	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>	
	<b>REGULAR COUNCIL MEETING MINUTES</b>	
	Date: July 3, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present:

- Mayor - Gil Brocanier
- Deputy Mayor - John Henderson
- Councillor - Brian Darling
- Councillor - Forrest Rowden
- Councillor - Debra McCarthy
- Councillor - Aaron Burchat
- Councillor - Suzanne Séguin

Staff present:

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Laurie Wills, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk

#### **CALL TO ORDER**

The Regular Council Meeting was called to order by Mayor Brocanier at 3:00 P.M.

#### **CLOSED SESSION**

##### Closed Session

Moved by Deputy Mayor John Henderson, Seconded by Councillor Brian Darling:

THAT Council meet in Closed Session at 3:00 P.M prior to the Regular Council in accordance with Section 239 2) b) of the *Municipal Act S.O. 2001* regarding:

s.239 2) b) personal matters about an identifiable individual, including municipal or local board employees.

- 1. Joint Municipal Election Compliance Audit Committee Applications.**
- 2. Recreation and Culture Division Personnel.**

190-18

**Carried**

#### **MOMENT OF REFLECTION**

Mayor Brocanier reconvened the Regular Council Meeting in open session at 4:00 P.M. with a Moment of Reflection

#### **ADDITIONS TO THE AGENDA**

#### **DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

There were no Declarations of Pecuniary Interest declared by Members of Council.

**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

Adoption of the Regular Council Minutes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Forrest Rowden:

THAT Council adopt the minutes of the Regular Council meeting held on June 11, 2018.  
191-18 **Carried**

**PRESENTATIONS**

Ashley Purdy, Communications Manager, regarding the 'This is Cobourg Campaign - Communications Department'.

A. Purdy, Communications Manager presented 'This is Cobourg Campaign for the Town of Cobourg Communications Department'.

Ashley Purdy, Communications Manager and Wendy Gibson, Economic Development Officer presenting the 'Start Here' Business Attraction Marketing Campaign in the Town of Cobourg.

A. Purdy, Communications Manager and Wendy Gibson, Economic Development Officer presented the 'Start Here' Business Attraction Marketing Campaign to Council for information purposes.

After a question and answer period, A. Purdy and W. Gibson were excused from the meeting at (4:30 P.M.).

Paul Gauthier, Manager Waterfront Operations and Julie Behan-Jones, Supervisor Waterfront Operations regarding the "Clean Marine" program.

P. Gauthier, Manager of Marina Waterfront Operations and J. Behan-Jones, Supervisory Waterfront Operations presented the success of the Cobourg Marina achieving five (5) anchors in the "Clean Marine Program".

After a question and answer period, P. Gauthier and J. Behan-Jones were excused from the meeting at (4:44 P.M.).

**DELEGATIONS**

Colin Bromley, regarding the Waterfront User Needs Assessment and Detailed Design Report.

After a question and answer period, C. Bromley was excused from the meeting at (4:53 P.M.).

Jeremy Fowlie, Head Coach of Cobourg Dragon Boat and Canoe Club, regarding the Waterfront User Needs Assessment and Detailed Design Report.

After a question and answer period, J. Fowlie was excused from the meeting at (5:06 P.M.).

Harold Wontorra, Cobourg Resident, regarding comments on the Waterfront User Needs Assessment and Detailed Design Study (from June 4, 2018).

After a question and answer period, H Wontorra was excused from the meeting at (5:15 P.M.).

Lisa Rundle, Spokesperson, Preserve Our Heritage Harbour, regarding the Waterfront User Needs Assessment and Detailed Design Study Report.

After a question and answer period, L. Rundle was excused from the meeting at (5:27 P.M.).

Eva Hall, representing residents of Monk's Cove, regarding the concern of the Monks Cove Retaining Wall.

After a question and answer period, E. Hall was excused from the meeting at (5:35 P.M.).

Bryan Lambert, Cobourg resident, regarding the Town of Cobourg Sidewalk Priority Guideline.

After a question and answer period, B. Lambert was excused from the meeting at (5:42 P.M.).

John Lee, Phoenix Genesis Group, regarding the 22/28/36 Queen Street Development and Sale of Land.

After a question and answer period, J. Lee was excused from the meeting at (5:52 P.M.).

Laurel Clarry, Phoenix Genesis Group, regarding the Downtown Community Improvement Plan (CIP) Submission for 2018.

