

	THE CORPORATION OF THE TOWN OF COBOURG
	Regular Council AGENDA
	Monday August 13, 2018 at 4:00 PM Council Chambers, Victoria Hall, Cobourg

A Regular Council meeting of the Cobourg Municipal Council will be held on Monday August 13, 2018 at 4:00 PM in the Council Chambers, Victoria Hall, Cobourg.

I CALL TO ORDER

II MOMENT OF REFLECTION

III ADDITIONS TO THE AGENDA

1. Motion from the Committee of the Whole to appoint members to the Cobourg Downtown Business Areas Board of Management (DBIA).

Action Recommended: THAT the matter be added to the Agenda.

IV DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

V ADOPTION OF MINUTES OF THE PREVIOUS MEETING

1. Adoption of the Regular Council Minutes.

5 - 14

Action Recommended: THAT Council adopt the minutes of the Regular Council meeting held on July 23, 2018.

VI PRESENTATIONS

VII DELEGATIONS

VIII DELEGATION ACTIONS

IX REPORTS

General Government Services

1. Committee of the Whole meeting notes.

15 - 22

Action Recommended: THAT Council receive the notes of the Committee of the Whole meeting held on July 23, 2018 for information purposes.

X MOTIONS

General Government Services

1. Motion from the Committee of the Whole regarding the approval of a five (5) year Insurance Broker Contract for the Town of Cobourg. 23
2. Motion from the Committee of the Whole to appoint members to the Cobourg Downtown Business Areas Board of Management (DBIA). 24
3. Motion from the Committee of the Whole, regarding the Fern Blodgett Sunde Statute Project in the Town of Cobourg. 25

Parks and Recreation Services

1. Motion from the Committee of the Whole regarding the Urban Forest Management Plan for the Town of Cobourg. 26

Public Works Services

1. Motion from the Committee of the Whole, for approval of the re-allocation of funds for the repair of Monk's Cove retaining wall and restoration of the Municipal Park. 27

Protection Services

1. Motion from the Committee of the Whole, regarding approval of a request for an exemption from the Town of Cobourg Pool By-law No. 65-00, 154 Ontario Street, (Hanley). 28

Planning and Development Services

1. Motion from the Committee of the Whole, to authorize the disbursement of financial incentives under the programs of the Downtown Cobourg Community Improvement Plan (CIP), Town of Cobourg. 29 - 30

Community Services

1. Motion from the Committee of the Whole, regarding approval of the Municipal Community Event, Pet Valu Pet Store: Walk for the Lions Foundation of Guide Dogs in the Town of Cobourg. 31 - 32

XI BY-LAWS

General Government Services

1. By-law No.041-2018, being a by-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection. 33 - 34

Action Recommended: THAT Council adopt By-law No.041-2018 being a by-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection.

General Government Services

1. THAT the following By-laws be passed:

Action Recommended:

1. By-law No. 041-2018, a By-law to levy a special charge in respect of the Cobourg Downtown Business Improvement Area and to provide for its collection.

THAT leave be granted to introduce By-law # 041-2018 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XII PETITIONS

1. Petition submitted by Joan Gamble on behalf of area residents, regarding excessive vehicular traffic and speeding on Monroe Street, Cobourg. 35 - 38

Action Recommended: THAT Council receive the petition for information purposes.

XIII CORRESPONDENCE

XIV COUNCIL/COORDINATOR ANNOUNCEMENTS

1. Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

XV UNFINISHED BUSINESS


The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

1. 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street
(Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)
- 04-30-18 Public notification, meeting and engagement procedures pertaining
to applications submitted under the *Planning Act*.

XVI CLOSED SESSION

XVII CLOSED SESSION ACTION ITEM

XVIII ADJOURNMENT

	THE CORPORATION OF THE TOWN OF COBOURG	
	REGULAR COUNCIL MEETING MINUTES	
	Date: July 23, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:18 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present:

- Mayor - Gil Brocanier
- Deputy Mayor - John Henderson
- Councillor - Brian Darling
- Councillor - Forrest Rowden
- Councillor - Debra McCarthy
- Councillor - Aaron Burchat
- Councillor - Suzanne Seguin

Staff present:

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Laurie Wills, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk

CALL TO ORDER

The Regular Council Meeting was called to order by Mayor Brocanier at 6:18 P.M.

MOMENT OF REFLECTION

Mayor Brocanier reconvened the Regular Council Meeting in open session at 4:00 P.M. with a Moment of Reflection

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council adopt the minutes of the Regular Council meeting held on July 3, 2018.
227-18 **Carried**

PRESENTATIONS

DELEGATIONS

Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley attended the meeting to thanks Council for amended the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley were excused from the meeting (6:20 P.M.).

