vacancies within the park are currently at a very low level and should remain close to current levels barring any unforeseen circumstances.

Operating and administrative expenses are tracking within budget for the first 3 months of the year.

Cashflow Report

The cashflow report is intended to provide a summary of the changes in the cash balance from the start of the fiscal year to the end of March 2019. The cash balance has increased by $557,004 during the first quarter of 2019 and is expected to continue to increase over the remainder of 2019 as we build reserves in anticipation of the capital work required coming out of the asset management plan.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

The 2019 Town of Cobourg Operating and Capital budgets included the amounts of $502,100 and $385,000 respectively to be funded from Northam Industrial Park operations. This financial report indicates that this is a realistic commitment.

8.0 CONCLUSION

This report has been provided to Council and Members of the Public for information purposes.

If there are specific questions on any of this information, I would be pleased to provide an answer to them.

9.0 POLICIES AFFECTING THE PROPOSAL

Not applicable.

10.0 COMMUNICATION RESULTS

This report is a public document prepared internally and intended as a high level overview of the results of operations of Northam Industrial Park for the first quarter of 2019 and is available to anyone wanting to review it.

11.0 ATTACHMENTS

Northam Industrial Park Financial Report – March 31, 2019 (3 pages)

12.0 AUTHORIZATION ACKNOWLEDGMENT

Respectfully submitted,

Ian D. Davey, BBA CPA CA
Treasurer / Director of Corporate Services

Northam Q1 2019

NORTHAM INDUSTRIAL PARK

BALANCE SHEET - AS AT MARCH 31, 2019

(UNAUDITED)

ASSETS	Mar 31 2019	Dec 31 2018
Current		
Bank	2,856,711	2,299,707
Accounts receivable	355,875	251,081
Prepaid Expenses	803	11,896
	3,213,389	2,562,684
Fixed		
Land	3,683,512	3,683,512
Buildings	10,205,027	10,205,027
Building improvements	13,522,857	13,511,382
Roadways, rail and parking lots	366,752	366,752
	27,778,148	27,766,673
Accumulated amortization	-10,603,961	-10,418,961
	17,174,187	17,347,712
TOTAL ASSETS	20,387,576	19,910,396
LIABILITIES		
Current		
Accounts payable	179,102	302,317
Tenant deposits and prepaid rent	170,347	134,734
Due to Town of Cobourg	0	0
TOTAL LIABILITIES	349,449	437,051
EQUITY		
Capital reserve	1,000,000	1,000,000
Retained earnings	18,473,345	16,850,413
Current year earnings	564,782	2,110,032
Transfer to Town of Cobourg	0	-487,100
Total Equity	20,038,127	19,473,345
TOTAL LIABILITIES AND EQUITY	20,387,576	19,910,396

NORTHAM INDUSTRIAL PARK

INCOME STATEMENT

For the THREE months ended March 31, 2019

(UNAUDITED)	2018 ACTUAL (12 MONTHS)	2019 ACTUAL (3 MONTHS)	2019 BUDGET (12 MONTHS)
REVENUE			
Base Rent	3,603,506	900,114	3,602,369
Realty Tax Recoveries	1,090,567	279,227	1,139,148
Vacancies	-145,409	-22,173	-88,692
Interest and other income	5,173	1,468	5,000
	4,553,837	**1,158,636**	**4,657,825**
OPERATING EXPENSES			
Insurance	42,575	9,264	43,663
Realty Taxes	1,092,927	284,374	1,137,494
Repairs & Maintenance	246,719	59,595	278,300
Utilities	111,687	11,234	94,357
Mortgage interest	694	0	0
	1,494,602	**364,467**	**1,553,814**
ADMINISTRATIVE EXPENSES			
Bad Debts	0	0	5,000
Leasing Commissions	5,315	4,133	47,228
Management Fees	158,022	37,159	157,731
Office & General Admin	17,760	3,295	23,050
Consulting & Prof fees	29,260	-200	40,000
	210,357	**44,387**	**273,009**
NET OPERATING INCOME	**2,848,878**	**749,782**	**2,831,002**
AMORTIZATION	738,846	185,000	740,000
NET INCOME	**2,110,032**	**564,782**	**2,091,002**

NORTHAM INDUSTRIAL PARK

CASHFLOW REPORT - AS AT March 31, 2019

(UNAUDITED)	Mar 31 2019 ACTUAL	Dec 31 2018 ACTUAL
Sources of cashflow:		
Net income per budget report	564,782	2,110,032
Add non-cash item - amortization	185,000	738,846
Cash from operations	**749,782**	**2,848,878**
Reduction in accounts receivable	0	0
Reduction in prepaid expenses	11,093	19
Increase in accounts payable	0	35,914
Increase in tenant deposits and prepaid rent	35,613	3,014
Cash available	**796,488**	**2,887,825**
Uses of cash		
Increase in accounts receivable	-104,794	-18,040
Increase in prepaid expenses	0	0
Invested in fixed assets	-11,475	-274,763
Decrease in accounts payable	-123,215	0
Applied to mortgage principal	0	-312,387
Transfer to Town of Cobourg	0	-487,100
Cash used during period	**-239,484**	**-1,092,290**
Net change in cash balance during period	557,004	1,795,535
Cash balance at start of year	2,299,707	504,172
Cash balance at end of period	**2,856,711**	**2,299,707**

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council Members	
FROM: TITLE:	Brent Larmer Municipal Clerk/manager of Legislative Services	
DATE OF MEETING:	May 21, 2019	
TITLE / SUBJECT:	Approval to Open Single Bid Received for the Town of Cobourg Municipal Ombudsman Request for Proposal (CO-19-11-LEG)	
REPORT DATE:	May 16, 2019	File #:

1.0 STRATEGIC PLAN
Not Applicable

2.0 PUBLIC ENGAGEMENT
Not Applicable.

3.0 RECOMMENDATION
THAT Council authorize and direct the Municipal Clerk to open and evaluate the single bid received for the Town of Cobourg Municipal Ombudsman Request for Proposal (RFP); and

FURTHER that Municipal Staff prepare a report to Council providing a recommendation to accept or reject the received bid to be brought back to Council at the June 3, 2019 Committee of the Whole Meeting.

4.0 ORIGIN
On January 14, 2019 Municipal Council passed the following Resolution: #008-2019:

WHEREAS the Committee of the Whole considered a Report from the Municipal Clerk/Manager of Legislative Services, regarding the appointment of the Town of Cobourg Municipal Integrity Commissioner, Municipal Ombudsman, and Closed Meeting Investigator;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to proceed with three (3) separate Request for Proposals (RFP) in order to start the process for the appointment of a Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman for the Town of Cobourg; and

FURTHER THAT the Town extend the appointment of John Ewart, Ewart O'Dwyer Barristers and Solicitors as the Town of Cobourg Integrity Commissioner, Ombudsman and Closed Meeting Investigator to conclude any final on-going investigations that remains with his office and report back to Council upon their conclusion pursuant to the Town of Cobourg Ombudsman Complaint Protocol Policy; and

FURTHER THAT Council direct Staff to bring forward a report to Council for decision to provide an overview and recommendation for the appointment of a Integrity Commissioner, Ombudsman and Closed Meeting Investigator for the Town of Cobourg; and

FURTHER THAT Staff look at the option of having three (3) different individuals forming each position of Integrity Commissioner, Municipal Ombudsman and Closed Meeting Investigator separately or having one (1) individual preform all three roles.

5.0 BACKGROUND

Bill 8 was introduced in July 2014 with the purpose of increasing the accountability and transparency of government and its elected representatives. There were 11 Schedules included in Bill 8, which amended various acts that govern the legislature and the public sector. Schedules 6 and 9 are applicable to all municipalities as these two schedules amend MFIPPA and the Ombudsman Act.

When the *Municipal Act, 2001* was amended in 2006 (Bill 130) it introduced enhanced accountability powers for municipalities, including the authority to appoint accountability officers such as a Municipal Ombudsman. The function of the Ombudsman is to "investigate any decision or recommendation made by or an act done or omitted in the course of the administration of a public sector body."

Section 223.13 of the Municipal Act gives municipalities the authority, to appoint an ombudsman who reports to council and whose function is to investigate in an independent manner any decision or recommendations made or act done or omitted in the course of the administration of the municipality, its local boards and such municipally-controlled corporations as specified by the municipality.

6.0 ANALYSIS

The municipal Clerk in accordance with the Town of Cobourg Purchasing Policy sent out a Request for Proposal (RFP) to perspective proponents to submit proposals for the provision of services as the Municipal Ombudsman for the Corporation of the Town of Cobourg.

On April 4, 2019 a Request for Proposal (RFP) for the services of a Municipally appointed Ombudsman was released with a submission deadline of March 30th 2019, at 2:00 p.m. On the RFP submission deadline of April 30th 2019 at 2:00 P.m. the Town was only in receipt of one (1) submission.

Pursuant to the Town of Cobourg Purchasing Policy when only one bid is received, the Town of Cobourg extended the deadline for two (2) weeks. The extension resulted in no additional submissions.

The Legislative Services Department is requesting that Council authorize the Municipal Clerk to open and evaluate the one (1) submission and provide a report back to Council on the result of the evaluation of the submission and to provide a further Staff Report.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no financial implications related to this report.

8.0 CONCLUSION

THAT Council authorize and direct the Municipal Clerk to open and evaluate the single bid received for the Town of Cobourg Municipal Ombudsman RFP; and

FURTHER that Municipal Staff prepare a report to Council providing a recommendation to accept or reject the received bid.

9.0 POLICIES AFFECTING THE PROPOSAL

Town of Cobourg Purchasing Policy By-law No.012-2012.

10.0 COMMUNICATION RESULTS

Not applicable.

10.0 AUTHORIZATION/SIGNATURES

Municipal Clerk
Manager of Legislative Services

Ian Davey
Treasurer/Director of Corporate Services

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Rob Franklin, MCIP, RPP Manager of Planning Services	
DATE OF MEETING:	May 21, 2019	
TITLE / SUBJECT:	Application for Zoning By-law Amendment 900 Division Street Landrich Investments Inc.	
REPORT DATE:	May 15, 2019.	File #: Z-04-19

1.0 CORPORATE STRATEGIC PLAN OBJECTIVE

N/A

2.0 RECOMMENDATION

The following actions are recommended:

a) That the applications be received by Council and referred to the Planning Department for a report; and,

b) That the notice requirements of the *Planning Act, RSO 1990*, as amended, be implemented, including the scheduling of a Public Meeting.

3.0 PUBLIC ENGAGEMENT

Sections 34 (10.4) & (13) of the *Planning Act, RSO 1990, c.P.13,* as amended prescribe statutory notice requirements for a complete application for Zoning By-law Amendment applications and for the scheduling of a public meeting.

The notice of a statutory Public Meeting can also be provided together with notice of complete applications, or separately. The Municipality is required to give notice by either:

a) publication in a newspaper that is of sufficient circulation in the area which the application applies; or

b) personal or ordinary service mail to every land owner within 120 metres of the subject land, and by posting a notice, clearly visible from a public highway or

other place the public has access on the subject land, or a location chosen by the municipality.

The Municipality's notification procedures for complete applications and public meetings comply with the notice requirements prescribed by the Planning Act.

4.0 ORIGIN AND LEGISLATION

On April 30, 2019, the Planning Department received an application for approval of an amendment to Comprehensive Zoning By-law No. 85-2003 from Kevin M Duguay Community Planning and Consulting Inc. on behalf of Landrich Investments Inc for a 2.73 hectare parcel of land located at 900 Division Street, Cobourg. Following a review of the application, Planning staff has concluded that it forms a complete application in accordance with the provisions of the Ontario *Planning Act* and the Cobourg Official Plan and is in a position to be formally received by Council. Pursuant to the *Planning Act*, the Municipality has 30 days from the receipt of an application to deem it complete, otherwise the applicant may appeal the matter to the Local Planning Appeal Tribunal.

5.0 BACKGROUND

The subject application proposes to amend the Zoning By-law to permit a medical clinic to operate in part of the vacant former furniture store at 900 Division Street, in the eastern building referred to as 9 Elgin Street East. The subject property is currently occupied by a 2,474 m2 service commercial plaza building (on the eastern side of the property) plus a previously existing 2,607 m2 service commercial building on the west side of the property abutting Division Street. A total of 258 parking spaces are proposed for the overall complex, including an additional 34 spaces as part of this proposal. See **Schedule "A"** Key Map and **Schedule "B"** Development Concept Site Plan.

The Subject Lands are currently designated as "Mixed Use Corridor Area" and "Environmental Constraint Area" in the Town of Cobourg Official Plan, and zoned "District Commercial Exception 22 (DC-22)" and "Environmental Constraint (EC) Zone" in the Comprehensive Zoning By-law No. 85-2003. At present, the land use permissions for the subject property permit a small-scale clinic (up to three medical practitioners) but not a larger medical clinic. A medical clinic is defined generally as an establishment with four or more medical practitioners.

The following plans and reports have been submitted in support of the applications:

- Planning Justification Report, KMD Planning, April 2019;
- Floor Plan, O'Connell Store Fixtures, October 2018;
- Site Plan showing Parking Changes, RBJ Concepts Inc, April 2019;
  Stormwater Management Brief, Dobri Engineering, April 2019.

6.0 ANALYSIS

This memo is for application receipt notification purposes only and there is subsequently no staff analysis at this time. The application package is being circulated to the Development Review Team and applicable agencies/committees for review and comment before being brought back to Council for consideration, including the convening of a Public Meeting.

Formal public notifications of the applications and future public meeting will be provided in accordance with *Planning Act* regulations. Pursuant to the provisions of the *Planning Act*, if the Municipality fails to approve the complete application within 150 days after their receipt by Council, the applicant may appeal the application to the Local Planning Appeal Tribunal.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no anticipated negative financial implications imposed on the Municipality as a result of the applications. The Owner has submitted the requisite $6,500.00 in application fees and deposits.

8.0 CONCLUSION

The application package and supporting information is being circulated to the Development Review Team and applicable agencies/committees for review and comments before being brought back to Council for consideration, including the convening of a Public Meeting.

9.0 POLICIES AFFECTING THE PROPOSAL

The primary policies affecting this application relate to the Mixed Use Area designation of the Cobourg Official Plan.

10.0 COMMUNICATION RESULTS

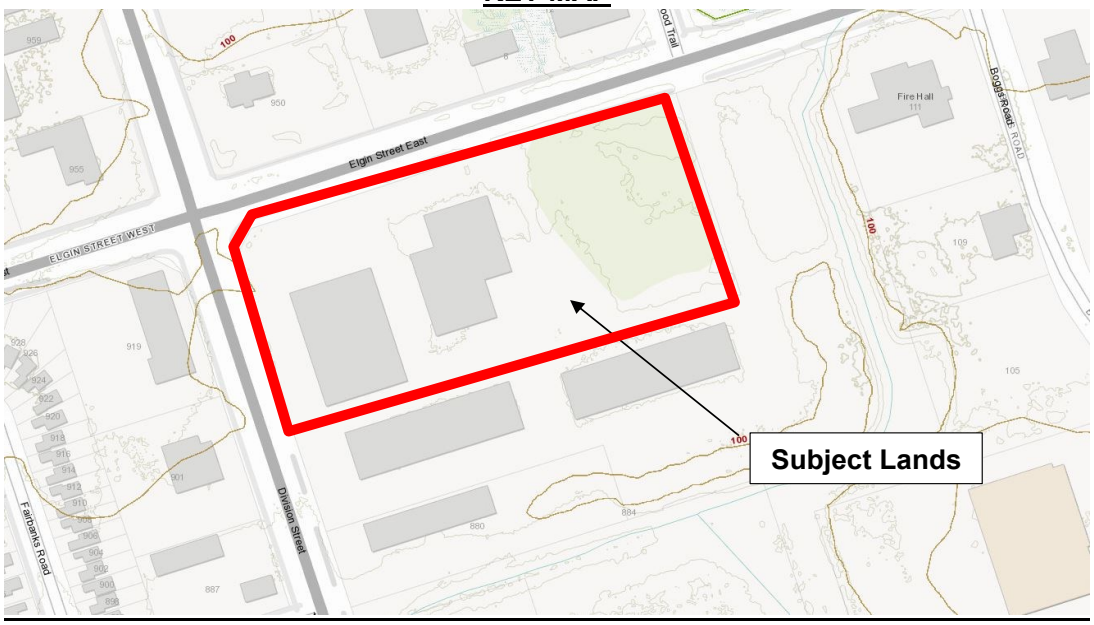
This Report is intended to: advise Council of the applications; and, to recommend that Council receive the applications, refer the applications to the Planning Department for a report, and implement the public notification requirements of the Planning Act, including the scheduling of a Public Meeting.

Please contact the Planning Department if you have any questions or concerns.

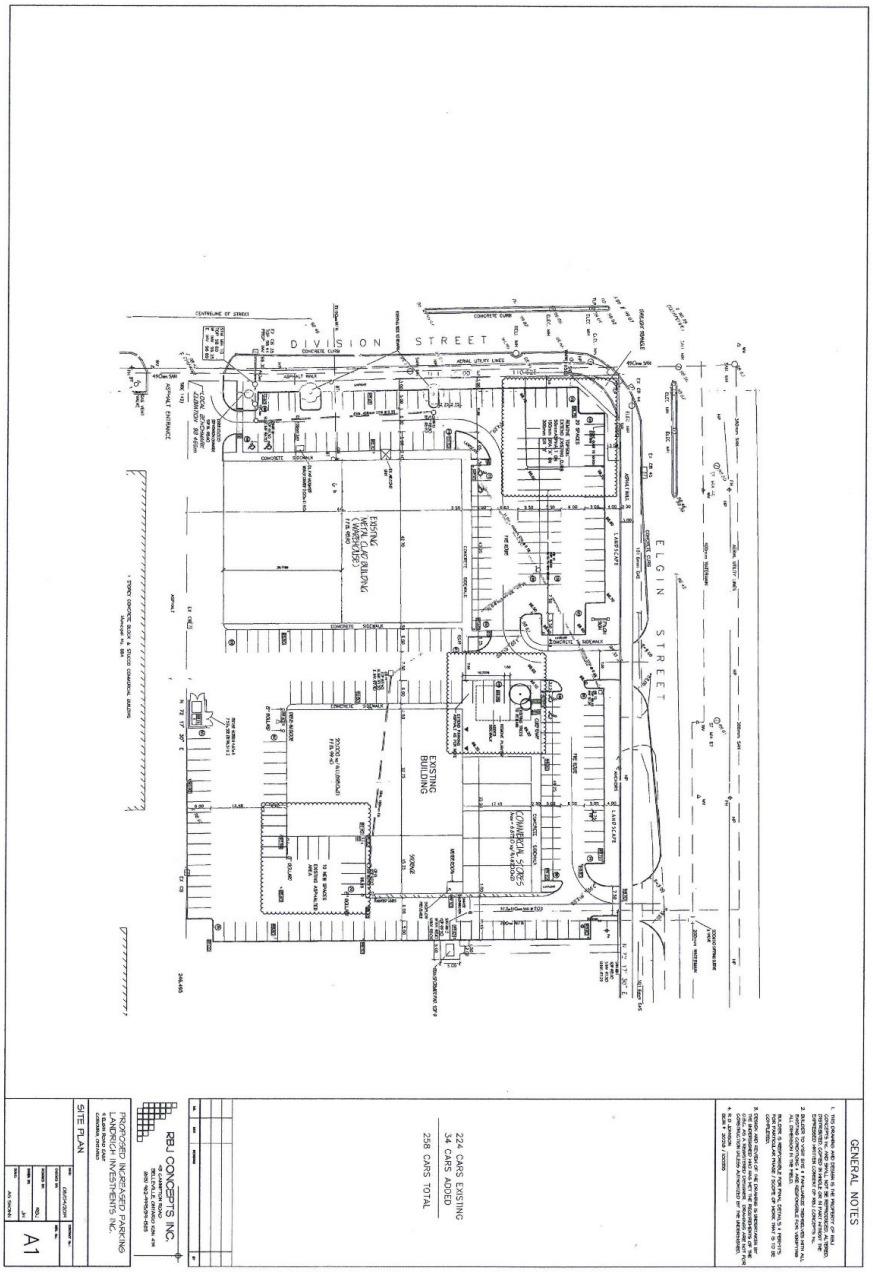
Respectfully submitted,

Rob Franklin, MCIP RPP
Manager of Planning Services

SCHEDULE 'A'
KEY MAP



SCHEDULE "B"
DEVELOPMENT CONCEPT SITE PLAN



COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Rob Franklin, MCIP, RPP Manager of Planning Services	
DATE OF MEETING:	May 21, 2019	
TITLE / SUBJECT:	Application for Zoning By-law Amendment 315-325 University Avenue West, 387 William Street Balder Corporation	
REPORT DATE:	May 15, 2019.	File #: Z-05-19

1.0 CORPORATE STRATEGIC PLAN OBJECTIVE

N/A

2.0 RECOMMENDATION

The following actions are recommended:

a) That the applications be received by Council and referred to the Planning Department for a report; and,

b) That the notice requirements of the *Planning Act, RSO 1990*, as amended, be implemented, including the scheduling of a Public Meeting.

3.0 PUBLIC ENGAGEMENT

Sections 34 (10.4) & (13) of the *Planning Act, RSO 1990, c.P.13,* as amended prescribe statutory notice requirements for a complete application for Zoning By-law Amendment applications and for the scheduling of a public meeting.

The notice of a statutory Public Meeting can also be provided together with notice of complete applications, or separately. The Municipality is required to give notice by either:

a) publication in a newspaper that is of sufficient circulation in the area which the application applies; or

b) personal or ordinary service mail to every land owner within 120 metres of the subject land, and by posting a notice, clearly visible from a public highway or

other place the public has access on the subject land, or a location chosen by the municipality.

The Municipality's notification procedures for complete applications and public meetings comply with the notice requirements prescribed by the Planning Act.

4.0 ORIGIN AND LEGISLATION

On May 7, 2019, the Planning Department received an application for approval of an amendment to Comprehensive Zoning By-law No. 85-2003 from Andrew Feranick of Walker, Nott, Dragicevic Associates Ltd. on behalf of Balder Corporation for a 0.48 hectare parcel of land located at 315-325 University Avenue West and 387 William Street, Cobourg. Following a review of the application, Planning staff has concluded that they form complete application in accordance with the provisions of the Ontario *Planning Act* and the Cobourg Official Plan and are in a position to be formally received by Council. Pursuant to the *Planning Act*, the Municipality has 30 days from the receipt of an application to deem it complete, otherwise the applicant may appeal the matter to the Local Planning Appeal Tribunal.

5.0 BACKGROUND

The subject application proposes to amend the Zoning By-law to permit a 4-storey, 71-unit rental apartment building on the 0.48 ha site, of which a number of units will be defined as affordable. The subject property is currently occupied by a 2-storey former lumber mill and 3 existing residences of which 1 will remain on William Street. A total of 82 parking spaces are proposed for the complex. See **Schedule "A"** Key Map and **Schedule "B"** Development Concept Site Plan.

The Subject Lands are currently designated as "Mixed Use Corridor Area" in the Town of Cobourg Official Plan, and zoned "Residential Type Three (R3) Zone" in the Comprehensive Zoning By-law No. 85-2003. At present, the land use permissions for the subject property are only for low density residential dwellings and do not reflect the current Official Plan designation.

The following plans and reports have been submitted in support of the applications:

- Planning Justification Report, WND Associates Ltd., May 2019;
- Architectural Plans, Studio JCI, April 2019;
- Functional Servicing and Stormwater management Report, LEA Consulting Ltd., April 2019;
- Preliminary Site Grading Plan, LEA Consulting Ltd., May 2019;
- Preliminary Site Servicing, LEA Consulting Ltd., May 2019;
- Tree Inventory and Recommendation Report, Cressman Tree Maintenance and Landscaping Ltd., April 2016;

- Traffic Impact Assessment, LEA Consulting Ltd., May 2019
- Plan of Survey, A. Aziz Surveyors Inc., May 2019;
- Phase 1 Environmental Site Assessment, Pinchin Ltd., April 2019;
- Environmental Dust and Odour Feasibility Study, GHD, May 2019;
- Noise and Vibration Land Use Compatibility Study, GHD, May 2019;
- Landscape Plans, bsq Landscape Architects, May 2019;
- Arborist Report, Karmatree Inc, May 2019.

6.0 ANALYSIS

This memo is for application receipt notification purposes only and there is subsequently no staff analysis at this time. The application package is being circulated to the Development Review Team and applicable agencies/committees for review and comment before being brought back to Council for consideration, including convening of a Public Meeting.

Formal public notification of the application and future public meeting will be provided in accordance with *Planning Act* regulations. Pursuant to the provisions of the *Planning Act*, if the Municipality fails to approve the complete applications within 150 days after their receipt by Council, the Owner may appeal the application to the Local Planning Appeal Tribunal.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no anticipated negative financial implications imposed on the Municipality as a result of the applications. The Owner has submitted the requisite $10,000.00 in application fees and deposits.

8.0 CONCLUSION

The application package and supporting information is being circulated to the Development Review Team and applicable agencies/committees for review and comments before being brought back to Council for consideration, including the convening of a Public Meeting.

9.0

POLICIES AFFECTING THE PROPOSAL

The primary policies affecting this application relate to the Mixed Use Area and High Density Residential Area designation of the Cobourg Official Plan.

10.0 COMMUNICATION RESULTS

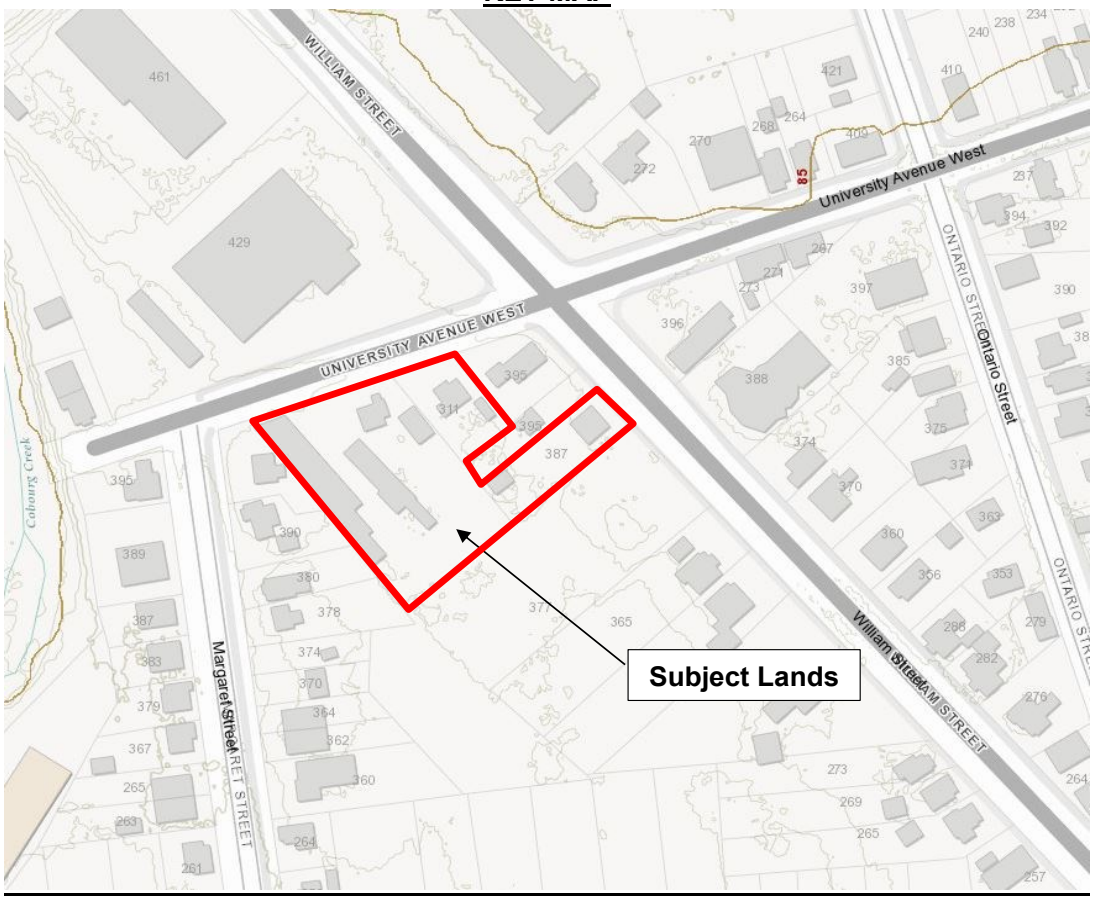
This Report is intended to: advise Council of the applications; and, to recommend that Council receive the applications, refer the applications to the Planning Department for a report, and implement the public notification requirements of the Planning Act, including the scheduling of a Public Meeting.

Please contact the Planning Department if you have any questions or concerns.

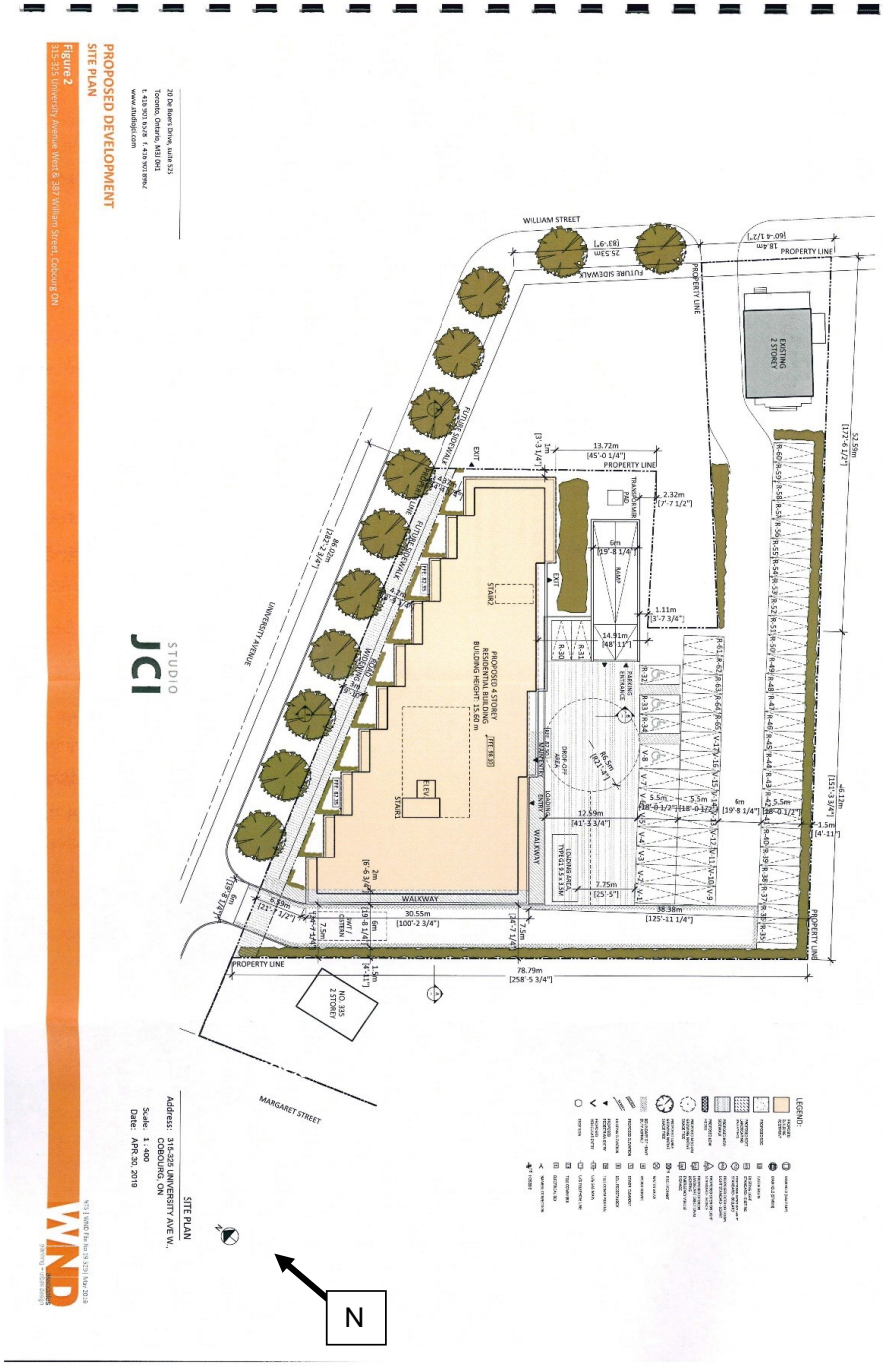
Respectfully submitted,

Rob Franlin, MCIP RPP
Manager of Planning Services

SCHEDULE 'A'
KEY MAP



SCHEDULE "B"
DEVELOPMENT CONCEPT SITE PLAN



COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Desta McAdam, MCIP, RPP Senior Planner - Development	
DATE OF MEETING:	May 21, 2019.	
TITLE / SUBJECT:	Application Site Plan Approval – 671 Division Street Buchanan Storage Inc.	
REPORT DATE:	May 15, 2019.	File #: SPA-03-19

1.0 CORPORATE STRATEGIC PLAN OBJECTIVE

N/A

2.0 RECOMMENDATION

The following actions are recommended:

a) That the application be received by Council and referred to the Planning Department for a report.

3.0 PUBLIC ENGAGEMENT

The Planning Act R.S.O 1990, c.P. 13, as amended does not prescribe any statutory public notice or engagement requirements for Site Plan Applications and Amendments, as these particular applications are recognized as being a detailed, technical review of matters relating to site development, including building layout, access, parking, landscaping, servicing and grading to name a few.

