



Regular Council

Date: Monday June 8, 2020

Time: 6:00 PM

Location: Electronic Participation by Council
Zoom Meeting Conference – YouTube Live Stream
<https://www.youtube.com/channel/UCh-rsT-cCjLrMPGdOobYzHQ>.

AGENDA

Inquiries & Accommodations

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending, please contact the Legislative Services Office, at 905-372-4301, or by email at clerk@cobourg.ca.

Alternate Format

The Town of Cobourg is committed to providing services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have accessibility needs and require alternate formats of this document please contact the Legislative Services Department by telephone 905-372-4301 or by e-mail at clerk@cobourg.ca or in person at Victoria Hall, First Floor.

Live Streaming Video

Live streaming video of Municipal Council meetings is available on the town's YouTube channel at which can be accessed on the Town of Cobourg Municipal website www.cobourg.ca.


Public Participation

Members of the public are encouraged to provide Council with their comments and questions. Delegations must be pre-arranged with the Municipal Clerk before the agenda is released on the prescribed [Delegation Request Form](#) no later than 1:00 P.M. on the Friday preceding the Council or Committee Meeting. Additionally, Members of the Public who wish to address Council to make informal inquiries or to comment on matters of municipal business may address Council during the Open Forum at the end of each Committee of the Whole Meeting.

All personal information related to Municipal Council Business is collected under the Municipal Act, 2001. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable the Town to make its decision on the matter. This information will become part of the public record. Copies of Agendas, Minutes, Reports, By-laws and Resolutions are available at: cobourg.civicweb.net.

NOTE TO THE PUBLIC:

Do to the COVID-19 Pandemic, Council Meetings will be conducted through Zoom Conference Applications. If you wish to register as a Delegation, please notify the Municipal Clerk by completing a Delegation of Request Form and once registered, further instructions will be provided. (By-law No.009-2019).

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL AGENDA
	<p>Monday June 8, 2020 at 6:00 PM</p> <p>Electronic Participation – Zoom Video Conference</p>

A Regular Council Meeting of the Cobourg Municipal Council will be held on Monday June 8, 2020 at 6:00 PM through Electronic Participation, Zoom Video Conference Application.

I CALL TO ORDER

The Mayor will provide an opening statement and advise the meeting is being lived streamed and audio/video recorded and shall form part of the record which will be retained according to the Town of Cobourg Retention By-law. For more information about the collection, please contact the Municipal Clerk's Office.

II MOMENT OF REFLECTION

III ADDITIONS TO THE AGENDA

1. Notice of Motion, Councillor Emily Chorley and Councillor Adam Bureau, regarding and Equity and Inclusion Policy for the Town of Cobourg.

Action Recommended: THAT matter be added to the Agenda.

IV DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

V ADOPTION OF MINUTES OF THE PREVIOUS MEETING

1. Adoption of the Tuesday May 19, 2020 Regular Council Minutes. 8 - 19

Action Recommended: THAT Council adopt the minutes of the Regular Council meeting held on Tuesday, May 19, 2020.

2. Adoption of the May 21, 2020 Special Council Meeting Minutes 20 - 29

Action Recommended: THAT Council adopt the minutes of the Special Council Meeting held on Thursday, May 21, 2020.

3. Adoption of the June 1, 2020 Special Council Meeting Minutes. 30 - 36

Action Recommended: THAT Council adopt the minutes of the Special Council Meeting held on Monday, June 1, 2020.

VI PRESENTATIONS

VII DELEGATIONS

VIII DELEGATION ACTIONS

IX REPORTS

General Government Services

1. Committee of the Whole meeting notes held on Monday June 1, 2020. 37 - 46

Action Recommended: THAT Council receive the notes of the Committee of the Whole meeting held on Monday June 1, 2020 for information purposes.

2. Memo from the Senior Financial Analyst, regarding the Public Sector Accounting Board (PSAB) Excluded Expenses Report- Ont Regulation 284/09 47 - 50

Action Recommended: THAT Council adopt the compliance report for expenses excluded from the 2020 budget outlined in the report as a requirement of the Ontario Regulation 284/09 passed under the *Municipal Act, 2001*.

Public Works Services

1. Memo from the Director of Public Work regarding the extension of free transit and parking within the Town of Cobourg. 51 - 53

Action Recommended: THAT Council extend free transit and parking until June 30, 2020.

Parks and Recreation Services

1. Memo from the Deputy Director of Community Services, regarding the Town of Cobourg Waterfront Operations Update. 54 - 59

Action Recommended: THAT Council receive the report from the Deputy Director of Community Services for information purposes.

X MOTIONS

General Government Services

1. Motion from the Committee of the Whole, regarding the awarding of the Victoria Hall Sandstone and Front Door Repair Tender. 60
2. Motion from the Committee of the Whole, regarding the Advisory Committees and Quasi-Judicial Boards participation through Electronic Meeting Software. 61

Planning and Development Services

1. Motion from the Committee of the Whole, regarding Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., 82 Munroe Street, Cobourg. 62
2. Motion from the Committee of the Whole, regarding Heritage Permit Approval of the Second Street Rainbow Crosswalk, Cobourg. 63

Public Works Services

1. Motion from the Committee of the Whole, regarding approval and purchase of a Replacement Pump at the McGill Pumping Station. 64
2. Motion from the Committee of the Whole, regarding approval and installation of a new Makeup Air Unit in the Headworks Building at Water Pollution Control Plant #2. 65

Parks and Recreation Services

1. Motion from the Committee of the Whole, regarding the cancellation of Summer Camps at the Cobourg Community Center (CCC). 66

XI BYLAWS

Planning and Development Services

1. By-law 036-2020, being a By-law to authorize the execution of a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg. (82 Munroe Street, Cobourg). 67

Action Recommended: THAT Council adopt By-law 036-2020, being a by-law to authorize the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg to permit a five (5) year deferral of Development Charges from the date of occupancy in the amount of \$436,233.95 for the 35-unit market and affordable rental apartment building at 82 Munroe Street, Cobourg.

2. By-law 037-2020, being a By-law to authorize the execution of a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (1111 Elgin Street West, Cobourg). 68

Action Recommended: THAT Council adopt By-law 037-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation an agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the development of a 930 m2 free-standing multi-unit commercial building

and associated driveway and parking lot modifications at 1111 Elgin Street West, Cobourg, ON.

3. By-law 038-2020, being a By-law to amend Zoning By-Law Number 85-2003 (1111 Elgin Street West, Cobourg). 69 - 70

Action Recommended: THAT Council adopt By-law 038-2020, being a by-law to amend Zoning By-Law No. 85-2003.

General Government Services

1. THAT the following bylaw(s) be passed:
 1. Bylaw 036-2020 being a by-law to authorize the execution of a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg. (82 Munroe Street, Cobourg);
 2. Bylaw 037-2020 being a by-law to authorize the execution of a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (1111 Elgin Street West, Cobourg); and
 3. Bylaw 038-2020 being a by-law to amend Zoning By-Law Number 85-2003 (1111 Elgin Street West, Cobourg).

Action Recommended: THAT leave be granted to introduce bylaws 036-2020 to 038-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XII PETITIONS

XIII COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

XIV CORRESPONDENCE

1. Letter from National Defence Canada, regarding the introduction of the new Canadian Armed Forces Regional Liaison Officer (RLO) for the Severn East region Chief Warrant Officer (CWO) Dean Stokes. 71

Action Recommended: THAT Council receive the correspondence for information purposes.

XV NOTICE OF MOTION

1. Notice of Motion, Councillor Adam Bureau, regarding Restaurant, Pubs and Coffee Shops Patio Extensions on the Municipal Sidewalk/Street Parking Spots in the Town of Cobourg. 72 - 73

Action Recommended: THAT Council refer the Notice of Motion to the June 22, 2020 Committee of the Whole meeting for consideration by Council.

2. Notice of Motion, Councillor Emily Chorley and Councillor Adam Bureau, 74 - 75 regarding and Equity and Inclusion Policy for the Town of Cobourg.

Action Recommended: THAT Council refer the Notice of Motion to the June 22, 2020 Committee of the Whole meeting for consideration by Council.

XVI COUNCIL/COORDINATOR ANNOUNCEMENTS

1. Members of Council present verbal reports on matters within their respective areas of responsibility:
 - Mayor John Henderson
 - Deputy Mayor Séguin, General Government Services Coordinator
 - Councillor Beatty, Planning and Development Services Coordinator
 - Councillor Darling, Public Works Services Coordinator
 - Councillor Chorley, Parks and Recreation Services Coordinator
 - Councillor Burchat, Protection Services Coordinator
 - Councillor Bureau, Arts, Culture and Tourism Services Coordinator

XVII UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

1. Municipal Council Unfinished/Outstanding Business Tracking Table

76 - 82

Unfinished Business Item	Meeting Date	Department/Division	Deadline Date
2020 Town of Cobourg Capital Budget Items Status	04-06-20	CAO	N/A
Private Transportation Regulating By-law	01-27-20	Legislative Services	Regular Council Meeting
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	September 14, 2020
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	September 14, 2020
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	September 14, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	05-11-20	Community Services	N/A
Report and Accessible Transit Service Policy	01-27-20	Legislative Services/ Public Works	September 14, 2020

Staff Report on Innisfil Ridesharing Transit Model	01-27-20	Legislative Services/ Public Works	September 14, 2020
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	N/A
Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)	01-27-20	Legislative Services	2020-2022
Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.	02-03-20	By-law Enforcement	N/A
Motion – Flood Reduction and Mitigation Strategy	04-27-20	Emergency Management	September 14, 2020

XVIII CLOSED SESSION


XIX CLOSED SESSION ACTION ITEM

XX CONFIRMATORY BY-LAW

1. Bylaw 039-2020, being a bylaw to confirm the proceedings of the Council Meeting of June 8, 2020. 83 - 84

Action Recommended: THAT leave be granted to introduce Bylaw 039-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on June 8, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XXI ADJOURNMENT

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	Tuesday, May 19, 2020 Electronic Participation – Zoom Video Conferencing

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. Through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

Mayor Henderson called the Meeting to Order at 6:00 P.M.

MOMENT OF REFLECTION

ADDITIONS TO THE AGENDA

Memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling

THAT the matter be added to the Agenda.

172-20

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

Councillor N. Beatty declared a Pecuniary Interest on Section XI -By-laws - Public Works Services Item 2 being, By-law 032-2020, being a By-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street and General Government Services Final reading of By-law No.032-2020.

Councillor Beatty declared the Conflict of Interest under the *Municipal Conflict of Interest Act*, as she lives on Burke and Mathew Streets and parking and front access will be disrupted by the project, Councillor Beatty is a homeowner in the vicinity of the project and wished to not participate in the vote or conversation of the project.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the Monday April 27, 2020 Regular Council Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT Council adopt the minutes of the Regular Council meeting held on Monday April 27, 2020.

173-20

Carried

PRESENTATIONS

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Monday May 11, 2020

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the notes of the Committee of the Whole meeting held on Monday May 11, 2020 for information purposes.

174-18

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the First Quarter 2020 - Operating Budget Variance Report.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT Council receive the First Quarter 2020 Operating Budget Variance Report for information purposes.

175-18

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the Northam Industrial Park - Financial Report - March 31, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT Council receive the First Quarter 2020 Northam Industrial Park Financial Report for information purposes.

176-18

Carried

Parks and Recreation Services

Memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat:

THAT Council award the Marina Electrical Shore Power Upgrade Request For Proposal (CO-20-05) Contract to Lakeland Multi-trade (Cobourg) in the amount of \$262,500.00, excluding HST, to be funded from the 2020 Cobourg Capital Budget and all work to be completed by July 3, 2020.

177-18

Carried

Arts, Culture and Tourism Services

Memo from the Manager, Marketing and Events, regarding an update on the 2020 Community Events in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling:

THAT Council authorize Staff to assess the cancellation of Town of Cobourg managed events and municipal event permits based on the current Federal and Provincial orders and restrictions on large gatherings, physical distancing guidelines and local enforcement efforts; and

FURTHER THAT Council approve the recommendation of staff to cancel the 2020 Cobourg Sandcastle Festival.

