

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	September 10, 2018 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 P.M. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present:

- Mayor - Gil Brocanier
- Deputy Mayor - John Henderson
- Councillor - Brian Darling
- Councillor - Forrest Rowden
- Councillor - Debra McCarthy
- Councillor - Aaron Burchat
- Councillor - Suzanne Seguin

Staff present:

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Laurie Wills, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk

CALL TO ORDER

The Regular Council Meeting was called to order by Mayor Brocanier at 4:00 P.M.

MOMENT OF REFLECTION

The meeting was opened with a Moment of Reflection by Mayor Brocanier.

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

No Declarations of Pecuniary Interest were declared by Members of Council.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the August 13, 2018 Regular Council Meeting Minutes. The Minutes are attached hereto as [Appendix "A"](#).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling THAT Council adopt the minutes of the Regular Council meeting held on August 13, 2018.

261-18

Carried

PRESENTATIONS

DELEGATIONS

Audrey Maitland, On-Site Property Manager - Benart Homes, regarding a request for an exemption to the All-Terrain Vehicle By-law for the winter snow maintenance on Burnet Drive, Cobourg.

A. Maitland attended the meeting to request an exemption from By-law No.072-2011 for winter snow maintenance on Burnet Drive, Cobourg.

After a question and answer period, A. Maitland was excused from the meeting (4:03 P.M.).

Kelly Stewart, Nickerson Drive Ratepayers Association, regarding a response to the Planning Report/RFA response to the proposed amendments to the Official Plan/Zoning By-law.

K. Stewart attended the meeting to provide comments on behalf of the Nickerson Drive Ratepayer Association in response to the proposed amendments to the Town of Cobourg Official Plan and the Town of Cobourg Comprehensive Zoning By-law.

After a question and answer period, K. Stewart was excused from the meeting (4:31 P.M.).

Ruth Ferguson, President, RFA Planning Consulting Inc, regarding the amendments to the Town of Cobourg Official Plan and Zoning By-law Nickerson Drive and D'Arcy Street, Cobourg.

R. Ferguson, President of RFA Planning Consulting Inc. attended the meeting to provide comments on behalf of proponent in response to the delegation regarding the amendments to the Town of Cobourg Official Plan and the Town of Cobourg Comprehensive Zoning By-law.

After a question and answer period, R. Ferguson was excused from the meeting (4:38 P.M.).

DELEGATION ACTIONS

Delegation Action, A. Maitland, regarding a request for an exemption to the All-Terrain Vehicle By-law for the winter snow maintenance on Burnet Drive, Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin THAT Council receive the delegation for information purposes and refer to Staff and the By-law Review Team for a report to Council.

262-18

Carried

Delegation Action, K. Stewart, regarding a response to the Planning Report/RFA response to the proposed amendments to the Official Plan/Zoning By-law.

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden THAT Council receive the delegation for information purposes.

263-18

Carried

Delegation Action, R. Ferguson, regarding the amendments to the Town of Cobourg Official Plan and Zoning By-law Nickerson Drive and D'Arcy Street, Cobourg.

Moved by Councillor Aaron Burchat, Seconded by Deputy Mayor John Henderson THAT Council receive the delegation for information purposes.

264-18

Carried

REPORTS

General Government Services

Committee of the Whole meeting notes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Forrest Rowden THAT Council receive the notes of the Committee of the Whole meeting held on August 13, 2018 and September 4, 2018 for information purposes.

265-18

Carried

Memo from the Treasurer/Director of Corporate Services regarding the January 1, 2018 to June 30, 2018 Town of Cobourg Budget Variance Report.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling THAT Council receive the January 1, 2018 to June 30, 2018 Town of Cobourg Budget Variance Report for information purposes.

266-18

Carried

Protection Services

Memo from the Treasurer of the Joint Animal Control Municipal Services Board (JACMSB), regarding the 2017 Audited JACMSB Financial Statements.

Moved by Councillor Debra McCarthy, Seconded by Councillor Aaron Burchat THAT Council receive the 2017 Joint Animal Control Municipal Services Board 2017 Audited Financial Statements for information purposes.

267-18

Carried

Planning and Development Services

Notices of Hearings of the Committee of Adjustment:

1. File No.: A-01/18 513 George Street, Cobourg
(Nancy Lashley and Lawrence Foster)
Including Planning Staff Report

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden THAT Council receive the Notice of Hearing of the Committee of Adjustment and endorse the comments of the Cobourg Planning Staff.

268-18

Carried

MOTIONS

Public Works Services

Motion from the Committee of the Whole, regarding the AIMS Web Functionality, Convenience Fees for the payment of Parking Ticket and Parking Permit purchases.

Moved by Councillor Forrest Rowden, Seconded by Councillor Debra McCarthy WHEREAS the Committee of the Whole has considered a memo from the Engineering and Public Transit Administrator, regarding the AIMS Web Functionality Convenience Fees for the payment of Parking Tickets and Parking Permit purchases;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the collection of a two dollar (\$2.00) convenience fee for online parking ticket payments and parking permit purchases through the Town of Cobourg's municipal website to be collected by the Town of Cobourg's preferred credit card gateway company Moneris to assist in off-setting gateway credit card processing costs and to support the ongoing program software costs.