However, the Municipality requires that the applicant provide notice by posting a 1 m x 1.8 m sign on the Subject Lands, in an area visible from the public realm, notifying the public that an application for Site Plan approval has been submitted to the Municipality. The sign must include a contact number for both the applicant and the Town of Cobourg Planning Department, where plans can be made available for the public to view.

Additionally, the Planning Department provides written notice of complete Site Plan Applications to Council, and all Site Plan Applications are considered by Council in open session prior to final approval. Finally, information relating to the Site Plan Application is posted on the municipal website under the Planning Applications page (Planning & Development).

4.0 ORIGIN AND LEGISLATION

In April, 2019, the Planning Department received an application for Site Plan approval from Buchanan Storage Inc. for a 2,506.9 m^2 (.62 ac) parcel, known as 671 Division Street. Following a review of the application, Planning staff has concluded that it constitutes a complete application in accordance with the provisions of the Ontario *Planning Act* and the Cobourg Official Plan and is in a position to be formally received by Council.

5.0 BACKGROUND

The property known as 671 Division Street is a 2,506.9 m^2 (.62 ac) parcel, with 54.71 m (179.5 ft) frontage along Division Street and 45.85 m (150.54) frontage along Buchanan Street. The site is currently vacant, and is currently used for parking. See **Schedule "A"** Key Map.

The Subject Lands are designated as "Employment Area" in the Town of Cobourg Official Plan (2017), and zoned "Light Industrial Exception Ten (LM-10) Zone" in the Comprehensive Zoning By-law No. 85-2003.

The owner has submitted a new application for Site Plan Approval which proposes a 371.6 m^2 (4,000 ft^2) self storage building consisting of 28 storage units ranging in size. See **Schedule "B"** Site Plan (note that the site plan design may change prior to final approval consideration by Council).

6.0 ANALYSIS

This memo is for application receipt notification purposes only and there is subsequently no staff analysis at this time. The application package is being circulated to the Development Review Team and applicable agencies/committees for review and comment before being brought back to Council for consideration.

Pursuant to the provisions of the *Planning Act*, if the Municipality fails to approve the complete applications within thirty (30 days) after its submission, the Owner may appeal the application to the Local Planning Appeal Tribunal.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no anticipated negative financial implications imposed on the Municipality as a result of the application. The Site Plan Application fee is waived for industrial properties.

8.0 CONCLUSION

The application package is being circulated to the Development Review Team and applicable agencies for review and comments before being brought back to Council for consideration.

9.0 POLICIES AFFECTING THE PROPOSAL

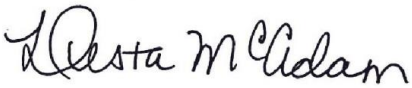
The primary policies affecting this application relate to the Employment Area designation and the Community Design and Improvement policies of the Cobourg Official Plan.

10.0 COMMUNICATION RESULTS

This Report is intended to advise Council of the application, and to recommend that Council receive the application, and refer the application to the Planning Department for a report prior to final approval consideration by Council.

Please contact the Planning Department if you have any questions or concerns.

Report Prepared by:

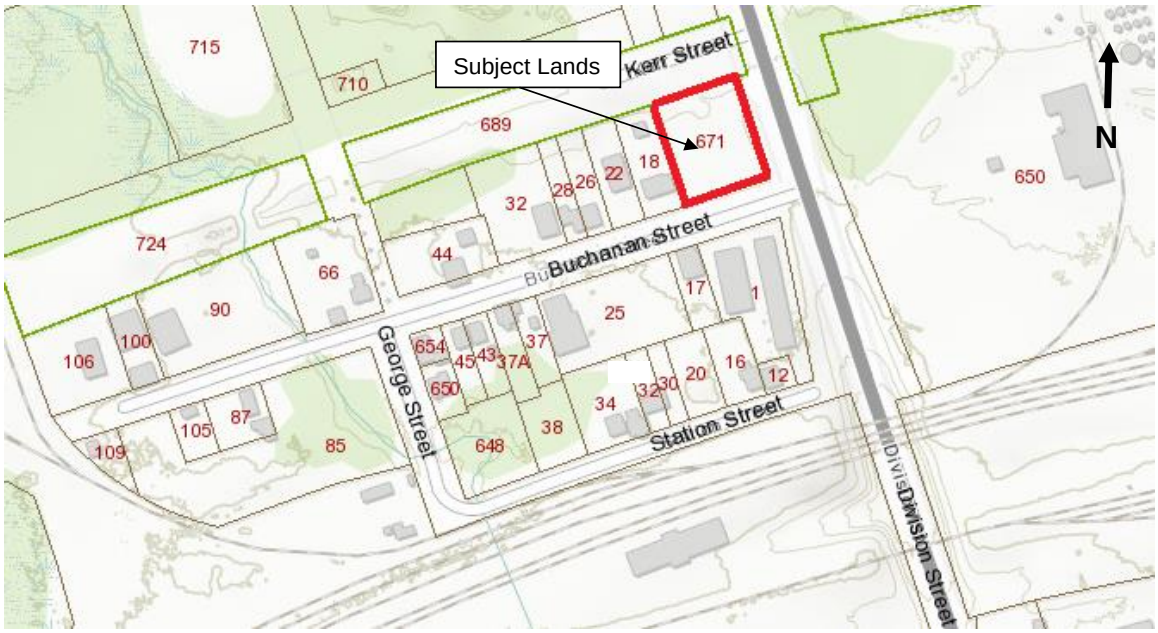


Desta McAdam, MCIP, RPP
Senior Planner – Development

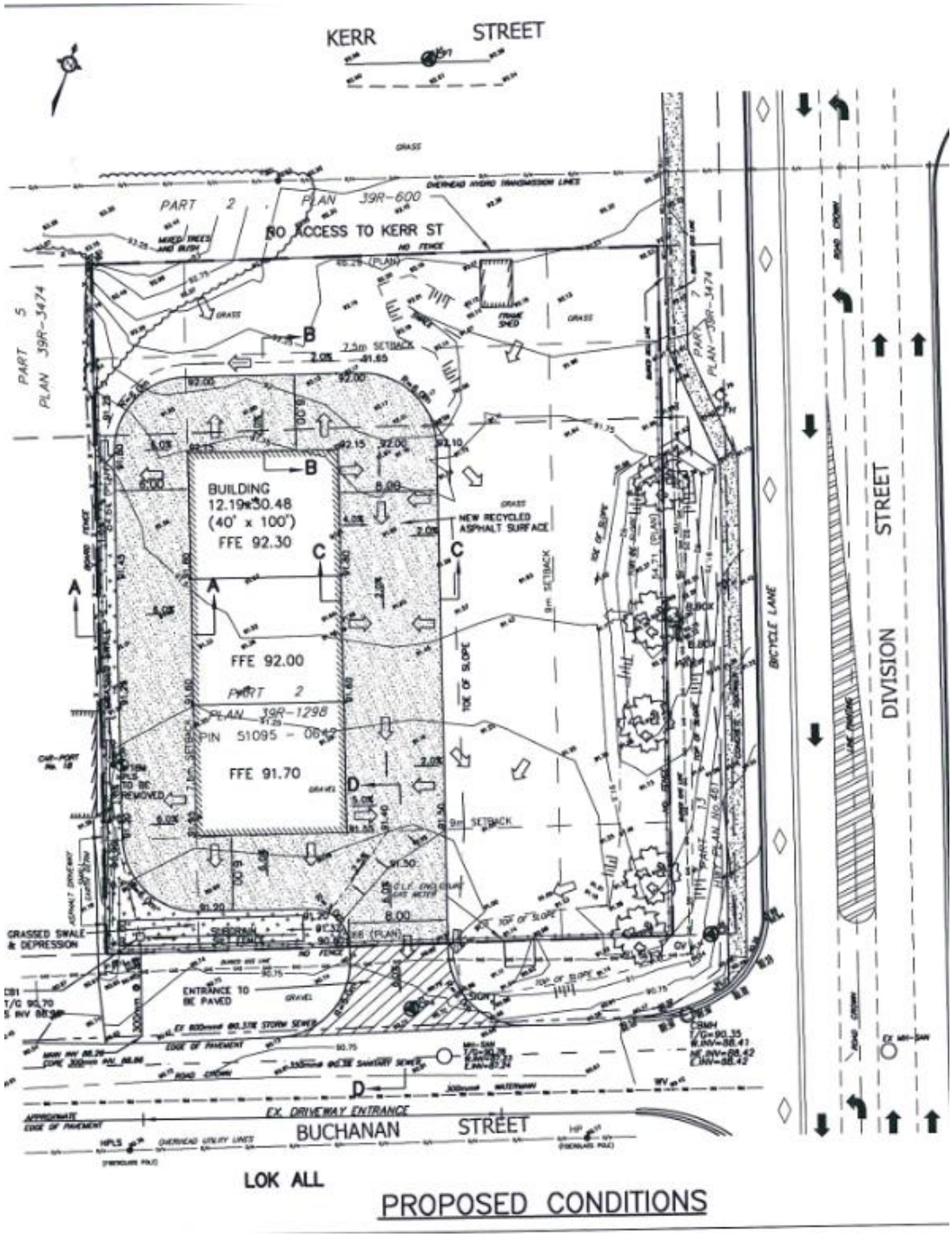
Report Approved by:

Rob Franklin, MCIP, RPP
Manager of Planning Services

SCHEDULE 'A'
KEY MAP



SCHEDULE "B"
SITE PLAN (EXCERPT)



COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council Members	
FROM: TITLE:	Brent Larmer Municipal Clerk Manager of Legislative Services	
DATE OF MEETING:	May 21, 2019	
TITLE / SUBJECT:	Amendment Agreement between the Town of Cobourg and the Ministry of Transportation regarding the Federal Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) Transfer Payment Agreement.	
REPORT DATE:	May 16, 2019	File #:

1.0 STRATEGIC PLAN
Not Applicable

2.0 PUBLIC ENGAGEMENT
Not Applicable.

3.0 RECOMMENDATION
THAT Council authorize the preparation of a by-law to amend by-law No.014-2017 to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF)

4.0 ORIGIN
The Government of Canada established the Public Transit Infrastructure Fund (PTIF) to upgrade and improve public transit systems as a renewed commitment to infrastructure priorities across Canada and in a bilateral agreement and partnership with the Province of Ontario to identify projects, municipal and

provincial, and be responsible for the transfer of PTIF funds to eligible municipalities pursuant to transfer payment agreements.

5.0 BACKGROUND

The term of Public Transit Infrastructure Fund (PTIF) program has been extended to March 31, 2021. To enact the extension, and implement other minor changes to the program, an amending agreement to the PTIF Transfer Payment Agreement between Ontario and Cobourg is required.

6.0 ANALYSIS

The attached Amending Agreement No. 1 (Amending Agreement) to the Public Transit Infrastructure Fund Phase One (Ontario) Transfer Payment Agreement.

This Amending Agreement includes the following amendments:

1. Extending the date of the Agreement until March 31, 2021

    a) Infrastructure Canada has approved the extension of the PTIF program to allow eligible costs to be incurred between April 1, 2016 and March 31, 2020.

2. Inclusion of recipient own-force labour costs

    a) Infrastructure Canada has confirmed that the full costs of recipient own force labour, including salary, benefits, and pension for the time used for a PTIF project are considered eligible expenses.

3. Additional PTIF Outcomes Performance Indicators

    a) To include 5 new Performance Indicators in the PTIF Outcomes Progress Report (Article D.4.0).

4. Clarification on the timing of the release of Holdback funds

    a) The amendment provides clarification on the requirements and timing of release for holdback funds.

The Public Works Department on November 15, 2018 submitted the Town of Cobourg's final claim for project COB.001. This submission completed Cobourg's three (3) projects identified for the Public Transit Infrastructure Fund.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no financial implication to this report.

8.0 CONCLUSION

THAT Council authorize the preparation of a by-law to amend by-law No.014-2017 to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a amending agreement with Her Majesty the Queen in the Right of Ontario represented by the Ministry of Transportation of Ontario (MTO) regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF)

9.0 POLICIES AFFECTING THE PROPOSAL

Not Applicable

10.0 COMMUNICATION RESULTS

Not applicable.

10.0 AUTHORIZATION/SIGNATURES

Brent Larmer
Municipal Clerk
Manager of Legislative Services

Ian Davey
Treasurer/Director of Corporate Services

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Motion from Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding a traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings;

NOW THEREFORE BE IT RESOLVED THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings; and

FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered Resolution 144-18, a Report from the Cobourg Taxpayers Association, and a Delegation from Ben Burd, Cobourg Resident, relating to Municipal Council Remuneration;

NOW THEREFORE BE IT RESOLVED THAT Council set the salary for members of Council as follows effective January 1, 2020 and pending approval in the 2020 Operating Budget:

- that the position of Mayor be set at $48,100;
- that the position of Deputy Mayor be set at $38,480;
- that the position of Municipal Councillor be set at $33,670; and

FURTHER THAT a formal review of Council remuneration takes place in the third year of every Council's term of office by a method of Council's choosing; and

FURTHER THAT no changes be made to the current benefits provided to the Mayor and Members of Council; and

FURTHER THAT compensation adjustments for the Mayor, Deputy Mayor and Members of Council continue to be maintained with the annual CPI adjustments as a yearly increase to the Council Remuneration effective July 1st each year as stated in the current provision of the Council Remuneration By-law; and

FURTHER THAT effective immediately the method of calculating Police Services Board remuneration is changed as follows:

- Police Services Board remuneration is no longer calculated as a percentage of the salary established for Town of Cobourg Councillors;
- Police Services Board remuneration is established at current levels for the Board Chair ($8,236) and Board Members ($6,589);
- Police Services Board remuneration is subject to an annual Ontario Consumer Price Index (CPI) adjustment effective July 1st each year; and
- Council will review the Police Services Board remuneration during the third year of every Council's term of office by a method of Council's choosing.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Secretary of the Cobourg Heritage, regarding a Heritage Permit Application for the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-013 to permit the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg, subject to the finalization of details with Planning and Heritage Staff.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Secretary of the Cobourg Heritage, regarding a Heritage Permit Application for a new portico roof addition at 208 Albert Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-014 to permit a new portico roof over the rear entrance of the subject building at 208 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Secretary of the Cobourg Heritage, regarding a Heritage Permit Application for a new deck extension and entrance modification at 122 Albert Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-015 to permit a new deck extension and entrance modification at the subject property of 122 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage Staff.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Secretary of the Cobourg Heritage Advisory Committee, regarding a request to form a Sub-Committee to prepare and plan for the annual Heritage Event occurring in the fall of 2019;

NOW THEREFORE BE IT RESOLVED THAT Council approve the request of the Cobourg Heritage Advisory Committee and permit the establishment of a Sub-Committee to prepare and plan for the annual Heritage Event to take place in the fall of 2019; and

FURTHER THAT Council direct the Sub-Committee to coordinate with Heritage Staff on the annual Heritage Event.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Director of Public Works, regarding a Joint Application for Public Transit Funding with the Municipality of Port Hope;

NOW THEREFORE BE IT RESOLVED THAT Council endorse a joint application to enter into a project partnership agreement with the Municipality of Port Hope for the Investing in Canada Infrastructure Program - Public Transit Stream.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a delegation from Bart Spiewak and Mandy Lee, on behalf of Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach;

NOW THEREFORE BE IT RESOLVED THAT Council receive the delegation from Bart Spiewak of Green Canoe Outfitters for information purposes; and

FURTHER THAT Council permit Green Canoe Outfitters to locate their seasonal kiosk at Victoria Park Beach for kayak and paddle board rentals for a trial period from June 28 - September 2, 2019; and

FURTHER THAT Council instructs the CAO to negotiate and draft a Memorandum of Understanding (MOU) between Green Canoe Outfitters and the Town of Cobourg that includes:

- the size and location of the kiosk;
- operating hours;
- permitted promotional signs and flags;
- required insurance coverage; and
- details of the financial agreement and payment schedule; and

FURTHER THAT the MOU is presented to Council for final approval by June 3, 2019; and

FURTHER THAT Council instructs staff to draft a report assessing the outcome of the trial period by November 25, 2019; and

FURTHER THAT the staff report outlines an open application process for the provision of kayak and paddle board rentals from Victoria Beach in 2020, pending the success of the 2019 trial period.

d By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:**
May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a letter from the Northumberland County Archives, regarding a request to approve signs for the 'Doors Open Northumberland' event throughout the Town of Cobourg on May 20 - June 3, 2019;

NOW THEREFORE BE IT RESOLVED THAT Council grant the request from Northumberland County Archives on behalf of 'Doors Open Northumberland' for an exemption to Sign By-law (008-2009), as amended, to post fifteen (15) coroplast signs that are 16” x 24” from May 20 - June 3, 2019 and five (5) lawn signs that are 31” x 23” from June 1 - June 2 on participating venues’ premises be approved, subject to the finalization of details by Building Department Staff and the issuance of a Sign Permit.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered correspondence from Petra Dettmann, Chair of Northumberland Hills Studio Tours, regarding a request for an exemption to the Sign By-law (No.008-2009) for the Northumberland Hills Studio Tour to assist in identifying Cobourg Artists participating in the Tour during the month of September;

NOW THEREFORE BE IT RESOLVED THAT Council grant the request from Petra Dettmann for an exemption to the Sign By-law (008-2009), as amended, to erect a total of two (2) Lawn Signs per artist two (2) weeks prior to the event and two (2) Lawn Signs during the event dates to provide direction for the Tour, subject to the finalization of details by the Building Department Staff and the issuance of a Sign Permit.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Community Events Coordinator, regarding the Northumberland Turkey Trot (NTT) Municipal Event to take place on Monday, October 14, 2019, at the Cobourg Conservation Area;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Northumberland Turkey Trot to take place on Monday, October 14, 2019, at the Cobourg Conservation Area in support of the YMCA Strong Communities Campaign.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a Memo from the Community Events Coordinator, regarding the Ontario Guild of Town Criers Provincial Championship Event occurring on Saturday, June 1, 2019;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Ontario Guild of Town Criers Provincial Championship to be held on Saturday, June 1, 2019 in the Esplanade Park, Cobourg.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS at the Committee of the Whole on May 13, 2019, Council considered a delegation from Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month;

NOW THEREFORE BE IT RESOLVED THAT Council accept the delegation and mount the pride flag on Victoria Hall for the month of June 2019 and have a ceremony to be held on June 3, 2019; and

FURTHER THAT Council proclaim June as the official pride month in the Town of Cobourg each year with a celebration in front of Victoria Hall; and

FURTHER THAT Council approve the pride flag be mounted on Victoria Hall every month of June for the 2018-2022 Municipal Council Term.

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS the Regular Council at its May 21, 2019 Meeting considered Applications to fill the two (2) current vacancies in the Poet Laureate Nominating Ad Hoc Committee;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint the following members to the Poet Laureate Nominating Ad Hoc Committee:

Poet Laureate Nominating Ad Hoc Committee

The Corporation of the Town of Cobourg

Resolution

Moved By _____ **Resolution No.:**

Last Name Printed _____

Seconded By _____ **Council Date:** May 21, 2019

Last Name Printed _____

WHEREAS the Regular Council at its May 21, 2019 Meeting considered Applications to fill the current vacancies in the Christmas Magic Ad Hoc Committee;

NOW THEREFORE BE IT RESOLVED that the Cobourg Municipal Council appoint the following members to the Christmas Magic Ad Hoc Committee:

Christmas Magic Ad Hoc Committee

COBOURG	**THE CORPORATION OF THE TOWN OF COBOURG**
	BY-LAW NUMBER 036-2019

A BY-LAW TO AUTHORIZE EXECUTION OF A DEVELOPMENT AGREEMENT WITH ROLLINS INVESTMENTS INC., LAKEFRONT UTILITY SERVICES INC. AND THE CORPORATION OF THE TOWN OF COBOURG (96 UNIVERSITY AVENUE EAST, COBOURG).

WHEREAS pursuant to Section 41(7) of the Planning Act, R. S. O. 1990, c. P. 13, as amended, which provides in part that a municipality has the authority to enter into one or more agreements in dealing with matters subject to Site Plan Control;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. THAT the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an agreement with Rollins Investments Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for a residential condominium development consisting of four (4) single storey, multi-unit buildings with a total of ten (10) dwelling units, at 96 University Avenue East, Cobourg, subject to the finalization of details and documentation by municipal staff and applicable agencies.

2. THAT this By-law come into effect as of its final passing thereof, and shall expire two (2) years from the date of passing.

By-law read and passed in Open Council on this 21st day of May, 2019.

_____ _____

MAYOR MUNICIPAL CLERK

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG
	BY-LAW NUMBER 037-2019

A BY-LAW TO AMEND BY-LAW NO. 014-2017, A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO (AS REPRESENTED BY THE MINISTER OF TRANSPORTATION OF ONTARIO) AND THE CORPORATION OF THE TOWN OF COBOURG FOR THE FEDERAL PUBLIC TRANSIT INFRASTRUCTURE FUND (PTIF) PHASE ONE (ONTARIO) TRANSFER PAYMENT AGREEMENT.

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, as amended, provides in part that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Government of Canada established the Public Transit Infrastructure Fund (PTIF) to upgrade and improve public transit systems as a renewed commitment to infrastructure priorities across Canada and in a bilateral agreement and partnership with the Province of Ontario to identify projects, municipal and provincial, and be responsible for the transfer of PTIF funds to eligible municipalities pursuant to transfer payment agreements.

AND WHEREAS the Cobourg Municipal Council has expressed a desire to enter into an agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation of Ontario for a financial contribution to assist the upgrade and improvement of the Town of Cobourg Public Transit System.

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

1. **THAT** the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an Amending Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister responsible for the Ministry of Transportation of Ontario, regarding the Transfer Payment Agreement for the Public Transit Infrastructure Fund (PTIF).

2. **THAT** the Director of Public Works, Laurie Wills, be named the authorized representative of the Recipient for the Agreement.

3. **THAT** the expiration date of the Agreement is March 31, 2021.

4. **THAT** this By-law shall take effect upon the date of final passing.

By-law read and passed in Open Council this 21st day of May, 2019.

_____ _____

MAYOR MUNICIPAL CLERK

SCHEDULE 'A'

AMENDING AGREEMENT NO. 1 TO THE PUBLIC TRANSIT INFRASTRUCTURE FUND (PTIF) PHASE ONE (ONTARIO) TRANSFER PAYMENT AGREEMENT

"Attached"

AMENDING AGREEMENT No. 1
TO THE PUBLIC TRANSIT INFRASTRUCTURE FUND (PTIF) PHASE ONE (ONTARIO) TRANSFER PAYMENT AGREEMENT

This Amending Agreement No. 1 to the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) Transfer Payment Agreement (this "**Amending Agreement No. 1**") is effective as of the date of signature by the last signing party to this Amending Agreement No. 1.

B E T W E E N:

Her Majesty the Queen in right of Ontario
as represented by the Minister of Transportation for the Province of Ontario

(the "**Province**")

- and -

The Corporation of the Town of Cobourg

(the "**Recipient**")

BACKGROUND

The Province and the Recipient entered into the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) Transfer Payment Agreement effective as of June 12, 2017 (the "**Agreement**").

The Agreement, pursuant to Article 3.0 (Amending the Agreement) of the Agreement, may be amended from time to time on written agreement of the Parties.

The Parties wish to amend the Agreement as set out in this Amending Agreement No. 1.

IN CONSIDERATION of the mutual covenants and agreements contained in this Amending Agreement No. 1, and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledge, the Parties agree as follows:

1. **Capitalized Terms.** Capitalized terms used in this Amending Agreement No. 1, unless defined in section 2 of this Amending Agreement No. 1, have the meanings ascribed to them in the Agreement.

2. **Definition.** In this Amending Agreement No. 1, the following term has the following meaning:

> **"Amending Agreement No. 1"** means this Amending Agreement No. 1, including Appendix A attached to this Amending Agreement No. 1.

3. Section A.4.14 of the Agreement is deleted and replaced with the following:

> A.4.14 **Retention of Contribution.** The Province will retain a minimum of 10% of the funding for the Project ("Holdback") up until the following conditions have been met:
>
> (a) the Recipient has fulfilled all of its obligations under the Agreement;
>
> (b) the Parties have carried out a final reconciliation of all requests for payments and payments in respect of the Project and made any adjustments required in the circumstances; and
>
> (c) Canada has released the 10% of its funding contribution retained pursuant to section 9.4 (Retention of Contribution) of the Bilateral Agreement to the Province.

4. Schedule "B" (Project Specific Information) of the Agreement is amended by deleting "March 31, 2020" and replacing it with "March 31, 2021".

5. Paragraph D.4.1 (a) (Baseline Data and Results on Progress on Outcomes Template) of the Agreement is amended by deleting the template and replacing it with the revised template in Appendix A to this Amending Agreement No. 1.

6. Section E.2.3 (Scope of Eligible Expenditures) of the Agreement is deleted and replaced with the following:

> E.2.3 **Scope of Eligible Expenditures.** Eligible Expenditures are the direct costs which are, in the Province's opinion, properly and reasonably incurred by the Recipient for the Project between April 1, 2016 and March 31, 2020 and Eligible Investments. Eligible Expenditures include only the following:
>
> (a) all costs considered by the Parties to be direct and necessary for the successful implementation of the Project, excluding the costs identified under Article E.3.0 (Ineligible Expenditures);
>
> (b) costs of Aboriginal consultation and, where appropriate, accommodation;

(c) costs of construction carried out in-house by the Recipient; and

(d) other costs that, in the opinion of the Province, are considered to be necessary for the successful implementation of the Project and have been approved in writing prior to being incurred.

7. Paragraph E.3.1 (a) is amended by deleting "March 31, 2019" and replacing it with "March 31, 2020".

8. Paragraph E.3.2 (e) is amended by deleting ";" and adding the following at the end of the paragraph:

, unless used specifically towards the Project and only for the portion of time that they are used to work on the Project;

9. Section J.5.1 (Timing) is amended by deleting "September 1, 2019" and replacing it with "September 1, 2020".

10. Section J.5.2 (No Obligation for Payment) is amended by deleting September 1, 2019" and replacing it with "September 1, 2020".

11. Section J.7.1 (Holdback) is amended by deleting the last sentence.

12. Section J.8.1 (Final Payment) of the Agreement is deleted and replaced with the following:

J.8.1 **Final Payment**. Subject to paragraph A.4.2 (c) and up to the Maximum Funds, the Province agrees to pay to the Recipient the remainder of its contribution under the Agreement, including the Holdback, after all of the conditions under section A.4.14 (Retention of Contribution) have been met.

13. Except for the amendments provided for in this Amending Agreement No. 1, all provisions of the Agreement remain in full force and effect.

The Parties have executed this Amending Agreement No. 1 on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Transportation for the Province of Ontario

FEB 19 2019

Date

Name: Jeff Yurek
Title: Minister

The Corporation of the Town of Cobourg

Date

Name: John Henderson
Title: Mayor

I have authority to bind the Recipient.

Date

Name: Brent Larmer
Title: Municipal Clerk

I have authority to bind the Recipient.

APPENDIX A

BASELINE DATA AND RESULTS ON PROGRESS ON OUTCOMES TEMPLATE

PTIF Outcome		PTIF Indicator	Baseline data	This section to be updated at each reporting cycle	
				Result	# of Projects Affected
				Provide cumulative results on completed projects from start of program	
1	Projects that support modernization	Number of funded transit system projects that have incorporated modern, innovative technology	Not applicable, baseline is zero		
2		Number of funded transit system projects that aim at improving the commuters' experience (additional indicator)	Not applicable, baseline is zero		
3	Funded plans are being implemented	Number of funded plans or studies that led to informed decisions on investments	Not applicable, baseline is zero		
4	Improved rehabilitation	Average number of years of useful life remaining on applicable transit assets, extended as a result of funded investments			
5		Percentage of assets that have improved their physical condition rating			

		(as per reporting guidelines) as a result of funding			
6		Average percentage decrease in unplanned service interruptions per month (not related to weather) that can be attributed to funded investments			
7	Increased safety	Number of funded transit system projects that have added safety features or equipment	Not applicable, baseline is zero		
8		Estimated percentage decrease in incidents (collision and non-collision) that can be attributed to funded investments			
9	Increased accessibility	Average increase in the percentage of transit system fleets that are low-floor accessible, as a result of funding			
10		Number of projects that improve transit system accessibility (additional indicator)	Not applicable, baseline is zero		
11	Improved efficiency	Average Life Cycle Cost of applicable transit system assets after completion of funded investments			
12		Average litres of fuel per passenger-kilometre after completion of funded investments			
13		Total estimated cubic-metres of natural gas saved as a result of funded investments			

14		Total estimated kilowatt-hours saved as a result of funded investments			
15	Transit systems are expanding	Total of new passenger-kilometres travelled as a result of funded system expansion projects			
16		Total of new passenger trips as a result of the expansion of paratransit services (additional indicator)			
17		Number of early works projects that lay the foundation for future transit system expansion. (additional indicator)	Not applicable, baseline is zero		
18		Number of funded projects that support active transportation (additional indicator)			
19	Projects are Incremental	Total value of capital expenditures for transit projects by PTIF recipient			

	THE CORPORATION OF THE TOWN OF COBOURG
	COBOURG HERITAGE ADVISORY COMMITTEE MEETING MINUTES
	April 10, 2019 Victoria Hall, Committee Room at 4:00 PM

The following members were present:
Graham Andrews Chair
Kenneth Bagshaw, Vice-Chair
Catherine Richards
Loren Turner
Councillor Nicole Beatty

The following staff were present:
Dave Johnson -Planner 1-Heritage
Adriane Miller -Secretary

Regrets:
Felicity Pope
Jolinka Burnie

CALL TO ORDER

The meeting was called to order at 4:05 PM

APPROVAL / ADDITIONS TO THE AGENDA

Additions to the Agenda:

1. 25 James Street- Trinity Housing Corporation
2. Heritage Plaques
3. Heritage Promotion

Carried

DECLARATIONS OF INTEREST BY MEMBERS

No declarations by members were made

ADOPTION OF MINUTES

Approval of the Minutes from the February 13, 2019 meeting

Moved by L.Turner "THAT the minutes be approved as written"

Carried

NEW BUSINESS

Designation Request- 230 Perry Street

Moved by K.Bagshaw **THAT** the Cobourg Heritage Advisory Committee endorse the proposal to designate 230 Perry Street under Part IV of the Ontario Heritage Act;

AND FURTHER THAT the Cobourg Heritage Advisory Committee recommends that Council authorize municipal staff to proceed to designate the property in accordance with the requirements of the Ontario Heritage Act, including the issuance of a Notice of Intention to Designate and the preparation of the designation by-law.

Carried

425 & 425 A King Street East- Draft Site Plan Review

This item has been deferred to the May 1, 2019 meeting to allow committee members further review of the property

NEW BUSINESS

25 James Street- Trinity Housing Corporation

Moved by C.Richards **THAT** the Cobourg Heritage Advisory Committee, having reviewed the Heritage Impact Assessment report for 25 James Street, has no objections of the development based on Erik R. Hanson's conclusions as stated in the attached report.

Carried

Heritage Plaques

Resident submitted an inquiry requesting all houses listed on the Heritage Register to receive a historical plaque.

ACTION: Councillor N.Beatty to pass along the residents contact information for D. Johnson to respond with the option of moving forward on designating the property.

Heritage Promotion

Committee discussed interviewing the home owners and promoting the heritage designation request of 230 Perry Street.

ACTION: D.Johnson to contact Ashley Purdy, The Town of Cobourg's Communication Officer after the 30 day appeal period to assist in writing an article and promotion.

UNFINISHED BUSINESS

20th Century Heritage- (Place Holder)

No update or further actions provided

New Cobourg Heritage District- (Place Holder)

No update or further actions provided

Committee Refresher/ Training Session

The Clerks Department will be holding the training session on the following dates: April 30 (4:00 p.m.) and May 9 (6:00 p.m.)

STAFF APPROVAL SUMMARY LISTS

STAFF MEMO- April 10, 2019

ADJOURNMENT

Meeting adjourned at 5:58PM

FUTURE MEETINGS

Next regular meeting scheduled for May 1, 2019 at 4:00PM Victoria Hall, Committee Room

A regular meeting of the Cobourg Planning & Development Advisory Committee was held on March 26, 2019 at 4:00PM in the Committee Room

The following members were in attendance:
Nicole Beatty, Councillor/Coordinator-Member
Jim Doubt- Chair
Rick Stinson- Vice Chair
Alister Commins- Member
George Kamphorst- Member
Kristina Nairn- Member

The following staff were present:
Glenn McGlashon, Director of Planning and Development Services
Adriane Miller, Secretary /Treasurer

Regrets:
Don Wilcox

CALL TO ORDER

Meeting was called to order at 4:07PM
Introductions of Members and Staff were made

Election of Chair and Vice-Chair

A call for nominations for the 2019 Chair was made.
Member G.Kamphorst nominated J.Doubt. The Committee voted by show of hands and the nomination was accepted.

A call for nominations for the 2019 Vice-Chair was made.
Member J.Doubt nominated Member R.Stinson. The Committee voted by show of hands and the nomination was accepted.

APPROVAL/ADDITIONS TO THE AGENDA

The Chair moved that Delegations and Presentations be moved to the first item on the agenda. The agenda was approved by the Committee.

CURRENT APPLICATIONS

The Director of Planning and Development G. McGlashon provided a high level overview of the status of the three (3) applications listed below. The Secretary of the PDAC Advisory Committee will provide Committee members with the website link to review all background information and reports.

JMCD Holdings East Village Phase 5(OPA-01-19/ Z-01-19 / Z-01-19SUB)

Trinity Housing - 25 James St. East/321 John St. (Z-02-19 / OPA-02-19)

Mason Homes 425 King Street East (Z-03-18SUB)

PRESENTATIONS / DELEGATIONS

Policies and Procedures for Advisory Committees

Municipal Clerk Brent Larmer, Manager of Legislative Services, provided the Committee Members with a brief overview of the roles and responsibilities of Council Advisory Committees with a question answer period. The Policy and Procedures of Municipal Council Advisory Committees handbook was distributed with special mention to section 34.7 page 25.