178-18

Carried

MOTIONS

General Government Services

Motion from the Committee of the Whole, regarding continued Financial Assistance in Response to the COVID-19 Pandemic.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020 Council considered a memo from the Interim Chief Administrative Officer/Treasurer, regarding continued Financial Assistance in Response to the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT Council approve the following measures be extended in order to continue to provide financial relief for taxpayers and residents of Cobourg:

1. Transit Services will continue to be provided at no charge until May 31, 2020 and that the current transit schedule as approved by Council on April 14, 2020 be continued.
2. Free Parking will continue to be provided in all Municipal Lots and at all Municipal Parking Meters until May 31, 2020.
3. Any Taxpayers on the pre-authorized payment plan with concerns about paying their next payment due June 10, 2020 may contact the Finance Department to discuss payment arrangements.

179-20

Carried

Motion from the Committee of the Whole, regarding approval of the Draft Waterworks of the Town of Cobourg - 2019 Audited Financial Statements.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020 Council considered a Memo from the Manager of Regulatory Compliance and Finance, Lakefront Utilities Services Inc., regarding the 2019 Waterworks Financial Statements;

NOW THEREFORE BE IT RESOLVED THAT Council approve the draft Financial Statements for the Waterworks of the Town of Cobourg for the year ended December 31, 2019, attached hereto as Appendix 'A'.

180-20

Carried

Motion from the Committee of the Whole, regarding the Town of Cobourg Holdings Inc. Shareholders Meeting Agenda and Resolutions.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole on May 11, 2020, Council considered a Notice from the Corporate Secretary, Town of Cobourg Holdings Inc., regarding the Town of Cobourg Holdings Inc. Shareholders Meeting Agenda;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the Interim Chief Administrative Officer who is delegated as the Shareholder representative to represent Municipal Council to support the proposed resolutions as presented in the Shareholders Meeting Agenda.

181-20

Carried

Parks and Recreation Services

Motion from the Committee of the Whole, regarding the request from the Cobourg Ecology Gardeners' proposal for basic maintenance of the Garden while restrictions on the use of park facilities are in effect.

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Séguin:

WHEREAS at the Committee of the Whole Meeting on May 11, 2020, Council considered a delegation and request from Dora Body, representing the Cobourg Ecology Gardeners' regarding a proposal on basic maintenance of the Ecology Garden while restrictions on the use of the park facilities are in effect;

THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council grant the Cobourg Ecology Gardeners' permission to maintain the Ecology Garden while adhering to the Social Distancing Protocols as outlined in the delegation with a letter of permission provided to the Chair as requested.

182-18

Carried

Motion from the Regular Council, regarding the Cobourg Marina Electrical Shore Power Upgrade.

Moved by Councillor Emily Chorley, Seconded by Councillor Adam Bureau:

WHEREAS at the Regular Council Meeting on May 19, 2020, Council considered a memo from the Deputy Director of Community Services, regarding the Cobourg Marina Electrical Shore Power Upgrade;

NOW THEREFORE BE IT RESOLVED THAT Council award the Marina Electrical Shore Power Upgrade Request For Proposal (C0-20-05) Contract to Lakeland Multi-trade (Cobourg) in the amount of \$262,500.00, excluding HST, to be funded from the 2020 Cobourg Capital Budget and all work to be completed by July 3, 2020.

183-18

Carried

BYLAWS

General Government Services

By-law 027-2020, being a By-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 027-2020, being a by-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020.

184-18

Carried

Planning and Development Services

By-law 028-2020, being a By-law to authorize execution of a Development Agreement with New Amherst Ltd., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (South-East Corner of New Amherst Blvd. and Charles Wilson Parkway, New Amherst Community, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 028-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute a Development Agreement with New Amherst Ltd. and Lakefront Utility Services Inc. for a residential development consisting of one (1), 3-storey 6-plex building at the south-east corner of New Amherst Blvd. and Charles Wilson Parkway.

185-18

Carried

By-law 029-2020, being a By-law to amend Zoning By-Law No. 85-2003 (S/E Corner of New Amherst Blvd. and Charles Wilson Parkway, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling:

THAT Council adopt By-law 029-2020, being a by-law to amend Zoning By-Law No. 85-2003.

186-18

Carried

By-law 030-2020, being a By-law to authorize execution of a Pre-Servicing Agreement and Subdivision Agreement with JMCD Holdings Inc., Bank of Montreal, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (N/W Corner Of King Street East & Willmott Street – East Village Phase 5, Cobourg).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 030-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement and a Subdivision Agreement with JMCD Holdings Inc., Bank of Montreal and Lakefront Utility Services Inc. for the East Village Phase 5 subdivision development at the north-west corner of King Street East and Willmott Street.

187-18

Carried

Public Works Services

By-law 031-2020, being a By-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario (as Represented by the Minister of Transportation for the Province of Ontario) related to Funding provided by the Province of Ontario to the Town of Cobourg under the Dedicated Gas Tax Funds for the Public Transportation Program.

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau:

THAT Council adopt By-law 031-2020, being a by-law to authorize the Mayor and Municipal Clerk to execute on behalf of the Corporation of the Town of Cobourg, an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation regarding the dedicated Gas Funds for the Public Transportation Program, Town of Cobourg 2019 - 2020.

188-18

Carried

By-law 032-2020, being a By-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 032-2020, being a by-law to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

189-18

Carried

By-law 033-2020, being a By-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard).

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau:

THAT Council adopt By-law 033-2020, being a by-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard).

190-18

Carried

Arts, Culture and Tourism Services

By-law 034-2020, being a By-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using a E-Commerce/Curbside Pick-Up Service Delivery Model.

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty:

THAT Council adopt By-law 034-2020, being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using an E-Commerce/Curbside Pick-Up Service Delivery Model.

191-18

Carried

General Government Services

THAT the following bylaw be passed:

1. Bylaw 027-2020 being a by-law to authorize the Levying of Tax Rates and Collection of Taxes for the Year 2020;
2. Bylaw 028-2020 being a bylaw to authorize execution of a Development Agreement with New Amherst Ltd., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (South-East Corner of New Amherst Blvd. and Charles Wilson Parkway, New Amherst Community, Cobourg);
3. Bylaw 029-2020 being a by-law to amend Zoning By-Law No. 85-2003 (S/E Corner of New Amherst Blvd. and Charles Wilson Parkway, Cobourg);
4. Bylaw 030-2020 being a by-law to authorize the execution of a Pre-Servicing Agreement and Subdivision Agreement with JMCD Holdings Inc., Bank of

Montreal, Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg. (N/W Corner Of King Street East & Willmott Street – East Village Phase 5, Cobourg);

5. Bylaw 031-2020 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario (as Represented by the Minister of Transportation for the Province of Ontario) related to Funding provided by the Province of Ontario to the Town of Cobourg under the Dedicated Gas Tax Funds for the Public Transportation Program;
6. Bylaw 033-2020 being a by-law to lift the One-Foot Reserves and to authorize the establishment and Laying Out of Public Highways. (John Fairhurst Boulevard and New Amherst Boulevard); and
7. Bylaw 034-2020 being a by-law to authorize the execution of a lease agreement with the Cobourg Farmers Market for use of the Albert Street, Parking Lot as a Temporary Measure for the 2020 Farmers Market Season using an E-Commerce/Curbside Pick-Up Service Delivery Model.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Nicole Beatty:

THAT leave be granted to introduce bylaws 027-2020 to 031-2020 and bylaws 033-2020 to 034-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

192-18

Carried

THAT the following bylaw be passed:

1. Bylaw 032-2020 to authorize the Director of Public Works to temporarily alter the direction of traffic flow on Mathew Street from a one-way to a two-way traffic pattern and that on-street parking shall not be permitted during the reconstruction of Mathew Street.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT leave be granted to introduce bylaw No.032- 2020 and to dispense with the reading of the bylaw by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Councillor Beatty Declared a Pecuniary Interest on this Matter and refrained from participating in the Vote.

193-18

Carried

PETITIONS

Petition submitted from Tamara Ugolini, to re-open municipally governed green spaces.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the petition for information purposes.

194-20

Carried

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

Town of Cobourg/Lakefront Utility Services Inc. Water Committee Minutes

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty:

THAT Council receive the Water Committee Meeting Minutes for information purposes.

195-20

Carried

CORRESPONDENCE

NOTICE OF MOTION

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>2020 Town of Cobourg Capital Budget Items Status</u>	<u>04-06-20</u>	<u>CAO</u>	<u>N/A</u>

Regular Council Meeting Minutes

MAY 19, 2020

<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.(Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>TBD</u>
<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>TBD</u>
<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>TBD</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina</u>	<u>09-03-19</u>	<u>Community Services</u>	<u>June 1, 2020</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 1, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 22, 2020</u>
<u>Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.</u>	<u>01-06-20</u>	<u>CAO</u>	<u>June 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Motion – Barrier and Closure of Victoria Park –COVID 19</u>	<u>05-11-20</u>	<u>Legislative Services</u>	<u>June 1, 2020</u>

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat:

THAT the Unfinished Business Items be amended to include a new date of September 14, 2020.

196-20

Carried

CLOSED SESSION

CLOSED SESSION ACTION ITEM

CONFIRMATORY BY-LAW

Bylaw 035-2020, being a bylaw to confirm the proceedings of the Council Meeting of May 19, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT leave be granted to introduce Bylaw 035-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on May, 19, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

197-20

Carried

ADJOURNMENT

Moved by Councillor Aaron Burchat,


THAT the Meeting Adjourn (7:48 P.M.)

198-20

Carried

Municipal Clerk

Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	SPECIAL COUNCIL MEETING MINUTES
	Monday, March 23, 2020 Electronic Participation – Zoom Video Conferencing

A Special Meeting of the Cobourg Municipal Council was held this afternoon at 1:00 P.M. through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson,
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Interim Chief Administrative Officer/Treasurer
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Joanne Taylor, Manager of Finance

CALL TO ORDER

The Meeting was called to order by Mayor Henderson (1:00 P.M.)

DISCLOSURE OF PECUNIARY INTEREST

Councillor Aaron Burchat declared a Pecuniary Interest on four (4) items related to the General Government Services memo for discussion from the Interim Chief Administrative Officer/Treasurer, regarding the Town of Cobourg Financial Update in response to the COVID-19 Pandemic, being;

1. Municipal Council Chamber Microphones and Equipment; and
1. CCC Closed Circuit Cameras Video Surveillance System.

Councillor Burchat is an employee of Alliance Security Systems and Telecommunication Services and has declared an interest on these items in the past.

PRESENTATIONS

DELEGATIONS

REPORTS

General Government Services

Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Town of Cobourg Financial Update in response to the COVID-19 Pandemic.

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Nicole Beatty:

THAT Council receive the report from the Interim Chief Administrative Officer on the COVID-19 Financial Impact for the Town of Cobourg for information purposes.

199-20

AMENDED

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

MOTION TO AMEND:

THAT Council approve Northumberland Fare Share Food Bank (Cobourg Location)'s request for support with funding in the amount of \$7,000; and

FURTHER THAT the approved funds be transferred to the charity by June 1st with a request that a stewardship report detailing the impact of the contribution be provided to staff and Council by December 31, 2020.

200-20

POSTPONED

Moved by Councillor Aaron Burchat, Seconded by Councillor Emily Chorley:

MOTION TO POSTPONE:

THAT the recommendation regarding the Northumberland Fare Share Food Bank be Postponed until the end of the Special Council Meeting for consideration.

201-20

Carried

Moved by Councillor Bureau, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

WHEREAS Council provided free parking in Downtown Cobourg until May 31st, 2020 as a response to the COVID-19 pandemic and,

WHEREAS the COVID-19 pandemic as shut down businesses in Cobourg, and all Downtown Business Improvement Area (DBIA) businesses have gone through very difficult times and,

WHEREAS the Government of Ontario has relaxed restrictions on these closures, with DBIA members slowing opening with strict protocols ensuring safety for all residents and,

WHEREAS with the protocols being outlined by the Government of Ontario has limited the amount of customers while lengthening the time it would take to let customers into their locations to serve them properly and,

WHEREAS the DBIA Board of Management asked for Council's consideration to provide free parking in the downtown core from June 1st to August 31st, 2020 and,

WHEREAS continuing the incentive to the public and to our downtown businesses will ensure that shopping in the downtown will be a positive experience; and

WHEREAS the extension of free parking until August 31st 2020 will have a financial impact on the town revenue of \$49,607.36

NOW THEREFORE BE IT RESOLVED THAT council approve free parking in downtown Cobourg from June 1st to August 31st, 2020.