After a question and answer period, L. Clarry was excused from the meeting at (6:01 P.M.).

#### **DELEGATION ACTIONS**

Delegation Action, four (4) delegations regarding the Waterfront User Needs and Detailed Design Study Report, presented at the July 3, 2018 Regular Council Meeting.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat:

THAT Council receive all four (4) delegations, regarding the Waterfront User Needs and Detailed Design Study for information purposes.

192-18

**Carried**

Delegation Action, E. Hall, regarding the Monks Cove retaining wall concerns.

Moved by Councillor Forrest Rowden, Seconded by Councillor Brian Darling:

THAT Council receive the delegation from E. Hall for information purposes.

193-18

**Carried**

Delegation Action, B. Lambert, regarding the Town of Cobourg Sidewalk Priority Plan.

Moved by Councillor Forrest Rowden, Seconded by Deputy Mayor John Henderson:

THAT Council receive the delegation from B. Lambert for information purposes.

194-18

**Carried**

Delegation Action, J. Lee, regarding the 22/28/36 Queen Street Development and Sale of Land.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council receive the delegation from J. Lee for information purposes.

195-18

**Carried**

Delegation Action, L. Clarry, regarding the Downtown Community Improvement Plan (CIP) Submission for 2018.

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden:

THAT Council receive the delegation from L. Clarry for information purposes.

196-18

Carried

## **REPORTS**

### **General Government Services**

Committee of the Whole meeting notes.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council receive the notes of the Committee of the Whole meeting held on June 25, 2018 for information purposes.

197-18

Carried

Memo from the Director of Corporate Services/Treasurer, regarding the Second Street Firehall Restoration - Phase 2.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Suzanne Séguin:

THAT Council receive the report for information purposes.

198-18

Carried

Memo from the Treasurer/Director of Corporate Services regarding an Audit Committee Report on the review of the draft Audited Financial Statements for the fiscal year ending December 31, 2017.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council receive the report for information purposes.

199-18

Carried

### **Parks and Recreation Services**

Memo from the Director of Recreation and Culture regarding the Waterfront User Needs Assessment and Detailed Design Report. (Referred from the June 4, 2018 Committee of the Whole Meeting).

Moved by Councillor Brian Darling, Seconded by Councillor Debra McCarthy:

THAT Council receive the report for information purposes.

200-18

Carried

## **MOTIONS**

### **General Government Services**

Motion from the Committee of the Whole regarding creation and implementation of a municipal policy on Victoria Hall Displays.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole considered a delegation from Rick Miller, Chair and President of the Marie Dressler Foundation on June 25, 2018 requesting the creation and implementation of a Victoria Hall Display Policy;

NOW THEREFORE BE IT RESOLVED THAT Council direct the Chief Administrative Officer to develop a policy governing the display of objects, photographs, pictures and other media in public and rentable areas at Victoria Hall, excluding non-public and employee areas; and

FURTHER THAT the subject policy be brought before Municipal Council no later than September 30, 2018 for approval and implementation; and

FURTHER THAT Council directs that the photograph of Marie Dressler be reinstated a prominent location within Victoria Hall until such time as an approved Policy would otherwise permit.

201-18

**Carried**

Motion from Regular Council regarding the awarding of the the Second Street Firehall Restoration - Phase 2 Project.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

WHEREAS the Regular Council has received a report from the Director of Corporate Services/Treasurer, regarding the Second Street Firehall Restoration - Phase 2 Project;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract for the Phase 2 repairs to the Second Street Firehall to Snyder Construction in the amount of \$257,849 plus non-refundable HST of \$4,538; and

FURTHER THAT that additional funding of \$95,000 be made available from the Town of Cobourg Holdings Dividend Reserve to allow for the completion of this project in 2018.

202-18

**Carried**

Motion form Regular Council regarding the Audit Committee Report on the review of the draft Audited Financial Statements for the fiscal year ending December 31, 2017.

WHEREAS the Regular Council considered a memo from the Treasurer/Director of Corporate Services regarding an Audit Committee Report on the review of the draft Audited Financial Statements for the year ending December 31, 2017;

NOW THEREFORE BE IT RESOLVED THAT Council approve the 2017 Audited Consolidated Financial Statements of the Corporation of the Town of Cobourg; and

FURTHER THAT a notice be published in the newspaper and posted on the Municipal website advising that the Consolidated Financial Statements for the Corporation of the Town of Cobourg for the year ended December 31, 2017 have been posted to the Municipal website pursuant to Section 295 of the *Municipal Act, S.O. 25, 2001*.

