

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	December 2, 2019 Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/ Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Meeting was called to order by Mayor Henderson (6:00 P.M.).

ADDITIONS TO THE AGENDA

1. Memo from the Director of Public Works, regarding 2020 Extended Transit Service Proposal; and
2. By-law 095-2019, being a by-law to authorize the execution of an agreement with BTS Network Inc. to operate extended accessible transit service.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT the matters be added to the Agenda.

457-19

Carried

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

[Councillor Aaron Burchat declared a Pecuniary Interest on General Government Services Item No. 5 - Motion regarding the award of the Voice Over Internet Protocol \(VoIP\) Phone System Request for Proposal \(RFP-CO-19-20-ITS\).](#)

Councillor Burchat declared an interest for the following reasons as provided on the Declaration of Pecuniary Interest Form filed with the Municipal Clerk - Councillor Burchat indicated in Open Council that he works for Compton Telecommunications Services and the Company has declared a conflict on this item in the past and the Councillor will refrain from voting and participating in the discussion.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the November 12, 2019 Regular Council Meeting Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council adopt the Minutes of the Regular Council Meeting held on November 12, 2019.

458-19

Carried

PRESENTATIONS

Rebecca Carman, Housing Services Manager Community and Social Services - County of Northumberland, and Christine Pacini, Partner, SHS Consulting presenting the Town of Cobourg Affordable Housing Strategy.

R. Carman, Housing Services Manager Community and Social Services of the County of Northumberland, and Christine Pacini, Partner, SHS Consulting attended the meeting to present the Town of Cobourg Affordable Housing Strategy. After a question and answer period, R. Carman and K. Pacini were excused from the meeting (7:01 P.M.).

DELEGATIONS

Kristina Nairn, Haliburton, Kawartha Pine Ridge District Health Unit (HKPR) on the HKPR District Health Unit's Report on Living Wages with a request that Council consider the first steps of investigation about becoming a Certified Living Wage Employer.

K. Nairn from the Haliburton, Kawartha Pine Ridge District Health Unit (HKPR) presented the HKPR District Health Unit's Report on Living Wages and discussed how the Town of Cobourg could become a Certified Living Wage Employer. After a question and answer period, K. Nairn was excused from the meeting (7:09 P.M.).

DELEGATION ACTIONS

Delegation Action, Kristina Nairn, Haliburton, Kawartha Pine Ridge District Health Unit (HKPR) on a request that Cobourg Council consider the first steps of investigation about becoming a Certified Living Wage Employer.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau THAT Council receive the delegation from Kristina Nairn, Haliburton, Kawartha Pine Ridge District Health Unit (HKPR) for information purposes.

459-19

Amended**Motion to Amend**

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council add the following wording: THAT Council direct Staff to provide a report to Council for March 9, 2020 that outlines the process and requirements to become a Certified Living Wage employer, including what percentage of full-time and part-time employees are paid a living wage or above; and

FURTHER THAT that Council consider creating a working group to continue the process of becoming a Certified Living Wage employer and to review the community-wide benefits of the program pending the findings presented in the report.

460-19

Carried

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the delegation from Kristina Nairn, Haliburton, Kawartha Pine Ridge District Health Unit (HKPR) for information purposes; and

FURTHER THAT Council direct Staff to provide a report to Council for March 9, 2020 that outlines the process and requirements to become a Certified Living Wage employer, including what percentage of full-time and part-time employees are paid a living wage or above; and

FURTHER THAT that Council consider creating a working group to continue the process of becoming a Certified Living Wage employer and to review the community-wide benefits of the program pending the findings presented in the report.

461-19

Carried

REPORTS**General Government Services**

Committee of the Whole meeting notes held on November 25, 2019.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council receive the notes from the November 25, 2019 Committee of the Whole Meeting for information purposes.

462-19

Carried**Planning and Development Services**

Memo from the Senior Planner - Development, regarding an Application for Site Plan Approval - Development Agreement: 311-325 University Ave. W. & 387 William St., Andrew Ferancik, WND Associates on Behalf of 2642301 Ontario Ltd. & 2363219 Ontario Ltd.