DELEGATION ACTIONS

REPORTS

MOTIONS

General Government Services

Motion Regular Council regarding the Audit Committee Report on the review of the draft Audited Financial Statements for the fiscal year ending December 31, 2017. (Referred from July 3, 2018)

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole considered a memo from the Treasurer/Director of Corporate Services regarding an Audit Committee Report on the review of the draft Audited Financial Statements for the year ending December 31, 2017;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2017 Audited Consolidated Financial Statements of the Corporation of the Town of Cobourg; and

FURTHER THAT a notice be published in the newspaper and posted on the Municipal website advising that the Consolidated Financial Statements for the Corporation of the Town of Cobourg for the year ended December 31, 2017 have been posted to the Municipal website pursuant to Section 295 of the Municipal Act, S.O. 25, 2001

228-18

Carried

Motion from the Committee of the Whole to approve the cancellation, reduction or refund of property taxes. (First Report 2018).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered memo from Treasurer /Director of Corporate Services regarding Cancellation, Reduction or Refund of Taxes — First Report for 2018;

NOW THEREFORE BE IT RESOLVED THAT Council approve the cancellation, Reduction or refund of property taxes in the amount of \$717,928.69:

Town of Cobourg	\$(268,554.88)
County of Northumberland	\$(149,780.07)
Education	\$(296,884.76)
DBIA	\$(2,708.98)

229-18

Carried

Motion from the Committee of the Whole to approve the cancellation, reduction or refund of property taxes. (Second Report 2018).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered memo from Treasurer /Director of Corporate Services regarding Cancellation, Reduction or Refund of Taxes — Second Report for 2018;

NOW THEREFORE BE IT RESOLVED THAT Council approve the cancellation, Reduction or refund of property taxes in the amount of \$232,978.93:

Town of Cobourg	\$(89,150.10)
County of Northumberland	\$(50,607.72)
Education	\$(93,221.11)
DBIA	\$(NIL)

230-18

Carried

Motion from the Committee of the Whole to appoint members to the Joint Election Compliance Audit Committee for the 2018 Municipal Election.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

WHEREAS the Committee of the Whole has considered a report from the Municipal Clerk/Manager of Legislative Services regarding the Joint Election Compliance Audit Committee for the 2018 Municipal Elections;

NOW THEREFORE BE IT RESOLVED THAT Council appoint the following members to the Joint Compliance Audit Committee for the 2018 Municipal Election:

- James Hunt
- William (Bill) Graham
- Lynn Patry
- Tom Tordoff
- Lorraine Brace

231-18

Carried

Motion from the Committee of the Whole, to grant the request from the Victoria Hall Volunteers of the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered memo from Municipal Clerk/Manager of Legislative Services regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary;

NOW THEREFORE BE IT RESOLVED THAT Council grant the request to the Victoria Hall Volunteers for the waiver of rental fees associated with the rental of the Concert Hall, Citizens Forum and the Ryerson Guillet Room including any security fees and set up fees for the public event viewing of the 'History of Victoria Hall' documentary; and

FURTHER THAT Council request that the Victoria Hall Volunteers include this In-Kind Community Grant within their Municipal Community Grant Report Form to be submitted by September 30, 2018 along with their previous Community Grants approved by Municipal Council during the 2018 Budget process; and

FURTHER THAT Council direct municipal staff to include this In-Kind Community Grant amount to the total amount contributed by the Town of Cobourg to organizations in 2018 for tracking and reporting purposes.

232-18

Carried

Public Works Services

Motion from the Committee of the Whole regarding the approval and award of the 2018 Road and Fire Hall Parking Lot Resurfacing Contract.

Moved by Councillor Forrest Rowden, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole has considered a Memo from the Director of Public Works regarding the awarding of the 2018 Road and Fire Hall parking lot resurfacing contract;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the approval of Contract No CO-18-13 PW, 2018 Road and Fire Hall Parking Lot Resurfacing to the low bidder, Norway Asphalt Limited, for a total cost to Public Works and the Fire Department of \$211,861.27 and \$83,197.96, respectively (including non-refundable HST) to be funded by the approved 2018 Public Works and Fire Services Capital Budgets for resurfacing; and

FURTHER THAT Council authorize up to \$30,000.00 be reallocated from the Northam Industrial Park reserve to the 2018 Fire Hall Parking Lot Resurfacing Budget to fund the additional recommended improvements.

233-18

Carried

Protection Services

Motion from the Committee of the Whole regarding the request of an exemption to the Town of Cobourg Noise By-law N.011-2011 submitted by the Ministry of Transportation (MTO), Provincial Highways Management Division for the 401 Maintenance.

