	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>	
	<b>REGULAR COUNCIL MEETING MINUTES</b>	
	Date: August 13, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 5:21p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present:

- Mayor - Gil Brocanier
- Deputy Mayor - John Henderson
- Councillor - Brian Darling
- Councillor - Forrest Rowden
- Councillor - Debra McCarthy
- Councillor - Aaron Burchat
- Councillor - Suzanne Seguin

Staff present:

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Laurie Wills, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk/  
Manager of Legislative Services

**CALL TO ORDER**

The Regular Council Meeting was called to order by Mayor Brocanier at 5:21 P.M.

**MOMENT OF REFLECTION**

**ADDITIONS TO THE AGENDA**

Motion from the Committee of the Whole to appoint members to the Cobourg Downtown Business Areas Board of Management (DBIA).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:  
THAT the matter be added to the Agenda.

246-18

**Carried**

**DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

There were no Declarations of Pecuniary Interest declared by Members of Council.

**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Forrest Rowden:

THAT Council adopt the minutes of the Regular Council meeting held on July 23, 2018.

247-18

**Carried**

**PRESENTATIONS**

**DELEGATIONS**

**DELEGATION ACTIONS**

**REPORTS**

**General Government Services**

Committee of the Whole meeting notes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council receive the notes of the Committee of the Whole meeting held on July 23, 2018 for information purposes.

248-18

**Carried**

**MOTIONS**

**General Government Services**

Motion from the Committee of the Whole regarding the approval of a five (5) year Insurance Broker Contract for the Town of Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered a memo from the Treasurer /Director of Corporate Services regarding Insurance Broker Services for the Corporation of the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council award a five (5) year contract extension to McDougall Insurance Brokers Ltd of Cobourg to provide independent Insurance Broker Services on a fee for service basis at an annual fee of \$12,000 plus retail sales tax (8%) for a total five year cost of \$64,800 effective September 1, 2018 as approved in the 2018 Town of Cobourg Operating Budget.

249-18

**Carried**

Motion from the Committee of the Whole to appoint members to the Cobourg Downtown Business Areas Board of Management (DBIA).

Moved by Councillor Suzanne Séguin, Seconded by Deputy Mayor John Henderson:

WHEREAS the Committee of the Whole considered applications to fill two (2) vacant positions on the Cobourg Downtown Business Improvement Area (DBIA) Board;

NOW THEREFORE BE IT RESOLVED THAT Council appoint Jenna Fitzgerald and Amanda DeSilva as a Members of the Cobourg Downtown Business Improvement Areas Board of Management (DBIA).

250-18

**Carried**

Motion from the Committee of the Whole, regarding the Fern Blodgett Sunde Statute Project in the Town of Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council endorse a waterfront location for the Ferne Blodgett Sunde statue and directs staff to write a letter of support for the project that can be used by the organizing committee for provincial and federal grant applications; and

FURTHER THAT the organizing committee be asked to complete a 2019 Municipal Grant application for the costs of site preparation to a maximum of \$5,000; and

FURTHER THAT the 2019 Parks Department Budget shall include \$5,000 for the Town's in-kind contribution to the project for site preparation if the Municipal Grant application is not approved.

251-18

Carried

**Parks and Recreation Services**

Motion from the Committee of the Whole regarding the Urban Forest Management Plan for the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Deputy Mayor John Henderson:

WHEREAS the Committee of the Whole has considered a memo from the Municipal Arborist, regarding the Urban Forest Management Plan for the Town of Cobourg;  
NOW THEREFORE BE IT RESOLVED THAT Council endorse the Urban Forest Management Plan, prepared by Kilgour & Associates Limited and the Town's Forestry Section to be considered a plan for managing the community's urban forest.

252-18

Carried

**Public Works Services**

Motion from the Committee of the Whole, for approval of the re-allocation of funds for the repair of Monk's Cove retaining wall and restoration of the Municipal Park.

Moved by Councillor Forrest Rowden, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered a memo from the Director of Public Works, regarding the re-allocation of funds for the repair of the Monk's Cove retaining wall and the restoration of the Municipal Park;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Reallocation of funds up to \$30,000.00 from the Parks Reserve to fund the additional construction required to repair to the Monk's Cove retaining wall and the restoration of the Municipal Park.

253-18

Carried

**Protection Services**

Motion from the Committee of the Whole, regarding approval of a request for an exemption from the Town of Cobourg Pool By-law No. 65-00, 154 Ontario Street, (Hanley).

Moved by Councillor Debra McCarthy, Seconded by Councillor Forrest Rowden:

WHEREAS the Committee of the Whole has considered a memo from the Chief Building Official, regarding the request for exemption to Pool By-law No.65-00 - 154 Ontario Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council grant an exception to the setback provisions of Pool By-law No. 65-00 in the amount of 0.286m (0.938 ft) to permit a pool setback of 0.914 m (3.0 ft) from the proposed fence enclosure for the property at 154 Ontario Street (Hanley), subject to the finalization of details by the proponent and approval by the Chief Building Official or designate.

