



**THE CORPORATION OF THE TOWN OF COBOURG**

**REGULAR COUNCIL MEETING  
MINUTES**

Monday April 9, 2018  
Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present: Mayor - Gil Brocanier  
Deputy Mayor - John Henderson  
Councillor - Brian Darling  
Councillor - Forrest Rowden  
Councillor - Debra McCarthy  
Councillor - Aaron Burchat  
Councillor - Suzanne Seguin

Staff present: Stephen Peacock, Chief Administrative Officer  
Ian Davey, Treasurer/Director of Corporate Services  
Glenn McGlashon, Director of Planning and Development  
Laurie Wills, Deputy Director of Public Works  
Dean Hustwick, Director of Recreation and Culture  
Brent Larmer, Municipal Clerk

**CALL TO ORDER**

The meeting was called to order by Mayor Brocanier.

**MOMENT OF REFLECTION**

The meeting was opened by Mayor Brocanier with a Moment of Reflection.

**ADDITIONS TO THE AGENDA**

**DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

Councillor Darling Declared a Pecuniary Interest:

Item No. XI BY-LAWS # 1 By-Law No.012-2018, being a by-law to authorize the execution of a Development Agreement with Sobeys Development Limited Partnership and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (990-1000 Division Street, Cobourg).

Councillor Darling's Daughter and Son-In-Law operate the Foodland Franchise under the Sobey's brand.

There were no other Declarations Declared by Members of Council.

**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin:

THAT Council adopt the minutes of the Regular Council meeting held on Monday March 19, 2018.

089-18

**Carried**

**PRESENTATIONS****DELEGATIONS**

Keith Oliver, Cobourg Resident, regarding the Tag-line proposed for the re-designed Town of Cobourg 401 Boundary Signs.

After a question and answer period, K. Oliver was excused from the meeting (4:09 p.m.).

**DELEGATION ACTIONS****REPORTS****General Government Services**

Committee of the Whole meeting notes.

Moved by Deputy Mayor Henderson, Seconded by Councillor Rowden:

THAT Council receive the notes of the Committee of the Whole meeting held on Monday April 2, 2018 for information purposes.

090-18

**Carried**

Memo from the Chief Administrative Officer, regarding the Town of Cobourg Highway 401 Boundary Signs.

Moved by Deputy Mayor Henderson, Seconded by Councillor Darling:

THAT Council take from the Table the memo regarding the Town of Cobourg Highway 401 Boundary Signs; and

FURTHER THAT Council approve the erection and design of the Highway 401 Boundary Signs for the Town of Cobourg with the existing Town of Cobourg Slogan 'Ontario's Feel Good Town'.

091-18

**Carried**

**Community Services**

Memo from the Community Events Coordinator, regarding the Country Wild Music Festival Event as an event of Municipal Significance in the Town of Cobourg.

Moved by Councillor Séguin, Seconded by Councillor McCarthy:

THAT Council receive the Staff Report for information.

092-18

**Carried**

**MOTIONS**

**General Government Services**

Motion from the Regular Council Meeting to approve the Town of Cobourg Highway 401 Boundary Signs.

Moved by Deputy Mayor Henderson, Seconded by Councillor McCarthy:

WHEREAS Regular Council considered a Memo from the Chief Administrative Officer regarding the Highway 401 Boundary Signs for the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council approve the erection and design of the Highway 401 Boundary Signs for the Town of Cobourg; and

FURTHER BE IT RESOLVED THAT the Town of Cobourg "Ontario's Feel Good Town" slogan be added to the bottom of each Town of Cobourg Highway 401 Boundary Sign.

093-18

**Carried**

**Parks and Recreation Services**

Motion from the Committee of the Whole awarding the contract with 'At The Lake' (ATL) Distributing to operate a Floating Playground at Victoria Park Beach in Lake Ontario, Cobourg (RFP CO-18-02).

Moved by Councillor Darling, Seconded by Councillor Burchat:

WHEREAS the Committee of the Whole considered a memo from the Manager of Parks, Recreation and Culture and the Manager of Facilities regarding the awarding of the Request for Proposal of a Floating Playground to operate at Victoria Park Beach, Lake Ontario, Cobourg (RFP CO-18-02).