Moved by Councillor Debra McCarthy, Seconded by Councillor Forrest Rowden:

WHEREAS the Committee of the Whole has considered a letter from Cory Mazzeo, Senior Designer, Ministry of Transportation Eastern Region requesting an exemption to the Town of Cobourg Noise By-law N.011-2011 to facilitate the proposed construction taking place on Highway 401 from Highway 28 in Port Hope to Burnham Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council grant an exemption to the Town of Cobourg Noise By-law No.011-2011 for the proposed construction to Highway 401 from Highway 28, Port Hope to Burnham Street, Cobourg, including resurfacing of Highway 401 mainlanes, shoulders and ramps, as well as the rehabilitation of 14 culverts starting in September 2018 to Fall 2019 as requested by the Ministry of Transportation (MTO), Provincial Highways Management Division.

234-18

Carried

Planning and Development Services

Motion from the Committee of the Whole regarding the Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered a memo from the Director of Planning and Development, regarding and Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd;

NOW THEREFORE BE IT RESOLVED THAT Council approve the amendments to the Official Plan, Zoning By-law and Phase 1 of the Draft Plan of Subdivision, with conditions, for the Villages of Central Park community as affixed to this resolution as APPENDIX "III".

235-18

Carried

Motion from the Committee of the Whole to grant a Heritage Permit for replacement of a roof for property located 40, 42-44 King Street West, Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS the Committee of the Whole has considered memo from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 40, 42-44 King Street West, Cobourg. (Robert Marr and Janet Mulder) (HP-2018-040);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-040) as submitted by Robert Marr and Janet Mulder for the replacement of a roof located at 40, 42-44 King Street West, Cobourg, subject to finalization of details with Planning and Heritage Staff.

236-18

Carried

BY-LAWS

General Government Services

By-law No.035-2018, being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law No.035-2018 being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.

237-18

Carried

By-law No.036-2018, being a by-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.036-2018 being a by-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

238-18

Carried

By-law No.037-2018, being a by-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

THAT Council adopt By-law No.037-2018 being a by-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

239-18

Carried

By-law No.038-2018, being a by-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin:

THAT Council adopt By-law No.038-2018 being a by-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period as amended.

240-18

Carried

Planning and Development Services

By-law No.039-2018, being a by-Law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.039-2018 being a by-law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).

241-18

Carried

By-law No.040-2018, being a by-law to adopt Amendment No. 76 To The Official Plan Of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

THAT Council adopt By-law No.040-2018 being a by-law to adopt Amendment No. 76 To The Official Plan Of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

242-18

Carried

General Government Services

THAT the following By-laws be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

1. By-law No. 035-2018, a By-law to establish a Joint Municipal Election Compliance Audit Committee for the Town of Cobourg and Northumberland County partner municipalities.
2. By-law No. 036-2018, a By-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.
3. By-law No. 037-2018, a By-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.
4. By-law No. 038-2018, a By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.
5. By-law No. 039-2018, a By-law to amend Zoning By-Law 85-2003 (Villages Of Central Park Subdivision, Brook Road North/Elgin Street East/ Danforth Road/Greer Road, Rondeau [Cobourg] Ltd.).
6. By-law No. 040-2018, a By-law to adopt Amendment No. 76 to the Official Plan of The Cobourg Planning Area (Cobourg East Community Secondary Plan -- Rondeau [Cobourg] Ltd).

THAT leave be granted to introduce By-law No.035-2018 to By-law No.040-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

243-18

Carried

PETITIONS

CORRESPONDENCE

West Northumberland Physician Recruitment and Retention Committee New Release regarding Family Physician recruited to West Northumberland. (General Government).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council receive the New Release for information purposes.

244-18

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)

04-30-18 Public notification, meeting and engagement procedures pertaining to applications submitted under the Planning Act.

CLOSED SESSION

CLOSED SESSION ACTION ITEM

ADJOURNMENT


Moved by Councillor Brian Darling:

THAT the meeting adjourn (7:04 p.m.).
245-18

Carried

Mayor

Municipal Clerk

	THE CORPORATION OF THE TOWN OF COBOURG	
	COMMITTEE OF THE WHOLE MEETING REPORT	
	Date: July 23, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members Present:

Mayor - Mayor Gil Brocanier
 Deputy Mayor - Deputy Mayor John Henderson
 Councillor - Councillor Brian Darling
 Councillor - Councillor Forrest Rowden
 Councillor - Councillor Debra McCarthy
 Councillor - Councillor Aaron Burchat
 Councillor - Councillor Suzanne Séguin

Staff Present:

Ian Davey, Treasurer/Director of Corporate Services
 Glenn McGlashon, Director of Planning and Development
 Laurie Wills, Director of Public Works
 Teresa Behan, Deputy Director of Community Services
 Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

AGENDA ADDITIONS

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary and delegation by Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT the matters be added to the agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest declared by Members of Council.