254-18

Carried

**Planning and Development Services**

Motion from the Committee of the Whole, to authorize the disbursement of financial incentives under the programs of the Downtown Cobourg Community Improvement Plan (CIP), Town of Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered a memo from Planner I - Heritage, regarding the Town of Cobourg Downtown Cobourg Community Improvement Plan 2018 Intake; and

WHEREAS seven (7) applications for financial support under the Downtown Cobourg Community Improvement Plan (CIP) were received during the intake period of 2018; and

WHEREAS the Evaluation Committee has determined that the proposed scope of work of six (6) projects is consistent with the goals of the Downtown Cobourg Vitalization Community Improvement Plan, and meets the program requirements for the Façade Improvement Grant/Loan Program and/or the Building Improvement Grant/Loan Program, and/or the Residential Grant/Loan Program and/or the Study Grant/Loan Program;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the disbursement of the following financial incentives under the programs of the Downtown Cobourg Community Improvement Plan (CIP):

- 2 King St. W, 239-243 Division St. (REIDREV Management Inc./Verdier): \$2,500.00 Study Grant; \$8,100.00 Façade Improvement Grant; \$8,658.00 Building Improvement Grant;
- 40 King St W. (Mulder): \$4,000.00 Building Improvement Grant;
- 42-44 King St. W (Marr): \$2,750.00 Building Improvement Grant;
- 89 King St. W (Lotfi): \$2,500.00 Study Grant;
- 39 King St. E (Desjardin/Cleveland): \$18,750.00 Façade Improvement Grant; \$12,500.00 Building Improvement Grant; and
- 35-37 King St. W (Trozzolo): \$2,500.00 Study Grant; \$6,250.00 Rear Façade Improvement Grant; \$12,500.00 Building Improvement Grant; \$49,714.00 Residential Grant. \$7,500.00 Rear Façade Improvement Loan \$25,000.00 Building Improvement Loan; \$66,286.00 Residential Loan; and

FURTHER THAT Council delegate approvals to the Evaluation Committee and Municipal Staff for the remainder of 2018 to reconsider the application submitted under the 2018 Intake (but is presently not being recommended for financial support) should the applicant address the Building Department's Order to Comply, and to consider new applications for the unallocated portion of the \$150,000.00 in the amount of \$13,178.00, due to the shortened Municipal Council schedule for 2018.

255-18

Carried

### Community Services

Motion from the Committee of the Whole, regarding approval of the Municipal Community Event, Pet Valu Pet Store: Walk for the Lions Foundation of Guide Dogs in the Town of Cobourg.

Moved by Councillor Suzanne Séguin, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole has considered a memo from the Community Events Coordinator, regarding the Municipal Community Event, Pet Valu Pet Store: Walk for the Lions Foundation of Guide Dogs, in Victoria Park, Cobourg:

NOW THEREFORE BE IT RESOLVED THAT Council approve the 1st Annual Pet Valu Pet Store: Walk for the Lions Foundation of Canada Guide Dogs to be held on Saturday, September 29, 2018 in the Lions Pavilion and Victoria Park; and

FURTHER THAT Council direct the Organizing Committee being the Lions Club of Cobourg to complete a 2018 Municipal Grant Application for any costs associated with in-kind services and the rental of the Lions Pavilion.

256-18

Carried

**BY-LAWS**

**General Government Services**

By-law No.041-2018, being a by-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law No.041-2018 being a by-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection.

257-18

Carried

**General Government Services**

THAT the following By-laws be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin:

1. By-law No. 041-2018, a By-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection.

THAT leave be granted to introduce By-law # 041-2018 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

258-18

Carried

**PETITIONS**

Petition submitted by Joan Gamble on behalf of area residents, regarding excessive vehicular traffic and speeding on Monroe Street, Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

THAT Council receive the petition for information purposes; and

FURTHER THAT Council refer the petition to the Director of Public Works for a report.

259-18

Carried

**CORRESPONDENCE**

**COUNCIL/COORDINATOR ANNOUNCEMENTS**

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.*

- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg  
(Parks and Recreation)
- 04-30-18 Public notification, meeting and engagement procedures pertaining  
to applications submitted under the *Planning Act*.

**CLOSED SESSION**

**CLOSED SESSION ACTION ITEM**

**ADJOURNMENT**

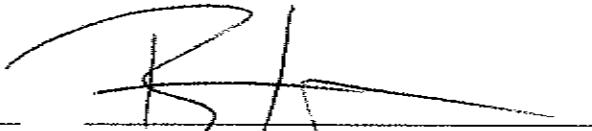
Adjournment

Moved by Councillor Brian Darling:

THAT the meeting adjourn (6:13 P.M.).  
260-18

**Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Municipal Clerk