203-18

**REFERRED**

Moved by Deputy Mayor John Henderson, Seconded by Councillor Debra McCarthy:

MOTION TO REFER: THAT Council refer the Audit Committee Report to the combined Committee of the Whole and Regular Council Meeting session scheduled for July 23, 2018 at 4:00 P.M. to provide more opportunity for public engagement.

204-18

**Carried**

*Mayor Brocanier called a recess at 6:31 P.M.*

*Mayor Brocanier reconvened the Regular Council meeting at 6:40 P.M.*

#### **Parks and Recreation Services**

Motion from Regular Council regarding the Waterfront User Needs Assessment and Detailed Design Plan for the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Forrest Rowden:

WHEREAS the Committee of the Whole has received a report from the Director of Recreation and Culture and from consulting firm thinc design the Waterfront User Needs Assessment and Detailed Design Plan and presentation; and

WHEREAS the Parks and Recreation Advisory Committee supports the Waterfront User Needs Assessment and Detailed Design Plan as a framework for further planning and decision-making by Council and staff and recommends that the Waterfront User Needs Assessment and Detailed Design Plan be adopted by Council;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the Waterfront User Needs Assessment and Detailed Design Plan;

AND FURTHER THAT municipal staff consider the Waterfront User Needs Assessment and Detailed Design Plan and bring recommended projects forward to Municipal Council for its consideration.

205-18

Moved by Mayor Gil Brocanier, Seconded by Councillor Aaron Burchat:

AMENDMENT: THAT Municipal Staff consider the Waterfront User Needs Assessment and Detailed Design Plan and bring major recommended projects forward to Municipal Council and public consultation for final determination prior to implementation.

206-18

**Carried**

Moved by Councillor Suzanne Séguin, Seconded by Councillor Forrest Rowden:

AMENDMENT: THAT Council receive from the consulting firm thinc design the Waterfront User Needs Assessment and Detailed Design Plan and presentation for information purposes; and

FURTHER THAT Council acknowledges having received the Parks and Recreation Advisory Committee motion of support for the Waterfront User Needs Assessment and Detailed Design Plan as a framework for further planning and decision-making by Council and staff and the Committee recommends that the Waterfront User Needs Assessment and Detailed Design Plan Report be adopted by Council;

FURTHER THAT this Council passed a motion on June 29, 2015 Resolution #307-15 "that Council directs that any plans regarding expansion of boat slips at the Cobourg Marina, west of the Centre Pier cease effective immediately."

FURTHER THAT pursuant to Section 15.20 of the Cobourg Procedural Bylaw No. 079-2017 a motion of reconsideration was not received by this current Council in this current Term of Office within 6 months of the above approved motion resulting in that no decision can be made on the expansion of the harbour by this current term of Council.

FURTHER THAT Municipal Staff consider the Waterfront User Needs Assessment and Detailed Design Plan as a framework for further planning by staff and decision-making by Council, and bring the recommended projects forward to the next term of Municipal Council for its consideration during the budget process.

FURTHER THAT prior to physical implementation of any project further consultation is required to address specific issues associated with each project.

207-18

**WITHDRAWN**

Moved by Councillor Suzanne Séguin:

WITHDRAWN: THAT the amendment to the motion be Withdrawn

208-18

**Carried**

Moved by Councillor Brian Darling, Seconded by Councillor Forrest Rowden:

WHEREAS the Committee of the Whole has received a report from the Director of Recreation and Culture and from consulting firm thinc design the Waterfront User Needs Assessment and Detailed Design Plan and presentation; and

WHEREAS the Parks and Recreation Advisory Committee supports the Waterfront User Needs Assessment and Detailed Design Plan as a framework for further planning and decision-making by Council and staff and recommends that the Waterfront User Needs Assessment and Detailed Design Plan be adopted by Council;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the Waterfront User Needs Assessment and Detailed Design Plan; and

FURTHER THAT Municipal Staff consider the Waterfront User Needs Assessment and Detailed Design Plan and bring major recommended projects forward to Municipal Council and public consultation for final determination prior to implementation.