The Clerk's Department will be inviting all members to attend an Advisory Committee orientation session in late April 2019.

Orientation - Director of Planning and Development Services Glenn McGlashon

The Director of Planning and Development provided a PowerPoint presentation to the Committee Members on the functions,responsibilities and governing bodies of the Building and Planning Department current planning applications and special projects the department is working on as well as an overview of the mandate and goals of the PDAC Advisory Committee
If any member would like a copy of this presentation please advise the Secretary.

NEW BUSINESS

Terms of Reference- Received as information

UNFINISHED BUSINESS

Tannery District Sustainable Master Plan

The Director of Planning and Development G. McGlashon provided a high level overview of the status of the Tannery District - Special Project

All background information and reports pertaining to the Tannery District can be found on the USB memory stick provided to Committee Members or on the Cobourg website.

ADJOURNMENT

The meeting adjourned at 6:15PM

FUTURE MEETINGS

April 16, 2019 at 4:00 PM in the Committee Room at Victoria Hall

	THE CORPORATION OF THE TOWN OF COBOURG
	PARKS & RECREATION ADVISORY COMMITTEE MEETING MINUTES
	April 2, 2019 1:00pm Victoria Hall, Conference Room

A regular meeting of the Cobourg Parks and Recreation Advisory Committee was held at 1:00pm at Victoria Hall in the Conference Room with the following in attendance:

Committee Members:
Beth Bellaire, Chair
Trish Whitney, Vice-Chair
Dora Body
Frederic Forfait
Richard Pope
Emily Chorley, Councillor
Dean Hustwick, Director
Teresa Behan, Deputy Director
Jodi Ware-Simpson, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 1:03pm

2. INTRODUCTIONS

Brent Larmer, Municipal Clerk, introduced himself and Robyn Bonneau, Coordinator, Records and Committee. Brent distributed and outlined the Advisory Committees Municipal Council Policies and Procedures. An orientation session for all Advisory Committee members will take place in Mid-April at Venture 13.
At the end of each year the Chair should present a report to Council on the year's accomplishments.

All questions and comments during meetings will go through the Chair.

The secretary asked if the meetings could be recorded with a Town owned recording device. Councillor Chorley advised that she would like to table this until the next meeting so the Committee has some time to think about it.

3. ELECTION OF CHAIR AND VICE CHAIR

A call for nominations for the 2019 Chair was made.
Member R. Pope nominated member B. Bellaire. The Committee voted by a show of hands and the nomination was approved.

A call for nominations for 2019 Vice-Chair was made.
Member R. Pope nominated member T. Whitney. The Committee voted by a show of hands and the nomination was approved.

4. NEW BUSINESS

4.1 Parks and Recreation Advisory Committee Terms of Reference
The Terms of Reference was distributed to the members.

ACTION: **Jodi will save The Waterfront Plan, Parks Master Plan, Recreation Plan, Cobourg Community Centre Master Plan and the Urban Forest Plan to a memory stick for each member.**

4.2 Parks and Recreation Advisory Committee 2019 Schedule
It was agreed by the Committee that the regular meetings will take place the first Tuesday of the month at 1:00pm in the Committee Room at Victoria Hall.

4.3 Community Proposal on Waterfront Waste Disposal Bins
A presentation was made to Council "Trash to Treasures". The presentation was distributed to the members by email and hard copy. The main idea is to take old trash cans around the town and have individuals or community groups decorate them.
The Committee discussed the pros and cons of taking on a similar project.
The Deputy Director advised that if needed the cans are replaced every year and there are approximately 40 cans around the waterfront.
Councillor Chorley mentioned that we could open it up to community groups and do 5 - 10 cans at a time.

Member Whitney asked if the Committee could get a copy of the documentation for the Town of Cobourg street piano project.

ACTION: The Deputy Director will get the piano information from the Events Coordinator and it will be shared with the Committee at the next meeting.

Moved by Member Forfait: That the Town try a pilot project for the Trash to Treasures program for the summer of 2020 for a specific limited area. The Parks and Recreation Advisory Committee and staff will approve the design. Staff will be asked to come back to the Committee with ideas and best practices from other communities.

Carried

Discussed the Town of Cobourg draft Strategic Plan. Comments from the public are due by April 5.

ACTION: The Secretary will forward the Strategic Plan by email to the Committee.

The members went around the table and discussed the reasons why they want to be on the Committee.

Member Whitney - Expressed concern with the pruning of shrubs and maintenance of parks in general. Asked how many staff there are in the Parks Department. The Deputy Director advised that there are 6 full-time staff plus summer students.

Member Whitney suggested putting up signs indicating which parks are natural parks.

Member Whitney inquired about the CCC budget being in deficit by $1.2 million. The Director said it was only about $800,000.

The Director advised that the budget for the entire Division for 2019 has increased by only about 1.9% which is under the recommended 2% for the Town.

Member Whitney inquired about who looks after the yard maintenance of the Library. The Deputy Director advised that it is looked after by the Building Maintenance Department. The Municipal Clerk will forward her concerns.

Member Body - Chair of The Ecology Garden. Wants to ensure that the Waterfront Plan doesn't impact the Ecology Garden. The Garden is situated on both Town owned land and Legion owned land.

Member Pope said that he wanted to ensure that the right recommendations of the Waterfront Plan are implemented and the wrong ones are not. Also expressed concern with weeds growing in the gardens and not being maintained properly. Discussed if the Parks department requires more staff to properly look after all the parks, gardens and sport fields.

Member Forfait - Agreed with the comments made.

5. ADJOURNMENT

The meeting was adjourned by Member Body at 2:26pm.

GANARASKA REGION CONSERVATION AUTHORITY

MINUTES OF THE BOARD OF DIRECTORS

April 18, 2019

GRCA 02/19

1. Welcome and Call to Order

The Chair called the Ganaraska Region Conservation Authority Board of Directors meeting to order at 7:20 p.m.

MEMBERS PRESENT:	Jeff Lees, Chair - Municipality of Port Hope Mark Lovshin, Vice Chair - Township of Hamilton Nicole Beatty - Town of Cobourg Tim Belch - Township of Cavan Monaghan Gail Latchford – Township of Alnwick/Haldimand Vicki Mink - Municipality of Port Hope Tracy Richardson - City of Kawartha Lakes Margaret Zwart - Municipality of Clarington
ALSO PRESENT:	Linda Laliberte, CAO/Secretary-Treasurer Ken Thajer, Planning and Regulations Coordinator Pam Lancaster, Stewardship Technician
ABSENT WITH REGRETS:	
ALSO ABSENT:	Brian Darling - Town of Cobourg Joe Neal - Municipality of Clarington

Gail Latchford, Deputy Mayor of Alnwick/Haldimand was welcomed to the GRCA Board. Gail will be acting as alternate board member until council vacancy is filled.

2. Disclosure of Pecuniary Interest

None

3. Minutes of Last Meeting

GRCA 07/19
MOVED BY: Mark Lovshin
SECONDED BY: Tim Belch

THAT the Ganaraska Region Conservation Authority approve the minutes of the March 21, 2019 meeting.
CARRIED.

4. Adoption of the Agenda

The following items were added to 8. Correspondance:

b) 03-19 Paula Reid, Chief Administrative Office/Assistant Deputy Minister, Ministry of Natural Resources and Forestry re. Summer Employment Opportunities – 2019 Budget
c) 04-19 Monique Rolf von den Baumen, Assistant Deputy Minister, Ministry of Natural Resources and Forestry Notification of 2019-20 Transfer Payment Funding

GRCA 08/19
MOVED BY: Nicole Beatty
SECONDED BY: Tim Belch

THAT the Ganaraska Region Conservation Authority adopt the agenda as amended.
CARRIED.

5. Delegations

None

6. Presentations

a) April 2019 Environmental Registry of Ontario Postings

Linda Laliberte, CAO/Secretary-Treasurer, provided a brief presentation on the ERO postings, the reduction of provincial funding and the elimination of the Summer Experience program. The members asked about the impact of the reduced funding and the loss of the summer students. Staff stated that the 2019 budget would be coming forward at the next board meeting and while the provincial student employment program has been eliminated, the federal program was continuing to offer summer student employment funding to the conservation authority.

GRCA 09/19
MOVED BY: Mark Lovshin
SECONDED BY: Tracy Richardson

THAT the Ganaraska Region Conservation Authority receive the presentation for information.
CARRIED.

7. Business Arising from Minutes

None

8. Correspondence

a) 02-19 Robin van de Moosdyk, CAO/Municipal Clerk, Township of Alnwick/Haldimand, re. Alternate for GRCA Board Until Council Vacancy is Filled.
b) 03-19 Paula Reid, Chief Administrative Office/Assistant Deputy Minister, Ministry of Natural Resources and Forestry re. Summer Employment Opportunities – 2019 Budget
c) 04-19 Monique Rolf von den Baumen, Assistant Deputy Minister, Ministry of Natural Resources and Forestry Notification of 2019-20 Transfer Payment Funding

GRCA 10/19
MOVED BY: Vicki Mink
SECONDED BY: Marg Zwart

THAT the Ganaraska Region Conservation Authority receive the correspondence for information.
CARRIED.

9. Applications under Ontario Regulation 168/06:
Permits approved by Executive:

GRCA 11/19
MOVED BY: Mark Lovshin
SECONDED BY: Gail Latchford

THAT the Ganaraska Region Conservation Authority receive the permits for information.
CARRIED.

Permit Application requiring Ganaraska Region Conservation Authority Board of Directors discussion:
None

10. Committee Reports:
Members asked if there were concerns in regards to the decline in memberships. Staff responded that other areas had increased so there is no concern at this time.

GRCA 12/19
MOVED BY: Tracy Richardson
SECONDED BY: Nicole Beatty

THAT the Ganaraska Region Conservation Authority receive the permits for information.
CARRIED.

11. New Business:
None

12. Other Business
None

13. In Camera
None

14. Adjourn
The meeting adjourned at 7:40 p.m. on a motion by Mark Lovshin.

_____ _____
CHAIR **CAO/SECRETARY-TREASURER**

THE JOINT ANIMAL CONTROL MUNICIPAL SERVICE BOARD

Meeting Minutes

Thursday April 4, 2019 at 9:30 AM

Township of Alnwick/Haldimand, Municipal Office

Present: Chair S. Gibson
Member W. Cane
Member A. Burchat
Member J. Bickle

Staff: L. O'Neill-Jackson, Recording Secretary
E. McKinley, Manager
P. Dowber, Treasurer
K. Young, Veterinarian (9:35 a.m.)

Regrets: None

1 Call to Order

Chair S. Gibson called the meeting to order at 9:29 a.m.

2 Disclosure of Pecuniary Interest and the Nature Thereof

None.

3 Approval of Agenda as Circulated

A **Joint Animal Control Municipal Service Board Meeting Agenda of Thursday, April 4, 2019.**

Moved by J. Bickle, Seconded by W. Cane

Be it resolved that the Joint Animal Control Municipal Service Board meeting agenda of Thursday, April 4, 2019 be approved as circulated.

CARRIED.

4 Approval of Previous Meeting Minutes

A **Joint Animal Control Municipal Service Board meeting minutes of February 22, 2019.**

Moved by A. Burchat, Seconded by J. Bickle

Be it resolved that the Joint Animal Control Municipal Service Board meeting minutes of February 22, 2019 be adopted.

CARRIED.

5 Business Arising from the Minutes

A Animals for Research Act and Canadian Council for Animal Care - Guidelines for Euthanasia.

Moved by A. Burchat, Seconded by J. Bickle

Be it resolved that the Board receive and file in their binders a copy of the Animals for Research Act and the Canadian Council for Animal Care Guidelines on Euthanasia.

CARRIED.

6 Delegations

None.

7 Correspondence

None.

8 Staff and Committee Reports

A Report from the Pound Manager, dated March 27th, 2019 RE: Statistics Report.

E. McKinlay provided an overview of her report and noted that one particular dog has been at the pound for more than the allotted adoption time. She described the aggressive nature of the animal noting that all policies and procedures have been followed for adoption, but there are limited to no options remaining. She consulted on behavioural training but this is very expensive and this training should be done with the owner. The Board determined that euthanasia is appropriate in this case.

Moved by J. Bickle , Seconded by A. Burchat

Be it resolved that the report from the Pound Manager, dated March 27th, 2019 RE: Statistic Report be received and filed.

CARRIED.

B Report from the Pound Manager, dated March 27th, 2019 RE: Animal Control Report.

E. McKinlay explained the report noting the process for dealing with more than the permitted 3 dogs and that seized dogs can only be held for 3 months before they are returned to the owner.

Moved by A. Burchat, Seconded by J. Bickle

Be it resolved that the report from the Pound Manager, dated March 27th, 2019 RE: Animal Control Report be received and filed.

CARRIED.

C **Report from the Pound Manager - Draft By-law for the Licencing and Regulation of Dogs and for the Regulation of Dogs and Prohibiting the Running at Large of Animals Within the Respective Municipalities**

The draft By-law was previously reviewed by the Board and was sent to the Municipal clerks for review and comment.

Moved by W. Cane, Seconded by J. Bickle

Be it resolved that the By-law for the Licencing and Regulation of Dogs and for the Regulation of Dogs and Prohibiting the Running at Large of Animals Within the Respective Municipalities, be approved with the wording as presented and that the final draft be circulated to the relevant Municipal Clerks for review and comment.

CARRIED.

D **Report from the Pound Manager, RE: Draft Revised Policies and Procedures for Joint Animal Control**

The Board requested that Sections 7.0 and 16.0 containing contact information to deal with large animals be removed from the body of the Policy and Procedures and be changed to a Schedule to the Policy. In addition, Appendix 'D' - Schedule of Fees requires updating.

Moved by J. Bickle, Seconded by W. Cane

Be it resolved that the report from the Pound Manager, RE: Draft Revised Policies and Procedures for Joint Animal Control be approved as amended, save and except Appendix 'D' Fees and Charges.

CARRIED.

E **Appendix 'D' - Fees and Charges - By-law 004-2016 and By-law 002-2017**

E. MCKinlay advised that when the 2016 by-law was updated in 2017 for the new 2018 rates, the Schedule A to the By-law was not updated with the new rates.

Moved by A. Burchat, Seconded by J. Bickle

Be it resolved that staff prepare a new Fees and Charges By-law with the correct fee schedule for the April 24, 2019 meeting.

CARRIED.

F **Report from the Recording Secretary - Updating the Joint Animal Control Municipal Service Board Agreement**

The Board discussed the proposed revised agreement the option of Hamilton Township taking over responsible for animal control being considered. It was noted that there were previous meetings with the Humane Society to eliminate duplication of services. The Chair will contact the Chair of the Humane Society Board regarding options and a potential joint meeting of the two Boards.

Moved by W. Cane, Seconded by A. Burchat

Be it resolved that the updated draft Joint Animal Control Municipal Service Board Agreement be tabled pending further information and that staff from Hamilton Township and Alnwick/Haldimand Township investigate what would the legal requirements and financial requirements to dissolve the Board and transfer responsibility to Hamilton Township, and provide a preliminary report to the Board at the April 24, 2019 meeting.

CARRIED.

9 Notice of Motions/Resolutions

None.

10 By-laws

None.

11 Comments from the Chair

None.

12 New and Other Business

A **Donation to Municipal Animal Services**

P. Dowber reported that Municipal Animal Services has received a $50,000 donation from an estate. The money will be invested in a high interest savings account lock in for a period of time to be determined at the April 24, 2019 meeting. P. Dowber will report on the various term rates at a future meeting. E. McKinley will prepare a report with a list of capital needs. A thank you to the estate will be prepared by the Pound Manager and signed by the Chair.

13 Closed Session Items

A Closed Session

The purpose of the Closed Session is to discuss matters under Section 239(2)(b) with respect to personal matters about an identifiable individual, including municipal or local board employees, and (3.1)(a) the meeting is held for the purpose of educating or training the members.

Moved by W. Cane, Seconded by A. Burchat

Be it resolved that the Joint Animal Control Municipal Service Board adjourn to a Closed Session in accordance with Section 239(2)(b) and (3.1)(a) of the Municipal Act 2001, as amended at 10:42 a.m.

CARRIED.

B Motion to Reconvene to Regular Meeting

Moved by J. Bickle, Seconded by W. Cane

Be it resolved that the Joint Animal Control Municipal Service Board reconvene to the regular meeting at 12:05 p.m.

CARRIED.

14 Next Meeting

The next meeting of the Board will be Wednesday, April 24, 2019 at 3:00 p.m. held at the Township of Alnwick/Haldimand in the Council Chambers.

15 Adjournment

Moved by A. Burchat

Be it resolved that the Joint Animal Control Municipal Service Board Meeting of March 27, 2019 be adjourned at 12:05 p.m.

CARRIED.

Chair. S. Gibson

L. O'Neill-Jackson, Recording Secretary

JOINT ANIMAL CONTROL MUNICIPAL SERVICE BOARD MEETING MINUTES
Meeting held on Wednesday February 22, 2019 at 2:00 PM in the Township of Alnwick/Haldimand, Council Chambers

Present: Chair S. Gibson, Member A. Burchat, Member J. Bickle

Staff: L. O'Neill-Jackson, Recording Secretary
E. McKinley, Manager
P. Dowber, Treasurer
K. Young, Veterinarian

Regrets: Member W. Cane

A CALL TO ORDER

Chair S. Gibson, called the meeting to order at 1:44 p.m.

B DISCLOSURE OF PECUNIARY INTEREST AND THE NATURE THEREOF

None declared.

C APPROVAL OF AGENDA AS CIRCULATED

a **Joint Animal Control Municipal Service Board Meeting Agenda of February 22, 2019.**

Moved by Member Bickle, Seconded by Member Burchat

"Be it resolved that the Joint Animal Control Municipal Service Board meeting Agenda of Friday, February 22, 2019, be approved as circulated.

CARRIED.

D APPROVAL OF PREVIOUS MEETING MINUTES

a **Joint Animal Control Service Board Meeting Minutes of November 28, 2018.**

Moved by Chair Gibson, Seconded by Member Burchat

"Be it resolved that the Joint Animal Control Service Board Meeting Minutes of November 28, 2018, be adopted.

CARRIED.

E BUSINESS ARISING FROM THE MINUTES

None.

F DELEGATIONS

None.

G CORRESPONDENCE

a **Media Release - Euthanasia of Dog on December 18, 2018.**

b **Job Posting - Summer Student for Municipal Animal Services**

Moved by Member Burchat, Seconded by Member Bickle

Be it resolved that the medial release regarding the euthanasia of a dog on December 18, 2018 and the job posting for a summer student with Municipal Animal Services be received and filed."

CARRIED.

H STAFF AND COMMITTEE REPORTS

a **Report from the Treasurer - 2019 Draft Budget**

The Treasurer provided an overview of the 2019 budget and highlighted the changes, resulting in a 2% increase which includes a capital budget of $1,500 for a new laptop and 2 chairs. The 2018 audited Financial Statement should be ready for the next agenda.

Moved by Member Bickle, Seconded by Member Burchat

Be it resolved that the report from the Treasurer regarding the 2019 draft budget for Municipal Animal Services be approved as presented.

CARRIED.

b **Report from the Treasurer - Port Hope Veterinary Service Fees, dated February 22, 2019**

The veterinary fees have not increased since the agreement was signed in 2016. It is recommended that there be a 2% increase to fees for 2019 and 2020. This percentage is based on the average CPI for the past few years an the averaged increased costs.

Moved by Member Burchat, Seconded by Member Bickle

Be it resolved that the report form the Treasurer dated February 22, 2019,

regarding a 2% increase to the Port Hope Veterinary Services fees be received and the increase be approved.

CARRIED.

c **Report from the Pound Manager - Monthly Statistics, dated February 22, 2019**

d **Report from the Pound Manager - Animal Control, dated February 22, 2019**

Moved by Member Burchat, Seconded by Member Bickle

Be it resolved that the monthly statistics report and the animal control report from the Pound Manager dated February 22, 2019 regarding Animal Control be received and filed.

CARRIED.

e **Report from the Recording Secretary - Municipal Animal Services, Health & Safety Policy Statement**

An updated Health & Safety Policy Statement was provided for Board approval. This statement is to be updated annually and posted at the Animal Services Facility.

Moved by Member Bickle, Seconded by Member Burchat

Be it resolved that the revised Health and Safety Policy Statement as prepared and presented by the Recording Secretary be approved.

CARRIED.

f **Report from the Recording Secretary - Updating the Joint Animal Control Municipal Services Board Agreement.**

The previous Board was working towards an updated agreement and a copy has been provided for review and discussion at the next meeting.

Moved by Member Bickle, Seconded by Member Burchat

Be it resolved that the report form the Recording Secretary regarding the updating of the Joint Animal Control Municipal Service Board Agreement be tabled for discussion at the next meeting.

CARRIED.

I NOTICE OF MOTIONS/RESOLUTIONS

None.

J BYLAWS

None.

K COMMENTS FROM THE CHAIR

None.

L NEW AND OTHER BUSINESS

a **Update to the Dogs At Large By-law**

The Pound Manager questioned the status of the update to the Dogs At Large By-law. The Board was not aware this was being reviewed. It will be brought forward at the next meeting.

b **Veterinary Services**

The Board requested that a quarterly report from Kris Young, Veterinarian be added to the agenda. Appreciation was expressed to Dr. Young for his services above and beyond to ensure the survival of high risk animals.

M NEXT MEETING

a **Doodle Poll For Meeting Date**

The Recording Secretary will circulate a Doodle Poll to determine the best day and time for meetings.

N ADJOURNMENT

a **Adjournment**

Moved by Member Bickle, Seconded by Member Burchat

Be it resolved that the Joint Animal Control Municipal Services Board Meeting of February 22, 2019, be adjourned at 2:38 p.m.

CARRIED.

Cobourg Public Library

200 Ontario St.
Cobourg, ON
K9A 5P4
Tel: 905 372-9271
Fax: 905 372-4538
www.cobourg.library.on.ca

Town of Cobourg Council
c/o Brent Larmer
Victoria Hall, 55 King Street W
Cobourg, ON K9A 2M2

May 15, 2019

Town of Cobourg Council:

The Cobourg Library Board would like to indicate our support for the application for a portion of the provincial *Building Efficiencies* funding for the C. Gordon King Centre, in which houses the main branch of the Cobourg Public Library.

We understand that a budget of $15,000 would be sufficient to make repairs to the area immediately under and adjacent to the east exterior sliding doors. These repairs include the full replacement of the brick ramp with a concrete ramp, removal and replacement of sidewalk, as well as the removal and reinstallation of the doors.

Repairs are necessary as the ground is heaving under the doors, and will soon cause mechanical failure. While sidestepping mechanical failure is a concern in terms of cost avoidance, there are also issues of liability and safety to consider.

In its current state the brick ramp into the Library is not AODA compliant. Repairing and replacing the ramp as part of this work allows the opportunity to bring the building more in compliance with relevant accessibility legislation.

These repairs are a high priority. Should the funds from the *Building Efficiencies* fund not be approved for this use, we suggest that the repairs be made from the Library Building Reserve funds.

Thank you for your attention in this matter.

Sincerely,

K Caldwell

Kevin Caldwell
Board Chair, Cobourg Public Library Board

For you -

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000

Ontario

19-3056

May 16, 2019

Clerk/Manager of Legislative Services
Brent Larmer
55 King Street West
Victoria Hall Second Floor, East Wing
Cobourg ON K9A 2M2

Dear Brent Larmer,

I am pleased to provide you with A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019. This Plan is an important part of our government's Housing Supply Action Plan that addresses the needs of the region's growing population, its diversity, its people and its local priorities. A Place to Grow is the result of our recent consultation on policy changes to make it faster and easier for municipalities in the region to plan for growth, increase housing supply, attract investment, and create and protect jobs.

As you know, the Greater Golden Horseshoe region is essential to not only a thriving Ontario economy but also to Canada's wealth and prosperity. As such, it is essential to manage growth in ways that put Ontarians first as we balance the need for more housing and greater stable and reliable employment, while maintaining protections for our environment and our vibrant agricultural sector.

A Place to Grow will do this by:

- Providing more flexibility for municipalities to respond to local needs;
- Increasing housing supply at a faster rate;
- Attracting new investments and jobs;
- Making the most of transit investments; and
- Protecting important environmental and agricultural assets.

A Place to Grow reflects our trust in the ability of local governments to make decisions about how their communities grow, while the province maintains protections for the Greenbelt, agriculture, and natural heritage systems. One size doesn't fit all. We are supporting municipalities so they can respond to local needs and regional priorities.

.../2

The new Plan will come into effect on May 16, 2019. The *Places to Grow Act, 2005* provides that official plans must be amended to conform with a growth plan within three years of the effective date. The Act also provides that the Minister of Municipal Affairs and Housing can establish an alternative timeframe for conformity.

To provide continuity in implementation, I am directing July 1, 2022 as the date for upper and single-tier official plans to be brought into conformity with this Plan.

For lower-tier municipalities, I am directing that conformity with this Plan and the applicable upper-tier official plan will be within one year of the latter taking effect.

We look forward to continuing to work together to implement A Place to Grow. If you have any questions, feel free to contact Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat, Ministry of Municipal Affairs and Housing at Cordelia.ClarkeJulien@ontario.ca.

Sincerely,

Steve Clark
Minister

Enclosure: A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019

c: Mayor John Henderson
Director of Planning and Development Glenn McGlashon
Chief Administrative Officer Stephen Peacock

A Place to Grow
Growth Plan for the Greater Golden Horseshoe
Ontario

A PLACE TO GROW

Growth Plan for the Greater Golden Horseshoe

May 2019

Approved by the Lieutenant Governor in Council, Order in Council No 641/2019.
The Growth Plan for the Greater Golden Horseshoe 2019 was prepared and approved under the Places to Grow Act, 2005 to take effect on May 16, 2019.

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1 Introduction

1.1 The Greater Golden Horseshoe

The *Greater Golden Horseshoe* (*GGH*) is one of the most dynamic and fast-growing regions in North America. It is the destination of choice for many people and businesses relocating from other parts of Canada and around the world. They settle here because of the high quality of life and the economic opportunities. This is a place of prosperity where, through their skills and talents, people are building a greater future for themselves.

The *GGH* has one of the world's most vibrant and diverse economies – generating upwards of 25 per cent of Canada's Gross Domestic Product (GDP)[1], it is the economic engine of Ontario. While the *GGH*'s competitive advantage has historically been its location in the heart of the Great Lakes region with close proximity to major United States markets, today the region is widely recognized for its highly-educated workforce and uniquely multicultural population, whose social and economic diversity are critical factors for success in a knowledge-based economy.

The *GGH* contains many of Ontario's most significant ecological and hydrologic natural environments and scenic landscapes, including the Oak Ridges Moraine, the Niagara Escarpment and the other natural areas in the *Greenbelt Area* and beyond. These natural areas support biodiversity, provide drinking water for the region's inhabitants, sustain its many resource-based industries, support recreational activities that benefit public health and overall quality of life, and help moderate the impacts of climate change.

The region also has some of Canada's most important and productive farmland. Its fertile soil, moderate climate, abundant water resources, and proximity to markets support agricultural production that cannot be duplicated elsewhere in the country.

The First Nations and Métis communities within the Great Lakes region have a unique relationship with the land and its resources, which continues to shape the history and economy of the area today. Ontario, including the area covered by A Place to Grow: Growth Plan for the Greater Golden Horseshoe, is largely covered by a number of Treaties that provide for treaty rights. In addition, Aboriginal communities may have Aboriginal rights within the Plan area. Ontario

[1] Calculated from Statistics Canada (Metropolitan Gross Domestic Product, 2014) and Conference Board of Canada (Metropolitan Outlook 1 & 2, 2014)

recognizes the unique role that Indigenous peoples have had and will continue to have in the growth and development of this region.

As the *GGH* grows and changes, we must continue to value what makes this region unique to ensure the sustained prosperity of Ontario, its people, and future generations. While growth is an important part of vibrant, diversified urban and rural communities and economies, the magnitude of growth that is expected over the coming decades for the *GGH* presents several challenges:

- Increased demand for major *infrastructure* investments driven by population growth, the need to renew aging *infrastructure* and continuing *infrastructure* deficits associated with unmanaged growth, combined with relatively scarce financial resources, means an ever greater imperative to plan to optimize existing assets and make the best use of limited resources by considering full life cycle costs.
- Increased traffic congestion, and the resulting delays in the movement of people and goods in the *GGH*, is costing billions of dollars in lost GDP every year.
- Unmanaged growth can degrade the region's air quality; water resources; natural heritage resources, such as rivers, lakes, *woodlands*, and *wetlands*; and *cultural heritage resources*.
- The impacts of globalization are transforming the regional economy at a rapid pace, which makes long-term planning for employment more uncertain.
- Rates of obesity, diabetes and cardiovascular illnesses are on the rise in the region, in part due to growing rates of inactivity linked to low-density and automobile dependent development patterns.[2]
- People over the age of 60 are expected to comprise over 25% of the population by 2041[3], which will result in the need for more age-friendly development that can address their unique needs and circumstances. This will include a more appropriate range and mix of housing options, easier access to health care and other amenities, walkable built environments, and an age-friendly approach to community design that will meet the needs of people of all ages.

[2] "Improving Health by Design in the Greater Toronto-Hamilton Area. A Report of Medical Officers of Health in the GTHA", Mowat, D. et al., 2014

[3] "Greater Golden Horseshoe Growth Forecasts to 2041: Technical Report (November 2012) Addendum", Hemson Consulting Ltd., 2013

- The finite supply of quality agricultural lands that feed the region and beyond must be protected to ensure a vibrant rural and productive agricultural economy and a secure food supply for future generations.
- The impacts of climate change are already being felt. Communities and *infrastructure* must be adapted to be more resilient, greenhouse gas emissions across all sectors of the economy need to be reduced, and valuable water resources and natural areas need to be protected.

To address these challenges and ensure the protection and effective use of finite resources, A Place to Grow Plan, together with the Greenbelt Plan, Oak Ridges Moraine Conservation Plan, and the Niagara Escarpment Plan, builds on the Provincial Policy Statement (PPS) to establish a unique land use planning framework for the *GGH* that supports the achievement of *complete communities*, a thriving economy, a clean and healthy environment, and social equity.

In implementing these provincial plans, the Province recognizes the importance of consulting with First Nations and Métis communities on planning matters that may affect their rights and interests. Provincial plans must be implemented in a manner that is consistent with the recognition and affirmation of existing Aboriginal and treaty rights under section 35 of the Constitution Act, 1982.

1.2 A Place to Grow: Growth Plan for the Greater Golden Horseshoe

A Place to Grow is the Ontario government's initiative to plan for growth and development in a way that supports economic prosperity, protects the environment, and helps communities achieve a high quality of life. The Places to Grow Act, 2005 enables the development of regional growth plans that guide government investments and land use planning policies.

The Growth Plan for the Greater Golden Horseshoe, 2006 (Growth Plan, 2006) was the first growth plan to provide a framework for implementing Ontario's vision for building stronger, prosperous communities by better managing growth in this region. It established the long-term framework for where and how the region will grow, while recognizing the realities facing our cities and smaller communities and acknowledging what governments can and cannot influence. It also demonstrated leadership for improving the ways in which our cities, suburbs, towns, and villages will grow over the long-term.

Vision for the GGH

More than anything, the *Greater Golden Horseshoe (GGH)* will continue to be a great place to live, work and play. Its communities will be supported by a strong economy and an approach that puts people first. This approach protects the Greenbelt and will ensure a cleaner environment is passed on to future generations. A Place to Grow will support the achievement of *complete communities* with access to transit networks, protected employment zones and an increase in the amount and variety of housing available.

The *GGH* will have sufficient housing supply that reflects market demand and what is needed in local communities. Thriving, livable, vibrant, and productive urban and rural areas will foster community health and individual well-being. The region will be supported by modern, well-maintained, sustainable, and resilient *infrastructure* built in accordance with a broad plan for managing growth. Residents will have easy access to food, shelter, education, health care, arts and recreation, and information technology. Public services will be co-located in community hubs that are broadly accessible.

Getting around will be easy. An integrated transportation network will allow people choices for easy travel both within and between urban centres throughout the region. Public transit will be fast, convenient, and affordable. Automobiles will be only one of a variety of effective and well-used choices for transportation. Transit and *active transportation* will be practical elements of our urban *transportation systems*.

A healthy natural environment with clean air, land, and water will characterize the *GGH*. The Greenbelt, including significant natural features, such as the Oak Ridges Moraine and the Niagara Escarpment, will continue to be enhanced and protected in perpetuity. The *GGH*'s rivers and streams, forests and natural areas will be accessible for residents to enjoy their beauty. Our *cultural heritage resources* and open spaces in our cities, towns, and countryside will provide people with a sense of place.

Natural areas and agricultural lands will provide a significant contribution to the region's resilience and our ability to adapt to a changing climate. Unique and high quality agricultural lands will be protected for the provision of healthy, local food for future generations. Farming will be productive, diverse, and sustainable.

Urban centres will be vibrant and characterized by more compact development patterns that support climate change mitigation and adaptation, and provide a diversity of opportunities for living, working, and enjoying culture.

The evolving regional economy of the *GGH* will continue to mature into an economic powerhouse of global significance. It will function as Canada's principal international gateway.

The Greater Toronto and Hamilton Area (GTHA) will be a thriving metropolis with an extraordinary waterfront. The urban areas of the region, including Toronto, will be celebrated centres of influence for commerce, culture, and innovation.

All of this will translate into a place where residents enjoy a high standard of living and an exceptional quality of life.