PRESENTATIONS

Cynthia Levesque from Kilgour & Associates Ltd, presenting the Town of Cobourg Final Draft of the Urban Forestry Master Plan.

C. Levesque, from Kilgour and Associates attended the meeting to present to Council the Final Draft of the Urban Forestry Master Plan for the Town of Cobourg attached hereto as Appendix "B".

After a question and answer period, C. Levesque was excused from the meeting (4:40 P.M.).

DELEGATIONS

Tyler Fauvelle, Professional Sculptor, division of Creative Casts Ltd., regarding endorsement of the Fern Blodgett Commemoration life-sized sculpture and community celebration 2020.

T. Fauvelle and Leona Woods, attended the meeting to discuss to request Council endorsement of the Fern Blodgett Commemoration attached hereto as Appendix "B".

After a question and answer period, T. Fauvelle and L. Woods were excused from the meeting (5:11 P.M.).

Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley attended the meeting to discuss the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

After a question and answer period, S. Chorley and E. Chorley were excused from the meeting (5:15 P.M.).

DELEGATION ACTIONS

Delegation Action, Tyler Fauvelle, regarding endorsement of the Fern Blodgett Commemoration life-sized sculpture and community celebration 2020 in the Town Cobourg.

Moved by Councillor Suzanne Séguin: THAT Council receive the delegation from T. Fauvelle for information purposes and refer the request to Staff for a report to be brought to the August 13, 2018 Council Meeting.

Carried

Delegation Action, Simon and Emily Chorley, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT Council receive the delegation from S. Chorley and E. Chorley for information purposes.

Carried

ECONOMIC DEVELOPMENT SERVICES

Chair, Mayor Brocanier - Economic Development Services Coordinator

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Henderson - General Government Services Coordinator

Memo from the Treasurer/Director of Corporate Services regarding the Cancellation, Reduction or Refund of Taxes- First Report 2018.

Moved by Deputy Mayor John Henderson: THAT Council approve the cancellation, reduction or refund of property taxes in the amount of \$717,928.69:

Town of Cobourg	\$(268,554.88)
County of Northumberland	\$(149,780.07)
Education	\$(296,884.76)
DBIA	\$(2,708.98)

Carried

Memo from the Treasurer/Director of Corporate Services regarding the Cancellation, Reduction or Refund of Taxes- Second Report 2018.

Moved by Deputy Mayor John Henderson: THAT Council approve the cancellation, reduction or refund of property taxes in the amount of \$232,978.93:

Town of Cobourg	\$(89,150.10)
County of Northumberland	\$(50,607.72)
Education	\$(93,221.11)
DBIA	\$(NIL)

Carried

Memo from the Municipal Clerk/Manager of Legislative Services regarding the Joint Election Compliance Audit Committee for the 2018 Municipal Election.

Moved by Deputy Mayor John Henderson: THAT Council receive the staff report for information purposes; and

FURTHER THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting to establish the Joint Compliance Audit Committee and repeal By-law No.016-2014 at end of the current term of Council; and

FURTHER THAT Council pass a resolution to appoint the following members to the Joint Compliance Audit Committee for the 2018 Municipal Election:

- James Hunt
- William (Bill) Graham
- Lynn Patry
- Tom Tordoff
- Lorraine Brace

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary.

Moved by Deputy Mayor John Henderson: THAT Council grant the request to the Victoria Hall Volunteers for the waiver of rental fees associated with the rental of the Concert Hall, Citizens Forum and the Ryerson Guillet Room including any security fees and set up fees for the public event viewing of the 'History of Victoria Hall' documentary; and

FURTHER THAT Council request that the Victoria Hall Volunteers include this In-Kind Community Grant within their Municipal Community Grant Report Form to be submitted by September 30, 2018 along with their previous Community Grants approved by Municipal Council during the 2018 Budget process; and

FURTHER THAT Council direct municipal staff to include this In-Kind Community Grant amount to the total amount contributed by the Town of Cobourg to organizations in 2018 for tracking and reporting purposes.

