



THE CORPORATION OF THE TOWN OF COBOURG

**REGULAR COUNCIL MEETING
MINUTES**

Monday January 15, 2018 at 4:00pm

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Mayor G. Brocanier
Deputy Mayor J. Henderson
Councillor B. Darling
Councillor F. Rowden
Councillor D. McCarthy
Councillor A. Burchat
Councillor S. Séguin
Chief Administrative Officer S. Peacock
Director of Planning & Development G. McGlashon
Director of Corporate Services I. Davey
Director of Public Works B. Thrasher
Director of Recreation and Culture D. Hustwick
Municipal Clerk B. Larmer

The meeting was called to order by His Worship Mayor Brocanier and was opened with a Moment of Reflection.

MOMENT OF REFLECTION

ADDITIONS TO THE AGENDA

Presentation by Ashley Purdy, Communications Manager, regarding a viral Town of Cobourg Video involving an Owl and a Fox at the Cobourg Marina.

Moved by Deputy Mayor Henderson, seconded by Councillor Darling:

THAT the matter be added to the Agenda.

001-18

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

None declared.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor Henderson, seconded by Councillor Burchat:

THAT Council adopt the minutes of the Regular Council meeting held on December 11, 2018.

002-18

Carried

PRESENTATIONS

Presentation by Mayor Brocanier and Port Hope Mayor Bob Sanderson to the Peewee AA Northumberland Nighthawks Hockey Team for outstanding achievement in winning the 2017 OMHA and OHF Championships.

Upon completion of the outstanding achievement awards to the Peewee AA Northumberland Nighthawks Hockey Team, His Worship Mayor Bob Sanderson was excused from the meeting at 4:15pm.

Ashley Purdy, Communications Manager, regarding a viral Town of Cobourg Video involving an Owl and a Fox at the Cobourg Marina.

After a question and answer period, A. Purdy was excused from the meeting at 4:30pm.

DELEGATIONS

Adam Bureau and Lou Trozollo, Cobourg Downtown Business Improvement Area (DBIA) Board Members, regarding the proposed 2018 Cobourg Downtown Business Improvement Area Budget and proposed amendment to the DBIA Terms of Reference.

After a question and answer period, A. Bureau and L. Trozollo were excused from the meeting at 4:30pm.

Emily Chorley, Cobourg Resident, regarding the rezoning/development of 394 College Street, Cobourg.

After a question and answer period E. Chorley was excused from the meeting at 4:40pm.

Jason Schmidt, Schmidt Law Legal Services, regarding the rezoning/development of 394 College Street, Cobourg.

After a question and answer period J. Schmidt was excused from the meeting at 4:45pm.

DELEGATION ACTIONS**REPORTS****General Government Services**

Committee of the Whole Meeting Notes.

Moved by Deputy Mayor Henderson, seconded by Councillor Rowden:

THAT Council receive the notes of the Committee of the Whole meeting held on January 8, 2018 for information purposes.

003-18

Carried

Memo from Melissa Graham, Cobourg Downtown Business Improvement Area (DBIA) on behalf of the Board of Management regarding the proposed 2018 Cobourg Downtown Business Improvement Area Budget.

Moved by Deputy Mayor Henderson, seconded by Councillor Rowden:

THAT Council receive the Draft 2018 Cobourg Downtown Business Improvement Area Budget as presented.

004-18

Carried

Memo from Melissa Graham, Cobourg Downtown Business Improvement Area (DBIA) on behalf of the Board of Management regarding the proposed amendment to the Downtown Business Improvement Area Board of Management Terms of Reference.

Moved by Deputy Mayor Henderson, seconded by Councillor Seguin:

THAT Council authorize the preparation of a by-law to amend By-law No.008-2016 being a By-Law to Define the Composition and Terms of Reference for Advisory Committees, Local Boards and Internal Working groups to include the addition of a Member of the Cobourg Police Service to act as a liaison to the Cobourg Downtown Business Improvement Area Board of Management.

05-18

Carried

Planning and Development Services

Notices of Hearings of the Committee of Adjustment including Planning Staff Reports:

File No: B-05-17 100 University Avenue East, Cobourg
(VRH Corporation (Rollins Investments Inc.).)

File No: B-06-17 540 Division Street, Cobourg (Kraumanis);

Moved by Councillor Burchat, seconded by Councillor Darling:

THAT Council receive the Notices of Hearings of the Committee of Adjustment and endorse the comments of the Planning Staff.