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling THAT Council endorse the attached by-law for adoption at a Regular Council Meeting which authorizes the Mayor and Municipal Clerk to execute a Development Agreement with 2642301 Ontario Ltd., 2363219 Ontario Ltd. and Lakefront Utility Services Inc. for a residential development consisting of a four (4) storey, seventy-one (71) unit apartment building at 311-325 University Avenue West and 387 William Street, Cobourg (the "Subject Lands"), subject to the provision of additional and final site servicing and development details to the written satisfaction of municipal staff and applicable agencies, and prior to the removal of the Holding (H) Symbol on the Subject Lands by Council, on such matters including, but not limited to, design plans, reports, specifications and requirements pertaining to:

- the stormwater management system servicing the Subject Lands, particularly the technical specifications and requirements for the sealed underground storm chamber;
- the discharge of groundwater and/or drainage from the underground (basement) parking garage on the Subject Lands;
- measures required to improve the existing storm sewer outfall at Factory Creek to prevent erosion;
- the design specifications and costs associated with the installation of all necessary public infrastructure within University Avenue West and William Street to service the Subject Lands, including but not limited to watermain, sanitary and storm sewer, electrical and other utilities, roads, curbs, municipal sidewalk installation along University Avenue West from Margaret Street to William Street, and the restoration of all works and disturbances within the municipal right-of-way;
- the final design specifications of sanitary service pipe and pre-insulated pipe servicing the Subject Lands; and,
- other technical site design details relevant to the development of the Subject Lands, as required.

AND FURTHER THAT Council grant 2642301 Ontario Ltd. and 2363219 Ontario Ltd. a two (2) year deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development (with the exception of the deferral of Development Charges as previously granted by Council in April, 2019) in the amount of \$189,775.00, the provisions for which shall be incorporated into the Development Agreement.

463-19

Carried**Public Works Services**

Memo from the Secretary of the Transportation Advisory Committee, regarding additional parking in the Town of Cobourg.

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat THAT Council receive the Memo for information purposes.

464-19

Carried

Memo from the Director of Public Works, regarding the approval to open a Single Bid for the Purchase of Excess Soil Contract Tender (CO-19-27 DPW).

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau THAT Council authorize Public Works Staff to open the single bid received for the Purchase of Excess Soil contract CO-19-27 on December 10, 2019.

465-19

Carried

Memo from the Director of Public Works, regarding 2020 Extended Transit Service Proposal.

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau THAT Council pre-approve a 2020 budget amount of \$40,000 for extended transit services in the Town of Cobourg; and

FURTHER THAT Council endorse a by-law for adoption at a Regular Council Meeting which authorizes the Mayor and Municipal Clerk to execute an agreement with BTS Network to operate extended transit service until July 1, 2020 and continue on a month to month based until December 31, 2020.

466-19

Carried

MOTIONS

General Government Services

[Motion from the Committee of the Whole regarding the Banning/Phasing out of Bottled Water in Municipal Facilities and Municipal Events in the Town of Cobourg.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Treasurer/Interim Chief Administrative Officer, regarding Unfinished Business item 06-24-19 - the Banning/Phasing out of Bottled Water in Municipal Facilities and Municipal Events;

NOW THEREFORE BE IT RESOLVED THAT Council authorize Staff to begin the process of reducing reliance on bottled water at Municipal facilities and events by undertaking the following activities:

- a) Engage the public to determine the current level of support for the banning of the sale of bottled water at Municipal Facilities and Events.
- b) Continue to work with Lakefront Utility Services Inc. to raise the awareness of the importance of our municipal drinking water.
- c) Review all contracts with suppliers of vending machines to eliminate the sale of bottled water where in currently exists.
- d) Phase out the sale of bottled water as quickly as possible in all Municipal facilities and events but in no case later than December 31, 2020.
- e) Continue with the direction provided by Council by Resolution 280-19 dated July 22, 2019 to work with Lakefront Utility Services Inc. to find locations for two outside water bottle filling stations in the Town of Cobourg per year for the duration of the current term of Council. (This project has been included in the 2020 capital budget for consideration by Council).
- f) To update the Municipal Event Application Guide to not allow Event Managers and Special Event Permit Holders to have, use, or sell Bottled Water at Municipal Facilities and Municipal Parks to be implemented no later than December 31, 2020

467-19

Carried

[Motion from the Committee of the Whole, regarding the approval of the Town of Cobourg Municipal Complaint Policy.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Town of Cobourg Municipal Complaint Policy;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the new Municipal Complaint Policy (LEG-ADM25) for the handling of Municipal Complaints within the Town of Cobourg.