Carried

A By-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

Moved by Deputy Mayor John Henderson: THAT the by-law be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

A By-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

Moved by Deputy Mayor John Henderson: THAT the by-law be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

A By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT the by-law be amended to include the wording in Section 1 (c) 'the with the exception of the Integrity Commissioner, Municipal Ombudsman and Closed Meeting Investigator' be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Darling - Parks and Recreation Services Coordinator

PUBLIC WORKS SERVICES

Chair, Councillor Rowden - Public Works Services Coordinator

Memo from the Director of Public Works regarding a response to a letter from the DBIA dated May 2, 2018 requesting a Mid-Block Pedestrian Crossing on King Street, Cobourg.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works regarding the response to letters from the DBIA dated December 15, 2017 and June 18, 2018 Requesting Loading Zones in the Downtown Area.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works regarding the unfinished business item -Traffic Study Lower Division Street/Esplanade Area.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Amended

Moved by Deputy Mayor John Henderson: AMENDMENT: THAT the wording 'to address and remove the unfinished business item from Council's Agenda' be deleted and removed from the main motion.

Carried

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works, regarding the unfinished business Item - Traffic/Parking Concerns Condo. Corp #58-148 Third Street.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Amended

Moved by Deputy Mayor John Henderson: AMENDMENT: THAT the wording 'to address and remove the unfinished business item from Council's Agenda' be deleted and removed from the main motion.

Carried

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works, regarding the unfinished business item - Barrier Free Parking Spaces Report.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Carried

Memo from the Director of Public Works regarding the award of the 2018 Road and Fire Hall parking lot resurfacing contract.

Moved by Councillor Forrest Rowden: THAT the tender for Contract No CO-18-13 PW, 2018 Road and Fire Hall Parking Lot Resurfacing be awarded to the low bidder, Norway Asphalt Limited, for a total cost to Public Works and the Fire Department of \$211,861.27 and \$83,197.96, respectively (including non-refundable HST) to be funded by the approved 2018 Public Works and Fire Services Capital Budgets for resurfacing; and

FURTHER THAT Council authorize up to \$30,000.00 be reallocated from the Northam Industrial Park reserve to the 2018 fire hall parking lot resurfacing budget to fund the additional recommended improvements.

Carried

PROTECTION SERVICES

Chair, Councillor McCarthy- Protection Services Coordinator

Letter from Cory Mazzeo, Senior Designer, Ministry of Transportation Eastern Region requesting an exemption to the Town of Cobourg Noise By-law N.011-2011 to facilitate the proposed construction taking place on Highway 401 from Highway 28 in Port Hope to Burnham Street, Cobourg.

Moved by Councillor Debra McCarthy: THAT Council grant an exemption to the Town of Cobourg Noise By-law No.011-2011 for proposed construction to Highway 401 from Highway 28, Port Hope to Burnham Street, Cobourg, including resurfacing of Highway 401 mainlanes, shoulders and ramps, as well as the rehabilitation of 14 culverts starting in September 2018 to Fall 2019 as requested by the Ministry of Transportation (MTO), Provincial Highways Management Division.

Carried

Letter from Kathleen Hanley and Susan Hanley, requesting an exemption to the Town of Cobourg Pool By-law No. 65-00 for property located at 154 Ontario Street, Cobourg.

Moved by Councillor Debra McCarthy: THAT Council refer the request to Building Staff for a report.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Burchat - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding and Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd

Moved by Councillor Aaron Burchat: THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve the amendments to the Official Plan, Zoning By-law and Phase 1 of the Draft Plan of Subdivision, with conditions, for the Villages of Central Park community as affixed to this Report as APPENDIX "I", APPENDIX "II" and APPENDIX "III".

Carried

Motion from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 40, 42-44 King Street West, Cobourg. (Robert Marr and Janet Mulder) (HP-2018-040).

Moved by Councillor Aaron Burchat: THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-040) as submitted by Robert Marr and Janet Mulder for the replacement of a roof located at 40, 42-44 King Street West, Cobourg, subject to finalization of details with Planning and Heritage Staff.

Carried

COMMUNITY SERVICES

Chair, Councillor Séguin- Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)

04-30-18 Public notification, meeting and engagement procedures pertaining to
applications submitted under the Planning Act.

CLOSED SESSION

ADJOURNMENT

Adjournment

Moved by Councillor Forrest Rowden:

THAT the meeting adjourn (6:10 p.m.).

Carried

Municipal Clerk

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from the Treasurer/Director of Corporate Services regarding Insurance Broker Services for the Corporation of the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council award a five (5) year contract extension to McDougall Insurance Brokers Ltd of Cobourg to provide independent Insurance Broker Services on a fee for service basis at an annual fee of \$12,000 plus retail sales tax (8%) for a total five year cost of \$64,800 effective September 1, 2018 as approved in the 2018 Town of Cobourg Operating Budget.