006-18

Carried

MOTIONS

General Government Services

Motion from the Regular Council to approve the 2018 Cobourg Downtown Business Improvement Area Budget as presented.

Moved by Deputy Mayor Henderson, seconded by Councillor Rowden:

WHEREAS the Regular Council has considered the proposed 2018 Budget from the Cobourg Downtown Business Improvement Area (Cobourg DBIA);

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2018 Cobourg Downtown Business Improvement Area Budget as presented.

007-18

Carried

NOTICE OF MOTION

General Government Services

Notice of Motion, Deputy Mayor Henderson regarding the creation of a Council Remuneration Ad Hoc Committee.

Moved by Deputy Mayor Henderson, seconded by Councillor Rowden:

WHEREAS the Committee of the Whole received a Notice of Motion from the Deputy Mayor regarding Council Remuneration;

NOW THEREFORE BE IT RESOLVED THAT Council approve the creation of a Council Remuneration Ad Hoc Committee with a mandate to review the current compensation package including benefits paid to the Mayor, Deputy Mayor and Members of Council; and

FURTHER THAT the membership of this committee shall be comprised of one (1) member, being the Committee Chair or designate appointed from each Town of Cobourg Advisory Committee consisting of seven (7) members, a committee secretary for the purpose of production and distribution of minutes and agendas, and the Municipal Clerk and Human Resources representative as required to attend Committee meetings to serve as staff resources to the Committee and to develop a background statistical report to be presented to the Committee on comparable Ontario municipalities; and

FURTHER THAT the purpose of the Ad Hoc Committee shall be to review Council Remuneration and make recommendations based on:

1. An understanding of what is asked and expected when an individual is elected to Municipal Council;
2. Responsibility level of the office as elected representatives of the citizens of the Town of Cobourg based upon the position held being Mayor, Deputy Mayor and Councillor;
3. Remuneration compared to other similar Ontario Municipalities having a similar population and having a seven (7) member Council comprised of one (1) mayor, one (1) deputy mayor and five (5) Councillors wherever possible to reflect the current make-up of the Town of Cobourg Municipal Council; and

FURTHER THAT the Council Remuneration Ad Hoc Committee complete and present a Comparable Council Remuneration Report with recommendations for consideration at the April 30th 2018 Regular Council Meeting; and

FURTHER THAT if necessary, the amended Council Remuneration By-law shall be approved by Council to take affect December 1, 2018 for the 2018-2022 Council Term and upon completion of its mandate the Council Remuneration Committee shall be disbanded; and

FURTHER THAT the current remuneration provided to Cobourg Police Service Board Members be reviewed by the Council Remuneration Ad Hoc Committee and any input or recommendations by the committee should be reported to Council for decision.

008-18

Carried

BY-LAWS

Public Works Services

By-law No.001-2018, being a by-law to authorize the execution of an agreement with the Ministry of Transportation under the Dedicated Gas Tax Funds for the Public Transportation Program.

Moved Councillor Rowden, seconded by Councillor Burchat:

THAT Council adopt By-law No.001-2018 a by-law to authorize the execution of an agreement with the Ministry of Transportation under the Dedicated Gas Tax Funds for the Public Transportation Program.

009-18

Carried

By-law No.002-2018, being a by-law to amend By-law No. 085-2016 being a By-law to authorize the Mayor and Municipal Clerk to execute an agreement with the Minister of Agriculture, Food and Rural Affairs for the Small Communities Fund (SCF) for the Harden Street Bridge Rehabilitation Project - File Number SCF-0675 CA).

Moved by Councillor Rowden, seconded by Councillor Burchat:

THAT Council adopt By-law No.002-2018 a by-law to amend By-law No. 085-2016 being a By-law to authorize the Mayor and Municipal Clerk to execute an agreement with the Minister of Agriculture, Food and Rural Affairs for the Small Communities Fund (SCF) for the Harden Street Bridge Rehabilitation Project - File Number SCF-0675 CA.

010-18

Carried

Planning and Development Services

By-Law No.003-2018, being a by-law to authorize the execution of a Development Agreement with Kristy Maryanna Macdonald, Ukrainian Credit Union Limited, Lakefront Utility Services Inc. and The Corporation of the Town of Cobourg. (394 Collge Street Cobourg).