202-20

POSTPONED

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

MOTION TO POSTPONE:

THAT the recommendation regarding the extension of free parking in the downtown core be Postponed until the end of the Special Council Meeting for consideration.

203-20

Carried

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Aaron Burchat:

MOTION TO AMEND:

THAT the COVID-19 Financial Impact Report – Schedule "A" - Impact on Revenue of \$1,561,000 in the Cobourg 2020 Budget be received from the Interim CAO/Treasurer for information purposes.

204-20

Carried

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Brian Darling:

MOTION TO AMEND:

THAT the COVID-19 Financial Impact Report – Schedule B Impact on Operating Expenditures of \$769,000 in net projected savings to the Cobourg 2020 Budget be received from the Interim CAO /Treasurer for information purposes.

WHEREAS Council needs to anticipate that there will be a second and possibly third wave of COVID-19. There has never been a pandemic without at least a second wave and nobody can tell how it is mutating. Council must protect the financial resources and health of citizens of the Town of Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reductions in the 2020 Operating Budget:

1. Aquatics Lifeguards – reduce hours 100% (additional \$102,402);
2. Reduce utilities at CCC by 50% (additional \$224,000);
3. Special Events – Reduce Movies in the Park by \$500, Sandcastle Festival \$16,000, Canada Day (further \$2,000) for a total of \$18,500;
4. Art Gallery – Eliminate \$5,000 for Victoria Hall 160th Anniversary (deferred to 2021) and \$5,000 for Art Gallery 60th Anniversary – Total \$10,000;
5. Tourism – Remove remainder of advertising budget (\$45,000); and
6. Staffing – Eliminate hiring of Manager of Recreation and Culture in 2020 until Service Delivery Review is complete. (Remaining 25% - \$28,453).

205-20

DIVIDED

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty:

MOTION TO DIVIDE:

THAT the Motion to amend be divided into six (6) parts and all recommended actions be voted on separately by Members of Council.

206-20

Carried

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Emily Chorley:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Aquatics Lifeguards – reduce hours 100% (additional \$102,402)

Motion Withdrawn by Mover.

207-20

WITHDRAWN

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Brian Darling:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Reduce utilities at CCC by 50% (additional \$224,000).

208-20

DEFEATED

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Emily Chorley:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Special Events – Reduce Movies in the Park by \$500, Sandcastle Festival \$16,000, Canada Day (further \$2,000) for a total of \$18,500

Motion Withdrawn by Mover.

209-20

WITHDRAWN

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Emily Chorley:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Art Gallery – Eliminate \$5,000 for Victoria Hall 160th Anniversary (deferred to 2021) and \$5,000 for Art Gallery 60th Anniversary – Total \$10,000

210-20

DEFEATED

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Emily Chorley:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Tourism – Remove remainder of advertising budget (\$45,000)

Motion Withdrawn by Mover.

211-20

WITHDRAWN

Moved by: Deputy Mayor Suzanne Seguin:

NOW THEREFORE BE IT RESOLVED THAT Council approve the following further reduction in the 2020 Operating Budget:

1. Staffing – Eliminate hiring of Manager of Recreation and Culture in 2020 until Service Delivery Review is complete. (Remaining 25% - \$28,453).

Motion Withdrawn by Mover.

212-20

WITHDRAWN

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

MOTION TO AMEND:

THAT Council approve Northumberland Fare Share Food Bank (Cobourg Location)'s request for support with funding in the amount of \$7,000; and

FURTHER THAT the approved funds be transferred to the charity by June 1st with a request that a stewardship report detailing the impact of the contribution be provided to staff and Council by December 31, 2020.

213-20

Carried

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

WHEREAS Council provided free parking in Downtown Cobourg until May 31st, 2020 as a response to the COVID-19 pandemic and,

WHEREAS the COVID-19 pandemic as shut down businesses in Cobourg, and all Downtown Business Improvement Area (DBIA) businesses have gone through very difficult times and,

WHEREAS the Government of Ontario has relaxed restrictions on these closures, with DBIA members slowing opening with strict protocols ensuring safety for all residents and,

WHEREAS with the protocols being outlined by the Government of Ontario has limited the amount of customers while lengthening the time it would take to let customers into their locations to serve them properly and,

WHEREAS the DBIA Board of Management asked for Council's consideration to provide free parking in the downtown core from June 1st to August 31st, 2020 and,

WHEREAS continuing the incentive to the public and to our downtown businesses will ensure that shopping in the downtown will be a positive experience; and

WHEREAS the extension of free parking until August 31st 2020 will have a financial impact on the town revenue of \$49,607.36

NOW THEREFORE BE IT RESOLVED THAT council approve free parking in downtown Cobourg from June 1st to August 31st, 2020.

214-20

Carried

Councillor Beatty left the meeting at 4:01 P.M.

Council took a Ten (10) Minute recess at 4:02 P.M. and returned to resume the meeting at 4:13 P.M.

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Seguin:

MOTION TO AMEND:

THAT Council direct Staff to defer the following Capital Projects until 2021:

Pg 1 - Way-finding Signage

Pg. 2 - Storage Building
- Reversible Vibrator Compactor

Pg 3. - Parks Service Vehicle
- F350 Crew Cap
- PlaySpace Equipment
- Coeey Park Development
- Water bottle filling Stations
- Public Washroom Design
- CCC Street Sign Replacement

215-20

Carried

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

THAT Council defer the Capital Project - Sidewalks to the 2021 Budget.

Motion Withdrawn by Mover.

216-20

WITHDRAWN

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

THAT Council instruct Staff to carry out only the design phase of the following projects in 2020 with the remaining budgeted amount deferred until 2021:

- Pg.2 - Sidewalks;
- Bridge and culvert Improvements; and
- Terry Fox Storm Management Pond Rehab

217-20

Carried

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

THAT the \$127,000 allocated to the Waterfront Plan - Campground Capital Project in the 2020 Capital Budget be deferred to the 2021 Budget.

218-20

DEFEATED

Moved by Councillor Emily Chorley, Seconded by Councillor Adam Bureau:

MOTION TO AMEND:

THAT the \$35,000 allocated for the Resurfacing of the Donegan C Baseball Diamond in the 2020 Capital Budget be deferred to the 2021 Budget.

219-20

DEFEATED

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

THAT the \$53,000 allocated for the Tennis Court Resurfacing in the 2020 Capital Budget be deferred to the 2021 Budget.

220-20

DEFEATED

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Seguin:

MOTION TO AMEND:

THAT the \$68,000 allocated to the Harbour Improvements Phase One (1) for design in the 2020 Capital Budget be deferred to the 2021 Budget, and the \$20,000 allocated for the Pothole Repair remains.

221-20

DEFEATED

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the report from the Interim Chief Administrative Officer on the COVID-19 Financial Impact for the Town of Cobourg for information purposes; and

FURTHER THAT the COVID-19 Financial Impact Report – Schedule "A" - Impact on Revenue of \$1,561,000 in the Cobourg 2020 Budget be received from the Interim CAO/Treasurer for information purposes; and

FURTHER THAT Council approve Northumberland Fare Share Food Bank (Cobourg Location)'s request for support with funding in the amount of \$7,000 and the approved funds be transferred to the charity by June 1st with a request that a stewardship report detailing the impact of the contribution be provided to staff and Council by December 31, 2020; and

FURTHER THAT Council approve free parking in downtown Cobourg from June 1st to August 31st, 2020; and

FURTHER THAT Council direct Staff to defer the following Capital Projects until 2021:

- Pg 1 - Way-finding Signage
- Pg. 2 - Storage Building
 - Reversible Vibrator Compactor
- Pg 3. - Parks Service Vehicle
 - F350 Crew Cap
 - PlaySpace Equipment
 - Coeey Park Development
 - Water bottle filling Stations
 - Public Washroom Design
 - CCC Street Sign Replacement

FURTHER THAT Council instruct Staff to carry out only the design phase of the following projects in 2020 with the remaining budgeted amount deferred until 2021:

- Pg.2 - Sidewalks;
 - Bridge and culvert Improvements; and
 - Terry Fox Storm Management Pond Rehab

222-20

Carried

CLOSED SESSION

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Burchat:

THAT Council meet in Closed Session in accordance with Section 239 (2) (b) of the *Municipal Act, 2001*, regarding:

s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees;

1. Operating Budget Report - Salaries and Wages.

223-20

Carried

ADJOURNMENT

Moved by Deputy Mayor Seguin:


THAT the Meeting Adjourn (6:23 P.M.)

224-20

Carried

Municipal Clerk

Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	SPECIAL COUNCIL MEETING MINUTES
	Monday, June 1, 2020 Electronic Participation – Zoom Video Conferencing

A Special Meeting of the Cobourg Municipal Council was held this afternoon at 4:00 P.M. through Electronic Participation through Zoom Video Conferencing, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson,
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Interim Chief Administrative Officer/Treasurer
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services
Paul VandeGraaf, Cobourg Police Chief

CALL TO ORDER

The Mayor will provide an opening statement and advise the meeting is being lived streamed and audio/video recorded and shall form part of the record which will be retained according to the Town of Cobourg Retention By-law. For more information about the collection, please contact the Municipal Clerk's Office.

His Worship Mayor Henderson called the meeting to order at 4:04 P.M.

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Interest Declared by Members of Council.

PRESENTATIONS

Dr. Lynn Noseworthy, Local Medical Officer of Health, Haliburton, Kawartha, Pine Ridge District Health Unit (HKPRDHU), providing comment and Health Unit perspective on the Town of Cobourg Victoria Beach.

Dr. Noseworthy and Bernard Mayer, of the Health Unit were in attendance to provide information and update Municipal Council on the Northumberland County Epidemiology Report as well as an overview of the Local Health Unit perspective on the Cobourg Beach in relation to COVID-19.

After question and answer period, Dr. Noseworthy and Bernard Mayer were excused from the meeting at 4:28 P.M.

DELEGATIONS

Dennis Nabieszko, Cobourg Taxpayers Association (CTA), presenting the Petition to keep the Cobourg Beach Closed for the remainder of 2020.

Dennis Nabieszko, President of the Cobourg Taxpayers Association (CTA), attended the meeting via Zoom Video Conference to present the CTA Petition that was submitted to Cobourg Council on the Closing Victoria Beach in the Town of Cobourg.

After a question and answer period, D. Nabieszko was excused from the meeting (4:36 P.M).

Paul Pagnuelo, Cobourg resident, regarding the impact and analysis of the closure of the Cobourg Beach.

Paul Pagnuelo, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Cobourg Beach and his perspective of the benefits and analysis of Closing Victoria Beach in the Town of Cobourg.

After a question and answer period, P. Pagnuelo was excused from the meeting (4:48 P.M).

Tamara Ugolini, Cobourg Resident, regarding the Victoria Park Beach, Cobourg.

Tamara Ugolini, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Cobourg Beach and her reasoning to Municipal Council that Council should vote to keep the Cobourg Beach Open for continued use by Members of the Public.

After a question and answer period, T. Ugolini, was excused from the meeting (5:01 P.M).

Dilys Robertson, Cobourg Resident, regarding Victoria Park Beach, Cobourg.

Dilys Robertson, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Cobourg Beach Closure and what Council should be considering to help to make an informed decision.

After a question and answer period, D. Robertson, was excused from the meeting (5:09 P.M).

Anne-Marie Bouthillette, Cobourg Resident, regarding the Victoria Park Beach, Cobourg.

Anne-Marie Bouthillette, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Cobourg Beach Closure and presented an option regarding a permitting system for the use of the Beach for both resident and visitors utilizing the waterfront.

After a question and answer period, Anne-Marie Bouthillette, was excused from the meeting (5:15 P.M).