269-18

Carried

Community Services

Motion from the Committee of the Whole, regarding the declaration of the 'Chili Cook-Off and Beer Garden' Community Event as an event of Municipal Significance within the Town of Cobourg.

Moved by Councillor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS the Committee of the Whole has considered a memo from the Community Events Coordinator, regarding the 'Chili Cook-Off and Beer Garden, organized by the Brown Bag Event Co. to take place at the Downtown Cobourg Harvest Festival;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 'Chili Cook-Off and Beer Garden at the Downtown Cobourg Harvest Festival' taking place Saturday, September 29, 2018; and

FURTHER THAT Council declare the event as an event of Municipal Significance in the Town of Cobourg to obtain a 'Special Occasion Permit' to allow for the sale of alcohol at the Municipal Community Event.

270-18

Carried**BY-LAWS****Planning and Development Services**

By-law No.042-2018, being a by-law to adopt Amendment No. 77 to the Official Plan of the Cobourg Planning Area (Elgin-Densmore Secondary Plan Extension of D'Arcy Street, 2020910 Ontario Ltd.)

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden THAT Council adopt By-law No.042-2018 being a by-law to adopt Amendment No. 77 to the Official Plan of the Cobourg Planning Area (Elgin-Densmore Secondary Plan Extension of D'arcy Street, 2020910 Ontario Ltd.)

271-18

Carried

By-law No.043-2018, being a by-law to amend Zoning By-Law Number 85-2003 (Extension of D'Arcy Street at Nickerson Drive).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling THAT Council adopt By-law No.043-2018 being a by-law to amend Zoning By-Law Number 85-2003 (Extension of D'Arcy Street at Nickerson Drive).

272-18

Carried

By-law No.044-2018, being a by-law to authorize the execution of a Pre-Servicing Agreement with New Amherst Ltd. and the Corporation of the Town of Cobourg (New Amherst Stage 2, Phase 2A, Cobourg).

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden THAT Council adopt By-law No.044-2018 being a by-law to authorize the execution of a Pre-Servicing Agreement with New Amherst Ltd. and the Corporation of the Town of Cobourg (New Amherst Stage 2, Phase 2A, Cobourg).

273-18

Carried**General Government Services**

THAT the following By-laws be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat

1. By-law No. 042-2018, a By-law to adopt Amendment No. 77 to the Official Plan of the Cobourg Planning Area (Elgin-Densmore Secondary Plan Extension of D'Arcy Street, 2020910 Ontario Ltd.), attached hereto as [Appendix "B"](#);
2. By-law No. 043-2018, a By-law to amend Zoning By-Law Number 85-2003 (Extension of D'Arcy Street at Nickerson Drive), attached hereto as [Appendix "C"](#);
3. By-law No. 044-2018, a By-law to authorize the execution of a Pre-Servicing Agreement with New Amherst Ltd. and the Corporation of the Town of Cobourg (New Amherst Stage 2, Phase 2A, Cobourg), attached hereto as [Appendix "D"](#).

THAT leave be granted to introduce By-law No.042-2018 to By-law No.044-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

274-18

Carried**CORRESPONDENCE**

Letter from Robert Little, Duro-Drummer Resident, regarding Town of Cobourg Downtown Parking. (Public Works)

Moved by Councillor Forrest Rowden, Seconded by Deputy Mayor John Henderson THAT Council receive the letter for information purposes.

275-18

Carried

Correspondence, John Pegg, Chief of Emergency Management, Ministry of Community Safety and Correctional Services, regarding Emergency Management and Civil Protection Act (EMCPA) Compliance within the Town of Cobourg. (Protection Services)

Moved by Councillor Debra McCarthy, Seconded by Councillor Aaron Burchat THAT Council receive the correspondence from the Ministry of Community Safety and Correctional Services for information purposes.

276-18

Carried

Notice from Northumberland County, regarding the Passing of Area-Specific Development Charges By-law for Cobourg East. (Planning and Development Services)

Moved by Councillor Aaron Burchat, Seconded by Councillor Suzanne Séguin THAT Council receive the Notice of Passing of Area-Specific Development Charges By-law for Cobourg East for information purposes.

277-18

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.

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| <u>08-21-17</u> | <u>Traffic Study Lower Division Street/Esplanade Area (Public Works)</u> |
| <u>10-10-17</u> | <u>Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street(Public Works)</u> |
| <u>08-21-17</u> | <u>MOU between YMCA Northumberland and the Town of Cobourg(Parks and Recreation)</u> |
| <u>04-30-18</u> | <u>Public notification, meeting and engagement procedures pertaining to applications submitted under the <i>Planning Act</i>(Planning and Development)</u> |
| <u>08-23-18</u> | <u>Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)</u> |

CLOSED SESSION

ADJOURNMENT

Adjournment

Moved by Councillor Forrest Rowden, Seconded by THAT the meeting adjourn (5:18 p.m.).

278-18

Carried

Original signed by:

 Mayor

 Municipal Clerk