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole considered applications to fill two (2) vacant positions on the Cobourg Downtown Business Improvement Area (DBIA) Board;

NOW THEREFORE BE IT RESOLVED THAT Council appoint _____ and _____ as a Members of the Cobourg Downtown Business Improvement Areas Board of Management (DBIA).

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from the Manager of Recreation and Culture Division regarding the Fern Blodgett Sunde Statue, Town of Cobourg:

NOW THEREFORE BE IT RESOLVED THAT THAT Council endorses a waterfront location for the Ferne Blodgett Sunde statue and directs staff to write a letter of support for the project that can be used by the organizing committee for provincial and federal grant applications; and

FURTHER THAT the organizing committee be asked to complete a 2019 Municipal Grant application for the costs of site preparation to a maximum of \$5,000; and

FURTHER THAT the 2019 Parks Department Budget shall include \$5,000 for the Town's in-kind contribution to the project for site preparation if the Municipal Grant application is not approved.

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from the Municipal Arborist, regarding the Urban Forest Management Plan for the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the Urban Forest Management Plan, prepared by Kilgour & Associates Limited and the Town's Forestry Section to be considered a plan for managing the community's urban forest.

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from the Director of Public Works, regarding the re-allocation of funds for the repair of the Monk's Cove retaining wall and the restoration of the Municipal Park;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Re-allocation of funds up to \$30,000.00 from the Parks Reserve to fund the additional construction required to repair to the Monk's Cove retaining wall and the restoration of the Municipal Park.

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from the Chief Building Official, regarding the request for exemption to Pool By-law No.65-00 - 154 Ontario Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council grant an exception to the setback provisions of Pool By-law No. 65-00 in the amount of 0.286 m (0.938 ft) to permit a pool setback of 0.914 m (3.0 ft) from the proposed fence enclosure for the property at 154 Ontario Street (Hanley), subject to the finalization of details by the proponent and approval by the Chief Building Official or designate.

The Corporation of the Town of Cobourg

MOTION

Date: August 13, 2018

No. _____

Moved by: _____ Seconded by: _____

WHEREAS the Committee of the Whole has considered a memo from Planner I - Heritage, regarding the Town of Cobourg Downtown Cobourg Community Improvement Plan 2018 Intake; and


WHEREAS seven (7) applications for financial support under the Downtown Cobourg Community Improvement Plan (CIP) were received during the intake period of 2018; and

WHEREAS the Evaluation Committee has determined that the proposed scope of work of six (6) projects is consistent with the goals of the Downtown Cobourg Vitalization Community Improvement Plan, and meets the program requirements for the Façade Improvement Grant/Loan Program and/or the Building Improvement Grant/Loan Program, and/or the Residential Grant/Loan Program and/or the Study Grant/Loan Program;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the disbursement of the following financial incentives under the programs of the Downtown Cobourg Community Improvement Plan (CIP):

- 2 King St. W, 239-243 Division St. (REIDREV Management Inc./Verdier): \$2,500.00 Study Grant; \$8,100.00 Façade Improvement Grant; \$8,658.00 Building Improvement Grant;
- 40 King St W. (Mulder): \$4,000.00 Building Improvement Grant;
- 42-44 King St. W (Marr): \$2,750.00 Building Improvement Grant;
- 89 King St. W (Lotfi): \$2,500.00 Study Grant;
- 39 King St. E (Desjardin/Cleveland): \$18,750.00 Façade Improvement Grant; \$12,500.00 Building Improvement Grant; and
- 35-37 King St. W (Trozzolo): \$2,500.00 Study Grant; \$6,250.00 Rear Façade Improvement Grant; \$12,500.00 Building Improvement Grant; \$49,714.00 Residential Grant. \$7,500.00 Rear Façade Improvement Loan; \$25,000.00 Building Improvement Loan; \$66,286.00 Residential Loan; and

FURTHER THAT Council delegate approvals to the Evaluation Committee and Municipal Staff for the remainder of 2018 to reconsider the application submitted under the 2018 Intake (but is presently not being recommended for financial support) should the applicant address the Building Department's Order to Comply, and to consider new applications for the unallocated portion of the \$150,000.00 in the amount of \$13,178.00, due to the shortened Municipal Council schedule for 2018.

 COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Jackie Chapman Davis Community Events Coordinator	
DATE OF MEETING:	August 13, 2018	
TITLE / SUBJECT:	Pet Valu Pet Store: Walk for the Lions Foundation of Guide Dogs	
REPORT DATE:		File #:

1.0 STRATEGIC PLAN
N/A

2.0 PUBLIC ENGAGEMENT
N/A

3.0 RECOMMENDATION
That Council approve the 1st Annual Pet Valu Pet Store: Walk for the Lions Foundation of Canada Guide Dogs to be held on Saturday, September 29, 2018 in the Lions Pavilion and Victoria Park.