CORRESPONDENCE

1. Correspondence, Cliff and Lorie Stroud, regarding Victoria Beach Cobourg.
2. Correspondence, Reva Nelson, regarding Victoria Beach Cobourg.
3. Correspondence, Caroline Rowan, regarding Victoria Beach Cobourg.
4. Correspondence, Joy Doncaster, regarding Victoria Beach Cobourg.
5. Correspondence, Christina Wilson, regarding Victoria Beach Cobourg.
6. Correspondence, Sabine Fischer regarding Victoria Beach Cobourg.
7. Correspondence, Jim Glover, regarding Victoria Beach Cobourg.
8. Correspondence, Lisa Filce, regarding Victoria Beach Cobourg.
9. Correspondence, Anne Rawson, regarding Victoria Beach Cobourg.
10. Correspondence, Paula Hacking regarding Victoria Beach Cobourg.
11. Correspondence, Marie McLean regarding Victoria Beach Cobourg
12. Correspondence, Candace Pickering regarding Victoria Beach Cobourg
13. Correspondence, Rob Jewitt, regarding Victoria Beach Cobourg.

14. Correspondence, Brad Pickering, regarding Victoria Beach Cobourg.
15. Correspondence, Sue Dunstan, regarding Victoria Beach Cobourg.
16. Correspondence, Dustin Germain, regarding Victoria Beach Cobourg.
17. Correspondence, Diane Pagnuelo, regarding Victoria Beach Cobourg.
18. Correspondence, Lawrence James Boyle, regarding Victoria Beach Cobourg.
19. Correspondence, Kerri Dunn, regarding Victoria Beach Cobourg.
20. Correspondence, Cecilia Bonnevie., regarding Victoria Beach Cobourg.
21. Correspondence, Eleanor Hawking, regarding Victoria Beach Cobourg.
22. Correspondence, Linda Walker, regarding Victoria Beach Cobourg.
23. Correspondence, Anthea Goodwin, regarding Victoria Beach Cobourg.
24. Correspondence, David Smith, regarding Victoria Beach Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley:

THAT Council receive all correspondence submitted by Residents for information purposes.

225-20

Carried

PETITIONS

Petition to Keep the Cobourg Beach Closed, submitted by Dennis Nabieszko on behalf of the signatories.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council receive the Petition to keep Cobourg Beach Closed for information purposes.

226-20

Carried

PROTECTION SERVICES

Memo from the Municipal Clerk/Manager of Legislative Services, regarding Victoria Park Beach, Cobourg – Temporary Closure Option for Council – COVID-19 Pandemic. (Referred from May 11, 2020 Committee of the Whole).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS Council received the report referred from the May 11, 2020 Committee of the Whole Meeting and the Second Report on By-law Enforcement Statistics for information purposes; and

FURTHER THAT Council direct Staff to implement the closure of Victoria Beach until August 31, 2020 and install metal fencing, barriers with emergency access points as necessary and continue with increased enforcement at the Waterfront area in order to continue to make sure residents and visitors are complying with Provincial Orders and complying with Physical Distancing Guidelines as set out by Federal, Provincial and Local Health Units; and

FURTHER THAT the Staff provide a further report to Council at the Monday June 22, 2020 Committee of the Whole Meeting with any statistics of Waterfront area activities and any other areas of concern that arise due to the beach closure, and in addition include in the report how the Town could reopen the beach with restricted use, along with the costing estimates associated with the reopening of the Beach for Council approval

227-20

Amended

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley:

FURTHER THAT portable washrooms, including accessible units, be set up with the number to be determined by the Emergency Control Group (ECG) and for the washrooms be cleaned/maintained twice daily.

228-20

Carried

Moved by Councillor Chorley, Seconded by Councillor Beatty:

FURTHER THAT clear signage indicating the Cobourg Beach is closed will be posted at the Highway 401, pending Ministry of Transportation approval, on all Arterial Roads entering Cobourg, on all major approaches to Victoria Park Waterfront and on Cobourg Beach itself.

229-20

Carried

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling:

WHEREAS Council received the report referred from the May 11, 2020 Committee of the Whole Meeting and the Second Report on By-law Enforcement Statistics for information purposes; and

FURTHER THAT Council direct Staff to implement the closure of Victoria Beach until August 31, 2020 and install metal fencing, barriers with emergency access points as

necessary and continue with increased enforcement at the Waterfront area in order to continue to make sure residents and visitors are complying with Provincial Orders and complying with Physical Distancing Guidelines as set out by Federal, Provincial and Local Health Units; and

FURTHER THAT the Staff provide a further report to Council at the Monday June 22, 2020 Committee of the Whole Meeting with any statistics of Waterfront area activities and any other areas of concern that arise due to the beach closure, and in addition include in the report how the Town could reopen the beach with restricted use, along with the costing estimates associated with the reopening of the Beach for Council approval; and

FURTHER THAT portable washrooms, including accessible units, be set up with the number to be determined by the EOC and for the washrooms be cleaned/maintained twice daily; and

FURTHER THAT clear signage indicating the Cobourg Beach is closed will be posted at the Highway 401, pending Ministry of Transportation approval, on all Arterial Roads entering Cobourg, on all major approaches to Victoria Park Waterfront and on Cobourg Beach itself.

Recorded Vote:

Recorded Vote Requested by Deputy Mayor Suzanne Séguin:

Member of Council	For	Against
Councillor Nicole Beatty	x	
Councillor Aaron Burchat	x	
Councillor Adam Bureau	x	
Councillor Emily Chorley	x	
Councillor Brian Darling	x	
Mayor John Henderson	x	
Deputy Mayor Suzanne Séguin	x	
RESULT:	7	0

Resolution carried: 7 - Yays 0 – Nays

230-20

CARRIED.

ADJOURNMENT

Moved by Councillor Burchat:


THAT the Meeting Adjourn. (6:30 P.M.)

231-20

Carried

Municipal Clerk

Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	Monday, June 1, 2020 Electronic Participation Zoom Video Conference

The Cobourg Municipal Council's Committee of the Whole met this evening through electronic participation, Zoom Video conference, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Mayor will provide an opening statement and advise the meeting is being lived streamed and audio/video recorded and shall form part of the record which will be retained according to the Town of Cobourg Retention By-law. For more information about the collection, please contact the Municipal Clerk's Office.

The Mayor called the Meeting to Order at 6:54 P.M.

AGENDA ADDITIONS

1. Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Unfinished Business Item - Radio Frequency Meter Replacement Program;
2. Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs;

3. Memo from the Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings;
4. Memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg;
5. Memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps;
6. Memo from the Manager of Marketing and Events, regarding the Marketing and Events Budget Update; and
7. Memo from the Manager of Market and Event, regarding the Town of Cobourg Virtual Community Events.

Moved by Deputy Mayor Suzanne Séguin,

THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were No Declarations of Interest Declared by Members of Council.

PRESENTATIONS

Presentation, County of Northumberland, regarding the Golden Plough Lodge (GPL) and Northumberland County Archives and Museum (NCAM) Redevelopment Project Update.

The County of Northumberland was in attendance to provide information and update Municipal Council on the Golden Plough Lodge (GPL) and County Archives Redevelopment Project.

After question and answer period, the County of Northumberland was excused from the meeting at 7:47 P.M.

DELEGATIONS

Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, regarding discussion on the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill, its congregation, and others.

Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, attended the meeting via Zoom Video Conference to discuss the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill, its congregation, and others.

After a question and answer period, E. Butler was excused from the meeting (7:57 P.M)

DELEGATION ACTIONS

Delegation Action, Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, regarding discussion on the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill.

Moved by Councillor Nicole Beatty,

THAT Council receive the delegation for information purposes; and

FURTHER THAT a copy of the delegation and the concerns outlined by Church on the Hill be forwarded to Northumberland County staff, County Council and the Town of Cobourg Development Review Team for their reference.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council award the Victoria Hall Sandstone and Front Doors Repair Tender CO-20-17-MNT to Colonial Building Restoration Ltd in the amount \$275,000 plus non-refundable HST in the amount of \$4,840 for a total of \$279,840.

Carried

Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Unfinished Business Item - Radio Frequency Meter Replacement Program.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council receive the report from the Interim Chief Administrative Officer/ Treasurer for information purposes.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Municipal Council allow all Advisory Committees and Quasi-Judicial Boards to be permitted to participate electronically via teleconferencing/videoconferencing pursuant to the recent amendments of the Town's Procedural By-law, when required through Council direction for input on a matter as an alternative way to engage and continue to perform advisory committee duties to assist in Municipal Council decision making during the COVID-19 Pandemic public health Provincial and Local State of Emergency.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding a Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., 82 Munroe Street, Cobourg.

Moved by Councillor Nicole Beatty,

THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve the request by Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. for a five (5) year deferral of applicable Building Permit fees and Development Charges in the amount of \$436,233.95 for the 35-unit market and affordable rental building located at 82 Munroe Street; and,

FURTHER THAT Council authorize the Mayor and Clerk to execute a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., subject to the finalization of applicable terms and conditions by municipal staff as specified in this Report; and

FURTHER THAT Council direct staff to prepare a report with a recommendation regarding the recent changes to the Development Charges Act (as amended by Bill 108, the More Homes, More Choice Act, 2019) for Council's consideration.

Carried

Memo from the Director of Planning and Development, regarding an Application for Site Plan Approval - Development Agreement: 1111 Elgin Street West, Cobourg, Trinity Northumberland Inc./Trinity Development Group.

Moved by Councillor Nicole Beatty,

THAT Council receive this Report for information purposes; and,

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., and Lakefront Utility Services Inc. for the development of a 930 m2 multi-unit commercial free standing building and associated parking, service and driveway facilities at 1111 Elgin Street West (Northumberland Mall), subject to the finalization of details by municipal staff and applicable agencies; and,

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to remove the Holding (H) Symbol from the subject development lands.

Carried

Memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg;

Moved by Councillor Nicole Beatty,

THAT Council approve Heritage Permit Application HP-2020-010 as submitted by Laurie Wills on behalf of the Corporation of the Town of Cobourg, and that this approval apply on an ongoing annual basis unless otherwise terminated by Municipal Council.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Manager of Environmental Services, regarding the Pump Replacement at the McGill Pumping Station.

Moved by Councillor Brian Darling,

THAT Council approve the purchase a new Xylem Pump at the McGill Pumping Station at a cost of \$86,834 including non-refundable HST to be funded by the approved 2020 Environmental Services Capital Budget.

Carried

Memo from the Manager of Environmental Services, regarding a new Makeup Air Handling Unit in the Headworks Building at Water Pollution Control Plant #2 (WPCP2).

Moved by Councillor Brian Darling,

THAT Council approve the purchase and installation of a new Makeup Air Unit in the Headworks Building at Plant #2 at a cost of \$65,465 including non-refundable HST, to be funded by the approved 2020 Capital Budget Environmental Services.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps.

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Deputy Director of Community Services for information purposes and

FURTHER THAT Council authorize Municipal Staff to cancel all planned summer camps at the Cobourg Community Centre (CCC) originally planned for June 29, 2020 to September 4, 2020 due to the current COVID-19 Pandemic.

Carried

Memo from the Assistant Manager, Waterfront Operations, regarding the Unfinished Business Item - Response to Delegation from Anglers. (Referred from the May 11, 2020 Committee of the Whole Meeting).

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Assistant Manager, Waterfront Operations, for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Moved by Councillor Aaron Burchat, Seconded by Mayor John Henderson:

MOTION TO TAKE FROM THE TABLE:

THAT Council lift from the Table the April 27, 2020 Resolution on By-law No.025-20 regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

Recorded Vote:

Recorded Vote Requested by Councillor Aaron Burchat:

Member of Council	For	Against
Councillor Nicole Beatty	x	
Councillor Aaron Burchat	x	
Councillor Adam Bureau		x
Councillor Emily Chorley		x
Councillor Brian Darling	x	
Mayor John Henderson	x	
Deputy Mayor Suzanne Séguin		x
RESULT:	4	3

Resolution carried: 4 - Yays 3 – Nays

CARRIED.

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

Memo from the Manager of Marketing and Events, regarding the Marketing and Events Budget Update.

Moved by Councillor Adam Bureau,

THAT Council receive the report from the Manager of Marketing Events for information purposes.

Carried

Memo from the Manager of Market and Event, regarding the Town of Cobourg Virtual Community Events.

