

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	<p>Tuesday, May 19, 2020</p> <p>Electronic Participation – Zoom Video Conferencing</p>

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. Through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

Mayor Henderson called the Meeting to Order at 6:00 P.M.

MOMENT OF REFLECTION

ADDITIONS TO THE AGENDA

Memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

THAT the matter be added to the Agenda.

172-20

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

Councillor N. Beatty declared a Pecuniary Interest on Section XI -By-laws - Public Works Services Item 2 being, By-law 032-2020, being a By-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street and General Government Services Final reading of By-law No.032-2020.

Councillor Beatty declared the Conflict of Interest under the *Municipal Conflict of Interest Act*, as she lives on Burke and Mathew Streets and parking and front access will be disrupted by the project, Councillor Beatty is a homeowner in the vicinity of the project and wished to not participate in the vote or conversation of the project.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Monday April 27, 2020 Regular Council Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT Council adopt the minutes of the Regular Council meeting held on Monday April 27, 2020.

173-20

Carried

PRESENTATIONS

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Monday May 11, 2020

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the notes of the Committee of the Whole meeting held on Monday May 11, 2020 for information purposes.

174-18

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the First Quarter 2020 - Operating Budget Variance Report.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT Council receive the First Quarter 2020 Operating Budget Variance Report for information purposes.

175-18

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the Northam Industrial Park - Financial Report - March 31, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT Council receive the First Quarter 2020 Northam Industrial Park Financial Report for information purposes.

176-18

Carried

Parks and Recreation Services

Memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat:

THAT Council award the Marina Electrical Shore Power Upgrade Request For Proposal (C0-20-05) Contract to Lakeland Multi-trade (Cobourg) in the amount of \$262,500.00, excluding HST, to be funded from the 2020 Cobourg Capital Budget and all work to be completed by July 3, 2020.

177-18

Carried

Arts, Culture and Tourism Services

Memo from the Manager, Marketing and Events, regarding an update on the 2020 Community Events in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling:

THAT Council authorize Staff to assess the cancellation of Town of Cobourg managed events and municipal event permits based on the current Federal and Provincial orders and restrictions on large gatherings, physical distancing guidelines and local enforcement efforts; and

FURTHER THAT Council approve the recommendation of staff to cancel the 2020 Cobourg Sandcastle Festival.

178-18

Carried

MOTIONS

General Government Services

Motion from the Committee of the Whole, regarding continued Financial Assistance in Response to the COVID-19 Pandemic.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020 Council considered a memo from the Interim Chief Administrative Officer/Treasurer, regarding continued Financial Assistance in Response to the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT Council approve the following measures be extended in order to continue to provide financial relief for taxpayers and residents of Cobourg:

1. Transit Services will continue to be provided at no charge until May 31, 2020 and that the current transit schedule as approved by Council on April 14, 2020 be continued.
2. Free Parking will continue to be provided in all Municipal Lots and at all Municipal Parking Meters until May 31, 2020.
3. Any Taxpayers on the pre-authorized payment plan with concerns about paying their next payment due June 10, 2020 may contact the Finance Department to discuss payment arrangements.

179-20

Carried

Motion from the Committee of the Whole, regarding approval of the Draft Waterworks of the Town of Cobourg - 2019 Audited Financial Statements.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020 Council considered a Memo from the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc., regarding the 2019 Waterworks Financial Statements;

NOW THEREFORE BE IT RESOLVED THAT Council approve the draft Financial Statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2019, attached hereto as Appendix 'A'.

180-20

Carried

Motion from the Committee of the Whole, regarding the Town of Cobourg Holdings Inc. Shareholders Meeting Agenda and Resolutions.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole on May 11, 2020, Council considered a Notice from the Corporate Secretary, Town of Cobourg Holdings Inc., regarding the Town of Cobourg Holdings Inc. Shareholders Meeting Agenda;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the Interim Chief Administrative Officer who is delegated as the Shareholder representative to represent Municipal Council to support the proposed resolutions as presented in the Shareholders Meeting Agenda.

181-20

Carried

Parks and Recreation Services

Motion from the Committee of the Whole, regarding the request from the Cobourg Ecology Gardeners' proposal for basic maintenance of the Garden while restrictions on the use of park facilities are in effect.

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Séguin:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020, Council considered a delegation and request from Dora Body, representing the Cobourg Ecology Gardeners' regarding a proposal on basic maintenance of the Ecology Garden while restrictions on the use of the park facilities are in effect;

THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council grant the Cobourg Ecology Gardners' permission to maintain the Ecology Garden while adhering to the Social Distancing Protocols as outlined in the delegation with a letter of permission provided to the Chair as requested.

182-18

Carried

Motion from the Regular Council, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Councillor Emily Chorley, Seconded by Councillor Adam Bureau:

WHEREAS at the Regular Council Meeting on May 19, 2020, Council considered a memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade;

NOW THEREFORE BE IT RESOLVED THAT Council award the Marina Electrical Shore Power Upgrade Request For Proposal (C0-20-05) Contract to Lakeland Multi-trade (Cobourg) in the amount of \$262,500.00, excluding HST, to be funded from the 2020 Cobourg Capital Budget and all work to be completed by July 3, 2020.

183-18

Carried

BYLAWS

General Government Services

By-law 027-2020, being a By-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 027-2020, being a by-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020.