468-19

Carried

[Motion from the Committee of the Whole, regarding the appointment of the Town of Cobourg Municipal Ombudsman.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the appointment of the Town of Cobourg Municipal Ombudsman; and

WHEREAS the six (6) other municipalities in Northumberland and eighteen (18) other comparative Ontario municipalities have appointed the Ombudsman of Ontario to review any municipal complaints; and

WHEREAS the Ontario Ombudsman is an independent and impartial Officer of the Ontario legislature with authority to address complaints about the administrative conduct of municipalities, universities, school boards, and provincial government organizations, as well as complaints about services for children and youth and French language services; and

WHEREAS the Ombudsman's role with respect to municipalities is to review and investigate complaints about municipal government administration. When problems are identified, the Ombudsman may make recommendations or share best practices with a municipality to improve its processes, as well as to strengthen local governance and accountability; and

WHEREAS once an individual has exhausted their local complaint options, the Ontario Ombudsman can review the steps taken by the municipality to address the complaint. In addition the Ontario Ombudsman is impartial officer of the Province and the investigations conducted from the Office of the Ontario Ombudsman are free of charge.

NOW THEREFORE BE IT RESOLVED THAT Council select the Ontario Ombudsman for all its municipal Ombudsman complaints effective immediately.

469-19

Carried

[Motion from the Committee of the Whole, regarding the Ontario Governments Municipal Modernization Program – Intake One \(1\) - Municipal Service Delivery Review.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Ontario Governments Municipal Modernization Program – Intake One (1) - Municipal Service Delivery Review;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the Expression of Interest Application Form under the Municipal Modernization Program to support a proposed Services Delivery Review Project called the 'Town of Cobourg Municipal Services Delivery Review' to be submitted to the Ontario Provincial Government by the December 6, 2019 deadline in order to receive Provincial Modernization Program Funding.

470-19

Carried

[Motion from the Committee of the Whole, regarding the award of the Voice Over Internet Protocol \(VoIP\) Phone System Request for Proposal \(RFP-CO-19-20-ITS\).](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Supervisor of Municipal Information Systems, regarding the award of the Voice Over Internet Protocol (VoIP) Phone System Request for Proposal (RFP-CO-19-20-ITS);

NOW THEREFORE BE IT RESOLVED THAT Council award a contract to Simnet.ca to provide a Voice Over Internet Protocol (VoIP) Phone System for the Town of Cobourg in the amount of \$99,125.00 plus HST to be funded from the approved 2019 Capital Budget in the amount of \$80,000; and

FURTHER THAT Council approve an additional \$20,000.00 to be funded from the IT Reserve Account to be replenished from the monthly savings from the new VOIP Phone System.

471-19

Carried

[Motion from the Committee of the Whole, regarding a request to make interior renovations to the Marie Dressler House for the expansion of the Marie Dressler Museum.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered correspondence from Rick Miller, President and Chair, Marie Dressler Foundation, regarding a request to make interior renovations to the Marie Dressler House for the expansion of the Marie Dressler Museum to include Mary Pickford and Norma Shearer exhibits;

NOW THEREFORE BE IT RESOLVED THAT Council grant permission to the Marie Dressler Foundation to make interior renovations to the leased premises of the municipally owned Marie Dressler House located at 212 King street West, in order to make the premises more suitable for the inclusion of Mary Pickford and Norma Shearer Museum Exhibitions.