Moved by Councillor Adam Bureau,

THAT Council receive the report from the Manager of Marketing Events for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Memo from the Municipal Clerk/Manager of Legislative Services regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

Moved by Councillor Aaron Burchat

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council approve and provide direction to Staff to implement the proposed By-law to promote and regulate Physical Distancing within the Town of Cobourg in order to help prevent the spread COVID-19 to reinforce the importance of Physical Distancing as additional measure to protect the health and well-being of all residents within the Town of Cobourg.

REFERRED

Moved by Councillor Adam Bureau,

MOTION TO REFER:

THAT Council refer the Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic to the June 22, 2020 Council Meeting for consideration.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>2020 Town of Cobourg Capital Budget Items Status</u>	<u>04-06-20</u>	<u>CAO</u>	<u>N/A</u>
<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.(Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>

<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSP).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>September 14, 2020</u>
<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina</u>	<u>09-03-19</u>	<u>Community Services</u>	<u>June 1, 2020</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.</u>	<u>01-06-20</u>	<u>CAO</u>	<u>June 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Motion – Barrier and Closure of Victoria Park –COVID 19</u>	<u>05-11-20</u>	<u>Legislative Services</u>	<u>June 1, 2020</u>

COMMITTEE OF THE WHOLE OPEN FORUM

Open Forum provides an opportunity for the public to comment and ask questions on any matter of Municipal business. More details regarding Open Forum may be found under Section 33 of [Procedural By-Law](#).

Due to the nature of an electronic meeting, members of the public wishing to provide input regarding an agenda item must pre-register by Monday, June 1, 2020 at 6:00 p.m. The Municipal Clerks Office will contact all registrants with confirmation and details.

If you do not wish to participate in the meeting but would like to participate in the Open Forum, you may send an email to: clerk@cobourg.ca and the Municipal Clerks Office will circulate your email to Council and Staff and read the correspondence at the meeting.

If you require more information, please contact clerk@cobourg.ca or call -905-372-4301.

CLOSED SESSION


ADJOURNMENT

Moved by Deputy Mayor Suzanne Séguin,

THAT the Meeting Adjourn (9:30 P.M.)

Carried

Municipal Clerk

 COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Jen Heslinga Senior Financial Analyst	
DATE OF MEETING:	June 8, 2020	
TITLE / SUBJECT:	PSAB Excluded Expenses- Ont Regulation 284/09	
REPORT DATE:		File #:

2.0 PUBLIC ENGAGEMENT

N/A

3.0 RECOMMENDATION

THAT Council adopt the compliance report for expenses excluded from the 2020 budget outlined in the report as a requirement of the Ontario Regulation 284/09 passed under the Municipal Act.

4.0 ORIGIN

Ontario Regulation 284/09

5.0 BACKGROUND

Ontario Regulation 284/09 permits a Municipality to exclude three specific expenses from their annual budget. If excluded from the budget, the Municipality shall prepare a report on the impact of the excluded expenses and adopt the report by resolution. These three expenses are:

1. Amortization expense
2. Post-Employment benefits expenses
3. Solid waste landfill closure and post closure expenses

Effective January 1, 2009, under section 3150 of the Public Sector Accounting Board (PSAB) Handbook, Municipalities are required to record the costs of the tangible capital assets and the related amortization expense on their annual financial statements. The new accounting standards do not require that

budgets be prepared on the same basis. Therefore most municipalities, including the Town of Cobourg, continue to prepare budgets on a cash basis. The tax rate is determined on a cash basis without the costs for non-financial transactions such as amortization.

6.0 ANALYSIS

The annual budget of a municipality is an important exercise, one of which plans for the current and future activities and acquisitions. A key outcome of the annual budget is determining the funding requirements of the Town and formulating a tax rate to meet these requirements. This tax rate is based on the annual cash requirements, and therefore does not include the PSAB requirements around accrual accounting and accounting for non-cash expenditures such as amortization and post employment liabilities.

The Town of Cobourg's 2020 budget and associated tax levy excludes the following:

1. Amortization expenses, estimated at \$5.8 million.
2. Post-employment benefits expense, estimated at \$107,322.
3. Solid waste landfill closure and post closure expenses, as the Town does not have a responsibility for landfill sites.

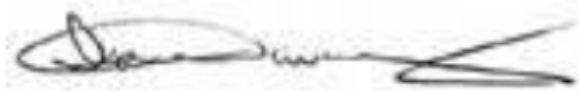
7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

The Excluded Expenses Report has no direct financial impact on The Town of Cobourg, since it is simply providing information on non-cash transactions. The Municipality's 2020 budget is cash based and non-cash transactions have not been included. The Excluded Expenses Report is simply an accounting reconciliation between the two reporting methods; and this information will be included in the Municipality's 2020 audited financial statements.

8.0 CONCLUSION

The Town of Cobourg reports that a total of \$5,868,513 in non-cash expenditures relating to amortization and post-employment expenses have been excluded from the 2020 Operating budget. A total estimated \$1,642,057 in cash payments relating to principle payments of long term debt have been excluded, and \$4,666,679 in revenue from the 2020 Capital budget has been added to the 2020 Operating budget to align with PSAB reporting standards for budgets.

12.0 AUTHORIZATION/SIGNATURES



Ian Davey
Treasurer/Director of Corporate Services

Approved By:

Ian Davey, Treasurer/Director of Corporate
Services


Department:

Finance

THE CORPORATION OF THE TOWN OF COBOURG
 Reconciliation of Budget to PSAB standards
 For the Year Ended December 31, 2020 - Budget

	2020 Operating Budget	Adjustments				Adjusted 2020 PSAB Budget
		Estimated Amortization	Post Employment Benefit Expense	2020 Capital Budget- Income	Long Term Debt Principle Payments	
REVENUES:						
Taxation:						
Property taxation	24,636,992.00					24,636,992.00
Payments in lieu of taxation	44,410.00					44,410.00
User Charges	10,639,605.00					10,639,605.00
Development charges	40,000.00			2,172,071.00		2,212,071.00
Grants:						
Government of Canada	675,920.00			1,606,139.00		2,282,059.00
Province of Ontario	547,056.00			755,469.00		1,302,525.00
Other municipalities	650,000.00					650,000.00
Other:						
Rental income	228,900.00					228,900.00
Penalty and interest	410,000.00					410,000.00
Other income	590,000.00			133,000.00		723,000.00
Interest income- Town of Cobourg Holdings Inc.	260,400.00					260,400.00
Interest and dividend income	825,000.00					825,000.00
<i>Transfers from Reserves for current operating expenditures</i>	6,022,339.00				- 6,022,339.00	-
TOTAL REVENUES	45,570,822.00	-	107,322.00	4,666,679.00	- 6,022,339.00	44,214,962.00
EXPENSES:						
General government	5,069,510.00	294,491.00	107,322.00			5,471,323.00
Protection to persons and property	14,615,463.00	526,052.00				15,141,515.00
Transportation services	5,960,802.00	1,441,004.00		- 727,885.00		6,673,921.00
Environmental services	4,242,817.00	1,978,369.00		- 449,795.00		5,771,391.00
Recreation and cultural services	9,314,579.00	1,492,001.00		- 464,377.00		10,342,203.00
Social and family services	- 56,900.00	-				- 56,900.00
Planning and development	1,427,009.00	29,274.00				1,456,283.00
<i>Transfers into Reserves for future operating expenditures</i>	4,670,358.00				- 4,670,358.00	-
TOTAL EXPENSES	45,243,638.00	5,761,191.00	107,322.00	- 1,642,057.00	- 4,670,358.00	44,799,736.00
ANNUAL SURPLUS (Capital Levy)	326,984.00	- 5,761,191.00	- 107,322.00	4,666,679.00	1,642,057.00 - 1,351,981.00	- 584,774.00

Annual Deficit for the year	-	584,774.00
Capital Income	-	4,666,679.00
Amortization Expense		5,761,191.00
Post Employment Expense		107,322.00
Change in Net Financial Assets		617,060.00
Transfers in Reserves		1,351,981.00
Principle Payments in LTD	-	1,642,057.00
Dedicated to Capital levy	-	326,984.00
Overall impact on Operating Budget		-

 COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor and Council	
FROM: TITLE:	Laurie Wills Director of Public Works	
DATE OF MEETING:	June 8, 2020	
TITLE / SUBJECT:	Extension of Free Transit and Parking	
REPORT DATE:	June 4, 2020	File #:

3.0 RECOMMENDATION

THAT Council extend free transit and parking until June 30, 2020.

4.0 ORIGIN

COVID19 precautions.

5.0 BACKGROUND

TRANSIT

Since the announcement in March that all non-essential businesses were to close, we saw a significant decrease in ridership which in this case was very encouraging to know that our community was taking all precautions and making responsible decisions to stay home or at least not use transit. Cobourg Transit has been free since March 19 and ridership has decreased by over 40% in March, and over 60% in April and May.

Free transit was implemented in order to permit rear door entry to ensure that riders are adequately separated from the drivers and to avoid having to exchange money, tickets, passes, etc. Free transit also eliminates the need for people having to purchase passes and tickets in person at public buildings. The Town does not have the capability to issue passes or tickets online.

PARKING

Free parking has been affect since March 24th and the purpose was to eliminate people from having to use cash and touch machines as well as having to issue parking passes manually from Victoria Hall.

6.0 ANALYSIS

TRANSIT

Although we are highly encouraging our riders to request deliveries or rides from friends and family, not all community members have access to cars, friends with cars, or people who are willing to help at all so cancelling transit would have only further hurt those in need. Transit was also deemed to be an essential service by the Federal and Provincial Governments and was not required to be shut down. No municipalities have ceased transit entirely except for two, one of which did not provide specialized transit. Our specialized transit is paramount since we do not have accessible taxi's, for those requiring dialysis several times per week.

Transit is used to help move people to shelter and to help people get to essential jobs and resources. The Town has no ability to determine who is using transit for essential reasons, we can only rely on people to be socially responsible and cease using the service unless it is an absolute requirement.

Town Staff have been included in an ongoing email information exchange with all Ontario municipal transit authorities and are following suit with typical practices.

Current and ongoing Cobourg Transit practices:

- Conventional transit will permit 8 riders per bus. Unfortunately it is not possible to forewarn riders about how full the bus is in advance of a stop. We ask riders that if you must use transit, please do so during non-busy times.

- Buses are being rotated with each shift in order to be cleaned twice daily with disinfectant.

- Wheels transit will be carrying only 1 passenger at a time, with the exception of people within the same household or their necessary attendant.

- Reduced hours are still in effect as well as a reduction in service hours for Route 2 (Monday to Friday).

We encourage the community to continue to be patient and follow the current

practices until further notice.

PARKING

The Town does not have the resources to continually clean meters and pay & display machines in order for them to be used safely. Staff also have to empty the meters regularly and handle/count coin which puts them at an unnecessary risk of exposure as well. Due to By-law officers being inundated with patrolling for Provincially regulated COVID19 related offences as well as the Public Health Agency's physical distancing recommendations, there are not enough resources for Staff to be cleaning and emptying meters as often as they would need to be if paid parking were to be re-established. Not having meters emptied regularly leads to damage (jamming), maintenance expenses, and vandalism.

Although parking passes can be paid for online and printed at home, and Honk Mobile is also available to pay online, not all residents have the ability to do so which makes it difficult to re-establish paid parking when not everyone can obtain passes.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

TRANSIT

With ridership being reduced by over 60%, the average revenue loss per month is approximately \$4,500. Staff will provide an update report to Council when the proper procedures/equipment have been developed/installed and drivers/staff have been sufficiently trained to safely re-implement the collection of fares.

PARKING

Staff will require a minimum of 2 weeks notice before reinstating paid parking.

8.0 CONCLUSION

THAT Council extend free transit and parking until June 30, 2020.