NOW THEREFORE BE IT RESOLVED THAT Council authorize Staff to negotiate a contract with ATL Distributing being evaluated as the highest scoring submission to operate a Floating Playground at Victoria Park Beach in Lake Ontario for two (2) years plus an option to renew for up to an additional three (3) years if mutually agreed to by both parties; and

FURTHER THAT in return for such rights, the Town of Cobourg will receive 10% percent of Gross Sales per year from ATL Distributing.

**Recorded Vote: Requested by Councillor Rowden**

	<b>For</b>	<b>Against</b>
Mayor Gil Brocanier	x	
Deputy Mayor John Henderson		x
Councillor Brian Darling (Moved By)	x	
Councillor Forrest Rowden	x	
Councillor Debra McCarthy		x
<b>Councillor Aaron Burchat (Seconded By)</b>	x	
Councillor Suzanne Séguin		x
<b>TOTAL</b>	<b>4</b>	<b>3</b>

094-18

**Carried**

**Planning and Development Services**

Motion from the Committee of the Whole for approval of financial incentives under the programs of the Downtown Cobourg Vitalization (CIP) for 77 Albert Street and 38 Covert Street, Cobourg.

Moved by Councillor Burchat, Seconded by Councillor Darling:

WHEREAS the Committee of the Whole considered a Memo from Planner I - Heritage regarding the Downtown Cobourg Community Improvement Plan 2017, second intake reconsideration of two (2) Applications; and

WHEREAS ten (10) applications for financial support under the Downtown Cobourg Vitalization Community Improvement Plan (CIP) were received during the second "Summer" intake period of 2017; and

WHEREAS on August 21, 2017 Council authorized financial support for six (6) projects, and further authorized the CIP Evaluation Committee to reconvene where necessary to reconsider those applications that were submitted under the Summer 2017 intake, but were not recommended for financial support on a case-by-case basis and subject to available funding per the 2017 Municipal Budget; and

WHEREAS updated information regarding two (2) applications made under the Summer 2017 intake were submitted to the CIP Evaluation Committee on November 23, 2017 and further revised and submitted on March 5, 2018; and

WHEREAS the CIP Evaluation Committee has concluded that the information contained in the two (2) applications was sufficient to warrant a recommendation of financial support under the Downtown Cobourg Vitalization CIP.

NOW THEREFORE IT IS RECOMMENDED THAT Council approve the disbursement of financial incentives under the programs of the Downtown Cobourg Vitalization CIP for 77 Albert Street and 38 Covert Street, as follows:

- i) 77 Albert Street (windows and verandah roof) - \$8,500 Façade Improvement grant and \$2,250 Building Improvement grant, subject to the finalization of details with staff and conformity with all CIP program requirements;
- ii) 38 Covert Street (windows and exterior surfacing) - \$15,000.00 grant, and a \$15,000.00 loan, subject to the finalization of details with staff and conformity with all CIP program requirements.

095-18

**Carried**

**Community Services**

Motion from the Committee of the Whole, regarding the development of Town of Cobourg Cultural Master Plan.

Moved by Councillor Séguin, Seconded by Councillor McCarthy:

WHEREAS the Committee of the Whole considered a Memo from the Director of Recreation and Culture regarding the development of Town of Cobourg Cultural Master Plan.

NOW THEREFORE BE IT RESOLVED THAT THAT Council receive the Memo for information purposes and direct Staff to proceed with the development of a Cultural Master Plan; and

FURTHER THAT a Cultural Master Plan Steering Committee be appointed for this planning process by providing input and advice to the Director of Recreation and Culture who will procure expert services to work with the Steering Committee and stakeholders to develop a Cultural Master Plan to be presented to Council for its consideration; and

FURTHER THAT the \$90,000 approved in the 2018 Town of Cobourg Budget be utilized for the procurement of professional consulting services for the development of the Cultural Master Plan.

096-18

**Carried**

Motion from the Regular Council regarding the declaration of the Country Wild Music Festival as an event of Municipal Significance within the Town of Cobourg.