The implementation of A Place to Grow is supported by Metrolinx (an agency of the Government of Ontario created to improve coordination and integration of all modes of transportation in the GTHA) and The Big Move (the GTHA's first regional transportation plan). The Province has made significant investments in transit projects in the GTHA and beyond, and continues to invest in rapid transit projects to support the regional transit network.

Since the introduction of the Growth Plan for the Greater Golden Horseshoe in 2006, the region has seen a shift to more compact development patterns, a greater variety of housing options, more mixed-use development in *urban growth centres* and other *strategic growth areas*, and greater integration of transit and land use planning.

Despite these early successes, there is still more work to do. Now is the time to build on the progress that has been made towards the achievement of *complete communities* that are compact, *transit-supportive*, and make effective use of investments in *infrastructure* and *public service facilities*. At the same time, A Place to Grow will continue to ensure protection of our agricultural and natural areas and support climate change mitigation and adaptation as Ontario moves towards the goal of environmentally sustainable communities.

A Place to Grow ("this Plan"), builds upon the success of the initial Growth Plan, 2006 and responds to the key challenges that the region continues to face over the coming decades with enhanced policy directions.

1.2.1 Guiding Principles

The successful realization of this vision for the *GGH* centres on effective collaboration amongst the Province, other levels of government, First Nations and Métis communities, residents, private and non-profit sectors across all industries, and other stakeholders. The policies of this Plan regarding how land is developed, resources are managed and protected, and public dollars are invested are based on the following principles:

- Support the achievement of *complete communities* that are designed to support healthy and active living and meet people's needs for daily living throughout an entire lifetime.

- Prioritize *intensification* and higher densities in *strategic growth areas* to make efficient use of land and *infrastructure* and support transit viability.
- Provide flexibility to capitalize on new economic and employment opportunities as they emerge, while providing certainty for traditional industries, including resource-based sectors.
- Support a range and mix of housing options, including second units and *affordable* housing, to serve all sizes, incomes, and ages of households.
- Improve the integration of land use planning with planning and investment in *infrastructure* and *public service facilities*, including integrated service delivery through community hubs, by all levels of government.
- Provide for different approaches to manage growth that recognize the diversity of communities in the *GGH*.
- Protect and enhance natural heritage, hydrologic, and landform systems, features, and functions.
- Support and enhance the long-term viability and productivity of agriculture by protecting *prime agricultural areas* and the *agri-food network*.
- Conserve and promote *cultural heritage resources* to support the social, economic, and cultural well-being of all communities, including First Nations and Métis communities.
- Integrate climate change considerations into planning and managing growth such as planning for more resilient communities and *infrastructure* – that are adaptive to the impacts of a changing climate – and moving towards environmentally sustainable communities by incorporating approaches to reduce greenhouse gas emissions.

1.2.2 Legislative Authority

This Plan is issued under the authority of section 7 of the Places to Grow Act, 2005. It was approved through an Order in Council under that Act to come into effect on May 16, 2019. This Plan replaces the Growth Plan for the Greater Golden Horseshoe, 2017 that took effect on July 1, 2017.

This Plan applies to the area designated by Ontario Regulation 416/05 as the Greater Golden Horseshoe growth plan area. All decisions made on or after May 16, 2019 in respect of the exercise of any authority that affects a planning matter will conform with this Plan, subject to any legislative or regulatory provisions providing otherwise.

1.2.3 How to Read this Plan

This Plan informs decision-making regarding growth management and environmental protection in the *GGH*. It consists of policies, schedules, definitions, and appendices. It also includes non-policy contextual commentary to provide background and describe the purpose of the policies.

Relationship with the Provincial Policy Statement (PPS)

The PPS provides overall policy directions on matters of provincial interest related to land use and *development* in Ontario, and applies to the *GGH*, except where this Plan or another provincial plan provides otherwise.

Like other provincial plans, this Plan builds upon the policy foundation provided by the PPS and provides additional and more specific land use planning policies to address issues facing specific geographic areas in Ontario. This Plan is to be read in conjunction with the PPS. The policies of this Plan take precedence over the policies of the PPS to the extent of any conflict, except where the relevant legislation provides otherwise. Where the policies of this Plan address the same, similar, related, or overlapping matters as policies in the PPS, applying the more specific policies of this Plan satisfies the requirements of the more general policies in the PPS. In contrast, where matters addressed in the PPS do not overlap with policies in this Plan, those PPS policies must be independently satisfied.

As provided for in the Places to Grow Act, 2005, this Plan prevails where there is a conflict between this Plan and the PPS. The only exception is where the conflict is between policies relating to the natural environment or human health. In that case, the direction that provides more protection to the natural environment or human health prevails.

Relationship with Other Provincial Plans

This Plan must also be read in conjunction with other provincial plans as defined in the Planning Act that may apply within the same geography. Within the *GGH*, this includes the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan, and the Niagara Escarpment Plan. Other provincial plans, including the Parkway Belt West Plan and Central Pickering Development Plan under the Ontario Planning and Development Act, 1994, the Lake Simcoe Protection Plan under the Lake Simcoe Protection Act, 2008 and some source protection plans under the Clean Water Act, 2006, also apply within the *GGH*. Each of these plans applies to certain defined parts of the *GGH* and provides specific policy on certain matters.

Within the *Greenbelt Area*, policies of this Plan that address the same, similar, related, or overlapping matters as the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan, or the Niagara Escarpment Plan do not apply within that part

of the *Greenbelt Area* covered by the relevant plan except where the policies of this Plan, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan, or the Niagara Escarpment Plan provide otherwise.

As provided in the Places to Grow Act, 2005, where there is a conflict between the Greenbelt, Oak Ridges Moraine Conservation, or Niagara Escarpment Plans and this Plan regarding the natural environment or human health, the direction that provides more protection to the natural environment or human health prevails. Detailed conflict provisions are set out in the Places to Grow Act, 2005.

Horizon of this Plan

While the PPS, 2014 provides for a time horizon of up to 20 years for making sufficient land available to meet projected needs, policy 1.1.2 of the PPS, 2014 provides that a provincial plan may provide an alternate time horizon for specific areas of the province. Within the *GGH*, this Plan provides that the applicable time horizon for land use planning is 2041. While certain policies have specific target dates, the goals and policies of this Plan are intended to be achieved within the horizon of this Plan.

Nothing in this Plan limits the planning for *infrastructure* and *public service facilities* beyond the horizon of this Plan. However, planning for *infrastructure* will not predetermine the form, pattern, or extent of *settlement area* boundary expansions. Planning authorities may also plan for the long-term protection of *employment areas* provided lands are not designated beyond the horizon of this Plan.

Read the Entire Plan

This Plan is to be read in its entirety and the relevant policies are to be applied to each situation. The language of each policy, including the policies in Section 5, will assist decision-makers in understanding how the policies are to be implemented.

While some policies refer to other policies for ease of use, these cross-references do not take away from the need to read the Plan as a whole. There is no implied priority in the order in which the policies appear.

Consider Specific Policy Language

Each policy provides direction on how it is to be implemented, how it is situated within this Plan, and how it relates to other policies. The choice of language in the policies is intended to distinguish between the types of policies and the nature of implementation.

Policies Represent Minimum Standards

The policies of this Plan represent minimum standards. Within the framework of the provincial policy-led planning system, decision-makers are encouraged to go beyond these minimum standards to address matters of importance, unless doing so would conflict with any policy of this Plan.

Defined Terms and Meanings

Italicized terms in this Plan are defined in Section 7. For non-italicized terms, the normal meaning of the word applies. Defined terms are intended to capture both singular and plural forms of these terms in the policies.

Supplementary Direction

Supplementary Direction may be issued by the Minister or by other ministers of the Crown, where appropriate, in accordance with the policies of this Plan to provide technical information and criteria to facilitate the implementation of this Plan.

Guidance Material

Guidance material may be issued to assist decision-makers with implementing the policies of this Plan. Information, technical criteria, and approaches outlined in guidance material are meant to support, but not add to or detract from, the policies of this Plan.

2 Where and How to Grow

2.1 Context

The *GGH* is a dynamic and diverse area, and one of the fastest growing regions in North America. By 2041, this area is forecast to grow to 13.5 million people and 6.3 million jobs. The magnitude and pace of this growth necessitates a plan for building healthy and balanced communities and maintaining and improving our quality of life while adapting to the demographic shift underway.

To better co-ordinate planning for growth across the region, this Plan provides population and employment forecasts for all upper- and single-tier municipalities in the *GGH*. These growth forecasts are a foundational component of this Plan. They are to be reviewed in consultation with municipalities at least every five years.

This Plan is about accommodating forecasted growth in *complete communities*. These are communities that are well designed to meet people's needs for daily living throughout an entire lifetime by providing convenient access to an appropriate mix of jobs, local services, *public service facilities*, and a full range of housing to accommodate a range of incomes and household sizes. *Complete communities* support quality of life and human health by encouraging the use of *active transportation* and providing high quality public open space, adequate parkland, opportunities for recreation, and access to local and healthy food. They provide for a balance of jobs and housing in communities across the *GGH* to reduce the need for long distance commuting. They also support climate change mitigation by increasing the *modal share* for transit and *active transportation* and by minimizing land consumption through *compact built form*.

To support the achievement of *complete communities*, this Plan establishes minimum intensification and density targets that recognize the diversity of communities across the *GGH*. Some larger urban centres, such as Toronto, have already met some of the minimum targets established in this Plan, while other communities are growing and intensifying at a different pace that reflects their local context.

Building compact and *complete communities*, and protecting agricultural lands, water resources and natural areas will help reduce greenhouse gas emissions and ensure communities are more resilient to the impacts of climate change. Ontario has recently affirmed its commitment to reduce greenhouse gas emissions by 30 per cent below 2005 levels by 2030 in Preserving and Protecting our Environment for Future Generations: A Made-in-Ontario Environment Plan. This target aligns Ontario with Canada's 2030 target under the Paris Agreement.

To support the achievement of *complete communities* that are healthier, safer, and more equitable, choices about where and how growth occurs in the *GGH* need to be made carefully. Better use of land and *infrastructure* can be made by directing growth to *settlement areas* and prioritizing *intensification*, with a focus on *strategic growth areas*, including *urban growth centres* and *major transit station areas*, as well as *brownfield sites* and *greyfields*. Concentrating new development in these areas provides a focus for investments in transit as well as other types of *infrastructure* and *public service facilities* to support forecasted growth, while also supporting a more diverse range and mix of housing options. However, to protect public safety and prevent future flood risks, growth should generally be directed away from hazardous areas, including those that have been identified as Special Policy Areas in accordance with the PPS.

The Growth Plan, 2006 identified 25 *urban growth centres* and this Plan continues to recognize those *urban growth centres* as regional focal points for accommodating population and employment growth. The continued revitalization of *urban growth centres* as meeting places, locations for cultural facilities, public institutions, and major services and transit hubs with the potential to become more vibrant, mixed-use, *transit-supportive* communities is particularly important.

This Plan recognizes transit as a first priority for major transportation investments. It sets out a regional vision for transit, and seeks to align transit with growth by directing growth to *major transit station areas* and other *strategic growth areas*, including *urban growth centres*, and promoting transit investments in these areas. To optimize provincial investments in *higher order transit*, this Plan also identifies *priority transit corridors* and the Province expects municipalities to complete detailed planning for *major transit station areas* on these corridors to support planned service levels.

The region is experiencing a dramatic economic change. Traditional industries, such as manufacturing and agri-food businesses, continue to play an important role, but globalization and technology are also transforming the *GGH*'s economy. There has been a shift towards knowledge-intensive, high value-added activities that is increasing the significance of the service and knowledge-based sectors and spurring innovation in other segments of the economy. This change is providing opportunities for a variety of types of businesses to locate and grow in the *GGH*, which is fundamental to ensuring a more prosperous economic future. Therefore, it is important to ensure an adequate supply of land within *employment areas* – both for traditional industries and for service sector and knowledge-based businesses that warrant such locations – and sites for a broad range of other employment uses.

It is important that we maximize the benefits of land use planning as well as existing and future investments in *infrastructure* so that our communities are

well-positioned to leverage economic change. It is also critical that we understand the importance of *provincially significant employment zones* and consider opportunities to better co-ordinate our collective efforts across municipalities to support their contribution to economic growth and improve access to transit.

As in many thriving metropolitan regions, many communities in the *GGH* are facing issues of housing affordability, which are being driven primarily by sustained population growth and factors such as a lack of housing supply with record low vacancy rates. This Plan helps to address this challenge by providing direction to plan for a range and mix of housing options, including second units and *affordable* housing and, in particular, higher density housing options that can accommodate a range of household sizes in locations that can provide access to transit and other amenities. There is also a need for stakeholders to work collaboratively to find opportunities to redevelop sites using more age-friendly community design.

Building more compact greenfield communities reduces the rate at which land is consumed. Communities in larger urban centres need to grow at *transit-supportive* densities, with walkable street configurations. *Compact built form* and *intensification* efforts go together with more effective transit and *active transportation* networks and are fundamental to where and how we grow. They are necessary to ensure the viability of transit; connect people to homes, jobs and other aspects of daily living for people of all ages; and meet climate change mitigation and adaptation objectives. Moreover, an increased *modal share* for *active transportation* and transit, including convenient, *multimodal* options for intra- and inter-municipal travel, supports reduced air pollution and improved public health outcomes.

It is important to optimize the use of the existing urban land supply as well as the existing building and housing stock to avoid over-designating land for future urban development while also providing flexibility for local decision-makers to respond to housing need and market demand. This Plan's emphasis on optimizing the use of the existing urban land supply represents an *intensification* first approach to development and city-building, one which focuses on making better use of our existing *infrastructure* and *public service facilities*, and less on continuously expanding the urban area.

Strong, healthy and prosperous rural communities are also vital to the economic success of the *GGH* and contribute to our quality of life. This Plan recognizes and promotes the important role of rural towns and villages as a focus of economic, cultural and social activities that support surrounding rural and agricultural areas across the *GGH*. Opportunities to support a diversified rural economy should be promoted by protecting farmland and the viability of the agri-food sector in rural

areas. Healthy rural communities are important to the vitality and well-being of the larger region.

2.2 Policies for Where and How to Grow

2.2.1 Managing Growth

1. Population and employment forecasts contained in Schedule 3 will be used for planning and managing growth in the *GGH* to the horizon of this Plan in accordance with the policies in subsection 5.2.4.
2. Forecasted growth to the horizon of this Plan will be allocated based on the following:
   a) the vast majority of growth will be directed to *settlement areas* that:
      i. have a *delineated built boundary*;
      ii. have existing or planned *municipal water and wastewater systems*; and
      iii. can support the achievement of *complete communities*;
   b) growth will be limited in *settlement areas* that:
      i. are *rural settlements*;
      ii. are not serviced by existing or planned *municipal water and wastewater systems*; or
      iii. are in the *Greenbelt Area*;
   c) within *settlement areas*, growth will be focused in:
      i. *delineated built-up areas*;
      ii. *strategic growth areas*;
      iii. locations with existing or planned transit, with a priority on *higher order transit* where it exists or is planned; and
      iv. areas with existing or planned *public service facilities*;
   d) development will be directed to *settlement areas*, except where the policies of this Plan permit otherwise;
   e) development will be generally directed away from *hazardous lands*; and
   f) the establishment of new *settlement areas* is prohibited.
3. Upper- and single-tier municipalities will undertake integrated planning to manage forecasted growth to the horizon of this Plan, which will:
   a) establish a hierarchy of *settlement areas*, and of areas within *settlement areas*, in accordance with policy 2.2.1.2;

b) be supported by planning for *infrastructure* and *public service facilities* by considering the full life cycle costs of these assets and developing options to pay for these costs over the long-term;

c) provide direction for an urban form that will optimize *infrastructure*, particularly along transit and transportation corridors, to support the achievement of *complete communities* through a more *compact built form*;

d) support the environmental and agricultural protection and conservation objectives of this Plan; and

e) be implemented through a *municipal comprehensive review* and, where applicable, include direction to lower-tier municipalities.

4. Applying the policies of this Plan will support the achievement of *complete communities* that:

a) feature a diverse mix of land uses, including residential and employment uses, and convenient access to local stores, services, and *public service facilities*;

b) improve social equity and overall quality of life, including human health, for people of all ages, abilities, and incomes;

c) provide a diverse range and mix of housing options, including second units and *affordable* housing, to accommodate people at all stages of life, and to accommodate the needs of all household sizes and incomes;

d) expand convenient access to:

i. a range of transportation options, including options for the safe, comfortable and convenient use of *active transportation*;

ii. *public service facilities*, co-located and integrated in community hubs;

iii. an appropriate supply of safe, publicly-accessible open spaces, parks, trails, and other recreational facilities; and

iv. healthy, local, and affordable food options, including through urban agriculture;

e) provide for a more *compact built form* and a vibrant *public realm*, including public open spaces;

f) mitigate and adapt to climate change impacts, improve resilience and reduce greenhouse gas emissions, and contribute to environmental sustainability; and

g) integrate *green infrastructure* and appropriate *low impact development*.

5. The Minister will establish a methodology for assessing land needs to implement this Plan, including relevant assumptions and other direction as required. This methodology will be used by upper- and single-tier municipalities to assess the quantity of land required to accommodate forecasted growth to the horizon of this Plan.
6. Based on a land needs assessment undertaken in accordance with policy 2.2.1.5, some upper- and single-tier municipalities in the *outer ring* will determine that they have *excess lands*. These municipalities will:
   a) determine which lands will be identified as *excess lands* based on the hierarchy of *settlement areas* established in accordance with policy 2.2.1.3;
   b) prohibit *development* on all *excess lands* to the horizon of this Plan; and
   c) where appropriate, use additional tools to reduce the land that is available for *development*, such as those set out in policies 5.2.8.3 and 5.2.8.4.

2.2.2 Delineated Built-up Areas

1. By the time the next *municipal comprehensive review* is approved and in effect, and for each year thereafter, the applicable minimum intensification target is as follows:
   a) A minimum of 50 per cent of all residential development occurring annually within each of the Cities of Barrie, Brantford, Guelph, Hamilton, Orillia and Peterborough and the Regions of Durham, Halton, Niagara, Peel, Waterloo and York will be within the *delineated built-up area*; and
   b) The City of Kawartha Lakes and the Counties of Brant, Dufferin, Haldimand, Northumberland, Peterborough, Simcoe and Wellington will, through the next *municipal comprehensive review*, each establish the minimum percentage of all residential development occurring annually that will be within the *delineated built-up area*, based on maintaining or improving upon the minimum intensification target contained in the applicable upper- or single-tier official plan.
2. Until the next *municipal comprehensive review* is approved and in effect, the annual minimum intensification target contained in the applicable upper- or single-tier official plan that is approved and in effect as of July 1, 2017 will continue to apply.
3. All municipalities will develop a strategy to achieve the minimum intensification target and *intensification* throughout *delineated built-up areas*, which will:

a) identify *strategic growth areas* to support achievement of the intensification target and recognize them as a key focus for development;

b) identify the appropriate type and scale of development in *strategic growth areas* and transition of built form to adjacent areas;

c) encourage *intensification* generally throughout the *delineated built-up area*;

d) ensure lands are zoned and development is designed in a manner that supports the achievement of *complete communities*;

e) prioritize planning and investment in *infrastructure* and *public service facilities* that will support *intensification*; and

f) be implemented through official plan policies and designations, updated zoning and other supporting documents.

4. Councils of upper- and single-tier municipalities may request an alternative to the target established in policy 2.2.2.1 where it is demonstrated that this target cannot be achieved and that the alternative target will be appropriate given the size, location and capacity of the *delineated built-up area.*

5. The Minister may permit an alternative to the target established in policy 2.2.2.1. If council does not make a request or the Minister does not permit an alternative target, the target established in policy 2.2.2.1 will apply.

2.2.3 Urban Growth Centres

1. *Urban growth centres* will be planned:

a) as focal areas for investment in regional *public service facilities*, as well as commercial, recreational, cultural, and entertainment uses;

b) to accommodate and support the transit network at the regional scale and provide connection points for inter- and intra-regional transit;

c) to serve as high-density major employment centres that will attract provincially, nationally, or internationally significant employment uses; and

d) to accommodate significant population and employment growth.

2. *Urban growth centres* will be planned to achieve, by 2031 or earlier, a minimum density target of:

a) 400 residents and jobs combined per hectare for each of the *urban growth centres* in the City of Toronto;

b) 200 residents and jobs combined per hectare for each of the Downtown Brampton, Downtown Burlington, Downtown Hamilton, Downtown Milton, Markham Centre, Downtown Mississauga, Newmarket Centre, Midtown Oakville, Downtown Oshawa, Downtown Pickering, Richmond Hill Centre/Langstaff Gateway, Vaughan Metropolitan Centre, Downtown Kitchener, and Uptown Waterloo *urban growth centres*; and

c) 150 residents and jobs combined per hectare for each of the Downtown Barrie, Downtown Brantford, Downtown Cambridge, Downtown Guelph, Downtown Peterborough and Downtown St. Catharines *urban growth centres*.

2.2.4 Transit Corridors and Station Areas

1. The *priority transit corridors* shown in Schedule 5 will be identified in official plans. Planning will be prioritized for *major transit station areas* on *priority transit corridors*, including zoning in a manner that implements the policies of this Plan.
2. For *major transit station areas* on *priority transit corridors* or subway lines, upper- and single-tier municipalities, in consultation with lower-tier municipalities, will delineate the boundaries of *major transit station areas* in a *transit-supportive* manner that maximizes the size of the area and the number of potential transit users that are within walking distance of the station.
3. *Major transit station areas* on *priority transit corridors* or subway lines will be planned for a minimum density target of:
   a) 200 residents and jobs combined per hectare for those that are served by subways;
   b) 160 residents and jobs combined per hectare for those that are served by light rail transit or bus rapid transit; or
   c) 150 residents and jobs combined per hectare for those that are served by the GO Transit rail network.
4. For a particular *major transit station area*, the Minister may approve a target that is lower than the applicable target established in policy 2.2.4.3, where it has been demonstrated that this target cannot be achieved because:
   a) *development* is prohibited by provincial policy or severely restricted on a significant portion of the lands within the delineated area; or
   b) there are a limited number of residents and jobs associated with the built form, but a *major trip generator* or feeder service will sustain high ridership at the station or stop.

5. Notwithstanding policies 5.2.3.2 b) and 5.2.5.3 c), upper- and single-tier municipalities may delineate the boundaries of *major transit station areas* and identify minimum density targets for *major transit station areas* in advance of the next *municipal comprehensive review*, provided it is done in accordance with subsections 16(15) or (16) of the Planning Act, as the case may be.
6. Within *major transit station areas* on *priority transit corridors* or subway lines, land uses and built form that would adversely affect the achievement of the minimum density targets in this Plan will be prohibited.
7. The Province may identify additional *priority transit corridors* and planning requirements for *major transit station areas* on *priority transit corridors* or subway lines, to support the optimization of transit investments across the *GGH*, which may specify:
   a) the timeframes for implementation of the planning requirements;
   b) the boundaries of the area that will be subject to the planning requirements; and
   c) any additional requirements that may apply in relation to these areas.
8. All *major transit station areas* will be planned and designed to be *transit-supportive* and to achieve *multimodal* access to stations and connections to nearby *major trip generators* by providing, where appropriate:
   a) connections to local and regional transit services to support *transit service integration*;
   b) *infrastructure* to support *active transportation*, including sidewalks, bicycle lanes, and secure bicycle parking; and
   c) commuter pick-up/drop-off areas.
9. Within all *major transit station areas*, development will be supported, where appropriate, by:
   a) planning for a diverse mix of uses, including second units and *affordable* housing, to support existing and planned transit service levels;
   b) fostering collaboration between public and private sectors, such as *joint development* projects;
   c) providing alternative development standards, such as reduced parking standards; and
   d) prohibiting land uses and built form that would adversely affect the achievement of *transit-supportive* densities.

10. Lands adjacent to or near to existing and planned *frequent transit* should be planned to be *transit-supportive* and supportive of *active transportation* and a range and mix of uses and activities.
11. In planning lands adjacent to or near *higher order transit* corridors and facilities, municipalities will identify and protect lands that may be needed for future enhancement or expansion of transit *infrastructure*, in consultation with Metrolinx, as appropriate.

2.2.5 Employment

1. Economic development and competitiveness in the *GGH* will be promoted by:
   a) making more efficient use of existing *employment areas* and vacant and underutilized employment lands and increasing employment densities;
   b) ensuring the availability of sufficient land, in appropriate locations, for a variety of employment to accommodate forecasted employment growth to the horizon of this Plan;
   c) planning to better connect areas with high employment densities to transit; and
   d) integrating and aligning land use planning and economic development goals and strategies to retain and attract investment and employment.
2. *Major office* and appropriate major institutional development will be directed to *urban growth centres*, *major transit station areas* or other *strategic growth areas* with existing or planned *frequent transit* service.
3. Retail and office uses will be directed to locations that support *active transportation* and have existing or planned transit.
4. In planning for employment, surface parking will be minimized and the development of *active transportation* networks and *transit-supportive* built form will be facilitated.
5. Municipalities should designate and preserve lands within *settlement areas* located adjacent to or near *major goods movement facilities and corridors*, including major highway interchanges, as areas for manufacturing, warehousing and logistics, and appropriate associated uses and ancillary facilities.
6. Upper- and single-tier municipalities, in consultation with lower-tier municipalities, will designate all *employment areas* in official plans and protect them for appropriate employment uses over the long-term. For greater certainty, *employment area* designations may be incorporated

into upper- and single-tier official plans by amendment at any time in advance of the next *municipal comprehensive review*.

7. Municipalities will plan for all *employment areas* within *settlement areas* by:
   a) prohibiting residential uses and prohibiting or limiting other *sensitive land uses* that are not ancillary to the primary employment use;
   b) prohibiting *major retail* uses or establishing a size or scale threshold for any *major retail* uses that are permitted and prohibiting any *major retail* uses that would exceed that threshold; and
   c) providing an appropriate interface between *employment areas* and adjacent non-employment areas to maintain land use compatibility.
8. The development of *sensitive land uses*, *major retail* uses or *major office* uses will, in accordance with provincial guidelines, avoid, or where avoidance is not possible, minimize and mitigate adverse impacts on industrial, manufacturing or other uses that are particularly vulnerable to encroachment.
9. The conversion of lands within *employment areas* to non-employment uses may be permitted only through a *municipal comprehensive review* where it is demonstrated that:
   a) there is a need for the conversion;
   b) the lands are not required over the horizon of this Plan for the employment purposes for which they are designated;
   c) the municipality will maintain sufficient employment lands to accommodate forecasted employment growth to the horizon of this Plan;
   d) the proposed uses would not adversely affect the overall viability of the *employment area* or the achievement of the minimum intensification and density targets in this Plan, as well as the other policies of this Plan; and
   e) there are existing or planned *infrastructure* and *public service facilities* to accommodate the proposed uses.
10. Notwithstanding policy 2.2.5.9, until the next *municipal comprehensive review*, lands within existing *employment areas* may be converted to a designation that permits non-employment uses, provided the conversion would:
    a) satisfy the requirements of policy 2.2.5.9 a), d) and e);
    b) maintain a significant number of jobs on those lands through the establishment of development criteria; and

c) not include any part of an *employment area* identified as a *provincially significant employment zone*.

11. Any change to an official plan to permit new or expanded opportunities for *major retail* in an *employment area* may only occur in accordance with policy 2.2.5.9 or 2.2.5.10.

12. The Minister may identify *provincially significant employment zones* and may provide specific direction for planning in those areas to be implemented through appropriate official plan policies and designations and economic development strategies.

13. Upper- and single-tier municipalities, in consultation with lower-tier municipalities, will establish minimum density targets for all *employment areas* within *settlement areas* that:

    a) are measured in jobs per hectare;

    b) reflect the current and anticipated type and scale of employment that characterizes the *employment area* to which the target applies;

    c) reflects opportunities for the *intensification* of *employment areas* on sites that support *active transportation* and are served by existing or planned transit; and

    d) will be implemented through official plan policies and designations and zoning by-laws.

14. Outside of *employment areas*, development criteria should be established to ensure that the redevelopment of any employment lands will retain space for a similar number of jobs to remain accommodated on site.

15. The retail sector will be supported by promoting *compact built form* and *intensification* of retail and service uses and areas and encouraging the integration of those uses with other land uses to support the achievement of *complete communities*.

16. Existing *office parks* will be supported by:

    a) improving connectivity with transit and *active transportation* networks;

    b) providing for an appropriate mix of amenities and open space to serve the workforce;

    c) planning for *intensification* of employment uses;

    d) ensuring that the introduction of any non-employment uses, if appropriate, would be limited and would not negatively impact the primary function of the area; and

    e) approaches to *transportation demand management* that reduce reliance on single-occupancy vehicle use.

17. Upper- and single-tier municipalities, in consultation with lower-tier municipalities, the Province, and other appropriate stakeholders, are encouraged to undertake a co-ordinated approach to planning for large areas with high concentrations of employment that cross municipal boundaries and are *major trip generators*, on matters such as *transportation demand management* and economic development. If necessary, the Minister may identify certain areas that meet these criteria and provide direction for a co-ordinated approach to planning.
18. In recognition of the importance of cross-border trade with the United States, this Plan recognizes a *Gateway Economic Zone* and *Gateway Economic Centre* near the Niagara-United States border. Planning and economic development in these areas will support economic diversity and promote increased opportunities for cross-border trade, movement of goods, and tourism.

2.2.6 Housing

1. Upper- and single-tier municipalities, in consultation with lower-tier municipalities, the Province, and other appropriate stakeholders, will:
    a) support housing choice through the achievement of the minimum intensification and density targets in this Plan, as well as the other policies of this Plan by:
        i. identifying a diverse range and mix of housing options and densities, including second units and *affordable* housing to meet projected needs of current and future residents; and
        ii. establishing targets for *affordable* ownership housing and rental housing;
    b) identify mechanisms, including the use of land use planning and financial tools, to support the implementation of policy 2.2.6.1 a);
    c) align land use planning with applicable housing and homelessness plans required under the Housing Services Act, 2011; and
    d) implement policy 2.2.6.1 a), b) and c) through official plan policies and designations and zoning by-laws.
2. Notwithstanding policy 1.4.1 of the PPS, 2014, in implementing policy 2.2.6.1, municipalities will support the achievement of *complete communities* by:
    a) planning to accommodate forecasted growth to the horizon of this Plan;
    b) planning to achieve the minimum intensification and density targets in this Plan;

c) considering the range and mix of housing options and densities of the existing housing stock; and

d) planning to diversify their overall housing stock across the municipality.

3. To support the achievement of *complete communities*, municipalities will consider the use of available tools to require that multi-unit residential developments incorporate a mix of unit sizes to accommodate a diverse range of household sizes and incomes.

4. Municipalities will maintain at all times where development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units. This supply will include, and may exclusively consist of, lands suitably zoned for *intensification* and *redevelopment*.

5. When a *settlement area* boundary has been expanded in accordance with the policies in subsection 2.2.8, the new *designated greenfield area* will be planned in accordance with policies 2.2.6.1 and 2.2.6.2.

2.2.7 Designated Greenfield Areas

1. New *development* taking place in *designated greenfield areas* will be planned, designated, zoned and designed in a manner that:

   a) supports the achievement of *complete communities*;

   b) supports *active transportation*; and

   c) encourages the integration and sustained viability of transit services.

2. The minimum density target applicable to the *designated greenfield area* of each upper- and single-tier municipality is as follows:

   a) The Cities of Barrie, Brantford, Guelph, Hamilton, Orillia and Peterborough and the Regions of Durham, Halton, Niagara, Peel, Waterloo and York will plan to achieve within the horizon of this Plan a minimum density target that is not less than 50 residents and jobs combined per hectare; and

   b) The City of Kawartha Lakes and the Counties of Brant, Dufferin, Haldimand, Northumberland, Peterborough, Simcoe and Wellington will plan to achieve within the horizon of this Plan a minimum density target that is not less than 40 residents and jobs combined per hectare.

3. The minimum density target will be measured over the entire *designated greenfield area* of each upper- or single-tier municipality, excluding the following:

   a) *natural heritage features and areas*, *natural heritage systems* and floodplains, provided *development* is prohibited in these areas;

b) rights-of-way for:
    i. electricity transmission lines;
    ii. *energy transmission pipelines*;
    iii. freeways, as defined by and mapped as part of the Ontario Road Network; and
    iv. railways;
c) *employment areas;* and
d) cemeteries.

4. Councils of upper- and single-tier municipalities may request an alternative to the target established in policy 2.2.7.2 where it is demonstrated that the target cannot be achieved and that the alternative target will support the diversification of the total range and mix of housing options and the achievement of a more *compact built form* in *designated greenfield areas* to the horizon of this Plan in a manner that is appropriate given the characteristics of the municipality and adjacent communities.
5. The Minister may permit an alternative to the target established in policy 2.2.7.2. If council does not make a request or the Minister does not permit an alternative target, the target established in policy 2.2.7.2 will apply.

2.2.8 Settlement Area Boundary Expansions

1. *Settlement area* boundaries will be delineated in official plans.
2. A *settlement area* boundary expansion may only occur through a *municipal comprehensive review* where it is demonstrated that:
    a) based on the minimum intensification and density targets in this Plan and a land needs assessment undertaken in accordance with policy 2.2.1.5, sufficient opportunities to accommodate forecasted growth to the horizon of this Plan are not available through *intensification* and in the *designated greenfield area*:
        i. within the upper- or single-tier municipality, and
        ii. within the applicable lower-tier municipality;
    b) the proposed expansion will make available sufficient lands not exceeding the horizon of this Plan, based on the analysis provided for in policy 2.2.8.2 a), while minimizing land consumption; and
    c) the timing of the proposed expansion and the phasing of development within the *designated greenfield area* will not adversely affect the achievement of the minimum intensification and density targets in this Plan, as well as the other policies of this Plan.