12.0 AUTHORIZATION/SIGNATURES

Approved By:

Ian Davey, Treasurer/Director of Corporate Services

Department:

Finance

 COBOURG	THE CORPORATION OF THE TOWN OF COBOURG	
	STAFF REPORT	
TO:	Mayor John Henderson and Members of Council	
FROM: TITLE:	Teresa Behan Deputy Director, Community Services Division	
DATE OF MEETING:	June 8, 2020	
TITLE / SUBJECT:	Waterfront Operations Update	
REPORT #	June 4, 2020	File #:

1.0 **STRATEGIC PLAN**

The Town of Cobourg Strategic Plan (2019-2022) includes the following Strategic Actions:

- **People – Encourage Healthy Lifestyle across all age groups by promoting and raising awareness about public health and active transportation**
 - Invest in programs, services and infrastructure to make Cobourg more accessible
- **Programs – The Town provides efficient and effective corporate, community, business and recreational services for its residents, businesses and visitors**
 - Implement a comprehensive management plan for all of the Town's assets

2.0 **PUBLIC ENGAGEMENT**

N/A

3.0 **RECOMMENDATION**

Council prerogative

4.0 **ORIGIN**

Community Services Division

5.0 **BACKGROUND**

Victoria Park

Beach Canteen

Due to the beach closure and the cancelation of all summer events, the operation of the canteen is not likely financially viable and, therefore, the canteen contract will not be awarded for the 2020 season. Nevertheless, the recent procurement will be finalized and brought to Council later this summer or fall with a recommendation for subsequent years.

Splash Pad

The Provincial Government may allow splash pads to open later this summer and Cobourg needs to decide whether to open its splash pad in Victoria Park. A decision to open the splash pad will require the hiring of summer students to clean and sanitize the facility regularly.

Centennial Pool

The Community Services Division is working closely with the YMCA on facility and program planning. The YMCA recently drained Centennial Pool and is preparing to start-up and operate the equipment to safeguard the pool structure and equipment and prevent the growth of algae. This maintenance will cost approximately \$7,000 if the pool does not open.

If the Government allows pools to open, and the Town of Cobourg agrees to open Centennial Pool, the YMCA is prepared to operate it based on a modified program with a potential opening date of July 06 and are willing to extend into September. The program would include:

- safe return to work procedures for aquatics employees based on Lifesaving Society and YMCA Canada recommended best practices including training and provision of PPE;
- installation of hand sanitizing stations at entrance and around pool deck, barriers between cashier and patrons, use of a Covid-19 screening questionnaire and potentially administering temperature checks;
- a maximum number of patrons on the deck and in the pool (as per the calculations within the Life Saving Society's *Guide to Reopening Pools and Waterfronts*);
- replacement of "open swim" with more controlled aquatic options;
- installation of signage outlining physical distancing requirements at the entrance and on the deck, including posters, symptoms checklists, distance markers and directional signage;
- entry to pool through the front door and exit through the side gate to decrease contact;
- expansion of the operating hours to allow for reduced capacity;
- enhanced cleaning standards as outlined in the *Guide to Reopening Pools and Waterfronts*; and
- adherence to all directives issued by HKPR District Health Unit

Cobourg Beach

Based on Council direction, Cobourg Beach has been closed with fencing and signage installed to prohibit access.

The YMCA has been informed that lifeguards may not be required, although a staff report will be taken to Council on June 22 with possible options for re-opening the beach. The YMCA is prepared to offer lifeguarding services if Council re-opens the beach, lifeguards are available to work and there is adequate time to conduct the required training. In order to be prepared, the YMCA is developing operating procedures based on support from its corporate office and the Life Saving Society's new *Guide to Reopening Pools and Waterfronts*.

Victoria Park Campground

The Campground is currently closed to the public and is being utilized by the Emergency Control Group as a potential respite and quarantine area for front line workers. There has been no use of the Campground as a respite and no planned date to convert it back to regular operations and it remains completely fenced off with no access. The Provincial Government has allowed campgrounds to operate and for seasonal campers to occupy their units/spaces. The Government has not yet indicated when transient camping will be allowed, but it is anticipated that such a decision may be made by July.

Victoria Park Campground has 71 trailer sites of which 43 have hydro, water and sewer and 28 sites have hydro and water only. Additionally, there are 5 sites for dryland tenting with no services. Of the 71 trailer sites, seven have contracts for seasonal use.

The campground is heavily booked for this season and the Division is receiving many daily calls requesting reservations, however, since Council's decision to close the beach there have been some cancellations.

In order to prepare the Campground for operation, summer students will be required to prepare and to operate the facility. If the campground does not operate this year, staff propose that the fence remain in place to prevent access to potential campers and other users that will require additional maintenance and oversight.

Furthermore, staff would alter the fencing to re-establish the pedestrian and bicycle thoroughfare to help ease congestion on the walkway path at the beach. This newly fenced path through the campground would also line up with the signed bike path.

Marina

Staff have been working towards opening the Marina for the last few weeks based on the Province's decision to allow marinas to open. The yearly dredging of the Harbour was completed to ensure safe passage for both boaters and the Coast Guard.

The Marina has 218 slips of various lengths. In 2020, there were to be 166 seasonal slips, including five charter boats, and 52 transient slips. Staff contacted each seasonal contract holder and approximately 80 percent intend to launch this year.

The 2020 boat lift-in is scheduled for Saturday, June 13, and boaters are actively preparing their boats. Boaters not requiring lift-in services are eagerly awaiting access to their slips, which will be granted as soon as the new operating procedures are finalized.

Staff are finalizing the new operating procedures, based on the new Provincial safety guidelines for marinas, that will be approved by the Emergency Control Group and include the following:

- Social distancing provisions;
- Seasonal boaters will be allowed to occupy their slips as soon as the procedures are finalized and distributed;
- Inside washrooms will be open only for marina customers
- Laundry facilities will remain closed;
- Outside washrooms will remain closed (port-a-potty has been installed)
- Gas and pump-out will open;
- Temporary gates may be installed at each dock ramp as an added deterrent to non-customers (not security gates)
- All payments will be handled by a contactless method whenever possible.

The Town still needs to decide whether to allow transient boaters. If it does, a dock will be designated for transient boaters only and operating procedures will be shared and enforced.

The Town also must decide whether to allow charter fishing boats. Like all other organized recreational groups. Before these businesses would be allowed to operate on municipal property they would need to provide the Marina with acceptable operating procedures outlining how they will respect provincial COVID-19 requirements and protect staff, customers and other marina users.

The Cobourg Harbour is an important safe harbour on the north shore of Lake Ontario and is exactly half way (full day) between Toronto and Kingston and is frequently used as a rest stop. The Town cannot refuse a boater anchorage or access to safety when in distress or during inclement weather. Transient boaters may also need fuel and/or repairs, which must also be accommodated.

West Harbour/West Beach

The boat launch opened on May 22 and is currently free of charge and unstaffed.

The Cobourg Yacht Club Sailing School has chosen not to operate this year.

The Survivor Thrivers has indicated that it may not operate this year, although there has been some discussion of switching to two-person canoes.

The Cobourg Dragon Boat and Canoe Club has indicated that it will not operate its camps this year, however, it may operate a racing camp with limited participants. Its new compound is currently being constructed and their equipment will be relocated.

All organized recreational groups that use municipal property are being asked to provide the Town with a “back to play” plan that includes new operating procedures to ensure safe operations and appropriate physical distancing. These plans will be reviewed by the Town and discussed with each group before resumption of activities. Appropriate proof of insurance also needs to be provided.

The west harbour beach has become a popular area for people using their paddle boards and canoes. Self-propelled watercraft should not use the concrete ramp for launching as this is intended for boat launching with the use of vehicles. With the closure of the main beach, this area could become congested and an enforcement challenge.

The Ecology Garden is open for its members and the boardwalk and West Beach are open for public use and already experiencing increased use. With the closure of the main beach, this area may become congested and an enforcement challenge.

6.0 **ANALYSIS**

Both the Parks and Waterfront Operations Departments are currently operating under a significantly reduced staffing model that will be adjusted based on which facilities open this summer.

Opening of the splash pad will require hiring summer students. The YMCA is capable and prepared to operate the Centennial Pool if the Province and Town allow it to operate.

The Marina and Campground are important tourism and accommodation facilities for the community similar to hotels, motels and bed and breakfast facilities. The recovery of the local economy and many businesses will rely heavily on increased spending by visitors during the summer season. With the cancellation of all community events and the closure of the beach, recovery will be much more difficult. Therefore, all facilities within the community that attract and accommodate visitors will be important for local jobs and businesses.

Transient boaters and campers can be viewed differently than transient users of the beach because the marina and campground have clearly defined operational areas, designated spaces that must be reserved in advance, designated staff and strict rules of operation that will be enforced.

7.0 **FINANCIAL IMPLICATIONS/BUDGET IMPACT**

The 2020 lifeguarding budget is \$194,805 and the Centennial Pool materials budget is \$31,500. Most of these funds will be retained if the pool does not open and lifeguards are not hired. Whether the pool opens or not it will cost approximately \$7,000 to maintain it for the season.

The Campground and Marina are profit centres for the Town of Cobourg. The Campground was budgeted to produce a profit in 2020 of \$128,587. A decision not to open the Campground will have a direct financial impact on the Town's bottom line.

The Marina profits contribute annually to the costs of the Dredge and harbour and reserve fund for future capital improvements. In 2019, more than \$89,000 was transferred into reserve. In 2020, the Marina profit was to cover the costs of the WiFi replacement, dock repairs and harbour expenses. It is too early to estimate the potential profit/loss of the Marina this year as that will depend on the number of transient and seasonal boaters.

8.0 CONCLUSION

The Community Services Division is seeking Council direction on whether to:

- open Centennial Pool if allowed by the Provincial Government;
- open the Campground if allowed by the Provincial Government (if the Campground remains closed, a fenced laneway will be established through the property as an extension of the existing path between Division Street and Victoria Park for pedestrians and cyclists);
- allow transient boaters for the Marina (transient boaters in need of fuel, repairs and/or safe shelter must be allowed);
- allow charter fishing boat operations at the Marina.
- Allow organized groups, schools, or classes with more than 5 participants to operate in the waterfront area.

Enhanced signage and by-law enforcement throughout the Waterfront District will be required.

9.0 POLICIES AFFECTING THIS PROPOSAL

N/A

10.0 COMMUNICATION RESULTS

A news release will be sent out from the Communications Department and promoted on the appropriate social media channels and proper signage will be installed throughout the waterfront area.

Title:	Signing Official:	Signature:	Date:
Deputy Director, Community Services	T. Behan	Electronic	June 04, 2020
Director, Community Services	D. Hustwick	Electronic	June 04, 2020
Chief Administrative Officer (Interim)	I. Davey	Electronic	June 04, 2020



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs Tender;

NOW THEREFORE BE IT RESOLVED THAT Council award the Victoria Hall Sandstone and Front Doors Repair Tender CO-20-17-MNT to Colonial Building Restoration Ltd in the amount \$275,000 plus non-refundable HST in the amount of \$4,840 for a total of \$279,840.



Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings;

NOW THEREFORE BE IT RESOLVED THAT Council allow all Advisory Committees and Quasi-Judicial Boards to be permitted to participate electronically via teleconferencing/videoconferencing pursuant to the recent amendments of the Town's Procedural By-law, when required though Council direction for input on a matter as an alternative way to engage and continue to perform advisory committee duties to assist in Municipal Council decision making during the COVID-19 Pandemic Public, Health Provincial and Local State of Emergency.



Moved By _____

Last Name Printed _____

Seconded By _____

Last Name Printed _____

Resolution No.:

Council Date:

June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Director of Planning and Development, regarding a Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./ 2512464 Ontario Inc., 82 Munroe Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve the request by Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. for a five (5) year deferral of applicable Building Permit fees and Development Charges in the amount of \$436,233.95 for the 35-unit market and affordable rental building located at 82 Munroe Street, Cobourg; and

FURTHER THAT Council direct staff to prepare a report with a recommendation regarding the recent changes to the Development Charges Act (as amended by Bill 108, the More Homes, More Choice Act, 2019) for Council's consideration.



Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg; and

WHEREAS Planning and Heritage staff has reviewed the proposed multi-colour rainbow crosswalk motif in celebration of Pride Month at the intersection of Second Street and King Street West within the Commercial Core Heritage Conservation District; and

WHEREAS Council has the authority to give its Consent to a Heritage Permit to allow this celebratory pedestrian crosswalk motif in the Commercial Core Heritage Conservation District;

NOW THEREFORE BE IT RESOLVED THAT Council approve Heritage Permit Application HP-2020- 010 as submitted by Laurie Wills on behalf of the Corporation of the Town of Cobourg; and

FURTHER THAT this approval apply on an ongoing annual basis unless otherwise terminated by Council.