**Recorded Vote: Requested by Councillor Rowden**

	For	Against
Mayor Gil Brocanier	x	
Deputy Mayor John Henderson	x	
Councillor Brian Darling (Moved By)	x	
Councillor Forrest Rowden (Seconded By)	x	
Councillor Debra McCarthy	x	
Councillor Aaron Burchat	x	
Councillor Suzanne Séguin		x
<b>TOTAL</b>	<b>6</b>	<b>1</b>

209-18

**CARRIED.**

**Public Works Services**

Motion from the Committee of the Whole for approval of the re-allocation of funds for the repair of Monk's Cove retaining wall.

Moved by Councillor Forrest Rowden, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole has considered a report from the Director of Public Works, regarding the re-allocation of funds for the repair of the Monk's Cove retaining wall;

NOW THEREFORE BE IT RESOLVED THAT Council approve the reallocation of funds up to \$50,000.00 from the Parks Reserve to fund the construction of the proposed temporary repair to the Monk's Cove retaining wall in 2018.

210-18

**Carried**

Motion from the Committee of the Whole regarding the approval to purchase a new Raw Sewage Pump for the Water Pollution Control Plant #2.

Moved by Councillor Forrest Rowden, Seconded by Councillor Debra McCarthy:

WHEREAS the Committee of the Whole has considered a report from the Manager of Environmental Services regarding the purchase of New Raw Sewage Pump for the Water Pollution Control Plant #2;

NOW THEREFORE BE IT RESOLVED THAT Council approve the awarding of the tender for the purchase and installation of a new Raw Sewage Pump at the Water Pollution Control Plant #2 as submitted by Peak Engineering and Construction Ltd. in the amount of \$159,430 plus HST; and





3. Jack Boyagian Northumberland Players Community Theatre
4. Rick Miller Marie Dressler Foundation/Vintage Film Festival
5. Starr Olsen Oriana Singers
6. Carol Anne Bell-Smith Northumberland Orchestra Choir
7. Carol McCann Downtown Coalition Advisory Committee
8. Sheila McCoy Cobourg Art Club and Local Artist
9. Astrid Hudson Member at Large
10. Duane Schermerhorn Member at Large
11. Gail Rayment Member at Large
12. Nicole Beatty Member at Large

214-18

**Carried****BY-LAWS****General Government Services**

By-Law No.029-2018, being a by-law to levy an amount upon institutions in the Town of Cobourg.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Forrest Rowden:

THAT Council adopt By-law No.029-2018 being a by-law to levy an amount upon institutions in the Town of Cobourg.

215-18

**Carried**

By-Law No.030-2018, being a by-law to amend By-law No.090-2017 being a by-law to authorize an agreement with the Royal Bank of Canada respecting the Long Term Financing requirements associated with the construction of the Headworks building water pollution control plant (WPCP) #1 (Cobourg).

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law No.030-2018 being a by-law to amend By-law No.090-2017 being a by-law to authorize an agreement with the Royal Bank of Canada respecting the Long Term Financing requirements associated with the construction of the Headworks building water pollution control plant (WPCP) #1 (Cobourg).

216-18

**Carried**

By-Law No.031-2018, being a by-law to declare the land described as 36 Queen Street, Cobourg as surplus to the Town of Cobourg and to offer the property for private sale.

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law No.031-2018 being a by-law to declare the land described as 36 Queen Street, Cobourg as surplus to the Town of Cobourg and to offer the property for private sale.

217-18

**Carried**

**Planning and Development Services**

By-Law No.032-2018, being a by-law to designate lands not subject to part lot control (Block 19, Plan 39M-870, 798-804 New Amherst Boulevard Community Phase 3A).

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden:

THAT Council adopt By-law No.032-2018 being a by-law to designate lands not subject to part lot control (Block 19, Plan 39M-870, 798-804 New Amherst Boulevard Community Phase 3A).

218-18

**Carried**

By-Law No.033-2018, being a by-law to authorize the execution of a Development Agreement with 2364574 Ontario Inc. Lakefront Utility Services Inc. and the Town of Cobourg (115 Dodge Street, Cobourg).

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden:

THAT Council adopt By-law No.033-2018 being a by-law to authorize the execution of a Development Agreement with 2364574 Ontario Inc. Lakefront Utility Services Inc. and the Town of Cobourg (115 Dodge Street, Cobourg).

219-18

**Carried**

By-Law No.034-2018, being a by-law to designate lands not subject to part lot control (Blocks 129-133, Plan 39M-901, New Amherst Boulevard South of the east west Linear Park, New Amherst Community, Stage 2, Phase 1).