3. Where the need for a *settlement area* boundary expansion has been justified in accordance with policy 2.2.8.2, the feasibility of the proposed expansion will be determined and the most appropriate location for the proposed expansion will be identified based on the comprehensive application of all of the policies in this Plan, including the following:
   a) there is sufficient capacity in existing or planned *infrastructure* and *public service facilities*;
   b) the *infrastructure* and *public service facilities* needed would be financially viable over the full life cycle of these assets;
   c) the proposed expansion would be informed by applicable water and wastewater master plans or equivalent and *stormwater master plans* or equivalent, as appropriate;
   d) the proposed expansion, including the associated water, wastewater and stormwater servicing, would be planned and demonstrated to avoid, or if avoidance is not possible, minimize and mitigate any potential negative impacts on watershed conditions and the *water resource system*, including the *quality and quantity of water*;
   e) *key hydrologic areas* and the *Natural Heritage System for the Growth Plan* should be avoided where possible;
   f) *prime agricultural areas* should be avoided where possible. To support the *Agricultural System*, alternative locations across the upper- or single-tier municipality will be evaluated, prioritized and determined based on avoiding, minimizing and mitigating the impact on the *Agricultural System* and in accordance with the following:
      i. expansion into *specialty crop areas* is prohibited;
      ii. reasonable alternatives that avoid *prime agricultural areas* are evaluated; and
      iii. where *prime agricultural areas* cannot be avoided, lower priority agricultural lands are used;
   g) the *settlement area* to be expanded is in compliance with the *minimum distance separation formulae*;
   h) any adverse impacts on the *agri-food network*, including agricultural operations, from expanding *settlement areas* would be avoided, or if avoidance is not possible, minimized and mitigated as determined through an *agricultural impact assessment*;
   i) the policies of Sections 2 (Wise Use and Management of Resources) and 3 (Protecting Public Health and Safety) of the PPS are applied;
   j) the proposed expansion would meet any applicable requirements of the Greenbelt, Oak Ridges Moraine Conservation, Niagara

Escarpment, and Lake Simcoe Protection Plans and any applicable source protection plan; and

k) within the Protected Countryside in the *Greenbelt Area*:

   i. the *settlement area* to be expanded is identified in the Greenbelt Plan as a Town/Village;

   ii. the proposed expansion would be modest in size, representing no more than a 5 per cent increase in the geographic size of the *settlement area* based on the *settlement area* boundary delineated in the applicable official plan as of July 1, 2017, up to a maximum size of 10 hectares, and residential *development* would not be permitted on more than 50 per cent of the lands that would be added to the *settlement area*;

   iii. the proposed expansion would support the achievement of *complete communities* or the local agricultural economy;

   iv. the proposed uses cannot be reasonably accommodated within the existing *settlement area* boundary;

   v. the proposed expansion would be serviced by existing *municipal water and wastewater systems* without impacting future *intensification* opportunities in the existing *settlement area*; and

   vi. expansion into the Natural Heritage System that has been identified in the Greenbelt Plan is prohibited.

4. Notwithstanding policy 2.2.8.2, municipalities may adjust *settlement area* boundaries outside of a *municipal comprehensive review*, provided:

   a) there would be no net increase in land within *settlement areas*;

   b) the adjustment would support the municipality's ability to meet the intensification and density targets established pursuant to this Plan;

   c) the location of any lands added to a *settlement area* will satisfy the applicable requirements of policy 2.2.8.3;

   d) the affected *settlement areas* are not *rural settlements* or in the *Greenbelt Area*; and

   e) the *settlement area* to which lands would be added is serviced by *municipal water and wastewater systems* and there is sufficient reserve *infrastructure* capacity to service the lands.

5. Notwithstanding policies 2.2.8.2 and 5.2.4.3, a *settlement area* boundary expansion may occur in advance of a *municipal comprehensive review*, provided:

a) the lands that are added will be planned to achieve at least the minimum density target in policy 2.2.7.2 or 2.2.5.13, as appropriate;

b) the location of any lands added to a *settlement area* will satisfy the applicable requirements of policy 2.2.8.3;

c) the affected *settlement area* is not a *rural settlement* or in the *Greenbelt Area*;

d) the *settlement area* is serviced by *municipal water and wastewater systems* and there is sufficient reserve *infrastructure* capacity to service the lands; and

e) the additional lands and associated forecasted growth will be fully accounted for in the land needs assessment associated with the next *municipal comprehensive review*.

6. For a *settlement area* boundary expansion undertaken in accordance with policy 2.2.8.5, the amount of land to be added to the *settlement area* will be no larger than 40 hectares.

2.2.9 Rural Areas

1. Municipalities are encouraged to plan for a variety of cultural and economic opportunities within *rural settlements* to serve the needs of rural residents and area businesses.
2. *Public service facilities* in *rural settlements* should be co-located and integrated in community hubs, and priority should be given to maintaining and adapting existing *public service facilities* in community hubs to meet the needs of the community, where feasible.
3. Subject to the policies in Section 4, *development* outside of *settlement areas* may be permitted on *rural lands* for:

   a) the management or use of resources;

   b) resource-based recreational uses; and

   c) other rural land uses that are not appropriate in *settlement areas* provided they:

      i. are compatible with the rural landscape and surrounding local land uses;

      ii. will be sustained by rural service levels; and

      iii. will not adversely affect the protection of *agricultural uses* and other resource-based uses such as *mineral aggregate operations*.

4. Where permitted on *rural lands*, resource-based recreational uses should be limited to tourism-related and recreational uses that are compatible

with the scale, character, and capacity of the resource and the surrounding rural landscape, and may include:

a) commercial uses to serve the needs of visitors; and

b) where appropriate, resource-based recreational dwellings for seasonal accommodation.

5. Existing *employment areas* outside of *settlement areas* on *rural lands* that were designated for employment uses in an official plan that was approved and in effect as of June 16, 2006 may continue to be permitted. Expansions to these existing *employment areas* may be permitted only if necessary to support the immediate needs of existing businesses and if compatible with the surrounding uses.

6. *New multiple lots or units for residential development* will be directed to *settlement areas*, but may be allowed on *rural lands* in site-specific locations with approved zoning or designation in an official plan that permitted this type of *development* as of June 16, 2006.

7. Notwithstanding policy 2.2.8.2, minor adjustments may be made to the boundaries of *rural settlements* outside of a *municipal comprehensive review*, subject to the following:

a) the affected *settlement area* is not in the *Greenbelt Area*;

b) the change would constitute minor rounding out of existing development, in keeping with the rural character of the area;

c) confirmation that water and wastewater servicing can be provided in an appropriate manner that is suitable for the long-term with no *negative impacts* on water; and

d) Sections 2 (Wise Use and Management of Resources) and 3 (Protecting Public Health and Safety) of the PPS are applied.

3 Infrastructure to Support Growth

3.1 Context

Well planned *infrastructure* is essential to the viability of Ontario's communities and critical to economic competitiveness, quality of life, and the delivery of public services. This Plan provides the framework to guide and prioritize *infrastructure* planning and investments in the *GGH* to support and accommodate forecasted growth to the horizon of this Plan and beyond.

The *infrastructure* framework in this Plan requires that municipalities undertake an integrated approach to land use planning, *infrastructure* investments, and environmental protection to achieve the outcomes of the Plan. Co-ordination of these different dimensions of planning allows municipalities to identify the most cost-effective options for sustainably accommodating forecasted growth to the horizon of this Plan to support the achievement of *complete communities*. It is estimated that over 30 per cent of *infrastructure* capital costs, and 15 per cent of operating costs[4], could be saved by moving from unmanaged growth to a more *compact built form*.

This Plan is aligned with the Province's approach to long-term *infrastructure* planning as enshrined in the Infrastructure for Jobs and Prosperity Act, 2015, which established mechanisms to encourage principled, evidence-based and strategic long-term *infrastructure* planning.

This Plan is also aligned with the Province's municipal asset management regulation. The purpose of the regulation is to improve the way municipalities plan for their *infrastructure* and includes requirements that promote alignment of planning for land use and *infrastructure*. Significant cost savings can be achieved by ensuring that existing *infrastructure* is optimized before new *infrastructure* is built. This principle is integrated into the policies of this Plan and applies to all forms of *infrastructure*.

The *transportation system* for the *GGH* must be planned and managed for the safe and efficient movement of goods and people, and to reduce greenhouse gas emissions and other negative environmental impacts.

Transit is the first priority for transportation planning and investment. The transit network will support and facilitate improved linkages between *strategic growth areas* and other areas planned for a mix of uses and *transit-supportive* densities.

[4] "Building Together: Guide for Municipal Asset Management Plans", Ministry of Infrastructure, 2012

System users will benefit from improved linkages between and within municipalities as well as *transit service integration*.

A comprehensive and continuous *active transportation* network will offer a viable alternative to the private automobile for personal travel. Using a *complete streets* approach to roadway design, reconstruction, and refurbishment will ensure that the needs and safety of all road users are considered when planning and building the street network.

To support goods movement, this Plan calls for a co-ordinated goods movement network that links *major goods movement facilities and corridors* to the provincial highway network and areas of significant commercial activity. This Plan also calls for the long-term protection of *planned corridors* and the co-location of *infrastructure* in these corridors where appropriate.

A clean and sustainable supply of water is essential to the long-term health and prosperity of the region. There is a need to co-ordinate investment in water, wastewater, and stormwater *infrastructure* to service future growth in ways that are fiscally sustainable and linked to decisions about how these systems are paid for and administered. Water *infrastructure* planning will be informed by *watershed planning* to ensure that the *quality and quantity of water* is maintained.

The importance of the Great Lakes is reflected in many provincial initiatives, including the Great Lakes Protection Act, 2015 and Ontario's Great Lakes Strategy. This Plan supports these initiatives by providing direction on *watershed*-based, integrated water, wastewater, and stormwater master planning and by restricting future extensions of water and wastewater servicing from the Great Lakes.

Climate change poses a serious challenge for maintaining existing *infrastructure* and planning for new *infrastructure*, however, vulnerability assessments can help to identify risks and options for enhancing resilience. Similarly, comprehensive stormwater management planning, including the use of appropriate *low impact development* and *green infrastructure*, can increase the resiliency of our communities.

Investment in *public service facilities* – such as hospitals, long-term care facilities, libraries and schools – should be planned and located to keep pace with changing needs, maximize existing *infrastructure* and to support the achievement of *complete communities*, co-locating services in community hubs and prioritizing *strategic growth areas* as appropriate.

3.2 Policies for Infrastructure to Support Growth

3.2.1 Integrated Planning

1. *Infrastructure* planning, land use planning, and *infrastructure* investment will be co-ordinated to implement this Plan.
2. Planning for new or expanded *infrastructure* will occur in an integrated manner, including evaluations of long-range scenario-based land use planning, environmental planning and financial planning, and will be supported by relevant studies and should involve:
   a) leveraging *infrastructure* investment to direct growth and development in accordance with the policies and schedules of this Plan, including the achievement of the minimum intensification and density targets in this Plan;
   b) providing sufficient *infrastructure* capacity in *strategic growth areas*;
   c) identifying the full life cycle costs of *infrastructure* and developing options to pay for these costs over the long-term; and
   d) considering the impacts of a changing climate.
3. *Infrastructure* investment and other implementation tools and mechanisms will be used to facilitate *intensification* and higher density development in *strategic growth areas*. Priority will be given to *infrastructure* investments made by the Province that support the policies and schedules of this Plan.
4. Municipalities will assess *infrastructure* risks and vulnerabilities, including those caused by the impacts of a changing climate, and identify actions and investments to address these challenges, which could be identified as part of municipal asset management planning.
5. The Province will work with public sector partners, including Metrolinx, to identify strategic *infrastructure* needs to support the implementation of this Plan through multi-year *infrastructure* planning for the *transportation system* and *public service facilities*.

3.2.2 Transportation – General

1. *Transportation system* planning, land use planning, and transportation investment will be co-ordinated to implement this Plan.
2. The *transportation system* within the *GGH* will be planned and managed to:

a) provide connectivity among transportation modes for moving people and for moving goods;

b) offer a balance of transportation choices that reduces reliance upon the automobile and promotes transit and *active transportation*;

c) be sustainable and reduce greenhouse gas emissions by encouraging the most financially and environmentally appropriate mode for trip-making and supporting the use of zero- and low-emission vehicles;

d) offer *multimodal* access to jobs, housing, schools, cultural, and recreational opportunities, and goods and services;

e) accommodate agricultural vehicles and equipment, as appropriate; and

f) provide for the safety of system users.

3. In the design, refurbishment, or reconstruction of the existing and planned street network, a *complete streets* approach will be adopted that ensures the needs and safety of all road users are considered and appropriately accommodated.

4. Municipalities will develop and implement *transportation demand management* policies in official plans or other planning documents or programs to:

a) reduce trip distance and time;

b) increase the *modal share* of alternatives to the automobile, which may include setting *modal share* targets;

c) prioritize *active transportation*, transit, and goods movement over single-occupant automobiles;

d) expand *infrastructure* to support *active transportation*; and

e) consider the needs of *major trip generators*.

3.2.3 Moving People

1. Public transit will be the first priority for transportation *infrastructure* planning and major transportation investments.

2. All decisions on transit planning and investment will be made according to the following criteria:

a) aligning with, and supporting, the priorities identified in Schedule 5;

b) prioritizing areas with existing or planned higher residential or employment densities to optimize return on investment and the efficiency and viability of existing and planned transit service levels;

c) increasing the capacity of existing transit systems to support *strategic growth areas*;

d) expanding transit service to areas that have achieved, or will be planned to achieve, *transit-supportive* densities and provide a mix of residential, office, institutional, and commercial development, wherever possible;

e) facilitating improved linkages between and within municipalities from nearby neighbourhoods to *urban growth centres*, *major transit station areas*, and other *strategic growth areas*;

f) increasing the *modal share* of transit; and

g) contributing towards the provincial greenhouse gas emissions reduction targets.

3. Municipalities will work with transit operators, the Province, Metrolinx where applicable, and each other to support *transit service integration* within and across municipal boundaries.

4. Municipalities will ensure that *active transportation* networks are comprehensive and integrated into transportation planning to provide:

a) safe, comfortable travel for pedestrians, bicyclists, and other users of *active transportation*; and

b) continuous linkages between *strategic growth areas*, adjacent neighbourhoods, *major trip generators*, and transit stations, including dedicated lane space for bicyclists on the major street network, or other safe and convenient alternatives.

3.2.4 Moving Goods

1. Linking *major goods movement facilities and corridors*, international gateways, and *employment areas* to facilitate efficient goods movement will be the first priority of highway investment.

2. The Province and municipalities will work with agencies and transportation service providers to:

a) co-ordinate, optimize, and ensure the long-term viability of *major goods movement facilities and corridors*;

b) improve corridors for moving goods across the *GGH* in accordance with Schedule 6;

c) promote and better integrate *multimodal* goods movement and *freight-supportive* land use and *transportation system* planning; and

d) accommodate agricultural vehicles and equipment, as appropriate.

3. Municipalities will provide for the establishment of priority routes for goods movement, where feasible, to facilitate the movement of goods into and out of *employment areas* and other areas of significant

commercial activity and to provide alternate routes connecting to the provincial network.

3.2.5 Infrastructure Corridors

1. In planning for the development, optimization, or expansion of existing and *planned corridors* and supporting facilities, the Province, other public agencies and upper- and single-tier municipalities will:
   a) encourage the co-location of linear *infrastructure* where appropriate;
   b) ensure that existing and *planned corridors* are protected to meet current and projected needs in accordance with the transportation and *infrastructure* corridor protection policies in the PPS;
   c) where applicable, demonstrate through an *agricultural impact assessment* or equivalent analysis as part of an environmental assessment, that any impacts on the *Agricultural System* have been avoided or, if avoidance is not possible, minimized and to the extent feasible mitigated;
   d) where applicable, demonstrate through an environmental assessment, that any impacts on *key natural heritage features* in the *Natural Heritage System for the Growth Plan*, *key hydrologic features* and *key hydrologic areas* have been avoided or, if avoidance is not possible, minimized and to the extent feasible mitigated; and
   e) for existing or *planned corridors* for transportation:
      i. consider increased opportunities for moving people and goods by rail;
      ii. consider separation of modes within corridors; and
      iii. provide opportunities for inter-modal linkages.
2. The planning, location, and design of *planned corridors* and the land use designations along these corridors will support the policies of this Plan, in particular that development is directed to *settlement areas*.

3.2.6 Water and Wastewater Systems

1. Municipalities should generate sufficient revenue to recover the full cost of providing and maintaining *municipal water and wastewater systems*.
2. *Municipal water and wastewater systems* and *private communal water and wastewater systems* will be planned, designed, constructed, or expanded in accordance with the following:
   a) opportunities for optimization and improved efficiency within existing systems will be prioritized and supported by strategies for energy and water conservation and water demand management;

b) the system will serve growth in a manner that supports achievement of the minimum intensification and density targets in this Plan;

c) a comprehensive water or wastewater master plan or equivalent, informed by *watershed planning* or equivalent has been prepared to:

   i. demonstrate that the effluent discharges and water takings associated with the system will not negatively impact the *quality and quantity of water*;

   ii. identify the preferred option for servicing growth and development, subject to the hierarchy of services provided in policies 1.6.6.2, 1.6.6.3, 1.6.6.4 and 1.6.6.5 of the PPS, 2014, which must not exceed the assimilative capacity of the effluent receivers and sustainable water supply for servicing, ecological, and other needs; and

   iii. identify the full life cycle costs of the system and develop options to pay for these costs over the long-term.

d) in the case of *large subsurface sewage disposal systems*, the proponent has demonstrated attenuation capacity; and

e) plans have been considered in the context of applicable inter-provincial, national, bi-national, or state-provincial Great Lakes Basin agreements or provincial legislation or strategies.

3. For *settlement areas* that are serviced by rivers, inland lakes, or groundwater, municipalities will not be permitted to extend water or wastewater services from a Great Lakes source unless:

a) the extension is required for reasons of public health and safety, in which case, the capacity of the water or wastewater services provided in these circumstances will be limited to that required to service the affected *settlement area*, including capacity for planned development within the approved *settlement area* boundary;

b) in the case of an upper- or single-tier municipality with an *urban growth centre* outside of the *Greenbelt Area*:

   i. the need for the extension has been demonstrated;

   ii. the increased servicing capacity will only be allocated to *settlement areas* with *urban growth centres*; and

   iii. the municipality has completed the applicable environmental assessment process in accordance with the Ontario Environmental Assessment Act; or

c) the extension had all necessary approvals as of July 1, 2017 and is only to service growth within the *settlement area* boundary

delineated in the official plan that is approved and in effect as of that date.

4. Municipalities that share an inland water source or receiving water body will co-ordinate their planning for potable water, stormwater, and wastewater systems based on *watershed planning* or equivalent to ensure that the *quality and quantity of water* is protected, improved, or restored.

3.2.7 Stormwater Management

1. Municipalities will develop *stormwater master plans* or equivalent for serviced *settlement areas* that:
   a) are informed by *watershed planning* or equivalent;
   b) protect the *quality and quantity of water* by assessing existing stormwater facilities and systems;
   c) characterize existing environmental conditions;
   d) examine the cumulative environmental impacts of stormwater from existing and planned development, including an assessment of how extreme weather events will exacerbate these impacts and the identification of appropriate adaptation strategies;
   e) incorporate appropriate *low impact development* and *green infrastructure*;
   f) identify the need for stormwater retrofits, where appropriate;
   g) identify the full life cycle costs of the stormwater *infrastructure*, including maintenance costs, and develop options to pay for these costs over the long-term; and
   h) include an implementation and maintenance plan.
2. Proposals for large-scale *development* proceeding by way of a secondary plan, plan of subdivision, vacant land plan of condominium or site plan will be supported by a *stormwater management plan* or equivalent, that:
   a) is informed by a *subwatershed plan* or equivalent;
   b) incorporates an integrated treatment approach to minimize stormwater flows and reliance on stormwater ponds, which includes appropriate *low impact development* and *green infrastructure*;
   c) establishes planning, design, and construction practices to minimize vegetation removal, grading and soil compaction, sediment erosion, and impervious surfaces; and
   d) aligns with the *stormwater master plan* or equivalent for the *settlement area*, where applicable.

3.2.8 Public Service Facilities

1. Planning for *public service facilities*, land use planning and investment in *public service facilities* will be co-ordinated to implement this Plan.
2. *Public service facilities* and public services should be co-located in community hubs and integrated to promote cost-effectiveness.
3. Priority should be given to maintaining and adapting existing *public service facilities* and spaces as community hubs to meet the needs of the community and optimize the long-term viability of public investments.
4. Existing *public service facilities* that are located in or near *strategic growth areas* and are easily accessible by *active transportation* and transit, where that service is available, should be the preferred location for community hubs.
5. Municipalities will collaborate and consult with service planning, funding, and delivery sectors to facilitate the co-ordination and planning of community hubs and other *public service facilities*.
6. New *public service facilities*, including hospitals and schools, should be located in *settlement areas* and preference should be given to sites that are easily accessible by *active transportation* and transit, where that service is available.

4 Protecting What is Valuable

4.1 Context

The *GGH* contains a broad array of important hydrologic and *natural heritage features and areas*, a vibrant and diverse agricultural land base, irreplaceable *cultural heritage resources*, and valuable renewable and non-renewable resources. These lands, features and resources are essential for the long-term quality of life, economic prosperity, environmental health, and *ecological integrity* of the region. They collectively provide essential ecosystem services, including water storage and filtration, cleaner air and habitats, and support pollinators, carbon storage, adaptation and resilience to climate change.

These valuable assets must be wisely protected and managed as part of planning for future growth. This is of particular importance in the fast-growing *GGH*, which supports some of the most diverse vegetation and wildlife in Canada, including the Niagara Escarpment (a UNESCO World Biosphere Reserve) and the Oak Ridges Moraine – two of Ontario's most significant landforms – as well as the Rouge National Urban Park. There are existing legislation and policies in place to identify and protect these features, areas, and sites, including the Ontario Heritage Act, statements of provincial policy such as the PPS, and provincial plans such as the Greenbelt, Oak Ridges Moraine Conservation, Niagara Escarpment, and Lake Simcoe Protection Plans.

Through their historic relationship with the lands and resources in this region, Indigenous communities have gained traditional knowledge that is of value to the planning decisions being made today. A balanced approach to the wise use and management of all resources, including those related to water, natural heritage, agriculture, cultural heritage, and mineral aggregates, will be implemented in the *GGH*.

This Plan recognizes and supports the role of municipal policy in providing leadership and innovation in developing a culture of conservation and addressing climate change. As the *GGH* grows, so will the overall demand for water, energy, air, and land. The ongoing availability of these natural resources is essential for the sustainability of all communities.

This Plan requires the identification of *water resource systems* and the protection of *key hydrologic features* and *key hydrologic areas*, similar to the level of protection provided in the Greenbelt. This provides a consistent framework for water protection across the *GGH*, and builds on existing plans and policies, including the Lake Simcoe Protection Plan and source protection plans developed under the Clean Water Act, 2006. Recognizing that *watersheds* are the most important scale for protecting the *quality and quantity of water*,

municipalities are required to undertake *watershed planning* to inform the protection of *water resource systems* and decisions related to planning for growth.

This Plan also provides for the identification and protection of a *Natural Heritage System for the Growth Plan* outside of the *Greenbelt Area* and *settlement areas*, and applies protections similar to those in the Greenbelt Plan to provide consistent and long-term protection throughout the *GGH*.

The *GGH* is home to some of Canada's most important and productive farmland, which is a finite, non-renewable resource. The region's fertile soil, favourable climate, and access to water make it significant on both a national and international scale. This Plan provides for the identification and protection of the *Agricultural System* in the *GGH*. The *Agricultural System* includes a continuous and productive land base, comprised of *prime agricultural areas*, including *specialty crop areas*, and *rural lands*, as well as a complementary *agri-food network* that together enable the agri-food sector to thrive. Many farms within the *Agricultural System* also contain important natural heritage and hydrologic features, and farmers play a vital role in their stewardship. Protecting the *Agricultural System* will support the viability of the agricultural sector as the region grows.

The *GGH* also contains important *cultural heritage resources* that contribute to a sense of identity, support a vibrant tourism industry, and attract investment based on cultural amenities. Accommodating growth can put pressure on these resources through *development* and *site alteration*. It is necessary to plan in a way that protects and maximizes the benefits of these resources that make our communities unique and attractive places to live.

Building compact communities and the *infrastructure* needed to support growth requires significant *mineral aggregate resources*. The Aggregate Resources Act establishes the overall process for the management of *mineral aggregate operations*, and this Plan works within this framework to provide guidance on where and how aggregate resource extraction can occur, while balancing other planning priorities. The *GGH* contains significant deposits of *mineral aggregate resources*, which require long-term management, including aggregate reuse and recycling. Ensuring *mineral aggregate resources* are available in proximity to demand can support the timely provision of *infrastructure* and reduce transportation-related greenhouse gas emissions.

The *water resource systems*, *Natural Heritage System for the Growth Plan*, and *Agricultural System* for the *GGH* also play an important role in addressing climate change and building resilience. Greenhouse gas emissions can be offset by natural areas that act as carbon sinks. Municipalities play a crucial role in managing and reducing Ontario's greenhouse gas emissions and supporting

adaptation to the changing climate. The Province will work with municipalities to develop approaches to inventory, reduce, and offset greenhouse gas emissions in support of provincial targets as we move towards environmentally sustainable communities.

4.2 Policies for Protecting What is Valuable

4.2.1 Water Resource Systems

1. Upper- and single-tier municipalities, partnering with lower-tier municipalities and conservation authorities as appropriate, will ensure that *watershed planning* is undertaken to support a comprehensive, integrated, and long-term approach to the protection, enhancement, or restoration of the *quality and quantity of water* within a *watershed*.
2. *Water resource systems* will be identified to provide for the long-term protection of *key hydrologic features*, *key hydrologic areas*, and their functions.
3. *Watershed planning* or equivalent will inform:
   a) the identification of *water resource systems;*
   b) the protection, enhancement, or restoration of the *quality and quantity of water;*
   c) decisions on allocation of growth; and
   d) planning for water, wastewater, and stormwater *infrastructure*.
4. Planning for large-scale *development* in *designated greenfield areas,* including secondary plans*,* will be informed by a *subwatershed plan* or equivalent.
5. Municipalities will consider the Great Lakes Strategy, the targets and goals of the Great Lakes Protection Act, 2015, and any applicable Great Lakes agreements as part of *watershed planning* and coastal or waterfront planning initiatives.

4.2.2 Natural Heritage System

1. A *Natural Heritage System for the Growth Plan* has been mapped by the Province to support a comprehensive, integrated, and long-term approach to planning for the protection of the region's natural heritage and biodiversity. The *Natural Heritage System for the Growth Plan* excludes lands within *settlement area* boundaries that were approved and in effect as of July 1, 2017.

2. Municipalities will incorporate the *Natural Heritage System for the Growth Plan* as an overlay in official plans, and will apply appropriate policies to maintain, restore, or enhance the diversity and connectivity of the system and the long-term ecological or *hydrologic functions* of the features and areas as set out in the policies in this subsection and the policies in subsections 4.2.3 and 4.2.4.
3. Within the *Natural Heritage System for the Growth Plan*:
   a) new *development* or *site alteration* will demonstrate that:
      i. there are no *negative impacts* on *key natural heritage features* or *key hydrologic features* or their functions;
      ii. connectivity along the system and between *key natural heritage features* and *key hydrologic features* located within 240 metres of each other will be maintained or, where possible, enhanced for the movement of native plants and animals across the landscape;
      iii. the removal of other natural features not identified as *key natural heritage features* and *key hydrologic features* is avoided, where possible. Such features should be incorporated into the planning and design of the proposed use wherever possible;
      iv. except for uses described in and governed by the policies in subsection 4.2.8, the disturbed area, including any buildings and structures, will not exceed 25 per cent of the *total developable area*, and the impervious surface will not exceed 10 per cent of the *total developable area*;
      v. with respect to golf courses, the disturbed area will not exceed 40 per cent of the *total developable area*; and
      vi. at least 30 per cent of the *total developable area* will remain or be returned to *natural self-sustaining vegetation*, except where specified in accordance with the policies in subsection 4.2.8; and
   b) the full range of existing and new *agricultural uses*, *agriculture-related uses*, *on-farm diversified uses*, and *normal farm practices* are permitted. However, new buildings or structures for *agricultural uses*, *agriculture-related uses*, or *on-farm diversified uses* are not subject to policy 4.2.2.3 a), but are subject to the policies in subsections 4.2.3 and 4.2.4.
4. Provincial mapping of the *Natural Heritage System for the Growth Plan* does not apply until it has been implemented in the applicable upper- or single-tier official plan. Until that time, the policies in this Plan that refer

to the *Natural Heritage System for the Growth Plan* will apply outside *settlement areas* to the *natural heritage systems* identified in official plans that were approved and in effect as of July 1, 2017.

5. Upper- and single-tier municipalities may refine provincial mapping of the *Natural Heritage System for the Growth Plan* at the time of initial implementation in their official plans. For upper-tier municipalities, the initial implementation of provincial mapping may be done separately for each lower-tier municipality. After the *Natural Heritage System for the Growth Plan* has been implemented in official plans, further refinements may only occur through a *municipal comprehensive review.*

6. Beyond the *Natural Heritage System for the Growth Plan*, including within *settlement areas*, the municipality:

   a) will continue to protect any other *natural heritage features and areas* in a manner that is consistent with the PPS; and

   b) may continue to protect any other *natural heritage system* or identify new systems in a manner that is consistent with the PPS.

7. If a *settlement area* is expanded to include the *Natural Heritage System for the Growth Plan* in accordance with the policies in subsection 2.2.8, the portion that is within the revised *settlement area* boundary will:

   a) be designated in official plans;

   b) no longer be subject to policy 4.2.2.3; and

   c) continue to be protected in a manner that ensures that the connectivity between, and diversity and functions of, the *natural heritage features and areas* will be maintained, restored, or enhanced.

4.2.3 Key Hydrologic Features, Key Hydrologic Areas and Key Natural Heritage Features

1. Outside of *settlement areas*, *development* or *site alteration* is not permitted in *key natural heritage features* that are part of the *Natural Heritage System for the Growth Plan* or in *key hydrologic features*, except for:

   a) forest, fish, and wildlife management;

   b) conservation and flood or erosion control projects, but only if they have been demonstrated to be necessary in the public interest and after all alternatives have been considered;

   c) activities that create or maintain *infrastructure* authorized under an environmental assessment process;

   d) *mineral aggregate operations* and wayside pits and quarries;

e) expansions to existing buildings and structures, accessory structures and uses, and conversions of legally existing uses which bring the use more into conformity with this Plan, subject to demonstration that the use does not expand into the *key hydrologic feature* or *key natural heritage feature* or *vegetative protection zone* unless there is no other alternative, in which case any expansion will be limited in scope and kept within close geographical proximity to the existing structure;

f) expansions or alterations to existing buildings and structures for *agricultural uses*, *agriculture-related uses*, or *on-farm diversified uses* and expansions to existing residential dwellings if it is demonstrated that:

   i. there is no alternative, and the expansion or alteration in the feature is minimized and, in the *vegetation protection zone*, is directed away from the feature to the maximum extent possible; and

   ii. the impact of the expansion or alteration on the feature and its functions is minimized and mitigated to the maximum extent possible; and

g) small-scale structures for recreational uses, including boardwalks, footbridges, fences, docks, and picnic facilities, if measures are taken to minimize the number of such structures and their *negative impacts*.

2. Outside of *settlement areas*, proposals for large-scale *development* proceeding by way of plan of subdivision, vacant land plan of condominium or site plan may be permitted within a *key hydrologic area* where it is demonstrated that the *hydrologic functions*, including the *quality and quantity of water*, of these areas will be protected and, where possible, enhanced or restored through:

   a) the identification of planning, design, and construction practices and techniques;

   b) meeting other criteria and direction set out in the applicable *watershed planning* or *subwatershed plans*; and

   c) meeting any applicable provincial standards, guidelines, and procedures.

4.2.4 Lands Adjacent to Key Hydrologic Features and Key Natural Heritage Features

1. Outside *settlement areas*, a proposal for new *development* or *site alteration* within 120 metres of a *key natural heritage feature* within the

Natural Heritage System for the Growth Plan or a *key hydrologic feature* will require a natural heritage evaluation or hydrologic evaluation that identifies a *vegetation protection zone*, which:

a) is of sufficient width to protect the *key natural heritage feature* or *key hydrologic feature* and its functions from the impacts of the proposed change;

b) is established to achieve and be maintained as *natural self-sustaining vegetation*; and

c) for *key hydrologic features*, *fish habitat*, and *significant woodlands*, is no less than 30 metres measured from the outside boundary of the *key natural heritage feature* or *key hydrologic feature*.

2. Evaluations undertaken in accordance with policy 4.2.4.1 will identify any additional restrictions to be applied before, during, and after *development* to protect the *hydrologic functions* and *ecological functions* of the feature.

3. *Development* or *site alteration* is not permitted in the *vegetation protection zone*, with the exception of that described in policy 4.2.3.1 or shoreline *development* as permitted in accordance with policy 4.2.4.5.