4.0 ORIGIN
Municipal Event Application

5.0 BACKGROUND
The 1st Annual Pet Valu Pet Store Walk for the Lions Foundation of Canada Guide Dogs is a 2km or 5km fundraising walk. From guiding their handlers through their daily lives to getting help when it is needed most, Dog Guides play a crucial role in the lives of Canadians with disabilities. Lions Foundation of Canada's mission is to assist Canadians with a medical or physical disability by providing them Dog Guides at no cost.

6.0 ANALYSIS

Set up will begin at 9:00 a.m., registration will take place in the Pavilion at 10:00 a.m. and the walk will begin at 11:00 a.m. There will be a BBQ at the Pavilion for participants following the race. Clean up and park will be done by 2:00 p.m.

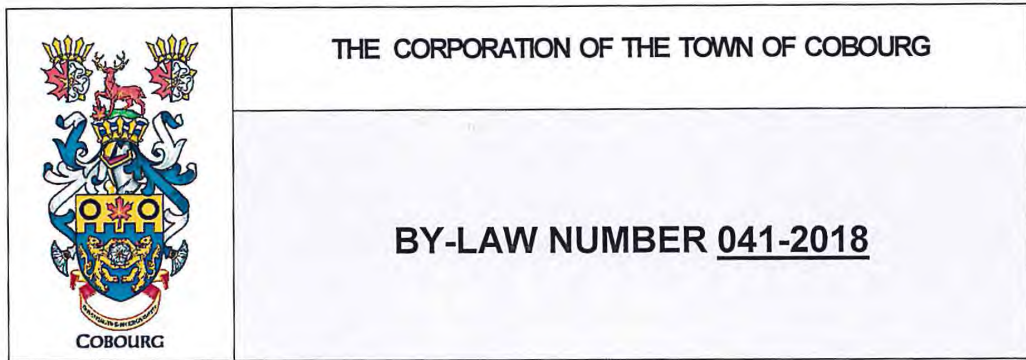
7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There are no costs to the Town of Cobourg for this event.

8.0 CONCLUSION

It is recommended that Council approve the 1st Annual Pet Valu Pet Store: Walk for the Lions Foundation of Canada Guide Dogs to be held on Saturday, September 29, 2018 in the Lions Pavilion and Victoria Park.

A handwritten signature in black ink, appearing to read "Hugh Sewach". The signature is written in a cursive style with a large initial "H".



A BY-LAW TO LEVY A SPECIAL CHARGE IN RESPECT OF THE COBOURG DOWNTOWN BUSINESS IMPROVEMENT AREA AND TO PROVIDE FOR ITS COLLECTION.

WHEREAS pursuant to the *Municipal Act*, R.S.O. 1970, Chapter 284, Section 361 the Municipal Council of the Corporation of the Town of Cobourg enacted By-law Number 103-74, being a by-law to designate and establish the Cobourg Downtown Business Improvement Area (hereinafter called the "area") on the 23rd day of December, 1974;

AND WHEREAS a budget for the purposes of the duly constituted Board of Management for that area pursuant to the said Act, has been submitted in the amount of \$171,600 for the year 2018;

AND WHEREAS it is necessary to levy for the year 2018 a special charge upon persons in the area assessed as commercial taxable sufficient to provide a sum equal to the sum of \$171,600 so provided, to be borne and paid by such persons in the proportion that the assessed commercial taxable property of each such person bears to the assessed commercial taxable property in the area;

AND WHEREAS the assessed value of all the commercial taxable property in the area is \$47,500,534;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. There shall be levied and collected for the purposes of the Board of Management for the Cobourg Downtown Business Improvement Area the sum of \$171,600 upon persons in the area assessed as commercial taxable to be borne and paid by such persons in the proportion that the assessed commercial taxable property of each such person bears to the total Business Improvement Area commercial taxable assessment of \$47,500,534 thereby producing a tax rate of .0036126.
2. The Treasurer may mail, or cause to be mailed, to the person(s) upon whom the special charge is imposed a special notice specifying the amount of the special charge payable by such persons.
3. The Special charge hereby imposed shall be payable in two instalments due and payable September 7, 2018 and November 2, 2018.

-
4. Subject to Section 3, the special charge hereby imposed shall be collected in the same manner and with the same remedies as provided by By-law Number 20-83 for the collection of taxes, the provisions of which by-law shall mutatis mutandis apply.

READ in Open Council this 13th day of August, 2018.