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden:

THAT Council adopt By-law No.034-2018 being a by-law to designate lands not subject to part lot control (Blocks 129-133, Plan 39M-901, New Amherst Boulevard South of the east west Linear Park, New Amherst Community, Stage 2, Phase 1).

220-18

**Carried**

**General Government Services**

THAT the following By-laws be passed:

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

1. By-Law No.029-2018, a By-law to levy an amount upon institutions in the Town of Cobourg;
2. By-Law No.030-2018, a By-law to amend By-law No.090-2017 being a by-law to authorize an agreement with the Royal Bank of Canada respecting the Long Term Financing requirements associated with the construction of the Headworks building water pollution control plant (WPCP) #1 (Cobourg);
3. By-Law No.031-2018, a By-law to declare the land described as 36 Queen Street, Cobourg as surplus to the Town of Cobourg and to offer the property for private sale;
4. By-law No.032-2018, a By-law to designate lands not subject to part lot control (Block 19, Plan 39M-870, 798-804 New Amherst Boulevard Community Phase 3A);
5. By-Law No.033-2018, a By-law to authorize the execution of a Development Agreement with 2364574 Ontario Inc. Lakefront Utility Services Inc. and the Town of Cobourg (115 Dodge Street, Cobourg);

6. By-Law No.034-2018, a By-law to designate lands not subject to part lot control (Blocks 129-133, Plan 39M-901, New Amherst Boulevard South of the east west Linear Park, New Amherst Community, Stage 2, Phase 1).

THAT leave be granted to introduce By-law No.029-2018 to By-law No.034-2018 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

221-18

**Carried**

### PETITIONS

### CORRESPONDENCE

Letter from Adam Bureau, Chair of the Downtown Business Improvement Area Board of Management (DBIA), regarding assistance with the implementation of a pedestrian crosswalk downtown at the Henley Arcade, King Street, Cobourg. (Public Works)

Moved by Councillor Aaron Burchat, Seconded by Councillor Forrest Rowden:

THAT Council refer the correspondence to Public Works Staff for a report.

222-18

**Carried**

Letter from Adam Bureau, Chair of the Downtown Business Improvement Area Board of Management (DBIA), regarding implementation of a 'lay-by' outside shop frontages in parking spaces in Downtown Cobourg. (Public Works)

Moved by Councillor Forrest Rowden, Seconded by Councillor Aaron Burchat:

THAT Council refer the correspondence to Public Works Staff for a report.

223-18

**Carried**

Letter from Adam Bureau, Chair of the Downtown Business Improvement Area Board of Management (DBIA), regarding the request for establishment of a loading zone on Covert Street in Downtown Cobourg. (Public Works).

Moved by Councillor Forrest Rowden, Seconded by Councillor Suzanne Séguin:

THAT Council refer the correspondence to Public Works Staff for a report.

224-18

**Carried**

Letter from Leona Woods, Vice-President, Victoria Hall Volunteers, regarding a request for waving the fees for the rental of the Concert Hall, Citizens Forum, and the Ryerson Guillet Room and the security fees for the free public viewing of 'The History of Victoria Hall Film and talk by John Taylor. (General Government)

Moved by Deputy Mayor John Henderson, Seconded by Councillor Aaron Burchat:

THAT Council refer the matter to Legislative Services Department for a report.

225-18

**Carried**

### COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council presented verbal reports on matters within their respective areas of responsibility:

- Mayor Brocanier, Economic Development Services Coordinator
- Deputy Mayor Henderson, General Government Services Coordinator
- Councillor Darling, Parks and Recreation Services Coordinator
- Councillor Rowden, Public Works Services Coordinator
- Councillor McCarthy, Protection Services Coordinator
- Councillor Burchat, Planning Services Coordinator

- Councillor Séguin, Community Services Coordinator

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 079-2017.*

08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg  
(Parks and Recreation)

10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street  
(Public Works)

01-08-18 Barrier Free Parking Spaces Report (Public Works)

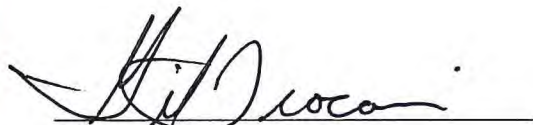
**CLOSED SESSION ACTION ITEM**


**ADJOURNMENT**

Moved by Councillor Forrest Rowden: THAT the meeting adjourn (9:17 p.m.).

226-18

Carried

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Municipal Clerk