4. Notwithstanding policies 4.2.4.1, 4.2.4.2 and 4.2.4.3:

   a) a natural heritage or hydrologic evaluation will not be required for a proposal for *development* or *site alteration* on a site where the only *key natural heritage feature* is the *habitat of endangered species and threatened species*;

   b) new buildings and structures for *agricultural uses, agriculture-related uses*, or *on-farm diversified uses* will not be required to undertake a natural heritage or hydrologic evaluation if a minimum 30 metre *vegetation protection zone* is provided from a *key natural heritage feature* or *key hydrologic feature*; and

   c) uses permitted in accordance with policy 4.2.4.4 b):

      i. are exempt from the requirement of establishing a condition of *natural self-sustaining vegetation* if the land is, and will continue to be, used for agricultural purposes; and

      ii. will pursue best management practices to protect and restore *key natural heritage features*, *key hydrologic features*, and their functions.

5. Outside of *settlement areas*, in developed shoreline areas of inland lakes that are designated or zoned for concentrations of *development* as of July 1, 2017, infill *development*, *redevelopment* and resort *development* is permitted, subject to municipal and agency planning and regulatory requirements, if the *development* will:

a) be integrated with existing or proposed parks and trails, and will not constrain ongoing or planned stewardship and remediation efforts;

b) restore, to the maximum extent possible, the ecological features and functions in developed shoreline areas; and

c) in the case of *redevelopment* and resort *development*:

   i. establish, or increase the extent and width of, a *vegetation protection zone* along the shoreline to a minimum of 30 metres;

   ii. increase the extent of *fish habitat* in the littoral zone;

   iii. be planned, designed, and constructed to protect *hydrologic functions*, minimize erosion, and avoid or mitigate sedimentation and the introduction of nutrient or other pollutants into the lake;

   iv. exclude shoreline structures that will impede the natural flow of water or exacerbate algae concerns along the shoreline;

   v. enhance the ability of native plants and animals to use the shoreline as both *wildlife habitat* and a movement corridor;

   vi. use lot-level stormwater controls to reduce stormwater runoff volumes and pollutant loadings;

   vii. use natural shoreline treatments, where practical, for shoreline stabilization, erosion control, or protection;

   viii. meet other criteria and direction set out in applicable *watershed planning* and *subwatershed plans*;

   ix. be serviced by *sewage works* which reduce nutrient inputs to groundwater and the lake from baseline levels; and

   x. demonstrate available capacity in the receiving water body based on inputs from existing and approved development.

4.2.5 Public Open Space

1. Municipalities, conservation authorities, non-governmental organizations, and other interested parties are encouraged to develop a system of publicly-accessible parkland, open space, and trails, including in shoreline areas, within the *GGH* that:

   a) clearly demarcates where public access is and is not permitted;

   b) is based on a co-ordinated approach to trail planning and development; and

c) is based on good land stewardship practices for public and private lands.

2. Municipalities are encouraged to establish an open space system within *settlement areas*, which may include opportunities for urban agriculture, rooftop gardens, communal courtyards, and public parks.

4.2.6 Agricultural System

1. An *Agricultural System* for the *GGH* has been identified by the Province.
2. *Prime agricultural areas*, including *specialty crop areas*, will be designated in accordance with mapping identified by the Province and these areas will be protected for long-term use for agriculture.
3. Where *agricultural uses* and non-agricultural uses interface outside of *settlement areas*, land use compatibility will be achieved by avoiding or where avoidance is not possible, minimizing and mitigating adverse impacts on the *Agricultural System*. Where mitigation is required, measures should be incorporated as part of the non-agricultural uses, as appropriate, within the area being developed. Where appropriate, this should be based on an *agricultural impact assessment*.
4. The geographic continuity of the agricultural land base and the functional and economic connections to the *agri-food network* will be maintained and enhanced.
5. The retention of existing lots of record for *agricultural uses* is encouraged, and the use of these lots for non-agricultural uses is discouraged.
6. Integrated planning for growth management, including goods movement and transportation planning, will consider opportunities to support and enhance the *Agricultural System*.
7. Municipalities are encouraged to implement regional agri-food strategies and other approaches to sustain and enhance the *Agricultural System* and the long-term economic prosperity and viability of the agri-food sector, including the maintenance and improvement of the *agri-food network* by:
   a) providing opportunities to support access to healthy, local, and affordable food, urban and near-urban agriculture, food system planning and promoting the sustainability of agricultural, agri-food, and agri-product businesses while protecting agricultural resources and minimizing land use conflicts;
   b) protecting, enhancing, or supporting opportunities for *infrastructure*, services, and assets. Where negative impacts on the *agri-food*

network are unavoidable, they will be assessed, minimized, and mitigated to the extent feasible; and

c) establishing or consulting with agricultural advisory committees or liaison officers.

8. Outside of the *Greenbelt Area*, provincial mapping of the agricultural land base does not apply until it has been implemented in the applicable upper- or single-tier official plan. Until that time, *prime agricultural areas* identified in upper- and single-tier official plans that were approved and in effect as of July 1, 2017 will be considered the agricultural land base for the purposes of this Plan.

9. Upper- and single-tier municipalities may refine provincial mapping of the agricultural land base at the time of initial implementation in their official plans, based on implementation procedures issued by the Province. For upper-tier municipalities, the initial implementation of provincial mapping may be done separately for each lower-tier municipality. After provincial mapping of the agricultural land base has been implemented in official plans, further refinements may only occur through a *municipal comprehensive review.*

4.2.7 Cultural Heritage Resources

1. *Cultural heritage resources* will be *conserved* in order to foster a sense of place and benefit communities, particularly in *strategic growth areas*.
2. Municipalities will work with stakeholders, as well as First Nations and Métis communities, in developing and implementing official plan policies and strategies for the identification, wise use and management of *cultural heritage resources*.
3. Municipalities are encouraged to prepare archaeological management plans and municipal cultural plans and consider them in their decision-making.

4.2.8 Mineral Aggregate Resources

1. Municipalities will develop and implement official plan policies and other strategies to conserve *mineral aggregate resources*, including:

   a) the recovery and recycling of manufactured materials derived from *mineral aggregate resources* for reuse in construction, manufacturing, industrial, or maintenance projects as a substitute for new *mineral aggregate resources*; and

   b) the wise use of *mineral aggregate resources*, including utilization or extraction of on-site *mineral aggregate resources* prior to development occurring.

2. Notwithstanding the policies in subsections 4.2.1, 4.2.2, 4.2.3 and 4.2.4, within the *Natural Heritage System for the Growth Plan*, *mineral aggregate operations* and wayside pits and quarries are subject to the following:

   a) no new *mineral aggregate operation* and no new wayside pits and quarries, or any ancillary or accessory use thereto, will be permitted in the following *key natural heritage features* and *key hydrologic features*:

      i. *significant wetlands*;

      ii. *habitat of endangered species and threatened species*; and

      iii. *significant woodlands* unless the woodland is occupied by young plantation or early successional habitat, as defined by the Province, in which case, the application must demonstrate that policies 4.2.8.4 b) and c) and 4.2.8.5 c) have been addressed and that they will be met by the operation;

   b) any application for a new *mineral aggregate operation* will be required to demonstrate:

      i. how the connectivity between *key natural heritage features* and *key hydrologic features* will be maintained before, during, and after the extraction of *mineral aggregate resources*;

      ii. how the operator could replace *key natural heritage features* and *key hydrologic features* that would be lost from the site with equivalent features on another part of the site or on adjacent lands;

      iii. how the *water resource system* will be protected or enhanced; and

      iv. how any *key natural heritage features* and *key hydrologic features* and their associated *vegetation protection zones* not identified in policy 4.2.8.2 a) will be addressed in accordance with policies 4.2.8.4 b) and c) and 4.2.8.5 c); and

   c) an application requiring a new approval under the Aggregate Resources Act to expand an existing *mineral aggregate operation* may be permitted in the *Natural Heritage System for the Growth Plan*, including in *key natural heritage features*, *key hydrologic features* and any associated *vegetation protection zones*, only if the related decision is consistent with the PPS and satisfies the rehabilitation requirements of the policies in this subsection.

3. In *prime agricultural areas*, applications for new *mineral aggregate operations* will be supported by an *agricultural impact assessment* and, where possible, will seek to maintain or improve connectivity of the *Agricultural System*.
4. For rehabilitation of new *mineral aggregate operation* sites, the following apply:
   a) the disturbed area of a site will be rehabilitated to a state of equal or greater *ecological value* and, for the entire site, long-term *ecological integrity* will be maintained or enhanced;
   b) if there are *key natural heritage features* or *key hydrologic features* on the site, or if such features existed on the site at the time of the application:
      i. the health, diversity, and size of these *key natural heritage features* and *key hydrologic features* will be maintained or enhanced; and
      ii. any permitted extraction of *mineral aggregate resources* that occurs in a feature will be completed, and the area will be rehabilitated, as early as possible in the life of the operation;
   c) aquatic areas remaining after extraction are to be rehabilitated to aquatic enhancement, which will be representative of the natural ecosystem in that particular setting or ecodistrict, and the combined terrestrial and aquatic rehabilitation will meet the intent of policy 4.2.8.4 b); and
   d) outside the *Natural Heritage System for the Growth Plan*, and except as provided in policies 4.2.8.4 a), b) and c), final rehabilitation will appropriately reflect the long-term land use of the general area, taking into account applicable policies of this Plan and, to the extent permitted under this Plan, existing municipal and provincial policies. In *prime agricultural areas*, the site will be rehabilitated in accordance with policy 2.5.4 of the PPS, 2014.
5. Final rehabilitation for new *mineral aggregate operations* in the *Natural Heritage System for the Growth Plan* will meet these additional criteria:
   a) where there is no extraction below the water table, an amount of land equal to that under natural vegetated cover prior to extraction, and no less than 35 per cent of the land subject to each license in the *Natural Heritage System for the Growth Plan*, is to be rehabilitated to forest cover, which will be representative of the natural ecosystem in that particular setting or ecodistrict. If the site is also in a *prime agricultural area*, the remainder of the land subject to the license is to be rehabilitated back to an *agricultural condition*;

b) where there is extraction below the water table, no less than 35 per cent of the non-aquatic portion of the land subject to each license in the *Natural Heritage System for the Growth Plan* is to be rehabilitated to forest cover, which will be representative of the natural ecosystem in that particular setting or ecodistrict. If the site is also in a *prime agricultural area*, the remainder of the land subject to the license is to be rehabilitated in accordance with policy 2.5.4 of the PPS, 2014; and

c) rehabilitation will be implemented so that the connectivity of the *key natural heritage features* and the *key hydrologic features* on the site and on adjacent lands will be maintained or enhanced.

6. Except as provided by the policies of this subsection, decisions on planning matters must be consistent with the policies in the PPS that pertain to the management of *mineral aggregate resources*.

7. Where an application under the Aggregate Resources Act has been received and deemed complete by the Province as of July 1, 2017, any applications under the Planning Act to permit the making, establishment or operation of the pit or quarry to which the Aggregate Resources Act application relates, if approved, will not be subject to the policies of this Plan.

4.2.9 A Culture of Conservation

1. Municipalities will develop and implement official plan policies and other strategies in support of the following conservation objectives:

   a) water conservation, including through:

      i. water demand management for the efficient use of water; and

      ii. water recycling to maximize the reuse and recycling of water;

   b) energy conservation for existing buildings and planned developments, including municipally owned facilities, including through:

      i. identification of opportunities for conservation, energy efficiency and demand management, as well as district energy generation, *renewable energy systems* and *alternative energy systems* and distribution through community, municipal, and regional energy planning processes, and in the development of conservation and demand management plans;

      ii. land use patterns and urban design standards that support energy efficiency and demand reductions, and opportunities

for *alternative energy systems*, including district energy systems; and

iii. other conservation, energy efficiency and demand management techniques to use energy wisely as well as reduce consumption;

c) air quality improvement and protection, including through reduction in emissions from municipal, commercial, industrial, and residential sources; and

d) integrated waste management, including through:

i. enhanced waste reduction, composting, and recycling initiatives, and the identification of new opportunities for energy from waste, source reduction, reuse, and diversion, where appropriate;

ii. a comprehensive plan with integrated approaches to waste management, including reduction, reuse, recycling, composting, diversion, and disposal of residual waste;

iii. promotion of building conservation and adaptive reuse, as well as the reuse and recycling of construction materials; and

iv. consideration of waste management initiatives within the context of long-term regional planning, and in collaboration with neighbouring municipalities.

2. Municipalities should develop excess soil reuse strategies as part of planning for growth and development.

3. Municipal planning policies and relevant development proposals will incorporate best practices for the management of excess soil generated and fill received during *development* or *site alteration*, including *infrastructure* development, to ensure that:

a) any excess soil is reused on-site or locally to the maximum extent possible and, where feasible, excess soil reuse planning is undertaken concurrently with development planning and design;

b) appropriate sites for excess soil storage and processing are permitted close to areas where proposed development is concentrated or areas of potential soil reuse; and

c) fill quality received and fill placement at a site will not cause an adverse effect with regard to the current or proposed use of the property or the natural environment and is compatible with adjacent land uses.

4.2.10 Climate Change

1. Upper- and single-tier municipalities will develop policies in their official plans to identify actions that will reduce greenhouse gas emissions and address climate change adaptation goals, aligned with other provincial plans and policies for environmental protection, that will include:
   a) supporting the achievement of *complete communities* as well as the minimum intensification and density targets in this Plan;
   b) reducing dependence on the automobile and supporting existing and planned transit and *active transportation*;
   c) assessing *infrastructure* risks and vulnerabilities and identifying actions and investments to address these challenges;
   d) undertaking stormwater management planning in a manner that assesses the impacts of extreme weather events and incorporates appropriate *green infrastructure* and *low impact development*;
   e) recognizing the importance of *watershed planning* for the protection of the *quality and quantity of water* and the identification and protection of hydrologic features and areas;
   f) protecting the *Natural Heritage System for the Growth Plan* and *water resource systems*;
   g) promoting local food, food security, and soil health, and protecting the agricultural land base;
   h) providing direction that supports a culture of conservation in accordance with the policies in subsection 4.2.9; and
   i) any additional policies to reduce greenhouse gas emissions and build resilience, as appropriate, provided they do not conflict with this Plan.
2. In planning to reduce greenhouse gas emissions and address the impacts of climate change, municipalities are encouraged to:
   a) develop strategies to reduce greenhouse gas emissions and improve resilience through the identification of vulnerabilities to climate change, land use planning, planning for *infrastructure*, including transit and energy, *green infrastructure*, and *low impact development*, and the conservation objectives in policy 4.2.9.1;
   b) develop greenhouse gas inventories for transportation, buildings, waste management and municipal operations; and
   c) establish municipal interim and long-term greenhouse gas emission reduction targets that support provincial targets and reflect consideration of the goal of low-carbon communities and monitor and report on progress made towards the achievement of these targets.

5 Implementation and Interpretation

5.1 Context

Key to the success of this Plan is its effective implementation. Successful implementation will require that all levels of government, First Nations and Métis communities, non-governmental organizations, the private sector, and residents work together in a co-ordinated and collaborative way to implement the policies of this Plan to realize its goals.

The timely implementation of this Plan relies on the strong leadership of upper- and single-tier municipalities to provide more specific planning direction for their respective jurisdictions through a *municipal comprehensive review*. While it may take some time before all official plans have been amended to conform with this Plan, the Planning Act requires that all decisions in respect of planning matters will conform with this Plan as of its effective date (subject to any legislative or regulatory provisions providing otherwise).

Except for some minor matters, most planning decisions can affect the achievement of the policies of this Plan. It is therefore in the best interest of all municipalities to complete their work to conform with this Plan, including all official plans and zoning by-laws, as expeditiously as possible within required timeframes. This should include using relevant legislative and regulatory tools and other strategies to plan for a variety of heights, densities and other elements of site design within *settlement areas* to achieve the desired urban form and the minimum intensification and density targets in this Plan.

Where a municipality must decide on a planning matter before its official plan has been amended to conform with this Plan, or before other applicable planning instruments have been updated accordingly, it must still consider the impact of the decision as it relates to the policies of this Plan which require comprehensive municipal implementation.

The success of this Plan is also dependent on a range of mechanisms being in place to implement this Plan's policies. Although primarily implemented through Ontario's land use planning system, including official plans, this Plan is not solely a land use plan. Certain policies of this Plan contemplate implementation by both the Province and by municipalities through other related tools, regulations, policies, and guidelines. In addition to the legislative framework provided by the Places to Grow Act, 2005, this includes a wide range of complementary planning and fiscal tools, including instruments found in the Planning Act and the Municipal Act, 2001.

To continue to make steady progress towards the desired outcomes, the Province will provide information to build understanding of growth management and facilitate informed involvement in the implementation of this Plan. The Province will also ensure ongoing engagement with the public, stakeholders, municipalities, and First Nations and Métis communities on the implementation of this Plan.

Measuring the success of this Plan will require rigorous and consistent evaluation of its progress. The Province will work with its public sector partners, including municipalities and agencies, other stakeholders, and First Nations and Métis communities to compile and share the base of information that is needed to support the ongoing monitoring of the implementation of this Plan.

5.2 Policies for Implementation and Interpretation

5.2.1 General Interpretation

1. The policies and schedules of this Plan should be read in a manner that recognizes this Plan as an integrated policy framework.
2. A *municipal comprehensive review* that is undertaken in accordance with this Plan will be deemed to fulfill the requirements in the PPS to undertake a comprehensive review.
3. References to the responsibilities of the Minister set out in this Plan should be read as the Minister of Municipal Affairs and Housing, his or her assignee, his or her delegate pursuant to the Places to Grow Act, 2005, or any other member of Executive Council given responsibility for the Places to Grow Act, 2005.
4. References to the responsibilities of the Province set out in this Plan should be read as one or more members of Executive Council.

5.2.2 Supplementary Direction

1. To implement this Plan, the Minister will, in collaboration with other Ministers of the Crown where appropriate, identify, establish, or update the following:
   a) the *delineated built boundary*;
   b) the size and location of the *urban growth centres*;
   c) a standard methodology for land needs assessment; and
   d) *provincially significant employment zones.*
2. To implement this Plan, the Province will identify, establish, or update the following:

a) the *Agricultural System* for the *GGH*; and

b) the *Natural Heritage System for the Growth Plan*.

3. The Province may review and update *provincially significant employment zones*, the agricultural land base mapping or the *Natural Heritage System for the Growth Plan* in response to a municipal request.

5.2.3 Co-ordination

1. A co-ordinated approach will be taken to implement this Plan, in particular for issues that cross municipal boundaries, both between Provincial ministries and agencies, and by the Province in its dealings with municipalities, local boards, and other related planning agencies.
2. Upper-tier municipalities, in consultation with lower-tier municipalities, will, through a *municipal comprehensive review*, provide policy direction to implement this Plan, including:
   a) identifying minimum intensification targets for lower-tier municipalities based on the capacity of *delineated built-up areas*, including the applicable minimum density targets for *strategic growth areas* in this Plan, to achieve the minimum intensification target in this Plan;
   b) identifying minimum density targets for *strategic growth areas*, including any *urban growth centres* or *major transit station areas*, in accordance with this Plan;
   c) identifying minimum density targets for *employment areas*;
   d) identifying minimum density targets for the *designated greenfield areas* of the lower-tier municipalities, to achieve the minimum density target for the upper- or single-tier municipality;
   e) allocating forecasted growth to the horizon of this Plan to the lower-tier municipalities in a manner that would support the achievement of the minimum intensification and density targets in this Plan; and
   f) addressing matters that cross municipal boundaries.
3. Municipalities are encouraged to engage the public, First Nations and Métis communities, and stakeholders in local efforts to implement this Plan, and to provide the necessary information to ensure the informed involvement of local citizens.
4. In cases where lower-tier official plans are not updated to implement this Plan in a timely or appropriate manner, upper-tier municipalities are encouraged to act in accordance with subsection 27(2) of the Planning Act.

5. Single-tier municipalities in the *outer ring* and adjacent municipalities should ensure a co-ordinated approach to implement the policies of this Plan.
6. Planning authorities are encouraged to co-ordinate planning matters with First Nations and Métis communities throughout the planning process. Municipalities are encouraged to build constructive, cooperative relationships with First Nations and Métis communities and to facilitate knowledge sharing in growth management and land use planning processes.

5.2.4 Growth Forecasts

1. All references to forecasted growth to the horizon of this Plan are references to the population and employment forecasts in Schedule 3.
2. All upper- and single-tier municipalities will, through a *municipal comprehensive review*, apply the forecasts in Schedule 3 for planning and managing growth to the horizon of this Plan.
3. The population and employment forecasts and plan horizon contained in the applicable upper- or single-tier official plan that is approved and in effect as of July 1, 2017 will apply to all planning matters in that municipality, including lower-tier planning matters where applicable, until the upper- or single-tier municipality has applied the forecasts in Schedule 3 in accordance with policy 5.2.4.2 and those forecasts are approved and in effect in the upper- or single-tier official plan.
4. Notwithstanding the policies of this Plan regarding planning and managing forecasted growth to the horizon of this Plan, including the time horizon for making sufficient land available to meet projected needs, lower-tier municipalities cannot designate land beyond the horizon established in the applicable upper-tier official plan that is approved and in effect.
5. Within *delineated built-up areas*, municipalities may plan for *development* beyond the horizon of this Plan for *strategic growth areas* that are delineated in official plans and subject to minimum density targets, provided that:
   a) integrated planning for *infrastructure* and *public service facilities* would ensure that the *development* does not exceed existing or planned capacity;
   b) the type and scale of built form for the *development* would be contextually appropriate; and
   c) the *development* would support the achievement of *complete communities*, including a diverse mix of land uses and sufficient open space.

6. Outside of a *municipal comprehensive review*, the forecasts in Schedule 3 and Schedule 7 cannot be applied on a site-specific scale as the basis for approving or refusing proposals for *development* that would otherwise conform with all the policies of this Plan.
7. The Minister will review the forecasts contained in Schedule 3 at least every five years in consultation with municipalities, and may revise the schedule, where appropriate.

5.2.5 Targets

1. The minimum intensification and density targets in this Plan, including any alternative targets that have been permitted by the Minister, are minimum standards and municipalities are encouraged to go beyond these minimum targets, where appropriate, except where doing so would conflict with any policy of this Plan, the PPS or any other provincial plan.
2. The minimum intensification and density targets in this Plan or established pursuant to this Plan will be identified in upper- and single-tier official plans. Any changes to the targets established pursuant to this Plan may only be implemented through a *municipal comprehensive review*.
3. For the purposes of implementing the minimum intensification and density targets in this Plan, upper- and single-tier municipalities will, through a *municipal comprehensive review*, delineate the following in their official plans, where applicable:
   a) *delineated built-up areas*;
   b) *urban growth centres*;
   c) *major transit station areas*;
   d) other *strategic growth areas* for which a minimum density target will be established; and
   e) *excess lands*.
4. Except as provided in policy 2.2.7.3, the minimum intensification and density targets in this Plan will be measured across all lands within the relevant area, including any lands that are subject to more than one target.
5. For each applicable delineated area, the minimum density targets in this Plan are to be implemented through:
   a) upper-tier official plan policies that identify the minimum density targets and require lower-tier municipalities to undertake planning, such as secondary plans, to establish permitted uses and identify densities, heights, and other elements of site design;

b) single-tier official plan policies that identify the minimum density targets and, through secondary planning or other initiatives, establish permitted uses within the delineated area and identify densities, heights, and other elements of site design;

c) zoning all lands in a manner that would implement the official plan policies; and

d) the use of any applicable legislative and regulatory tools that may establish area or site-specific minimum densities, heights, and other elements of site design.

6. In planning to achieve the minimum intensification and density targets in this Plan, municipalities will develop and implement urban design and site design official plan policies and other supporting documents that direct the development of a high quality *public realm* and *compact built form*.

7. The minimum intensification and density targets in this Plan do not require or permit:

   a) in a Special Policy Area that has been approved by the Province in accordance with policy 3.1.4 of the PPS, 2014, *development* that is beyond what has been permitted; or

   b) in other *hazardous lands*, *development* that is not permitted by the PPS.

8. The identification of *strategic growth areas*, *delineated built-up areas*, and *designated greenfield areas* are not land use designations and their delineation does not confer any new land use designations, nor alter existing land use designations. Any development on lands within the boundary of these identified areas is still subject to the relevant provincial and municipal land use planning policies and approval processes.

9. Any alternative target permitted by the Minister will be revisited through each *municipal comprehensive review*. If a municipality does not request a new alternative target, or the Minister does not permit the requested alternative target, the applicable minimum intensification or density target in this Plan will apply.

5.2.6 Performance Indicators and Monitoring

1. The Minister will develop a set of performance indicators to measure the effectiveness of the policies of this Plan. The Minister will monitor the implementation of this Plan, including reviewing performance indicators concurrent with any review of this Plan.

2. Municipalities will monitor and report on the implementation of this Plan's policies within their municipality, in accordance with any reporting requirements, data standards, and any other guidelines that may be issued by the Minister.
3. The Minister may require municipalities and conservation authorities to provide data and information to the Minister, as collected in accordance with policy 5.2.6.2, to demonstrate progress made towards the implementation of this Plan.

5.2.7 Schedules and Appendices

1. The Minister will review the schedules of this Plan at least every five years in consultation with municipalities, and may revise these schedules, where appropriate.
2. Unless otherwise stated, the boundaries and lines displayed on the schedules are not to scale and provide general direction only.
3. The *delineated built boundary* has been issued for the purpose of measuring the minimum intensification target in this Plan. The conceptual *delineated built-up area* shown on Schedules 2, 4, 5, and 6 is for information purposes. For the actual delineation, the *delineated built boundary* that has been issued by the Minister should be consulted.
4. The *designated greenfield areas* shown on Schedules 2, 4, 5, and 6 are conceptual. Actual *designated greenfield areas* will be delineated in applicable official plans.
5. The *settlement area* boundaries shown on Schedules 2, 4, 5, and 6 are conceptual. Actual *settlement area* boundaries will be delineated in applicable official plans.
6. The appendices in this Plan are provided for information purposes only.

5.2.8 Other Implementation

1. Where the policies of this Plan require the completion of specific types of master plans, assessments, studies, or other plans, including the equivalent, before a decision can be made, including in respect of matters in process, the policy direction in this Plan may be implemented based on, collectively, existing, enhanced, or new assessments, studies, and plans, provided that these achieve or exceed the same objectives.
2. In implementing the policies of this Plan, municipalities are encouraged to use available tools to reduce or eliminate any *excess lands*.
3. Draft plans of subdivision will include a lapsing date under subsection 51(32) of the Planning Act. When determining whether draft approval

should be extended for lapsing draft plans of subdivision, the policies of this Plan must be considered in the development review process.

4. If a plan of subdivision or part thereof has been registered for eight years or more and does not meet the growth management objectives of this Plan, municipalities are encouraged to use their authority under subsection 50(4) of the Planning Act to deem it not to be a registered plan of subdivision and, where appropriate, amend site-specific designations and zoning accordingly.

6 Simcoe Sub-area

6.1 Context

While this Plan is to be read in its entirety and all policies are applicable to all municipalities within the *GGH*, this section provides additional, more specific direction on how this Plan's vision will be achieved in the *Simcoe Sub-area*. The *Simcoe Sub-area* is comprised of the County of Simcoe and the cities of Barrie and Orillia.

The policies in Section 6 direct a significant portion of growth within the *Simcoe Sub-area* to communities where development can be most effectively serviced, and where growth improves the range of opportunities for people to live, work, and play in their communities, with a particular emphasis on *primary settlement areas*. The City of Barrie is the principal *primary settlement area*. Downtown Barrie is the only *urban growth centre* in the *Simcoe Sub-area*. The policies in Section 6 recognize and support the vitality of urban and rural communities in the *Simcoe Sub-area*. All municipalities will play an important role in ensuring that future growth is planned for and managed in an effective and sustainable manner that conforms with this Plan. The intent is that by 2031 development for all the municipalities within Simcoe County will not exceed the overall population and employment forecasts contained in Schedule 7.

Ensuring an appropriate supply of land for employment and residential growth, and making the best use of existing *infrastructure* is also important to the prosperity of the *Simcoe Sub-area*. Section 6 identifies specific employment areas that will enable municipalities in the *Simcoe Sub-area* to benefit from existing and future economic opportunities. By providing further direction on where growth to 2031 is to occur in the *Simcoe Sub-area*, it also establishes a foundation for municipalities to align *infrastructure* investments with growth management, optimize the use of existing and planned *infrastructure*, co-ordinate water and wastewater services, and promote *green infrastructure* and innovative technologies.

A more livable, compact, complete urban structure with good design and built form will support the achievement of economic and environmental benefits. Through effective growth management, municipalities will ensure that the natural environment is protected from the impacts of growth in the *Simcoe Sub-area*, while providing amenities for the residents and visitors to this area from across the *GGH* and beyond.

6.2 Growth Forecasts

1. In accordance with policy 5.2.4.3, lower-tier municipalities in the County will use the population and employment forecasts contained in Schedule 7 for planning and managing growth in the *Simcoe Sub-area* to 2031.
2. Beyond 2031, through the next *municipal comprehensive review*, Simcoe County will allocate the growth forecasts in Schedule 3 to lower-tier municipalities in accordance with policy 5.2.3.2 e) in a manner that implements the policies of this Plan, such that a significant portion of population and employment growth is directed to lower-tier municipalities that contain *primary settlement areas*.
3. The employment forecasts in this Plan include employment located in the *strategic settlement employment areas* and *economic employment districts*.

6.3 Managing Growth

1. *Primary settlement areas* for the *Simcoe Sub-area* are identified in Schedule 8.
2. *Municipalities with primary settlement areas* will, in their official plans and other supporting documents:
   a) identify *primary settlement areas*;
   b) identify and plan for *strategic growth areas* within *primary settlement areas*;
   c) plan to support the achievement of *complete communities* within *primary settlement areas*; and
   d) ensure the development of high quality urban form and public open spaces within *primary settlement areas* through site design and urban design standards that create attractive and vibrant places that support walking and cycling for everyday activities and are *transit-supportive*.
3. *Primary settlement areas* in the County will be identified in the official plan of the County of Simcoe.
4. The Town of Innisfil, the Town of Bradford West Gwillimbury and the Town of New Tecumseth will direct a significant portion of population and employment growth forecasted to the applicable *primary settlement areas*. The Town of Bradford West Gwillimbury and the Town of Innisfil, in planning to meet their employment forecasts, may direct appropriate employment to the *Bradford West Gwillimbury strategic settlement employment area* and the *Innisfil Heights strategic settlement employment area* respectively.

5. Any lands that are designated for *agricultural uses* or rural uses in a lower-tier official plan as of January 20, 2017 can only be re-designated for the purposes of development within a *settlement area* subject to the policies in subsection 2.2.8.

6.4 Employment Lands

1. The *Bradford West Gwillimbury strategic settlement employment area*, the *Innisfil Heights strategic settlement employment area*, the *Lake Simcoe Regional Airport economic employment district* and the *Rama Road economic employment district* are identified in Schedule 8.
2. The Minister, in consultation with affected municipalities and stakeholders, has determined the location and boundaries of *strategic settlement employment areas*, and has established as appropriate the following:
   a) permitted uses, and the mix and percentage of certain uses;
   b) permitted uses for specific areas within the *strategic settlement employment areas*;
   c) lot sizes; and
   d) any additional policies and definitions that apply to these areas.
3. The Minister, in consultation with affected municipalities and stakeholders, has determined the location and boundaries, and established as appropriate the uses permitted in the *economic employment districts*.
4. The Minister may review and amend decisions made pursuant to policies 6.4.2 and 6.4.3. Municipalities in the *Simcoe Sub-area* may request the Minister to consider a review.
5. The County of Simcoe and lower-tier municipalities in the County in which the *strategic settlement employment areas* and *economic employment districts* are located, will delineate the areas and districts, as determined by the Minister, in their official plans.
6. The lower-tier municipalities in the County in which the *strategic settlement employment areas* and *economic employment districts* are located will develop official plan policies to implement the matters determined by the Minister in accordance with policies 6.4.2, 6.4.3, and 6.4.4, as applicable.
7. Although not *settlement areas*, the *strategic settlement employment areas* and *economic employment districts* are subject to policy 2.2.5.5.
8. For lands within *strategic settlement employment areas* and the *economic employment districts* the municipality can identify the *natural heritage systems*, features, and areas for protection.

6.5 Implementation

1. The policies in Section 6 apply only to the *Simcoe Sub-area*.
2. For the *Simcoe Sub-area*, where there is a conflict between policies in Section 6, Schedule 7, and Schedule 8 and the rest of this Plan, the policies in Section 6, Schedule 7, and Schedule 8 prevail.
3. The Minister has identified minimum intensification and density targets for lower-tier municipalities in the County of Simcoe to 2031. These minimum targets are considered to be alternative targets for the purposes of this Plan and will continue to apply subject to policy 5.2.5.9.

7 Definitions

As defined in this glossary, many of the defined terms in this Plan have the same meaning or are based on the meaning of another provincial document, particularly the PPS, 2014. For convenience, a parenthetical note following definitions indicates where this is the case.

Active Transportation

Human-powered travel, including but not limited to, walking, cycling, inline skating and travel with the use of mobility aids, including motorized wheelchairs and other power-assisted devices moving at a comparable speed. (PPS, 2014)

Affordable

a) in the case of ownership housing, the least expensive of:
   i. housing for which the purchase price results in annual accommodation costs which do not exceed 30 per cent of gross annual household income for low and moderate income households; or
   ii. housing for which the purchase price is at least 10 per cent below the average purchase price of a resale unit in the regional market area;

b) in the case of rental housing, the least expensive of:
   i. a unit for which the rent does not exceed 30 per cent of gross annual household income for low and moderate income households; or
   ii. a unit for which the rent is at or below the average market rent of a unit in the regional market area.

For the purposes of this definition:

Low and moderate income households means, in the case of ownership housing, households with incomes in the lowest 60 per cent of the income distribution for the regional market area; or in the case of rental housing, households with incomes in the lowest 60 per cent of the income distribution for renter households for the regional market area.