Moved by Councillor Burchat, seconded by Councillor Rowden:

THAT Council adopt By-law No.003-2018 a by-law to authorize the execution of a Development Agreement with Kristy Maryanna Macdonald, Ukrainian Credit Union Limited, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (394 Collge Street Cobourg).

011-18

Carried

By-law No.004-2018 being a by-law to amend Zoning By-Law Number 85-2003 (394 College Street, Cobourg).

Moved by Councillor Burchat, seconded by Councillor Rowden:

THAT Council adopt By-law No.004-2018 a by-law to amend Zoning By-Law Number 85-2003 (394 College Street, Cobourg).

012-18

Carried

By-law No.005-2018 being a by-law to authorize the execution of an amending Development Agreement with Rollins Investments Inc., Lakefront Utility Services Inc. and the Corporation of the Town Of Cobourg. (100 University Ave E Cobourg).

Moved by Councillor Burchat, seconded by Councillor Darling:

THAT Council adopt By-law No.005-2018 a by-law to authorize the execution of an amending Development Agreement with Rollins Investments Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (100 University Ave East, Cobourg).

013-18

Carried

General Government Services

THAT the following By-laws be passed:

Moved by Deputy Mayor Henderson, seconded by Councillor Rowden:

1. By-law No. 001-2018 a By-law to authorize the execution of an agreement with the Ministry of Transportation under the Dedicated Gas Tax Funds for the Public Transportation Program.
2. By-law No. 002-2018 a By-law to amend By-law No. 085-2016 being a By-law to authorize the Mayor and Municipal Clerk to execute an agreement with the Minister of Agriculture, Food and Rural Affairs for the Small Communities Fund (SCF) for the Harden Street Bridge Rehabilitation Project - File Number SCF-0675 CA).
3. By-law No.003-2018 a By-law to authorize the execution of a Development Agreement with Kristy Maryanna Macdonald, Ukrainian Credit Union Limited, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (394 College Street Cobourg).
4. By-law No.004-2018 a By-law to amend Zoning By-Law Number 85-2003 (394 College Street, Cobourg).
5. By-law No.005-2018 a By-law to authorize the execution of an amending Development Agreement with Rollins Investments Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (100 University Ave East, Cobourg).

THAT leave be granted to introduce By-law # 001-2018 to By-law #005-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

014-18

Carried

PETITIONS**CORRESPONDENCE**

Letter from Greg Hancock, Cobourg resident, regarding access problems at a Cobourg privately owned building. (Protection Services).

Moved by Councillor Rowden, seconded by Councillor Burchat:

THAT Council receive the letter from Greg Hancock, Cobourg resident for information purposes, and

FURTHER THAT Council direct Staff to send a letter to Mr. Hancock outlining the options available to address his concerns to the Accessibility Directorate of Ontario who oversees compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA) and its accessibility standards for private businesses.

015-18

Carried

Letter from Cycle Transitions, regarding the request for the use of 2,000 square feet of space in the old Public Works Facility located at 390 King St West, Cobourg.

Moved by Councillor Rowden, seconded by Councillor Burchat:

THAT Council receive the letter for information purposes; and FURTHER THAT Council refer the letter to staff for a report.

016-18

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 003-2016.

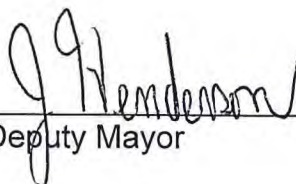
06-05-17 Sidewalk installations Policy/Priority list (Public Works)
08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)
10-02-17 West Pier Renaming (Parks and Recreation Committee)
10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street
(Public Works)
10-23-17 East Pier Renaming (Keeler) (Parks and Recreation Committee)
1-8-18 Barrier Free Parking Spaces Report (Public Works)

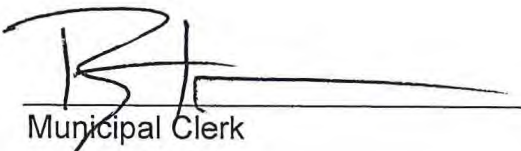
CLOSED SESSION**CLOSED SESSION ACTION ITEM****ADJOURNMENT**

Moved by Councillor Burchat:

THAT the meeting adjourn (5:40 p.m.).
017-18

Carried


Deputy Mayor


Municipal Clerk