Moved By _____

Resolution No.:

Last Name Printed _____

Seconded By _____

Council Date:

Last Name Printed _____

June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Manager of Environmental Services, regarding the Pump Replacement at the McGill Pumping Station;

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase a new Xylem Pump at the McGill Pumping Station at a cost of \$86,834 including non-refundable HST to be funded by the approved 2020 Environmental Services Capital Budget.



Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Manager of Environmental Services, regarding a new Makeup Air Handling Unit in the Headworks Building at Water Pollution Control Plant #2 (WPCP2);

NOW THEREFORE BE IT RESOLVED THAT Council approve the purchase and installation of a new Makeup Air Unit in the Headworks Building at Plant #2 at a cost of \$65,465 including non-refundable HST, to be funded by the approved 2020 Capital Budget Environmental Services.



Moved By _____
Last Name Printed _____

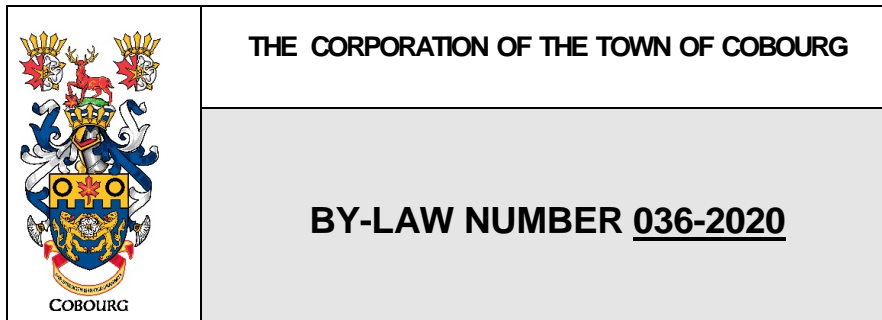
Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
June 8, 2020

WHEREAS at the Committee of the Whole Meeting on June 1, 2020 Council considered a memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps;

NOW THEREFORE BE IT RESOLVED THAT Council authorize Municipal Staff to cancel all planned summer camps at the Cobourg Community Centre (CCC) originally planned for June 29, 2020 to September 4, 2020 due to the current COVID-19 Pandemic.



A BY-LAW TO AUTHORIZE THE EXECUTION OF A DEFERRAL AGREEMENT WITH AFFORDABLE HOUSING SOLUTIONS CORPORATION/82 MUNROE INC./2512464 ONTARIO INC. AND THE CORPORATION OF THE TOWN OF COBOURG. (82 MUNROE STREET, COBOURG)

WHEREAS pursuant to Section 27 of the *Development Charges Act, 1997, S. O. 1997, c. 27*, as amended, which provides in part that a municipality has the authority to enter into one or more agreements in dealing the payment of Development Charges before or after they would otherwise be payable;

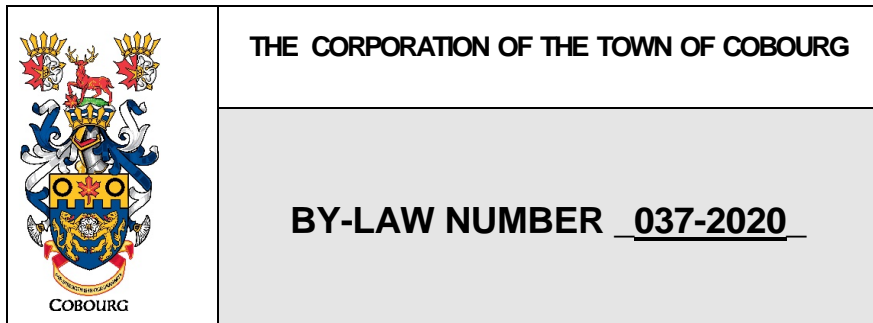
NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. That the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. and the Corporation of the Town of Cobourg to permit a five (5) year deferral of Development Charges from the date of occupancy in the amount of \$436,233.95 for the 35-unit market and affordable rental apartment building at 82 Munroe Street, Cobourg.

READ and passed in Open Council this 8th day of June, 2020.

MAYOR

MUNICIPAL CLERK



A BY-LAW TO AUTHORIZE THE EXECUTION OF A DEVELOPMENT AGREEMENT WITH TRINITY NORTHUMBERLAND INC., TIMBERCREEK MORTGAGE SERVICING INC., LAKEFRONT UTILITY SERVICES INC. AND THE CORPORATION OF THE TOWN OF COBOURG. (1111 ELGIN STREET WEST, COBOURG)

WHEREAS pursuant to Section 41(7) of the *Planning Act*, R. S. O. 1990, c. P. 13, as amended, which provides in part that a municipality has the authority to enter into one or more agreements in dealing with matters subject to Site Plan Control;

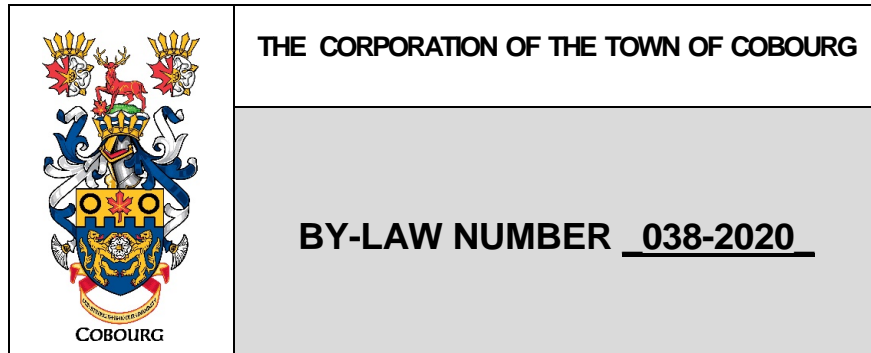
NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. That the Mayor and Municipal Clerk are hereby authorized and instructed to execute on behalf of the Corporation an agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., Lakefront Utility Services Inc. and the Corporation of the Town of Cobourg for the development of a 930 m² free-standing multi-unit commercial building and associated driveway and parking lot modifications at 1111 Elgin Street West, Cobourg, ON.
2. THAT this By-law come into effect as of its final passing thereof and shall expire within two (2) years of the date of its final passing.

READ and passed in Open Council this 8th day of June, 2020.

MAYOR

MUNICIPAL CLERK



A BY-LAW TO AMEND ZONING BY-LAW NUMBER 85-2003 (1111 Elgin Street West, Cobourg)

WHEREAS the Council of the Corporation of the Town of Cobourg deems it advisable to amend By-law Number 85-2003 as amended;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

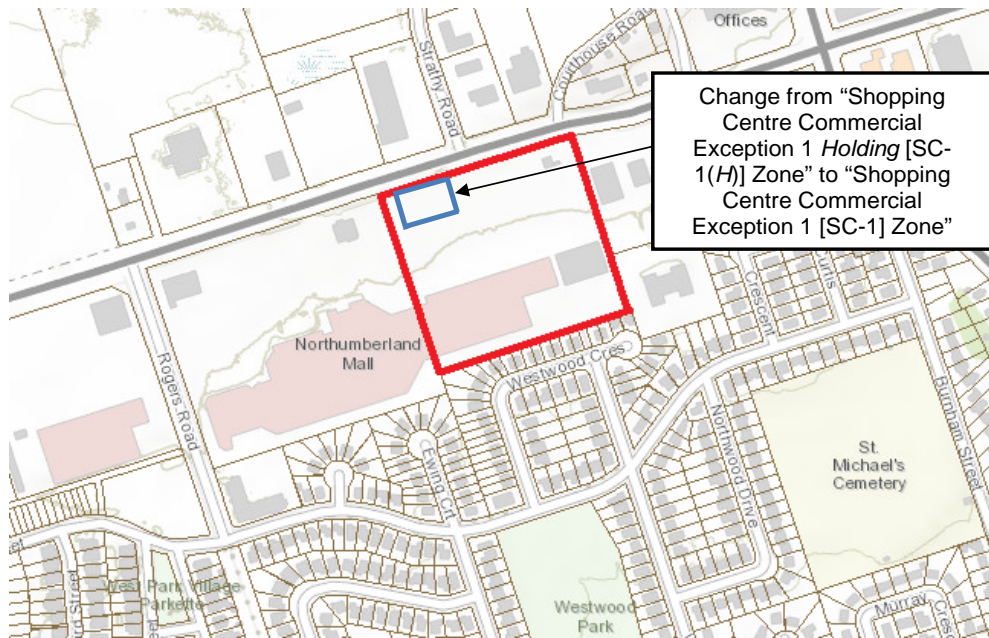
1. THAT Schedule 'A', Map 8, attached to and forming part of By-law No. 85-2003, is hereby amended by changing the zone category of a 0.395 ha area of land at the north-central portion of 1111 Elgin Street West from 'Shopping Centre Commercial Exception 1 *Holding* [SC-1(*H*)] Zone' to 'Shopping Centre Commercial Exception 1 [SC-1] Zone' as illustrated on Figure 1 attached hereto.
2. THAT Figure 1 attached hereto is hereby made part of this by-law as fully and to all intents and purposes as though recited in full herein.
3. THIS BY-LAW shall come into force and effect upon final passing hereof, subject to the provisions of the Planning Act, R.S.O. 1990, c. P. 13, as amended.

READ and passed in Open Council this 8th day of June, 2020.

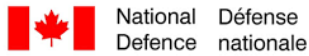
MAYOR

MUNICIPAL CLERK

FIGURE 1



2 | 930 m² Multi-unit Commercial Building, 1111 Elgin Street West - By-law No. 038-2020



Regional Liaison Officer
Severn East Region
33 Canadian Brigade Group HQ
6th Floor, 1745 Alta Vista Drive
Ottawa, ON. K1G 0G6

3350-1 (RLO)

01 June 2020

The Right Worshipful the Mayor of The Town of Cobourg.

Greetings Mayor John Henderson,

Firstly, As you may not know LCol Roy van den Berg has now been appointed in a new role with this Operation. The purpose of this letter is to introduce me as your Canadian Armed Forces Regional Liaison Officer (RLO) for the Severn East region. I am Chief Warrant Officer (CWO) Dean Stokes and I serve with the military in the southern portion of the region but I am gaining greater familiarity of the entire region. As you know, the region is vast with each subregion possessing its unique qualities and equally unique challenges brought on with the change of seasons and the threat posed by COVID-19.

My task as an RLO is to gain a greater understanding of each municipalities', townships', or regions' circumstance and potential challenges. I share this information with our higher headquarters so that a broad and fulsome appreciation of anticipated concerns can be made. In short, I observe and report. I do not have any authority to offer or promise assistance but will share what I can with you. Should you require assistance, the normal Request For Assistance (RFA) chain is extant. We are available to answer questions if needed within the scope of our task and expertise. It is a pleasure to be working with you, especially an Honorary Hasty P, and I look forward to our further engagements.

Sincerely,

Chief Warrant Officer Dean Stokes

Cell: 613-242-6869 (text)

Email: dean.stokes@forces.gc.ca

A-1

Canada



Municipal Council
Town of Cobourg
55 King Street West
Cobourg, ON K9A 2M2

Notice of Motion Form

Printed Name: Councilor Adam Bureau

Hereby files a Notice of Motion to be included in the next available Agenda for the meeting of Council.

Subject: Restaurant ,Pubs and Coffee shops Patio Extensions

Which Notice of Motion reads as follows:

WHEREAS the Provincial Government has shut down Restaurants, Pubs and Coffee shops for inside seating and only open for takeout; and

WHEREAS the Province may lift the closure but with restrictions to seating capacity and social distancing rules will still apply and seating could possibly be at maximum of 50%; and

WHEREAS this will be very hard for them to be successful and employ staff and could possibly see our Restaurants, Pubs and Coffee shops close; and

WHEREAS this Council can show we support all businesses in Cobourg and this is one way Council can assist local businesses;

NOW THEREFORE BE IT RESOVLED that Council approves two (2) parking spots or equivalent size of a patio extension at no charge to the Resturant, Pub or Coffee shop with a quick approval for Outdoor Patio Permits to extend their Patio and increase seating capacity giving those Businesses a chance to make money and stay in open; and

FURTHER THAT Staff streamline the Outdoor Patio Permit Process and issue Permits in a expedited manner; and

FURTHER THAT if any of those Restaurant's, Pubs or Coffee Shops in Cobourg don't have Parking spots in front of their business, then Council agrees that they can extend their patio by the same length of 2 parking spots; and

FURTHER THAT Council direct staff to come back with a report, regarding Council's direction to allow for Restaurant, Pubs and Coffee shops Patio Extensions in the Town of Cobourg for Council's approval.