Regional market area means an area, generally broader than a lower-tier municipality that has a high degree of social and economic interaction. In the *GGH*, the upper- or single-tier municipality will normally serve as the regional market area. Where a regional market area extends significantly beyond upper- or single-tier boundaries, it may include a combination of upper-, single- and/or lower-tier municipalities. (Based on PPS, 2014 and modified for this Plan)

Agricultural Condition

a) in regard to *specialty crop areas*, a condition in which substantially the same areas and same average soil capability for agriculture are restored, the same range and productivity of specialty crops common in the area can be achieved, and, where applicable, the microclimate on which the site and surrounding area may be dependent for specialty crop production shall be maintained or restored; and

b) in regard to *prime agricultural land* outside of *specialty crop areas*, a condition in which substantially the same areas and same average soil capability for agriculture are restored.

(PPS, 2014)

Agri-food Network

Within the *Agricultural System*, a network that includes elements important to the viability of the agri-food sector such as regional *infrastructure* and transportation networks; on-farm buildings and infrastructure; agricultural services, farm markets, distributors, and primary processing; and vibrant, agriculture-supportive communities. (Greenbelt Plan)

Agricultural Impact Assessment

A study that evaluates the potential impacts of non-agricultural development on agricultural operations and the *Agricultural System* and recommends ways to avoid or, if avoidance is not possible, minimize and mitigate adverse impacts. (Greenbelt Plan)

Agricultural System

The system mapped and issued by the Province in accordance with this Plan, comprised of a group of inter-connected elements that collectively create a viable, thriving agricultural sector. It has two components: 1. An agricultural land base comprised of *prime agricultural areas*, including *specialty crop areas,* and *rural lands* that together create a continuous productive land base for agriculture; 2. An *agri-food network* which includes *infrastructure*, services, and assets important to the viability of the agri-food sector. (Greenbelt Plan)

Agricultural Uses

The growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full-time farm labour when the size and nature of the operation requires additional employment. (PPS, 2014)

Agriculture-related Uses

Farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity. (PPS, 2014)

Alternative Energy System

A system that uses sources of energy or energy conversion processes to produce power, heat and/or cooling that significantly reduces the amount of harmful emissions to the environment (air, earth and water) when compared to conventional energy systems. (PPS, 2014)

Alvars

Naturally open areas of thin or no soil over essentially flat limestone, dolostone, or marble rock, supporting a sparse vegetation cover of mostly shrubs and herbs. (Greenbelt Plan)

Archaeological Resources

Includes artifacts, archaeological sites, marine archaeological sites, as defined under the Ontario Heritage Act. The identification and evaluation of such resources are based upon archaeological fieldwork undertaken in accordance with the Ontario Heritage Act. (PPS, 2014)

Bradford West Gwillimbury Strategic Settlement Employment Area

Location set out in Schedule 8. The *Bradford West Gwillimbury strategic settlement employment area* boundary is determined by the Minister and planned for in accordance with the policies in subsection 6.4.

Brownfield Sites

Undeveloped or previously developed properties that may be contaminated. They are usually, but not exclusively, former industrial or commercial properties that may be underutilized, derelict or vacant. (PPS, 2014)

Built Heritage Resource

A building, structure, monument, installation or any manufactured remnant that contributes to a property's cultural heritage value or interest as identified by a community, including an Aboriginal community. *Built heritage resources* are generally located on property that has been designated under Parts IV or V of the Ontario Heritage Act, or included on local, provincial and/or federal registers. (PPS, 2014)

Compact Built Form

A land use pattern that encourages the efficient use of land, walkable neighbourhoods, mixed land uses (residential, retail, workplace, and

institutional) all within one neighbourhood, proximity to transit and reduced need for *infrastructure*. *Compact built form* can include detached and semi-detached houses on small lots as well as townhouses and walk-up apartments, multi-storey commercial developments, and apartments or offices above retail. Walkable neighbourhoods can be characterized by roads laid out in a well-connected network, destinations that are easily accessible by transit and *active transportation*, sidewalks with minimal interruptions for vehicle access, and a pedestrian-friendly environment along roads to encourage *active transportation*.

Complete Communities

Places such as mixed-use neighbourhoods or other areas within cities, towns, and *settlement areas* that offer and support opportunities for people of all ages and abilities to conveniently access most of the necessities for daily living, including an appropriate mix of jobs, local stores, and services, a full range of housing, transportation options and *public service facilities*. *Complete communities* are age-friendly and may take different shapes and forms appropriate to their contexts.

Complete Streets

Streets planned to balance the needs of all road users, including pedestrians, cyclists, transit-users, and motorists.

Conserved

The identification, protection, management and use of *built heritage resources*, *cultural heritage landscapes* and *archaeological resources* in a manner that ensures their cultural heritage value or interest is retained under the Ontario Heritage Act. This may be achieved by the implementation of recommendations set out in a conservation plan, archaeological assessment, and/or heritage impact assessment. Mitigative measures and/or alternative development approaches can be included in these plans and assessments. (PPS, 2014)

Cultural Heritage Landscape

A defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Aboriginal community. The area may involve features such as structures, spaces, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association. Examples may include, but are not limited to, heritage conservation districts designated under the Ontario Heritage Act; villages, parks, gardens, battlefields, mainstreets and neighbourhoods, cemeteries, trailways, viewsheds, natural areas and industrial complexes of heritage significance; and areas recognized by federal or international designation authorities (e.g., a National Historic Site or District designation, or a UNESCO World Heritage Site). (PPS, 2014)

Cultural Heritage Resources
Built heritage resources, *cultural heritage landscapes* and *archaeological resources* that have been determined to have cultural heritage value or interest for the important contribution they make to our understanding of the history of a place, an event, or a people. While some *cultural heritage resources* may already be identified and inventoried by official sources, the significance of others can only be determined after evaluation. (Greenbelt Plan)

Delineated Built Boundary
The limits of the developed urban area as defined by the Minister in consultation with affected municipalities for the purpose of measuring the minimum intensification target in this Plan.

Delineated Built-up Area
All land within the *delineated built boundary*.

Designated Greenfield Area
Lands within *settlement areas* (not including *rural settlements*) but outside of *delineated built-up areas* that have been designated in an official plan for development and are required to accommodate forecasted growth to the horizon of this Plan. *Designated greenfield areas* do not include *excess lands*.

Development
The creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the Planning Act, but does not include:

a) activities that create or maintain *infrastructure* authorized under an environmental assessment process; or

b) works subject to the Drainage Act.

(Based on PPS, 2014 and modified for this Plan)

Drinking-water System
A system of works, excluding plumbing, that is established for the purpose of providing users of the system with drinking water and that includes:

a) any thing used for the collection, production, treatment, storage, supply, or distribution of water;

b) any thing related to the management of residue from the treatment process or the management of the discharge of a substance into the natural environment from the treatment system; and

c) a well or intake that serves as the source or entry point of raw water supply for the system.

(Safe Drinking Water Act, 2002)

Ecological Function
The natural processes, products or services that living and non-living environments provide or perform within or between species, ecosystems and landscapes, including *hydrologic functions* and biological, physical, chemical and socio-economic interactions. (PPS, 2014)

Ecological Integrity
Which includes hydrological integrity, means the condition of ecosystems in which:

a) the structure, composition and function of the ecosystems are unimpaired by the stresses from human activity;

b) natural ecological processes are intact and self-sustaining; and

c) the ecosystems evolve naturally.

(Greenbelt Plan)

Ecological Value
The value of vegetation in maintaining the health of the *key natural heritage feature* or *key hydrologic feature* and the related ecological features and *ecological functions*, as measured by factors such as the diversity of species, the diversity of habitats, and the suitability and amount of habitats that are available for rare, threatened and endangered species. (Greenbelt Plan)

Economic Employment Districts
Areas that have been identified by the Minister that are to be planned and protected for locally significant employment uses. These areas are not *settlement areas*.

Employment Area
Areas designated in an official plan for clusters of business and economic activities including, but not limited to, manufacturing, warehousing, offices, and associated retail and ancillary facilities. (PPS, 2014)

Energy Transmission Pipeline
A pipeline for transporting large quantities of oil or natural gas within a province or across provincial or international boundaries. *Energy transmission pipelines* do not include local distribution pipelines.

Excess Lands
Vacant, unbuilt but developable lands within *settlement areas* but outside of *delineated built-up areas* that have been designated in an official plan for

development but are in excess of what is needed to accommodate forecasted growth to the horizon of this Plan.

Fish Habitat

As defined in the Fisheries Act, means spawning grounds and any other areas, including nursery, rearing, food supply, and migration areas on which fish depend directly or indirectly in order to carry out their life processes. (PPS, 2014)

Freight-supportive

In regard to land use patterns, means *transportation systems* and facilities that facilitate the movement of goods. This includes policies or programs intended to support efficient freight movement through the planning, design and operation of land use and *transportation systems*. Approaches may be recommended by the Province or based on municipal approaches that achieve the same objectives. (PPS, 2014)

Frequent Transit

A public transit service that runs at least every 15 minutes in both directions throughout the day and into the evening every day of the week.

Gateway Economic Centre

Settlement areas identified in this Plan, as conceptually depicted on Schedules 2, 5, and 6 that, due to their proximity to major international border crossings, have unique economic importance to the region and Ontario.

Gateway Economic Zone

Settlement areas identified in this Plan within the zone that is conceptually depicted on Schedules 2, 5, and 6, that, due to their proximity to major international border crossings, have unique economic importance to the region and Ontario.

Greater Golden Horseshoe (GGH)

The geographic area identified as the Greater Golden Horseshoe growth plan area in Ontario Regulation 416/05 under the Places to Grow Act, 2005.

Green Infrastructure

Natural and human-made elements that provide ecological and *hydrologic functions* and processes. *Green infrastructure* can include components such as natural heritage features and systems, parklands, stormwater management systems, street trees, urban forests, natural channels, permeable surfaces, and green roofs. (PPS, 2014)

Greenbelt Area

The geographic area identified as the Greenbelt Area in Ontario Regulation 59/05 under the Greenbelt Act, 2005.

Greyfields

Previously developed properties that are not contaminated. They are usually, but not exclusively, former commercial properties that may be underutilized, derelict, or vacant.

Ground Water Features

Water-related features in the earth's subsurface, including recharge/discharge areas, water tables, aquifers and unsaturated zones that can be defined by surface and subsurface hydrogeologic investigations. (PPS, 2014)

Habitat of Endangered Species and Threatened Species

a) With respect to a species listed on the Species at Risk in Ontario List as an endangered or threatened species for which a regulation made under clause 55(1)(a) of the Endangered Species Act, 2007 is in force, the area prescribed by that regulation as the habitat of the species; or

b) With respect to any other species listed on the Species at Risk in Ontario List as an endangered or threatened species, an area on which the species depends, directly or indirectly, to carry on its life processes, including life processes such as reproduction, rearing, hibernation, migration or feeding, as approved by the Ontario Ministry of the Environment, Conservation and Parks; and

places in the areas described in clauses (a) and (b), whichever is applicable, that are used by members of the species as dens, nests, hibernacula or other residences. (PPS, 2014)

Hazardous Lands

Property or lands that could be unsafe for development due to naturally occurring processes. Along the shorelines of the Great Lakes – St Lawrence River System, this means the land, including that covered by water, between the international boundary, where applicable, and the furthest landward limit of the flooding hazard, erosion hazard or dynamic beach hazard limits. Along the shorelines of large, inland lakes, this means the land, including that covered by water, between a defined offshore distance or depth and the furthest landward limit of the flooding hazard, erosion hazard or dynamic beach hazard limits. Along river, stream and small inland lake systems, this means the land, including that covered by water, to the furthest landward limit of the flooding hazard or erosion hazard limits. (PPS, 2014)

Higher Order Transit
Transit that generally operates in partially or completely dedicated rights-of-way, outside of mixed traffic, and therefore can achieve levels of speed and reliability greater than mixed-traffic transit. *Higher order transit* can include heavy rail (such as subways and inter-city rail), light rail, and buses in dedicated rights-of-way.

Highly Vulnerable Aquifer
Aquifers, including lands above the aquifers, on which external sources have or are likely to have a significant adverse effect. (Greenbelt Plan)

Hydrologic Function
The functions of the hydrological cycle that include the occurrence, circulation, distribution and chemical and physical properties of water on the surface of the land, in the soil and underlying rocks, and in the atmosphere, and water's interaction with the environment including its relation to living things. (PPS, 2014)

Infrastructure
Physical structures (facilities and corridors) that form the foundation for development. *Infrastructure* includes: sewage and water systems, septage treatment systems, stormwater management systems, waste management systems, electricity generation facilities, electricity transmission and distribution systems, communications/telecommunications, transit and transportation corridors and facilities, oil and gas pipelines and associated facilities. (PPS, 2014)

Inner Ring
The geographic area consisting of the cities of Hamilton and Toronto and the Regions of Durham, Halton, Peel, and York.

Innisfil Heights Strategic Settlement Employment Area
Location set out in Schedule 8. The *Innisfil Heights strategic settlement employment area* boundary is determined by the Minister and planned for in accordance with the policies in subsection 6.4.

Intensification
The development of a property, site or area at a higher density than currently exists through:

a) *redevelopment*, including the reuse of *brownfield sites*;
b) the development of vacant and/or underutilized lots within previously developed areas;
c) infill development; and

d) the expansion or conversion of existing buildings.

(PPS, 2014)

Intermittent Streams

Stream-related watercourses that contain water or are dry at times of the year that are more or less predictable, generally flowing during wet seasons of the year but not the entire year, and where the water table is above the stream bottom during parts of the year. (Greenbelt Plan)

Joint Development

Agreements entered into voluntarily between the public sector and property owners or third parties, whereby private entities share some of the costs of *infrastructure* improvements or contribute some benefits back to the public sector based on a mutual recognition of the benefits of such *infrastructure* improvements. Approaches to *joint development* may be recommended in guidelines developed by the Province.

Key Hydrologic Areas

Significant groundwater recharge areas, *highly vulnerable aquifers*, and *significant surface water contribution areas* that are necessary for the ecological and hydrologic integrity of a *watershed*.

Key Hydrologic Features

Permanent streams, *intermittent streams*, inland lakes and their littoral zones, *seepage areas and springs*, and *wetlands*.

Key Natural Heritage Features

Habitat of endangered species and threatened species; *fish habitat*; *wetlands*; *life science areas of natural and scientific interest* (ANSIs), *significant valleylands*, *significant woodlands*; *significant wildlife habitat* (including habitat of special concern species); *sand barrens*, *savannahs*, and *tallgrass prairies*; and *alvars*.

Lake Simcoe Regional Airport Economic Employment District

Location set out in Schedule 8. The *Lake Simcoe Regional Airport economic employment district* boundary is determined by the Minister and planned for in accordance with the policies in subsection 6.4. *Major retail* and residential uses are not permitted.

Large Subsurface Sewage Disposal Systems

Subsurface disposal systems with a design capacity in excess of 10,000 litres per day. These systems are to be designed in accordance with section 22 of “Design Guidelines for Sewage Works, 2008”.

Life Science Areas of Natural and Scientific Interest (ANSIs)
An area that has been identified as having life science values related to protection, scientific study, or education; and further identified by the Ministry of Natural Resources and Forestry using evaluation procedures established by that Ministry, as amended from time to time. (Greenbelt Plan)

Low Impact Development
An approach to stormwater management that seeks to manage rain and other precipitation as close as possible to where it falls to mitigate the impacts of increased runoff and stormwater pollution. It typically includes a set of site design strategies and distributed, small-scale structural practices to mimic the natural hydrology to the greatest extent possible through infiltration, evapotranspiration, harvesting, filtration, and detention of stormwater. *Low impact development* can include, for example: bio-swales, vegetated areas at the edge of paved surfaces, permeable pavement, rain gardens, green roofs, and exfiltration systems. *Low impact development* often employs vegetation and soil in its design, however, that does not always have to be the case and the specific form may vary considering local conditions and community character.

Major Goods Movement Facilities and Corridors
The transportation facilities and corridors associated with the inter- and intra-provincial movement of goods. Examples include: inter-modal facilities, ports, airports, truck terminals, freight corridors, freight facilities, and haul routes and primary transportation corridors used for the movement of goods. Approaches that are *freight-supportive* may be recommended in guidelines developed by the Province or based on municipal approaches that achieve the same objectives. (PPS, 2014)

Major Office
Freestanding office buildings of approximately 4,000 square metres of floor space or greater, or with approximately 200 jobs or more.

Major Retail
Large-scale or large-format stand-alone retail stores or retail centres that have the primary purpose of commercial activities.

Major Transit Station Area
The area including and around any existing or planned *higher order transit* station or stop within a *settlement area*; or the area including and around a major bus depot in an urban core. *Major transit station areas* generally are defined as the area within an approximate 500 to 800 metre radius of a transit station, representing about a 10-minute walk.

Major Trip Generators
Origins and destinations with high population densities or concentrated activities which generate many trips (e.g., *urban growth centres* and other downtowns, *major office* and *office parks*, *major retail*, *employment areas*, community hubs, large parks and recreational destinations, post-secondary institutions and other *public service facilities*, and other mixed-use areas).

Mineral Aggregate Operations
a) lands under license or permit, other than for wayside pits and quarries, issued in accordance with the Aggregate Resources Act;

b) for lands not designated under the Aggregate Resources Act, established pits and quarries that are not in contravention of municipal zoning by-laws and including adjacent land under agreement with or owned by the operator, to permit continuation of the operation; and

c) associated facilities used in extraction, transport, beneficiation, processing, or recycling of *mineral aggregate resources* and derived products, such as asphalt and concrete, or the production of secondary related products.

(PPS, 2014)

Mineral Aggregate Resources
Gravel, sand, clay, earth, shale, stone, limestone, dolostone, sandstone, marble, granite, rock or other material prescribed under the Aggregate Resources Act suitable for construction, industrial, manufacturing and maintenance purposes but does not include metallic ores, asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, wollastonite, mine tailings or other material prescribed under the Mining Act. (PPS, 2014)

Minimum Distance Separation Formulae
Formulae and guidelines developed by the Province, as amended from time to time, to separate uses so as to reduce incompatibility concerns about odour from livestock facilities. (PPS, 2014)

Modal Share
The percentage of person-trips or of freight movements made by one travel mode, relative to the total number of such trips made by all modes.

Multimodal
Relating to the availability or use of more than one form of transportation, such as automobiles, walking, cycling, buses, rapid transit, rail (such as commuter and freight), trucks, air, and marine. (Based on PPS, 2014 and modified for this Plan)

Municipal Comprehensive Review

A new official plan, or an official plan amendment, initiated by an upper- or single-tier municipality under section 26 of the Planning Act that comprehensively applies the policies and schedules of this Plan.

Municipal Water and Wastewater Systems

Municipal water systems are all or part of a *drinking-water system*:

a) that is owned by a municipality or by a municipal service board established under section 195 of the Municipal Act, 2001;

b) that is owned by a corporation established under section 203 of the Municipal Act, 2001;

c) from which a municipality obtains or will obtain water under the terms of a contract between the municipality and the owner of the system; or

d) that is in a prescribed class of municipal *drinking-water systems* as defined in regulation under the Safe Drinking Water Act, 2002.

And, municipal wastewater systems are any *sewage works* owned or operated by a municipality.

Municipalities with Primary Settlement Areas

City of Barrie, City of Orillia, Town of Bradford West Gwillimbury, Town of Collingwood, Town of Innisfil, Town of Midland, Town of New Tecumseth, and Town of Penetanguishene.

Natural Heritage Features and Areas

Features and areas, including *significant wetlands*, significant coastal *wetlands*, other coastal *wetlands* in Ecoregions 5E, 6E and 7E, *fish habitat*, *significant woodlands* and *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River), *habitat of endangered species and threatened species*, *significant wildlife habitat*, and significant areas of natural and scientific interest, which are important for their environmental and social values as a legacy of the natural landscapes of an area. (PPS, 2014)

Natural Heritage System

A system made up of *natural heritage features and areas*, and linkages intended to provide connectivity (at the regional or site level) and support natural processes which are necessary to maintain biological and geological diversity, natural functions, viable populations of indigenous species, and ecosystems. The system can include *key natural heritage features*, *key hydrologic features*, federal and provincial parks and conservation reserves, other *natural heritage features and areas*, lands that have been restored or have the potential to be restored to a natural state, associated areas that support *hydrologic functions*, and working

landscapes that enable *ecological functions* to continue. (Based on PPS, 2014 and modified for this Plan)

Natural Heritage System for the Growth Plan

The *natural heritage system* mapped and issued by the Province in accordance with this Plan.

Natural Self-Sustaining Vegetation

Vegetation dominated by native plant species that can grow and persist without direct human management, protection, or tending. (Greenbelt Plan)

Negative Impact

a) In regard to water, degradation to the quality or quantity of surface or groundwater, *key hydrologic features* or vulnerable areas and their related *hydrologic functions* due to single, multiple or successive *development* or *site alteration* activities;

b) In regard to *fish habitat*, any permanent alteration to or destruction of *fish habitat*, except where, in conjunction with the appropriate authorities, it has been authorized under the Fisheries Act; and

c) In regard to other *natural heritage features and areas*, degradation that threatens the health and integrity of the natural features or *ecological functions* for which an area is identified due to single, multiple or successive *development* or *site alteration* activities.

(Based on PPS, 2014 and modified for this Plan)

New Multiple Lots or Units for Residential Development

The creation of more than three units or lots through either plan of subdivision, consent, or plan of condominium.

Normal Farm Practices

A practice, as defined in the Farming and Food Production Protection Act, 1998, that is conducted in a manner consistent with proper and acceptable customs and standards as established and followed by similar agricultural operations under similar circumstances; or makes use of innovative technology in a manner consistent with proper advanced farm management practices. Normal farm practices shall be consistent with the Nutrient Management Act, 2002 and regulations made under that Act. (PPS, 2014)

Office Parks

Employment areas or areas where there are significant concentrations of offices with high employment densities.

On-farm Diversified Uses

Uses that are secondary to the principal *agricultural use* of the property, and are limited in area. *On-farm diversified uses* include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products. (PPS, 2014)

Outer Ring

The geographic area consisting of the cities of Barrie, Brantford, Guelph, Kawartha Lakes, Orillia, and Peterborough; the Counties of Brant, Dufferin, Haldimand, Northumberland, Peterborough, Simcoe, and Wellington; and the Regions of Niagara and Waterloo.

Planned Corridors

Corridors or future corridors which are required to meet projected needs, and are identified through this Plan, preferred alignment(s) determined through the Environmental Assessment Act process, or identified through planning studies where the Ministry of Transportation, Ministry of Energy, Northern Development and Mines, Metrolinx, or Independent Electricity System Operator (IESO) or any successor to those Ministries or entities, is actively pursuing the identification of a corridor. Approaches for the protection of *planned corridors* may be recommended in guidelines developed by the Province. (Based on PPS, 2014 and modified for this Plan)

Primary Settlement Areas

Locations set out in Schedule 8. *Primary settlement areas* are the *settlement areas* of the City of Barrie, the City of Orillia, the Town of Collingwood, the Town of Midland together with the Town of Penetanguishene, and the *settlement areas* of the communities of Alcona in the Town of Innisfil, Alliston in the Town of New Tecumseth and Bradford in the Town of Bradford West Gwillimbury.

Prime Agricultural Area

An area where *prime agricultural lands* predominate. This includes areas of *prime agricultural lands* and associated Canada Land Inventory Class 4 through 7 lands and additional areas where there is a local concentration of farms which exhibit characteristics of ongoing agriculture. *Prime agricultural areas* are to be identified by the Ontario Ministry of Agriculture, Food and Rural Affairs using guidelines developed by the Province as amended from time to time. (Based on PPS, 2014 and modified for this Plan)

Prime Agricultural Lands

Specialty crop areas and/or Canada Land Inventory Class 1, 2, and 3 lands, as amended from time to time, in this order of priority for protection (PPS, 2014).

Priority Transit Corridors
Transit corridors shown in Schedule 5 or as further identified by the Province for the purpose of implementing this Plan.

Private Communal Water and Wastewater Systems
Private communal water systems are *drinking-water systems* that are not municipal water systems and that serve six or more lots or private residences, and

Private communal wastewater systems are *sewage works* that serve six or more lots or private residences and are not owned or operated by a municipality.

Provincially Significant Employment Zones
Areas defined by the Minister in consultation with affected municipalities for the purpose of long-term planning for job creation and economic development. *Provincially significant employment zones* can consist of *employment areas* as well as mixed-use areas that contain a significant number of jobs.

Public Service Facilities
Lands, buildings and structures for the provision of programs and services provided or subsidized by a government or other body, such as social assistance, recreation, police and fire protection, health and educational programs, and cultural services. *Public service facilities* do not include *infrastructure*. (PPS, 2014)

Public Realm
All spaces to which the public has unrestricted access, such as streets, parks, and sidewalks.

Quality and Quantity of Water
Measured by indicators associated with *hydrologic function* such as minimum base flow, depth to water table, aquifer pressure, oxygen levels, suspended solids, temperature, bacteria, nutrients and hazardous contaminants, and hydrologic regime. (PPS, 2014)

Rama Road Economic Employment District
Location set out in Schedule 8. The *Rama Road economic employment district* boundary is determined by the Minister and planned for in accordance with the policies in subsection 6.4. *Major retail* uses are not permitted.

Redevelopment
The creation of new units, uses or lots on previously developed land in existing communities, including *brownfield sites*. (PPS, 2014)

Renewable Energy System

A system that generates electricity, heat and/or cooling from a renewable energy source.

For the purposes of this definition:

A renewable energy source is an energy source that is renewed by natural processes and includes wind, water, biomass, biogas, biofuel, solar energy, geothermal energy and tidal forces. (PPS, 2014)

Rural Lands

Lands which are located outside *settlement areas* and which are outside *prime agricultural areas*. (PPS, 2014)

Rural Settlements

Existing hamlets or similar existing small *settlement areas* that are long-established and identified in official plans. These communities are serviced by individual private on-site water and/or private wastewater systems, contain a limited amount of undeveloped lands that are designated for development and are subject to official plan policies that limit growth. All *settlement areas* that are identified as hamlets in the Greenbelt Plan, as rural settlements in the Oak Ridges Moraine Conservation Plan, or as minor urban centres in the Niagara Escarpment Plan are considered *rural settlements* for the purposes of this Plan, including those that would not otherwise meet this definition.

Sand Barren

Land (not including land that is being used for agricultural purposes or no longer exhibits *sand barren* characteristics) that:

a) has sparse or patchy vegetation that is dominated by plants that are:
   i. adapted to severe drought and low nutrient levels; and
   ii. maintained by severe environmental limitations such as drought, low nutrient levels, and periodic disturbances such as fire;
b) has less than 25 per cent tree cover;
c) has sandy soils (other than shorelines) exposed by natural erosion, depositional process, or both; and
d) has been further identified, by the Ministry of Natural Resources and Forestry or by any other person, according to evaluation procedures established by the Ministry of Natural Resources and Forestry, as amended from time to time.

(Greenbelt Plan)

Savannah

Land (not including land that is being used for agricultural purposes or no longer exhibits *savannah* characteristics) that:

a) has vegetation with a significant component of non-woody plants, including *tallgrass prairie* species that are maintained by seasonal drought, periodic disturbances such as fire, or both;

b) has from 25 per cent to 60 per cent tree cover;

c) has mineral soils; and

d) has been further identified, by the Ministry of Natural Resources and Forestry or by any other person, according to evaluation procedures established by the Ministry of Natural Resources and Forestry, as amended from time to time.

(Greenbelt Plan)

Seepage Areas and Springs

Sites of emergence of groundwater where the water table is present at the ground surface. (Greenbelt Plan)

Sensitive Land Uses

Buildings, amenity areas, or outdoor spaces where routine or normal activities occurring at reasonably expected times would experience one or more adverse effects from contaminant discharges generated by nearby major facilities. *Sensitive land uses* may be a part of the natural or built environment. Examples may include, but are not limited to: residences, day care centres, and educational and health facilities. (PPS, 2014)

Settlement Areas

Urban areas and *rural settlements* within municipalities (such as cities, towns, villages and hamlets) that are:

a) built up areas where development is concentrated and which have a mix of land uses; and

b) lands which have been designated in an official plan for development in accordance with the policies of this Plan. Where there are no lands that have been designated for development, the *settlement area* may be no larger than the area where development is concentrated.

(Based on PPS, 2014 and modified for this Plan)

Sewage Works
Any works for the collection, transmission, treatment, and disposal of sewage or any part of such works, but does not include plumbing to which the Building Code Act, 1992 applies. (Ontario Water Resources Act)

For the purposes of this definition:

Sewage includes, but is not limited to drainage, stormwater, residential wastewater, commercial wastewater, and industrial wastewater.

Significant Groundwater Recharge Area
An area that has been identified:

a) as a *significant groundwater recharge area* by any public body for the purposes of implementing the PPS, 2014;
b) as a *significant groundwater recharge area* in the assessment report required under the Clean Water Act, 2006; or
c) as an ecologically *significant groundwater recharge area* delineated in a *subwatershed plan* or equivalent in accordance with provincial guidelines.

For the purposes of this definition, ecologically *significant groundwater recharge areas* are areas of land that are responsible for replenishing groundwater systems that directly support sensitive areas like cold water streams and *wetlands*. (Greenbelt Plan)

Significant Surface Water Contribution Areas
Areas, generally associated with headwater catchments, that contribute to baseflow volumes which are significant to the overall surface water flow volumes within a *watershed*. (Greenbelt Plan)

Significant Wetland
A *wetland* that has been identified as provincially significant by the Province. (Based on PPS, 2014 and modified for this Plan)

Significant Wildlife Habitat
A *wildlife habitat* that is ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or *natural heritage system*. These are to be identified using criteria established by the Province. (Based on PPS, 2014 and modified for this Plan)

Significant Woodland
A *woodland* which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the

amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history. These are to be identified using criteria established by the Province. (Based on PPS, 2014 and modified for this Plan)

Significant Valleyland

A *valleyland* which is ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or *natural heritage system*. These are to be identified using criteria established by the Province. (Based on PPS, 2014 and modified for this Plan)

Simcoe Sub-area

The geographic area consisting of the County of Simcoe, the City of Barrie and the City of Orillia.

Site Alteration

Activities, such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site. (PPS, 2014)

Specialty Crop Area

Areas designated using guidelines developed by the Province, as amended from time to time. In these areas, specialty crops are predominantly grown such as tender fruits (peaches, cherries, plums), grapes, other fruit crops, vegetable crops, greenhouse crops, and crops from agriculturally developed organic soil usually resulting from:

a) soils that have suitability to produce specialty crops, or lands that are subject to special climatic conditions, or a combination of both;

b) farmers skilled in the production of specialty crops; and

c) a long-term investment of capital in areas such as crops, drainage, *infrastructure* and related facilities and services to produce, store, or process specialty crops.

(PPS, 2014)

Stormwater Master Plan

A long-range plan that assesses existing and planned stormwater facilities and systems and outlines stormwater *infrastructure* requirements for new and existing development within a *settlement area*. *Stormwater master plans* are informed by *watershed planning* and are completed in accordance with the Municipal Class Environmental Assessment.

Stormwater Management Plan

A plan that provides direction to avoid or minimize and mitigate stormwater volume, contaminant loads, and impacts on receiving water courses to: maintain groundwater quality and flow and stream baseflow; protect water quality; minimize the disruption of pre-existing (natural) drainage patterns wherever possible; prevent increases in stream channel erosion; prevent any increase in flood risk; and protect aquatic species and their habitat.

Strategic Growth Areas

Within *settlement areas*, nodes, corridors, and other areas that have been identified by municipalities or the Province to be the focus for accommodating *intensification* and higher-density mixed uses in a more *compact built form*. *Strategic growth areas* include *urban growth centres*, *major transit station areas*, and other major opportunities that may include infill, *redevelopment*, *brownfield sites*, the expansion or conversion of existing buildings, or *greyfields*. Lands along major roads, arterials, or other areas with existing or planned *frequent transit* service or *higher order transit* corridors may also be identified as *strategic growth areas*.

Strategic Settlement Employment Areas

Areas that have been identified by the Minister that are to be planned and protected for employment uses that require large lots of land and depend upon efficient movement of goods and access to Highway 400. These are not *settlement areas*. *Major retail* and residential uses are not permitted.

Subwatershed Plan

A plan that reflects and refines the goals, objectives, targets, and assessments of *watershed planning*, as available at the time a *subwatershed plan* is completed, for smaller drainage areas, is tailored to subwatershed needs and addresses local issues.

A *subwatershed plan* should: consider existing development and evaluate impacts of any potential or proposed land uses and development; identify hydrologic features, areas, linkages, and functions; identify natural features, areas, and related *hydrologic functions*; and provide for protecting, improving, or restoring the *quality and quantity of water* within a subwatershed.

A *subwatershed plan* is based on pre-development monitoring and evaluation; is integrated with natural heritage protection; and identifies specific criteria, objectives, actions, thresholds, targets, and best management practices for development, for water and wastewater servicing, for stormwater management, for managing and minimizing impacts related to severe weather events, and to support ecological needs. (Greenbelt Plan)

Surface Water Features
Water-related features on the earth's surface, including headwaters, rivers, stream channels, inland lakes, seepage areas, recharge/discharge areas, springs, *wetlands*, and associated riparian lands that can be defined by their soil moisture, soil type, vegetation or topographic characteristics. (PPS, 2014)

Tallgrass Prairies
Land (not including land that is being used for agricultural purposes or no longer exhibits *tallgrass prairie* characteristics) that:

a) has vegetation dominated by non-woody plants, including *tallgrass prairie* species that are maintained by seasonal drought, periodic disturbances such as fire, or both;

b) has less than 25 per cent tree cover;

c) has mineral soils; and

d) has been further identified, by the Minister of Natural Resources and Forestry or by any other person, according to evaluation procedures established by the Ministry of Natural Resources and Forestry, as amended from time to time.