Moved by Councillor Séguin, Seconded by Councillor McCarthy:

WHEREAS at the Regular meeting on April 9, 2018 Council considered a memo from the Community Events Coordinator regarding the Country Wild Music Festival at Victoria Park in Cobourg requesting that Council deem the event as one of Municipal Significance in order for them to obtain a 'Special Occasion Permit' for the event to be held from 2:00 p.m. to 11:00 p.m. on Saturday June 2, 2018;

NOW THEREFORE BE IT RESOLVED THAT Council approve the request from the Country Wild Music Festival event organizers and declare the Country Wild Music Festival as an event of Municipal Significance in the Town of Cobourg.

097-18

**Carried**

## **BY-LAWS**

### **Planning and Development Services**

By-Law No.012-2018, being a by-law to authorize the execution of a Development Agreement with Sobeys Development Limited Partnership and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (990-1000 Division Street, Cobourg).

Councillor Brian Darling declared a pecuniary interest and did not take part in the discussion or vote on the motion.

Moved by Councillor Burchat, Seconded by Deputy Mayor Henderson:

THAT Council adopt By-law No.012-2018 a by-law to authorize the execution of a Development Agreement with Sobeys Development Limited Partnership and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (990-1000 Division Street, Cobourg).

098-18

**Carried**

By-Law No.013-2018, being a by-law to authorize the execution of a Pre-Servicing Agreement and a Subdivision Agreement with EIE Corporation and Lakefront Utility Services Inc and the Corporation of the Town of Cobourg. (589 King Street West, Cobourg)

Moved by Councillor Burchat, Seconded by Councillor Rowden:

THAT Council adopt By-law No.013-2018 a by-law to authorize the execution of a Pre-Servicing Agreement and a Subdivision Agreement with EIE Corporation and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (589 King Street West, Cobourg)

099-18

**Carried**

By-Law No.014-2018, being a by-law to authorize the execution of a Pre-Servicing Agreement with Vandyk-West Park Village Ltd. and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (Lands Generally West of 1125 Elgin Street West, Cobourg).

Moved by Councillor Burchat, Seconded by Councillor Darling:

THAT Council adopt By-law No.014-2018 a by-law to authorize the execution of a Pre-Servicing Agreement with Vandyk-West Park Village Ltd. and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (Lands Generally West of 1125 Elgin Street West, Cobourg).

100-18

**Carried**

### **General Government Services**

THAT the following By-laws be passed:

Moved by Deputy Mayor Henderson, Seconded by Councillor Suzanne Séguin:

1. By-law No.013-2018 a By-law to authorize the execution of a Pre-Servicing Agreement and a Subdivision Agreement with EIE Corporation and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (589 King Street West, Cobourg).

2. By-law No.014-2018 a By-law to authorize the execution of a Pre-Servicing Agreement with Vandyk-West Park Village Ltd. and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (Lands Generally West of 1125 Elgin Street West, Cobourg).

THAT leave be granted to introduce By-law # 013-2018 to By-law #014-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

101-18

**Carried**

The following By-law be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat

3. By-law No.012-2018 a By-law to authorize the execution of a Development Agreement with Sobeys Development Limited Partnership and Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (990-1000 Division Street, Cobourg).

THAT leave be granted to introduce By-law # 012-2018 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

102-18

**Carried**

### **PETITIONS**

### **CORRESPONDENCE**

Northumberland County Resolution, regarding Shared Archival Services Agreement. (General Government Services).

Moved by Deputy Mayor Henderson, Seconded by Councillor McCarthy:

THAT Council receive the resolution for information purposes.

103-18

**Carried**

**COUNCIL/COORDINATOR ANNOUNCEMENTS**

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator
- Councillor Séguin, Community Services Coordinator

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 003-2016.*

- 06-05-17 Sidewalk installations Policy/Priority list (Public Works)
- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg  
(Parks and Recreation)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street  
(Public Works)
- 01-08-18 Barrier Free Parking Spaces Report (Public Works)

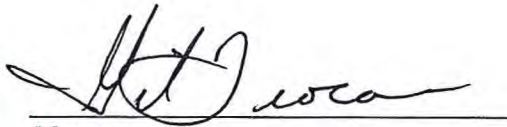
**TABLING OF DOCUMENTS**


- 04-02-18 Town of Cobourg Highway 401 Boundary Signs.

**CLOSED SESSION****ADJOURNMENT**

Moved by Councillor Darling: THAT the meeting adjourn (5:52 p.m.).  
104-18

**Carried**

  
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Mayor

  
\_\_\_\_\_  
Municipal Clerk