MAYOR

MUNICIPAL CLERK

Redacted
BL.

JOAN GAMBLE

COBOURG, !



July 26, 2018

The Mayor and Council
Town of Cobourg
55 King Street West
Cobourg, ON
K9A 2M2

Dear Sirs,

EXCESSIVE VEHICULAR TRAFFIC AND SPEEDING ON MONROE STREET, COBOURG

We, the undersigned, are writing to petition you to assess the vehicular traffic on Monroe Street, between Division Street and Walton Street, with a view to establishing suitable and effective traffic-reduction and speed-calming measures.

We are residents of Cobourg. Many of us are retired senior citizens. Several live at Ryerson Commons. Our homes face or back onto Munroe Street. Most of us have lived here for five years or more. During this time there has been a discernible increase in the volume of vehicular traffic accompanied by a disproportionate and deliberate disregard of the posted speed limit of 50 kph. Our neighbours, especially those on the north side of Munroe Street, include several young families with small children. We are especially concerned for the safety of the children and the senior citizens.

A multi-unit, affordable housing development is under construction on the north side of Monroe Street about half-way between Division Street and Walton Street. Like us, the future residents of this development, are entitled to a safe and pedestrian-friendly residential environment. It seems that most of the vehicular traffic moving along Monroe uses the street as a short-cut between Division Street and D'Arcy Street. We would like to see a more balanced distribution of this traffic onto the surrounding arterial roads, as well as suitable and effective traffic-reduction and speed-calming measures.

We understand and appreciate that the needs of all road-users must be considered in a fair and equitable manner. Hence our stated request that you conduct a systematic and rigorous assessment of the vehicular traffic on Monroe Street, between Division Street and Walton Street. It is our expectation that the results of such a study will confirm our assessment that suitable and effective traffic-reduction and speed-calming measures are warranted on Monroe Street.

We look forward to your prompt response.

Yours truly,

(This letter was prepared by Joan Gamble)

NAME	ADDRESS	SIGNATURE	DATE
J. Gamble			7/26/18
J Glover			7/26/18

July 26, 2018

The Mayor and Council
 Town of Cobourg
 55 King Street West
 Cobourg, ON
 K9A 2M2

Dear Sirs,

EXCESSIVE VEHICULAR TRAFFIC AND SPEEDING ON MONROE STREET, COBOURG

NAME	ADDRESS	SIGNATURE	DATE
R. LOOYE			July 26/18
J. OGDHAM			July 26/18
M. OGDHAM			JULY 26/18
C. JAMESI			July 26/18
Maureen Farace			July 26/18
Marilyn Ebers			July 26/18
ANTHONY DOLY			July 26/18
Dorothy DeLisle			26.07.18
CAROL ANN WESTLIND			26 July 18
Les Hulett			26 July, 2018.
Bob MacFie			26 July 2018
[Signature]			26 July 2018
[Signature]			26 JULY 2018
[Signature]			
Brian Donaldson			27 July 2018
[Signature]			27 July 2018

July 26, 2018

The Mayor and Council
 Town of Cobourg
 55 King Street West
 Cobourg, ON
 K9A 2M2

Dear Sirs,

EXCESSIVE VEHICULAR TRAFFIC AND SPEEDING ON MONROE STREET, COBOURG


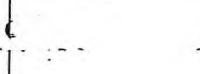
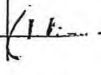
NAME	ADDRESS	SIGNATURE	DATE
A. Kozgic			July 27 '18
J. Coulson			"
J. Mertens			July 27/18
B. Mertens			July 27/18
B. Nicholls			July 28/18
R. Redrico			July 30, 18
P. GRAVELLE			July 30 / 18
L. Rmentel			July 30/2018
Hamza Al-			July / 30 / 2018
I. Smajic Al-			July / 30 / 2018
Bobby So			July / 30 / 20
Christine Fisher			July 30 / 2018
Rayston Thompson			July 20 / 2018
BIANCA BIRCH			Aug. 1 '18
BRUCE TYE			Aug 1 / 18
John Fox			Aug 1 / 18

July 26, 2018

The Mayor and Council
 Town of Cobourg
 55 King Street West
 Cobourg, ON
 K9A 2M2

Dear Sirs,

EXCESSIVE VEHICULAR TRAFFIC AND SPEEDING ON MONROE STREET, COBOURG

NAME	ADDRESS	SIGNATURE	DATE
SUE LADROFF 8/2/18			8/2/18
SAM OLIVER			
Dan & Natasha Chebrie			2018.08.02
Selina Day			2018.08.02
AL CRAIG			2018 08/03
Dea M. Hart			2018 8/02
Red Cramble			08.03.18