

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	<p>Tuesday, June 8, 2020</p> <p>Electronic Participation – Zoom Video Conferencing</p>

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

Mayor Henderson called the Meeting to Order at 6:00 P.M.

MOMENT OF REFLECTION

ADDITIONS TO THE AGENDA

Notice of Motion, Councillor Emily Chorley and Councillor Adam Bureau, regarding and Equity and Inclusion Policy for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty

THAT matter be added to the Agenda.

232-20

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

There were no Declarations of Interest Declared by Members.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Tuesday May 19, 2020 Regular Council Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

THAT Council adopt the minutes of the Regular Council meeting held on Tuesday, May 19, 2020.

233-20

Carried

Adoption of the May 21, 2020 Special Council Meeting Minutes

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council adopt the minutes of the Special Council Meeting held on Thursday, May 21, 2020.

234-20

Carried

Adoption of the June 1, 2020 Special Council Meeting Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau,

THAT Council adopt the minutes of the Special Council Meeting held on Monday, June 1, 2020.

235-20

Carried

PRESENTATIONS

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Monday June 1, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT Council receive the notes of the Committee of the Whole meeting held on Monday June 1, 2020 for information purposes.

236-18

Carried

Memo from the Senior Financial Analyst, regarding the Public Sector Accounting Board (PSAB) Excluded Expenses Report- Ont Regulation 284/09

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau

THAT Council adopt the compliance report for expenses excluded from the 2020 budget outlined in the report as a requirement of the Ontario Regulation 284/09 passed under the *Municipal Act, 2001*.

237-18

Carried

Public Works Services

Memo from the Director of Public Works regarding the extension of free transit and parking within the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat

THAT Council extend free transit and parking until June 30, 2020.

238-18

Carried

Parks and Recreation Services

Memo from the Deputy Director of Community Services, regarding the Town of Cobourg Waterfront Operations Update.

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat

THAT Council receive the report from the Deputy Director of Community Services for information purposes.

239-18

Carried

MOTIONS

General Government Services

Motion from the Committee of the Whole, regarding the awarding of the Victoria Hall Sandstone and Front Door Repair Tender.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the Victoria Hall Sandstone and Front Doors Repair Tender CO-20-17-MNT to Colonial Building Restoration Ltd in the amount \$275,000 plus non-refundable HST in the amount of \$4,840 for a total of \$279,840.

240-20

Carried

Motion from the Committee of the Whole, regarding the Advisory Committees and Quasi-Judicial Boards participation through Electronic Meeting Software.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings;

NOW THEREFORE BE IT RESOLVED THAT Council allow all Advisory Committees and Quasi-Judicial Boards to be permitted to participate electronically via teleconferencing/videoconferencing pursuant to the recent amendments of the Town's Procedural By-law, when required through Council direction for input on a matter as an alternative way to engage and continue to perform advisory committee duties to assist in Municipal Council decision making during the COVID-19 Pandemic Public, Health Provincial and Local State of Emergency.

241-20

Carried

Planning and Development Services

Motion from the Committee of the Whole, regarding Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., 82 Munroe Street, Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Director of Planning and Development, regarding a Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., 82 Munroe Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve the request by Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. for a five (5) year deferral of applicable Building Permit fees and Development Charges in the amount of \$436,233.95 for the 35-unit market and affordable rental building located at 82 Munroe Street, Cobourg; and

FURTHER THAT Council direct staff to prepare a report with a recommendation regarding the recent changes to the Development Charges Act (as amended by Bill 108, the More Homes, More Choice Act, 2019) for Council's consideration.

242-18

Carried

Motion from the Committee of the Whole, regrading Heritage Permit Approval of the Second Street Rainbow Crosswalk, Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg; and

WHEREAS Planning and Heritage staff has reviewed the proposed multi-colour rainbow crosswalk motif in celebration of Pride Month at the intersection of Second Street and King Street West within the Commercial Core Heritage Conservation District; and

WHEREAS Council has the authority to give its Consent to a Heritage Permit to allow this celebratory pedestrian crosswalk motif in the Commercial Core Heritage Conservation District;

NOW THEREFORE BE IT RESOLVED THAT Council approve Heritage Permit Application HP-2020- 010 as submitted by Laurie Wills on behalf of the Corporation of the Town of Cobourg; and

FURTHER THAT this approval apply on an ongoing annual basis unless otherwise terminated by Council.

243-18

Carried

Public Works Services

Motion from the Committee of the Whole, regarding approval and purchase of a Replacement Pump at the McGill Pumping Station.

Moved by Councillor Brian Darling, Seconded by Councillor Emily Chorley

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Manager of Environmental Services, regarding the Pump Replacement at the McGill Pumping Station;

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase a new Xylem Pump at the McGill Pumping Station at a cost of \$86,834 including non-refundable HST to be funded by the approved 2020 Environmental Services Capital Budget.

244-18

Carried

Motion from the Committee of the Whole, regarding approval and installation of a new Makeup Air Unit in the Headworks Building at Water Pollution Control Plant #2.

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty,

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Manager of Environmental Services, regarding a new Makeup Air Handling Unit in the Headworks Building at Water Pollution Control Plant #2 (WPCP2);

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase and installation of a new Makeup Air Unit in the Headworks Building at Plant #2 at a cost of \$65,465 including non-refundable HST, to be funded by the approved 2020 Capital Budget Environmental Services.