Adam Bureau

June 5, 2020

.....
Council Member Signature

.....
Date

CLERK'S USE ONLY

Date and Time Received on: June 5, 2020

.....
For the Regular Council Meeting Meeting on June 8, 2020

20.0 NOTICES OF MOTION – Any Member of Council may give a Notice of Motion indicating intent that the Member will introduce a Motion at the next or subsequent meeting of Council. The giving of a Notice of Motion requires no seconder and is not at that time debatable.



Municipal Council
Town of Cobourg
55 King Street West
Cobourg, ON K9A 2M2

Notice of Motion Form

Printed Name: Emily Chorley and Adam Bureau

Hereby files a Notice of Motion to be included in the next available Agenda for the meeting of Council.

Subject: Equity and Inclusion Policy

Which Notice of Motion reads as follows:

WHEREAS the Black Lives Matter movement has highlighted the need for a reaffirmed commitment to confronting racism and removing systemic barriers to equality;

AND WHEREAS fostering an inclusive and welcoming community is a key tenant of the Town of Cobourg's annual 'Pride Month';

AND WHEREAS municipal government can play a leading role in helping to achieve gender equality;

THEREFORE BE IT RESOLVED THAT Council instruct staff to draft an Equity and Inclusion Policy;

AND FURTHER THAT the policy specifically address the inclusion of indigenous peoples, women, racialized/visible minority groups, people with disabilities, newcomers to Canada, and LGBTQ communities;

AND FURTHER THAT the policy draws upon resources such as 'Advancing Equity and Inclusion: A Guide for Municipalities' and FCM's 'Diverse Voices Toolkit';

AND FURTHER THAT the policy includes annual commitments to equity and inclusion training for Town of Cobourg staff and volunteers, engagement of citizens and advisory committees, and communications on progress;

AND FURTHER THAT the draft policy be presented to Council for consideration by October 26th, 2020.

Emily Chorley and Adam Bureau

Council Member Signature

June 8, 2020

Date

CLERK'S USE ONLY

Date and Time Received on: June 8, 2020 8:57 A.M.

For the Regular Council Meeting **Meeting on** June 8, 2020

20.0 NOTICES OF MOTION – Any Member of Council may give a Notice of Motion indicating intent that the Member will introduce a Motion at the next or subsequent meeting of Council. The giving of a Notice of Motion requires no seconder and is not at that time debatable.



Unfinished Business Listing Council Motions/Staff Direction As of June 8, 2020

● Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2019-01-28	Council Meeting Link		
Motion - Social Planning and/or Community Development Advisory Committee. Department/Division Responsible: Legislative Services/ Planning & Development	Minutes: FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.	09/14/2020	50%
Meeting 2019-05-13	Council Meeting Link		
Motion – Traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings. Department/Division Responsible: Legislative Services	Minutes: THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings; and FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.	09/14/2020	50%



**Unfinished Business Listing
Council Motions/Staff Direction
As of June 8, 2020**

● Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2019-09-23			
Council Meeting Link			
Motion - Long Service Recognition Policy Department/Division Responsible: Human Resources	Minutes: THAT Council refer Policy #HR-AP-A18 – Long Service Recognition Policy to General Government Services for revisions and to be brought back to Council at a later date.	N/A	80%
Meeting 2019-12-02			
Council Meeting Link			
Motion - Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB). Department/Division Responsible: Multiple Departments/Organizations	Minutes: THAT Council discuss the delegation with Northumberland County; and FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low barrier housing in the Cobourg area; and FURTHER THAT Council request that all information is returned to Council by February 18, 2020	05/11/2020	30%



**Unfinished Business Listing
Council Motions/Staff Direction
As of June 8, 2020**

● Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-27	Council Meeting Link		
Motion - unfinished business item 'Wheels Transit Options for Boarding/Disembarking'. Report and Accessible Transit Service Policy. Department/Division Responsible: Legislative Service/ Public Works	Minutes: FURTHER THAT Council instruct staff to draft an accessible transit service policy, in consultation with the Accessibility Advisory Committee and the proposed Accessibility Coordinator, for presentation to Council by June 1, 2020; and FURTHER THAT the issues raised by the delegations from Troy Mills and the Golden Plough Lodge Family Council be considered when drafting the policy.	09/14/2020	
Meeting 2020-01-27	Council Meeting Link		
Motion – Staff Report on Innisfil Ridesharing Transit Model Department/Division Responsible: Legislative Services	Minutes: FURTHER THAT Council instruct Staff to investigate the Innisfil ridesharing transit model and provide a report on its viability in Cobourg, to be presented to Council by June 22, 2020.	09/14/2020	



**Unfinished Business Listing
Council Motions/Staff Direction
As of June 8, 2020**

○ Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-06	Council Meeting Link		
Motion - Private Transportation Regulating By-law Department/Division Responsible: Legislative Services	Minutes: THAT Council authorize Staff to incorporate regulations through by- law to regulate 'Transportation Network Companies' that provide an alternative transportation service within the Town of Cobourg in order to be prepared when this industry arrives in the Town of Cobourg; and FURTHER THAT Council approve the staff recommendations to modernize the Taxicab Regulations that are outlined in the staff report and authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to incorporate the changes into a new 'Private Transportation Regulating Bylaw'; and FURTHER THAT Council direct Staff to develop and present detailed options to Council regarding regulations to help support the introduction of Accessible Taxicabs in the Town of Cobourg and direct Staff to invite and engage new and existing businesses to operate Accessible Taxis in the Town of Cobourg;	Regular Council Meeting	



Unfinished Business Listing Council Motions/Staff Direction As of June 8, 2020

● Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-06	Council Meeting Link		
Motion - Joint Animal Control Municipal Services Board (JACMSB) - Notice of Agreement Termination. Department/Division Responsible: Legislative Services	Minutes: THAT Council direct the Municipal Clerk to provide a report to Council within the two (2) year notice period and prior to the exiting of the agreement to explain and provide an overview on the proposed operational model by the Town's By-law Enforcement Department in order to provide all Animal Control Enforcement internally for the residents of the Town of Cobourg.	2021-2022	
Meeting 2020-01-06	Council Meeting Link		
Motion – Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation. Department/Division Responsible: Legislative Services	Minutes: Judy Sherwin, Cobourg Resident, regarding parking meters, violations and fines in the Town of Cobourg. THAT Council refer the delegation to Staff for a report back to Council or the feasibility of the suggestions provided in the delegation.	N/A	



Unfinished Business Listing Council Motions/Staff Direction As of June 8, 2020

● Draft
● On Track
● Behind
● Overdue
● Complete

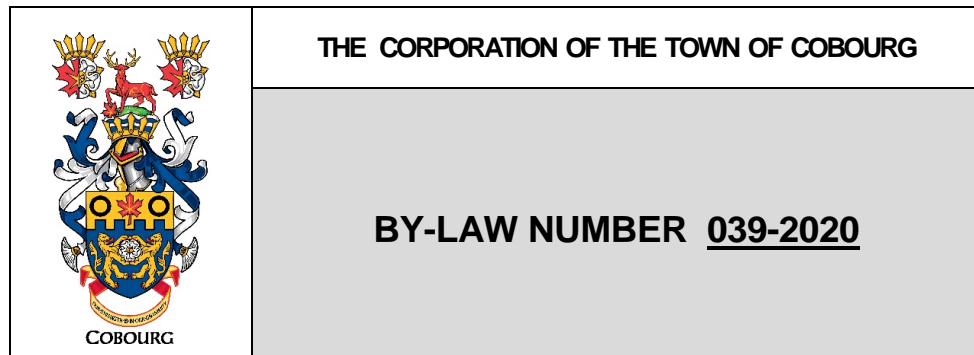
Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-04-27	Council Meeting Link		
Motion – Flood Reduction and Mitigation Strategy Department/Division Responsible: Chief Administrative Officer/ Treasurer	Minutes: WHEREAS at the Committee of the Whole Meeting on April 20, 2020, Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Nicole Beatty, regarding a Flood Mitigation and Response Plan for the Town of Cobourg; and THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council directs staff to draft a Flood Mitigation and Response Plan, in consultation with the Ganaraska Region Conservation Authority (GRCA) and other relevant agencies, for Council's consideration as soon as possible and no later than September 14, 2020.	09/14/2020	
Meeting 2020-05-11	Council Meeting Link		
Motion - the Aquatic Safety Audit Report for the Town of Cobourg Harbour Department/Division Responsible: Community Services	Minutes: THAT Council receive the memo from the Director of Community Services, dated April 30, 2020, for information purposes; AND FURTHER THAT Council direct the staff memo, all delegation submissions, and the Lifesaving Society's Aquatic Safety Audit to the Parks & Recreation Advisory Committee for an assessment of each safety recommendation	N/A	



**Unfinished Business Listing
Council Motions/Staff Direction
As of June 8, 2020**

Draft
 On Track
 Behind
 Overdue
 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-05-11			
Council Meeting Link			
Motion – Victoria Park Beach Department/Division Responsible: Various	Minutes: FURTHER THAT Council direct Staff to implement the closure of Victoria Beach until August 31, 2020 and install metal fencing, barriers with emergency access points as necessary and continue with increased enforcement at the Waterfront area in order to continue to make sure residents and visitors are complying with Provincial Orders and complying with Physical Distancing Guidelines as set out by Federal, Provincial and Local Health Units; and FURTHER THAT the Staff provide a further report to Council at the Monday June 22, 2020 Committee of the Whole Meeting with any statistics of Waterfront area activities and any other areas of concern that arise due to the beach closure, and in addition include in the report how the Town could reopen the beach with restricted use, along with the costing estimates associated with the reopening of the Beach for Council approval; and FURTHER THAT portable washrooms, including accessible units, be set up with the number to be determined by the EOC and for the washrooms be cleaned/maintained twice daily; and FURTHER THAT clear signage indicating the Cobourg Beach is closed will be posted at the Highway 401, pending Ministry of Transportation approval, on all Arterial Roads entering Cobourg, on all major approaches to Victoria Park Waterfront and on Cobourg Beach itself.	06/22/2020	



A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF COBOURG AT ITS REGULAR COUNCIL MEETING HELD ON JUNE 8, 2020.

WHEREAS Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides Municipal power, including the Municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law, unless the Municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Town of Cobourg adopted By-law No. 009-2019, establishing the rules of order and procedure, which provided for the enactment of a Confirmatory By-law at the end of each Regular Council Meeting to confirm the recommendations and actions approved at that meeting;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Cobourg at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

1. **THAT** the actions of the Council of the Town of Cobourg at its Regular meeting held on June 8, 2020, in respect to each report, motion, resolution or other action passed and taken by Council at its meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned proceedings, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and the taking of any action authorized therein or thereby the proceedings of Council at its Regular meeting on June 8, 2020;
3. **THAT** this by-law, to the extent to which it provides authority for or constitutes the exercise of power for an undertaking, work, project, scheme, act, matter or thing which requires additional approval to that of Council, shall not take effect until the additional approval has been obtained;
4. **THAT** any member of Council who dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect to this by-law as it applies to such action or proceeding;

5. **THAT** the Interim Chief Administrative Officer and the appropriate Division Head of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of Council referred to in its June 8, 2020 Regular Council proceedings;
6. **THAT** the Mayor and Municipal Clerk, or the Treasurer/Interim Chief Administrator Officer, or their respective designates, are authorized and directed to execute all documents necessary on behalf of Council and to affix the corporate seal of the Corporation of the Town of Cobourg to all such documents;
7. **THAT** this by-law shall come into full force on the day it is passed.

Read and finally passed in Open Council on this 8th day of June, 2020.

MAYOR

MUNICIPAL CLERK