(Greenbelt Plan)

Total Developable Area
The total area of the property less the area occupied by *key natural heritage features*, *key hydrologic features* and any related *vegetation protection zone*. (Greenbelt Plan)

Transit Service Integration
The co-ordinated planning or operation of transit service between two or more agencies or services that contributes to the goal of seamless service for riders and could include considerations of service schedules, service routes, information, fare policy, and fare payment.

Transit-supportive
Relating to development that makes transit viable and improves the quality of the experience of using transit. It often refers to compact, mixed-use development that has a high level of employment and residential densities. *Transit-supportive* development will be consistent with Ontario's Transit Supportive Guidelines. (Based on PPS, 2014 and modified for this Plan)

Transportation Demand Management
A set of strategies that result in more efficient use of the *transportation system* by influencing travel behaviour by mode, time of day, frequency, trip length, regulation, route, or cost. (PPS, 2014)

Transportation System
A system consisting of facilities, corridors and rights-of-way for the movement of people and goods, and associated transportation facilities including transit stops and stations, sidewalks, cycle lanes, bus lanes, high occupancy vehicle lanes, rail facilities, parking facilities, park-and-ride lots, service centres, rest stops, vehicle inspection stations, inter-modal facilities, harbours, airports, marine facilities, ferries, canals and associated facilities such as storage and maintenance. (PPS, 2014)

Urban Growth Centres
Existing or emerging downtown areas shown in Schedule 4 and as further identified by the Minister on April 2, 2008.

Valleylands
A natural area that occurs in a valley or other landform depression that has water flowing through or standing for some period of the year. (PPS, 2014)

Vegetation Protection Zone
A vegetated buffer area surrounding a *key natural heritage feature* or *key hydrologic feature*. (Greenbelt Plan)

Water Resource System
A system consisting of *ground water features* and areas and *surface water features* (including shoreline areas), and *hydrologic functions*, which provide the water resources necessary to sustain healthy aquatic and terrestrial ecosystems and human water consumption. The *water resource system* will comprise *key hydrologic features* and *key hydrologic areas*. (PPS, 2014)

Watershed
An area that is drained by a river and its tributaries. (PPS, 2014)

Watershed Planning
Planning that provides a framework for establishing goals, objectives, and direction for the protection of water resources, the management of human activities, land, water, aquatic life, and resources within a *watershed* and for the assessment of cumulative, cross-jurisdictional, and cross-*watershed* impacts.

Watershed planning typically includes: *watershed* characterization, a water budget, and conservation plan; nutrient loading assessments; consideration of

climate change impacts and severe weather events; land and water use management objectives and strategies; scenario modelling to evaluate the impacts of forecasted growth and servicing options, and mitigation measures; an environmental monitoring plan; requirements for the use of environmental best management practices, programs, and performance measures; criteria for evaluating the protection of *quality and quantity of water*; the identification and protection of hydrologic features, areas, and functions and the inter-relationships between or among them; and targets for the protection and restoration of riparian areas.

Watershed planning is undertaken at many scales, and considers cross-jurisdictional and cross-*watershed* impacts. The level of analysis and specificity generally increases for smaller geographic areas such as subwatersheds and tributaries. (Greenbelt Plan)

Wetlands

Lands that are seasonally or permanently covered by shallow water, as well as lands where the water table is close to or at the surface. In either case the presence of abundant water has caused the formation of hydric soils and has favoured the dominance of either hydrophytic plants or water tolerant plants. The four major types of *wetlands* are swamps, marshes, bogs and fens.

Periodically soaked or wet lands being used for agricultural purposes which no longer exhibit *wetland* characteristics are not considered to be *wetlands* for the purposes of this definition.

Wetlands are further identified, by the Ministry of Natural Resources and Forestry or by any other person, according to evaluation procedures established by the Ministry of Natural Resources and Forestry, as amended from time to time. (Greenbelt Plan)

Wildlife Habitat

Areas where plants, animals and other organisms live, and find adequate amounts of food, water, shelter and space needed to sustain their populations. Specific *wildlife habitats* of concern may include areas where species concentrate at a vulnerable point in their annual or life cycle; and areas which are important to migratory or non-migratory species. (PPS, 2014)

Woodlands

Treed areas that provide environmental and economic benefits to both the private landowner and the general public, such as erosion prevention, hydrological and nutrient cycling, provision of clean air and the long-term storage of carbon, provision of *wildlife habitat*, outdoor recreational opportunities, and the sustainable harvest of a wide range of *woodland*

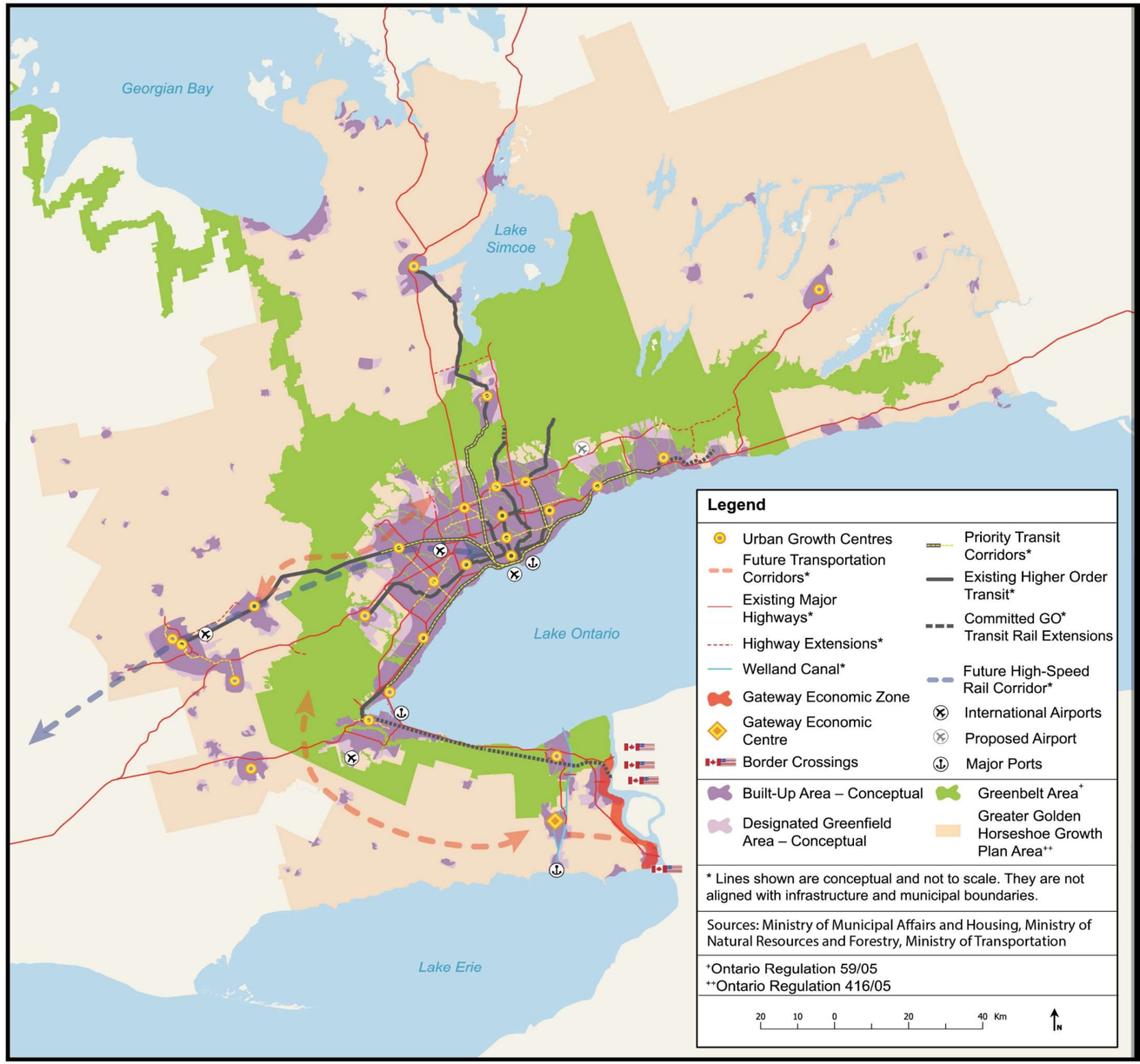
products. *Woodlands* include treed areas, woodlots or forested areas and vary in their level of significance at the local, regional and provincial levels. *Woodlands* may be delineated according to the Forestry Act definition or the Province's Ecological Land Classification system definition for "forest." (PPS, 2014)

Ontario

SCHEDULE 1

Greater Golden Horseshoe Growth Plan Area

Note: The information displayed on this map is not to scale, does not accurately reflect approved land-use and planning boundaries, and may be out of date. For more information on precise boundaries, the appropriate municipality should be consulted. For more information on Greenbelt Area boundaries, the Greenbelt Plan should be consulted. The Province of Ontario assumes no responsibility or liability for any consequences of any use made of this map.



Ontario

SCHEDULE 2
A Place to Grow Concept

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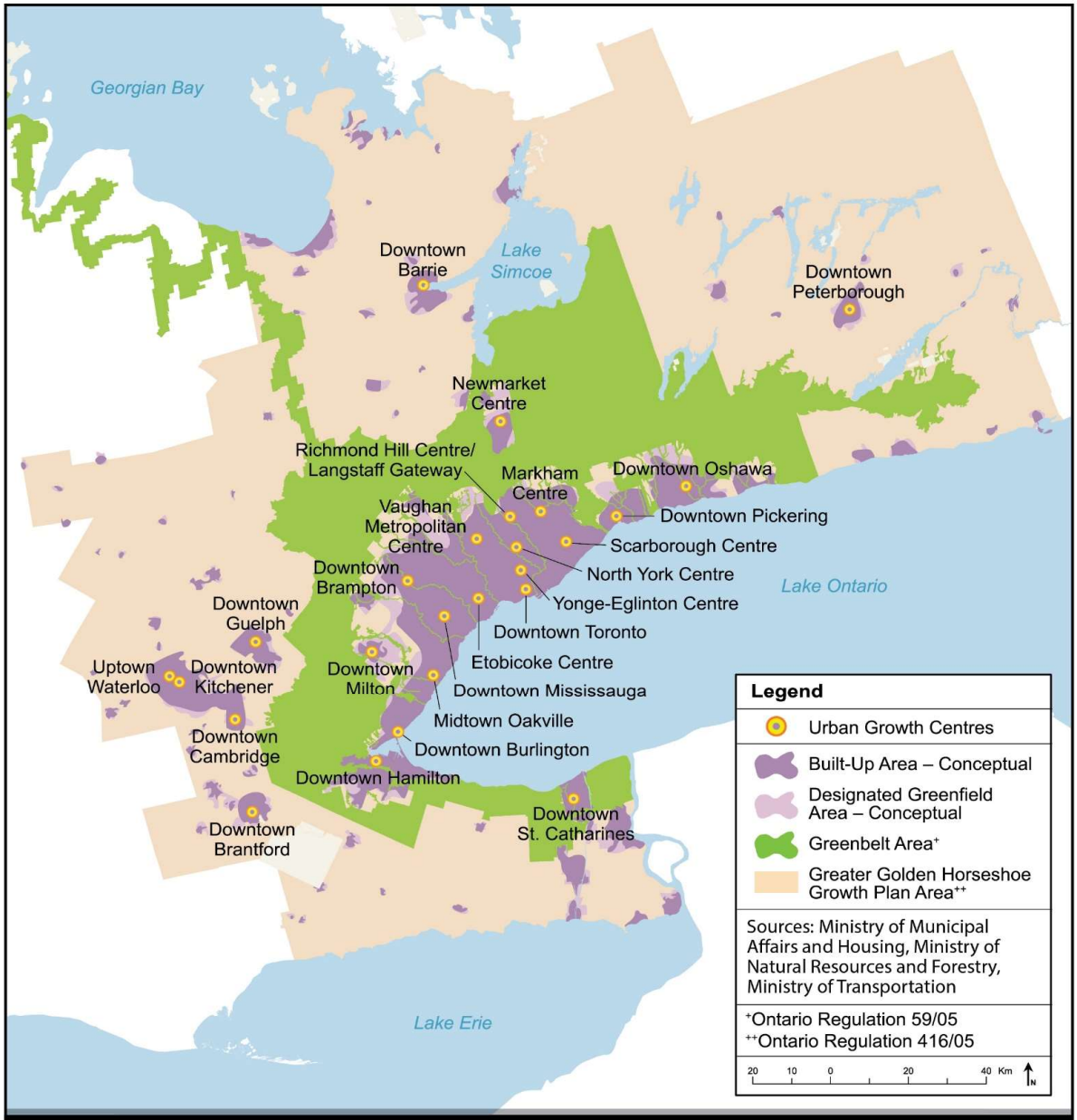
Distribution of Population and Employment for the Greater Golden Horseshoe to 2041 (figures in 000s)						
	POPULATION			EMPLOYMENT		
	2031	2036	2041	2031	2036	2041
Region of Durham	970	1,080	1,190	360	390	430
Region of York	1,590	1,700	1,790	790	840	900
City of Toronto	3,190	3,300	3,400	1,660	1,680	1,720
Region of Peel	1,770	1,870	1,970	880	920	970
Region of Halton	820	910	1,000	390	430	470
City of Hamilton	680	730	780	310	330	350
GTAH TOTAL*	9,010	9,590	10,130	4,380	4,580	4,820
County of Northumberland	100	105	110	36	37	39
County of Peterborough	70	73	76	20	21	24
City of Peterborough	103	109	115	52	54	58
City of Kawartha Lakes	100	101	107	29	30	32
County of Simcoe	See Schedule 7	456	497	See Schedule 7	141	152
City of Barrie		231	253		114	129
City of Orillia		44	46		22	23
County of Dufferin	80	81	85	29	31	32
County of Wellington	122	132	140	54	57	61
City of Guelph	177	184	191	94	97	101
Region of Waterloo	742	789	835	366	383	404
County of Brant	49	53	57	22	24	26
City of Brantford	139	152	163	67	72	79
County of Haldimand	57	60	64	22	24	25
Region of Niagara	543	577	610	235	248	265
OUTER RING TOTAL*	2,940	3,150	3,350	1,280	1,360	1,450
TOTAL GGH*	11,950	12,740	13,480	5,650	5,930	6,270

Note: Numbers rounded off to nearest 10,000 for GTAH municipalities, GTAH Total and Outer Ring Total, and to nearest 1,000 for outer ring municipalities.
** Total may not add up due to rounding.*

Ontario

SCHEDULE 3
Distribution of Population and Employment for the Greater Golden Horseshoe to 2041



Ontario

SCHEDULE 4
Urban Growth Centres

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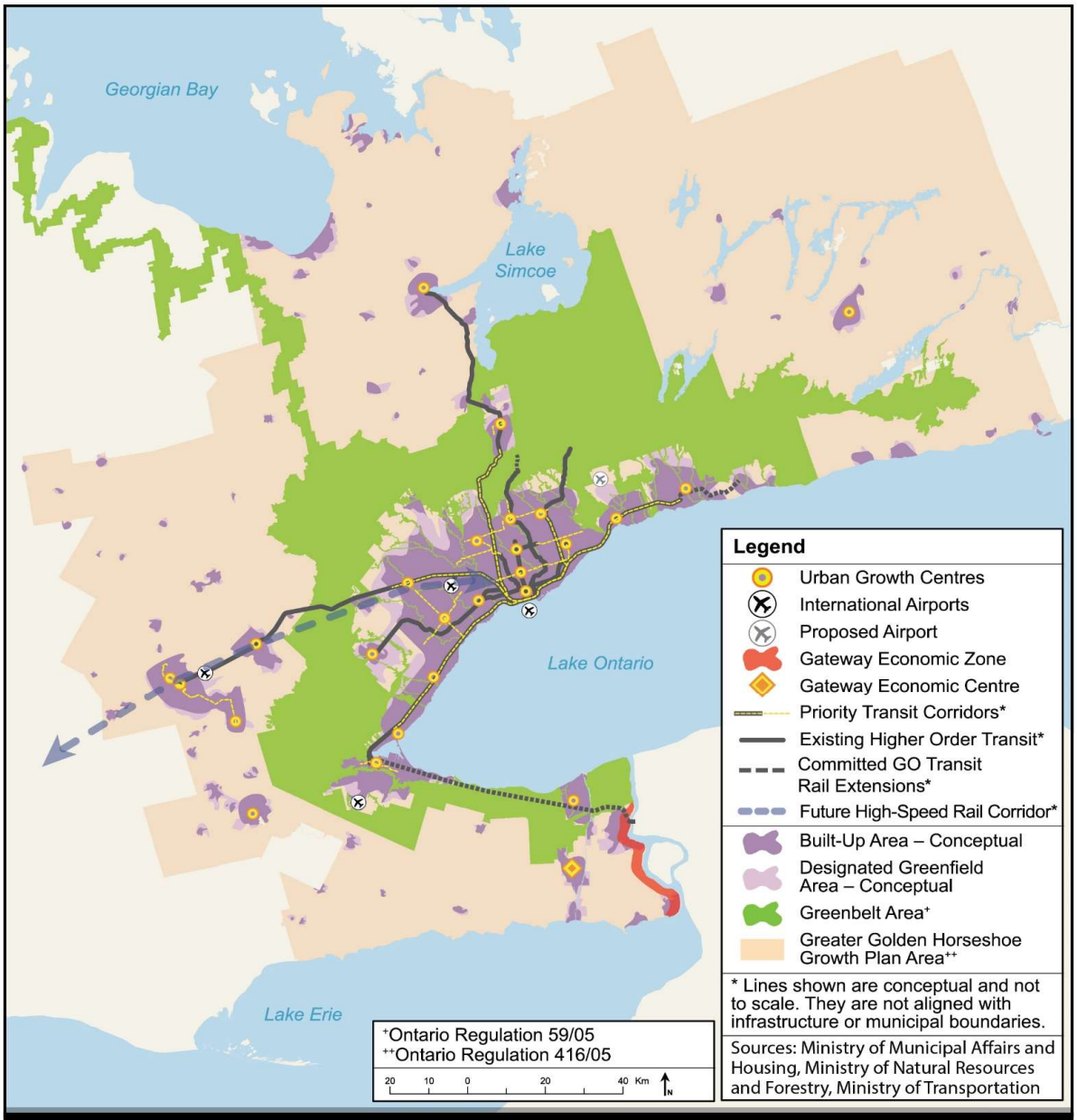

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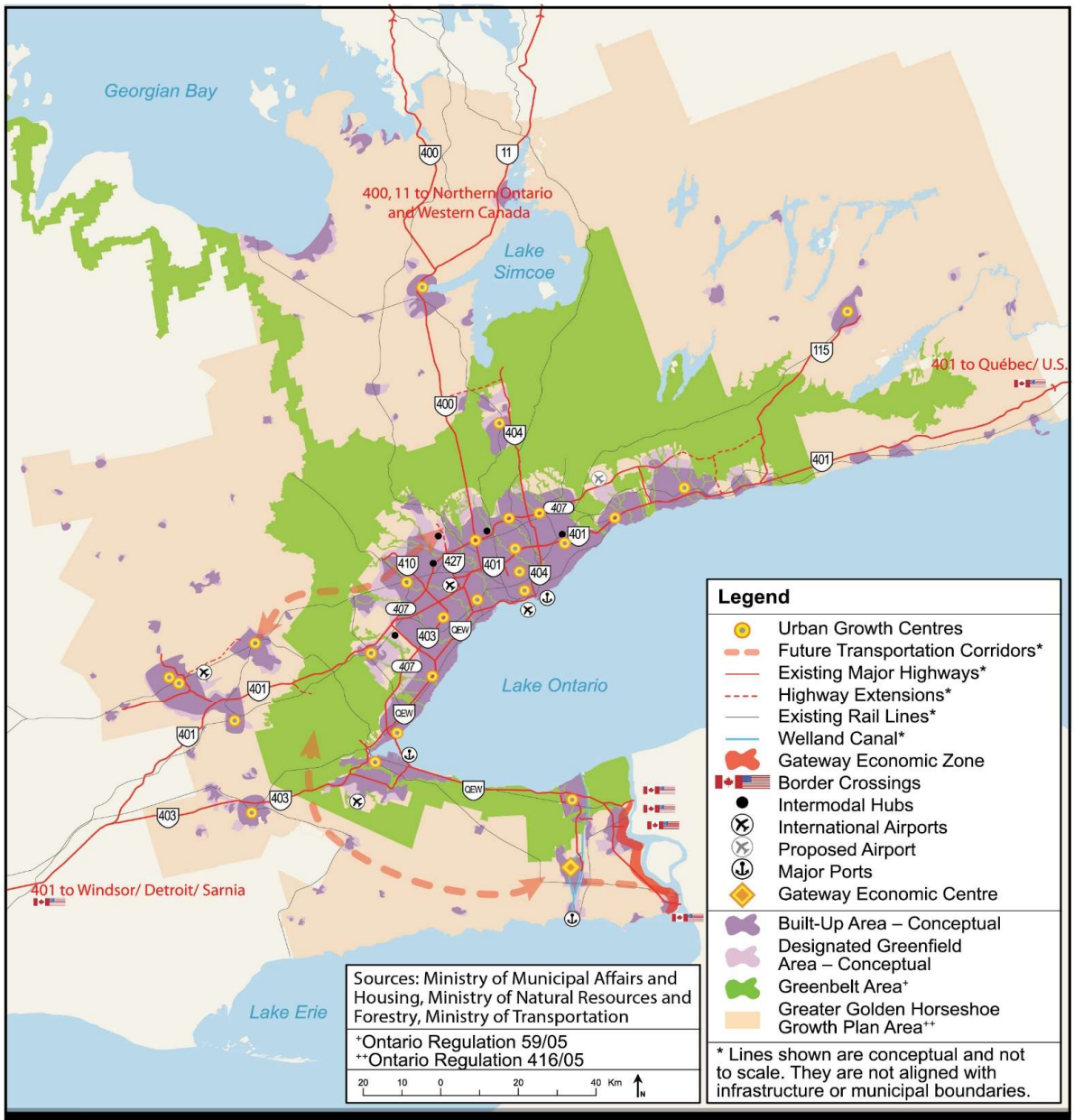

Ontario

SCHEDULE 6
Moving Goods

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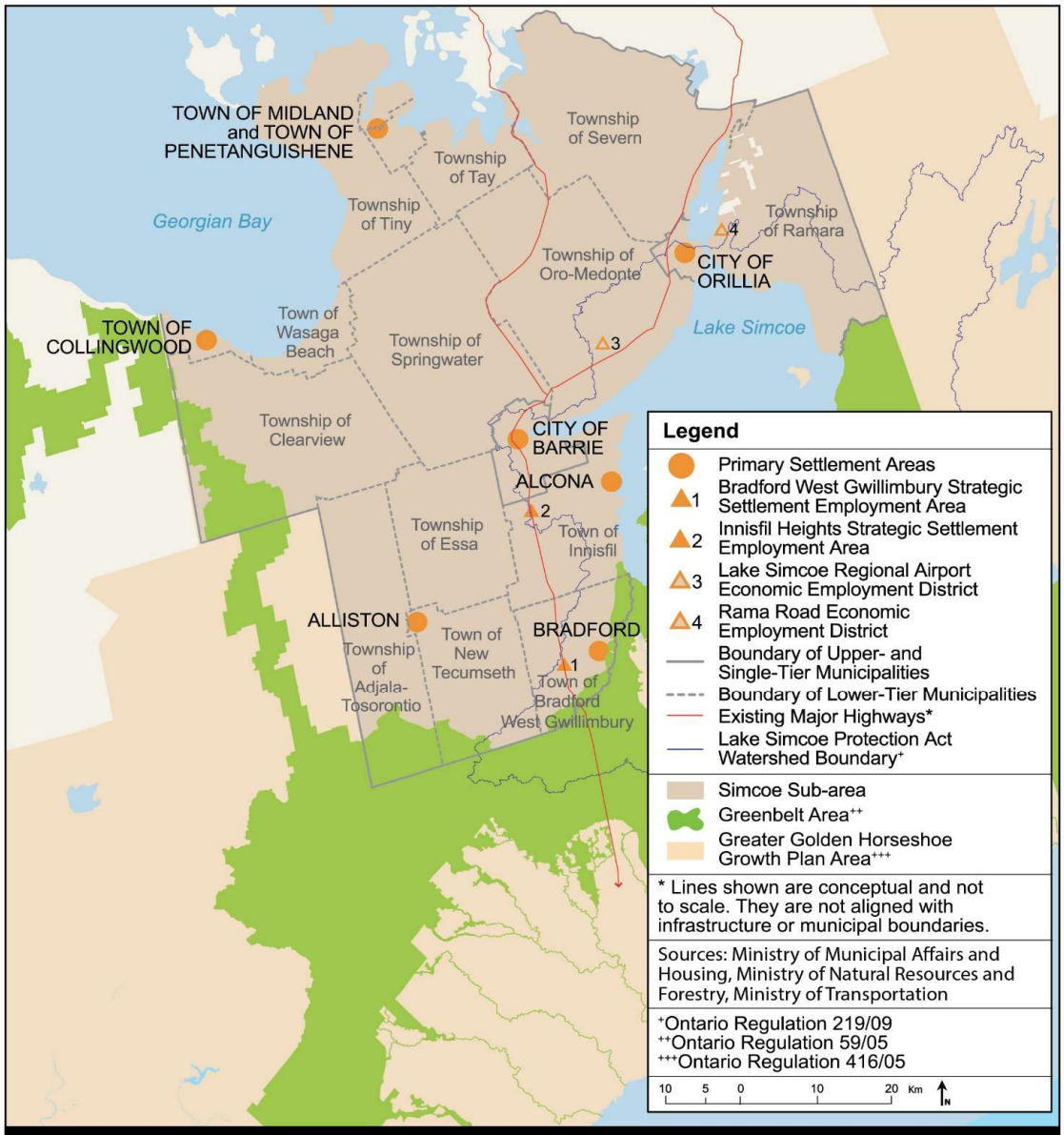
Distribution of Population and Employment for the City of Barrie, City of Orillia and County of Simcoe to 2031		
	POPULATION	**EMPLOYMENT**
City of Barrie	210,000	101,000
City of Orillia	41,000	21,000
Township of Adjala-Tosorontio	13,000	1,800
Town of Bradford West Gwillimbury	50,500	18,000
Township of Clearview	19,700	5,100
Town of Collingwood	33,400	13,500
Township of Essa	21,500	9,000
Town of Innisfil	56,000	13,100
Town of Midland	22,500	13,800
Town of New Tecumseth	56,000	26,500
Township of Oro-Medonte	27,000	6,000
Town of Penetanguishene	11,000	6,000
Township of Ramara	13,000	2,200
Township of Severn	17,000	4,400
Township of Springwater	24,000	5,600
Township of Tay	11,400	1,800
Township of Tiny	12,500	1,700
Town of Wasaga Beach	27,500	3,500
TOTAL SIMCOE SUB-AREA	667,000	254,000

Ontario

SCHEDULE 7
Distribution of Population and Employment for the City of Barrie, City of Orillia and County of Simcoe to 2031



Ontario

SCHEDULE 8
Simcoe Sub-Area

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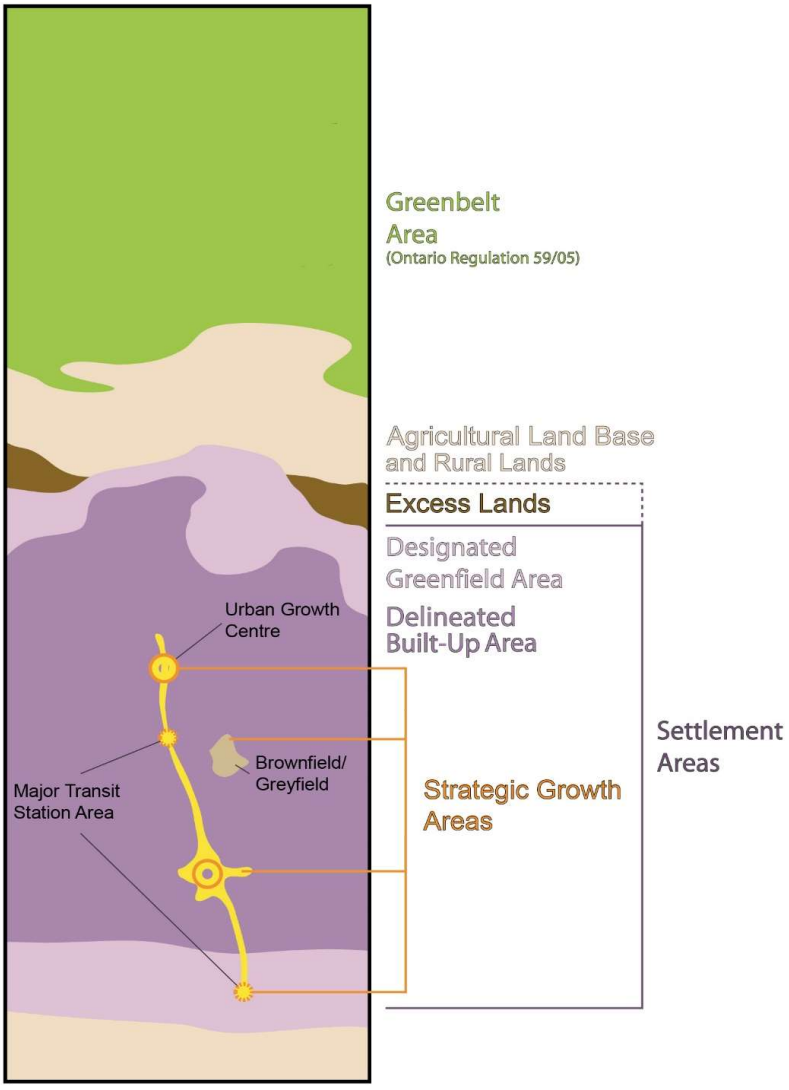
Ontario

APPENDIX 1

Context Map: Location of the Greater Golden Horseshoe within Ontario

The information displayed in the map above is not to scale. This appendix is included for information only and should be read as a part of the Growth Plan for the Greater Golden Horseshoe.



Ontario

APPENDIX 2

Illustration Diagram: Growth Plan Land Use Terminology

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Ministry of Municipal Affairs and Housing

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Municipal Council
Town of Cobourg
55 King Street West
Cobourg, ON K9A 2M2

Notice of Motion Form

Printed Name: John Henderson

Hereby files a Notice of Motion to be included in the next available Agenda for the meeting of Council.

Subject: Civic Awards Committee

Which Notice of Motion reads as follows:

WHEREAS the Civic Awards Committee has promoted a Civic Awards Ceremony over the past eighteen (18) years to celebrate achievements within the community; and

WHEREAS nominated citizens are recognized with Distinguished Awards and Major Awards during the Civic Awards Ceremony; and

WHEREAS the Civic Awards Ceremony has been well received and supported by the community, sponsors and Cobourg Council that the Annual Civic Awards continue to be held in the Concert Hall of Victoria Hall;

NOW THEREFORE the current Civic Awards Committee be dissolved and an Advisory Committee be created with the appointment of Mayor Henderson, with the staff representative bring the Executive Assistant to the Mayor and that the Committee include the appointment of three (3) members of the current Civic Awards Committee and three (3) Members-at-Large from the community to create a Civic Awards Advisory Committee that would align with Council's Policy and Procedural By-Law; and

FURTHER THAT Council direct staff to provide a report from General Government Services to Cobourg Council no later than September 3, 2019 so that the newly formed Civic Awards Advisory Committee can perform their responsibilities and plan for the Civic Awards Ceremony in April, 2020.

John Henderson
Council Member Signature

May 17, 2019
Date

CLERK'S USE ONLY

Date and Time Received on: May 17, 2019

For the Regular Meeting **Meeting on** May 21, 2019

COBOURG	THE CORPORATION OF THE TOWN OF COBOURG
	BY-LAW NUMBER 038-2019

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF COBOURG AT ITS REGULAR COUNCIL MEETING HELD ON MAY 21, 2019.

WHEREAS Section 5(1) of the Municipal Act, 2001, as amended, provides that the powers of a Municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act, 2001, as amended, provides Municipal power, including the Municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law, unless the Municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Town of Cobourg adopted By-law No. 009-2019, establishing the rules of order and procedure, which provided for the enactment of a Confirmatory By-law at the end of each Regular Council Meeting to confirm the recommendations and actions approved at that meeting;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Cobourg at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

1. **THAT** the actions of the Council of the Town of Cobourg at its Regular meeting held on May 21, 2019, in respect to each report, motion, resolution or other action passed and taken by Council at its meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;

2. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned proceedings, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and the taking of any action authorized therein or thereby the proceedings of Council at its Regular meeting on May 21, 2019;

3. **THAT** this by-law, to the extent to which it provides authority for or constitutes the exercise of power for an undertaking, work, project, scheme, act, matter or thing which requires additional approval to that of Council, shall not take effect until the additional approval has been obtained;

4. **THAT** any member of Council who dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect to this by-law as it applies to such action or proceeding;

5. **THAT** the Chief Administrative Officer and the appropriate Division Head of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of Council referred to in its May 21, 2019 Regular Council proceedings;

6. **THAT** the Mayor and Clerk, or the Treasurer and Chief Administrator Officer, or their respective designates, are authorized and directed to execute all documents necessary on behalf of Council and to affix the corporate seal of the Corporation of the Town of Cobourg to all such documents;

7. **THAT** this by-law shall come into full force on the day it is passed.

Read a first, second, third time and finally passed in Open Council on this 21st day of May, 2019.

_____ _____

MAYOR MUNICIPAL CLERK