184-18

Carried

Planning and Development Services

By-law 028-2020, being a By-law to authorize execution of a Development Agreement with New Amherst Ltd., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (South-East Corner of New Amherst Blvd. and Charles Wilson Parkway, New Amherst Community, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 028-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute a Development Agreement with New Amherst Ltd. and Lakefront Utility Services Inc. for a residential development consisting of one (1), 3-storey 6-plex building at the south-east corner of New Amherst Blvd. and Charles Wilson Parkway.

185-18

Carried

By-law 029-2020, being a By-law to amend Zoning By-Law No. 85-2003 (S/E Corner of New Amherst Blvd. and Charles Wilson Parkway, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling:

THAT Council adopt By-law 029-2020, being a by-law to amend Zoning By-Law No. 85-2003.

186-18

Carried

By-law 030-2020, being a By-law to authorize execution of a Pre-Servicing Agreement and Subdivision Agreement with JMCD Holdings Inc., Bank of Montreal, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (N/W Corner Of King Street East & Willmott Street – East Village Phase 5, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 030-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement and a Subdivision Agreement with JMCD Holdings Inc., Bank of Montreal and Lakefront Utility Services Inc. for the East Village Phase 5 subdivision development at the north-west corner of King Street East and Willmott Street.

187-18

Carried

Public Works Services

By-law 031-2020, being a By-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario (as Represented by the Minister of Transportation for the Province of Ontario) related to Funding provided by the Province of Ontario to the Town of Cobourg under the Dedicated Gas Tax Funds for the Public Transportation Program.

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau:

THAT Council adopt By-law 031-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation of the Town of Cobourg, an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation regarding the dedicated Gas Funds for the Public Transportation Program, Town of Cobourg 2019 - 2020.

188-18

Carried

By-law 032-2020, being a By-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 032-2020, being a by-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

189-18

Carried

By-law 033-2020, being a By-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard).

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau:

THAT Council adopt By-law 033-2020, being a by-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard).

190-18

Carried

Arts, Culture and Tourism Services

By-law 034-2020, being a By-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using a E-Commerce/Curbside Pick-Up Service Delivery Model.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty:

THAT Council adopt By-law 034-2020, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using an E-Commerce/Curbside Pick-Up Service Delivery Model.

191-18

Carried

General Government Services

THAT the following bylaw be passed:

1. Bylaw 027-2020 being a by-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020;
2. Bylaw 028-2020 being a bylaw to authorize execution of a Development Agreement with New Amherst Ltd., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (South-East Corner of New Amherst Blvd. and Charles Wilson Parkway, New Amherst Community, Cobourg);
3. Bylaw 029-2020 being a by-law to amend Zoning By-Law No. 85-2003 (S/E Corner of New Amherst Blvd. and Charles Wilson Parkway, Cobourg);
4. Bylaw 030-2020 being a by-law to authorize the execution of a Pre-Servicing Agreement and Subdivision Agreement with JMCD Holdings Inc., Bank of

Montreal, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (N/W Corner Of King Street East & Willmott Street – East Village Phase 5, Cobourg);

5. Bylaw 031-2020 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario (as Represented by the Minister of Transportation for the Province of Ontario) related to Funding provided by the Province of Ontario to the Town of Cobourg under the Dedicated Gas Tax Funds for the Public Transportation Program;
6. Bylaw 033-2020 being a by-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard); and
7. Bylaw 034-2020 being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using an E-Commerce/Curbside Pick-Up Service Delivery Model.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT leave be granted to introduce bylaws 027-2020 to 031-2020 and bylaws 033-2020 to 034-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

192-18

Carried

THAT the following bylaw be passed:

1. Bylaw 032-2020 to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT leave be granted to introduce bylaw No.032- 2020 and to dispense with the reading of the bylaw by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Councillor Beatty Declared a Pecuniary Interest on this Matter and refrained from participating in the Vote.

193-18

Carried

PETITIONS

Petition submitted from Tamara Ugolini, to re-open municipally governed green spaces.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the petition for information purposes.

194-20

Carried

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

Town of Cobourg/Lakefront Utility Services Inc. Water Committee Minutes

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty:

THAT Council receive the Water Committee Meeting Minutes for information purposes.

195-20

Carried

CORRESPONDENCE**NOTICE OF MOTION****COUNCIL/COORDINATOR ANNOUNCEMENTS**

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>2020 Town of Cobourg Capital Budget Items Status</u>	<u>04-06-20</u>	<u>CAO</u>	<u>N/A</u>

<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.(Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>TBD</u>
<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>TBD</u>
<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>TBD</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina</u>	<u>09-03-19</u>	<u>Community Services</u>	<u>June 1, 2020</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 1, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 22, 2020</u>
<u>Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.</u>	<u>01-06-20</u>	<u>CAO</u>	<u>June 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Motion – Barrier and Closure of Victoria Park –COVID 19</u>	<u>05-11-20</u>	<u>Legislative Services</u>	<u>June 1, 2020</u>

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat:

THAT the Unfinished Business Items be amended to include a new date of September 14, 2020.

196-20

Carried

CLOSED SESSION

CLOSED SESSION ACTION ITEM

CONFIRMATORY BY-LAW

Bylaw 035-2020, being a bylaw to confirm the proceedings of the Council Meeting of May 19, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT leave be granted to introduce Bylaw 035-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on May, 19, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

197-20

Carried

ADJOURNMENT

Moved by Councillor Aaron Burchat,

THAT the Meeting Adjourn (7:48 P.M.)

198-20

Carried

Municipal Clerk

Mayor