245-18

Carried

Parks and Recreation Services

Motion from the Committee of the Whole, regarding the cancellation of Summer Camps at the Cobourg Community Center (CCC).

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps;

NOW THEREFORE BE IT RESOLVED THAT Council authorize Municipal Staff to cancel all planned summer camps at the Cobourg Community Centre (CCC) originally planned for June 29, 2020 to September 4, 2020 due to the current COVID-19 Pandemic.

246-18

Carried

BYLAWS

Planning and Development Services

By-law 036-2020, being a By-law to authorize the execution of a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg. (82 Munroe Street, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling

THAT Council adopt By-law 036-2020, being a by-law to authorize the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg to permit a five (5) year deferral of Development Charges from the date of occupancy in the amount of \$436,233.95 for the 35-unit market and affordable rental apartment building at 82 Munroe Street, Cobourg.

247-18

Carried

By-law 037-2020, being a By-law to authorize the execution of a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (1111 Elgin Street West, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau,

THAT Council adopt By-law 037-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the development of a 930 m2 free-standing multi-unit commercial building and associated driveway and parking lot modifications at 1111 Elgin Street West, Cobourg, ON.

248-18

Carried

By-law 038-2020, being a By-law to amend Zoning By-Law Number 85-2003 (1111 Elgin Street West, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau

THAT Council adopt By-law 038-2020, being a by-law to amend Zoning By-Law No. 85-2003.

249-18

Carried

General Government Services

THAT the following bylaw(s) be passed:

1. Bylaw 036-2020 being a by-law to authorize the execution of a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg. (82 Munroe Street, Cobourg);
2. Bylaw 037-2020 being a by-law to authorize the execution of a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (1111 Elgin Street West, Cobourg); and
3. Bylaw 038-2020 being a by-law to amend Zoning By-Law Number 85-2003 (1111 Elgin Street West, Cobourg).

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT leave be granted to introduce bylaws 036-2020 to 038-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

250-18

Carried

PETITIONS

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

CORRESPONDENCE

Letter from National Defence Canada, regarding the introduction of the new Canadian Armed Forces Regional Liaison Officer (RLO) for the Severn East region Chief Warrant Officer (CWO) Dean Stokes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau,

THAT Council receive the correspondence for information purposes.

251-20

Carried

NOTICE OF MOTION

Notice of Motion, Councillor Adam Bureau, regarding Restaurant, Pubs and Coffee Shops Patio Extensions on the Municipal Sidewalk/Street Parking Spots in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling

THAT Council refer the Notice of Motion to the June 22, 2020 Committee of the Whole meeting for consideration by Council.

252-20

Suspended

Moved by Councillor Aaron Burchat, Seconded by Councillor Nicole Beatty

THAT Council suspend the Rules of Order under the Town of Cobourg Procedural By-law. No.009-2019 to suspend provision 20.3 and to deal with a decision on the Notice of Motion at the current Regular Council Meeting.

253-20

Carried 2/3 Vote

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty

WHEREAS the Provincial Government has shut down Restaurants, Pubs and Coffee shops for inside seating and only open for takeout; and

WHEREAS this will be very hard for them to be successful and employ staff and could possibly see our Restaurants, Pubs and Coffee shops close; and

WHEREAS this Council can show we support all businesses in Cobourg and this is one way Council can assist local businesses; and

FURTHER THAT Staff streamline the Outdoor Patio Permit Process and issue Permits in an expedited manner; and

FURTHER THAT Council direct staff to come back with a report, regarding Council's direction to allow for Restaurant, Pubs and Coffee shops Patio Extensions in the Town of Cobourg for Council's approval.

254-20

Carried

Notice of Motion, Councillor Emily Chorley and Councillor Adam Bureau, regarding and Equity and Inclusion Policy for the Town of Cobourg.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty

THAT Council refer the Notice of Motion to the June 22, 2020 Committee of the Whole meeting for consideration by Council.

255-20

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
2020 Town of Cobourg Capital Budget Items Status	04-06-20	CAO	N/A
Private Transportation Regulating By-law	01-27-20	Legislative Services	Regular Council Meeting
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	September 14, 2020
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	September 14, 2020
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	September 14, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	05-11-20	Community Services	N/A
Report and Accessible Transit Service Policy	01-27-20	Legislative Services/ Public Works	September 14, 2020
Staff Report on Innisfil Ridesharing Transit Model	01-27-20	Legislative Services/ Public Works	September 14, 2020
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	N/A
Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)	01-27-20	Legislative Services	2020-2022
Report regarding parking meters, violations and fines - on the feasibility of	02-03-20	By-law Enforcement	N/A

the suggestions provided in the delegation.			
Motion – Flood Reduction and Mitigation Strategy	04-27-20	Emergency Management	September 14, 2020

CLOSED SESSION

CLOSED SESSION ACTION ITEM

CONFIRMATORY BY-LAW

Bylaw 039-2020, being a bylaw to confirm the proceedings of the Council Meeting of June 8, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat

THAT leave be granted to introduce Bylaw 039-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on June 8, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

256-20

Carried

ADJOURNMENT

Moved by Councillor Aaron Burchat,

THAT the Meeting Adjourn. (7:37 P.M.)

257-20

Carried

Municipal Clerk

Mayor