472-19

Carried

[Motion from the Committee of the Whole, regarding Emergency Shelters Downtown Cobourg.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Delegation from Alyson King and Grace Lovekin, Good Neighbours Coalition Cobourg, regarding concerns about the emergency shelter downtown Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council discuss the delegation with Northumberland County; and

FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and

FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and

FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low-barrier housing in the Cobourg area; and

FURTHER THAT Council request that all information is returned to Council by February 18, 2020.

473-19

Carried

[Motion from the Committee of the Whole, regarding Harm Reduction Services.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a delegation from Marc Anthony, Cobourg resident, regarding the benefits of harm reduction services in Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council refer the delegation to Northumberland County to look at ways to improve harm reduction services.

474-19

Carried

[Motion from the Committee of the Whole, regarding Lake Ontario Water Levels.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Delegation Colin Bromley, Cobourg resident, regarding the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels;

NOW THEREFORE BE IT RESOLVED THAT Council instruct Staff to organize a public Open Forum on Lake Ontario Water levels, to be held in early 2020.

475-19

Amended**Motion to Amend**

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling THAT Council add the following wording: THAT Council include coordination with the Ganaraska Regional Conservation Authority.

476-19

Carried

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Delegation Colin Bromley, Cobourg resident, regarding the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels;

NOW THEREFORE BE IT RESOLVED THAT Council instruct Staff to organize a public Open Forum on Lake Ontario Water levels, in coordination with the Ganaraska Regional Conservation Authority (GRCA) to be held in early 2020.

477-19

Carried**Planning and Development Services**[Motion from the Committee of the Whole, regarding the review of Public Notification, Engagement & Meeting Procedures for Planning Act Applications.](#)

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Director of Planning and Development, regarding the review of Public Notification, Engagement & Meeting Procedures for Planning Act Applications – Recommendation Report;

NOW THEREFORE BE IT RESOLVED THAT Council approve the following changes to the Town of Cobourg's public notification, engagement and meeting procedures for Planning Act applications, subject to the finalization of implementation details by Municipal Staff:

1. THAT signs consistent with the Town's corporate branding and image be implemented for all OPA, ZBLA and Draft Plans of Subdivision/Condominium applications in addition to existing public notification methods;
2. THAT an informal public open house be convened within 45 days of formal receipt of the application by Council:
 - a) for all Official Plan Amendment and Draft Plans of Subdivision/Condominium applications; and,
 - b) for large, complex Zoning By-law Amendment applications as outlined in the Town of Cobourg Planning Application Schedule of Fees for "Major Residential" and "Major Commercial" development types, and for re-zoning applications which by their nature and/or interest to the community as determined by Council at its discretion would benefit from the convening of an open house;
3. THAT radio ads be implemented for special planning and development projects that affect the broader community;
4. THAT TV information/message boards be implemented for special planning and development projects that affect the broader community;
5. THAT Planning Opinion/Recommendation Reports be prepared after the Statutory Public Meeting;
6. THAT statutory Planning Public Meetings of Council be convened at least 45 days before the end of the respective Planning Act timelines, the timing of which may

vary at the discretion of Planning staff based on such factors as the nature, scope and complexity of the application, the submission of an amended application and/or significant changes to the proposal, Council's meeting schedule and/or other special circumstances that in the opinion of Planning staff reasonably precludes the convening of a public meeting within this timeline;

7. THAT an enhanced signage program consistent with the Town's corporate branding and image be implemented for Site Plan Approval applications;
8. THAT regular monitoring and updates be implemented to the Cobourg.ca website to improve user experience ('hot button', News Centre, Engage Cobourg, calendar, planning application page) and that opportunities be explored regarding the use of other social media platforms like Facebook and Twitter;
9. THAT the aforementioned revised public notification and engagement procedures be incorporated into the Official Plan during the next general update/review in 2022 or sooner if circumstances permit;
10. THAT the aforementioned revised public notification and engagement procedures be implemented effective January 1, 2020; and,
11. THAT additional staffing required to address impacts associated with increased complexities of planning applications and workflow, and the reduced timelines of Bill 108 – the More Homes, More Choice Act, 2019 be referred to the 2020 municipal budget deliberations for consideration by Council.

478-19

Carried

Public Works Services

[Motion from the Committee of the Whole, regarding the award of the 2019 Road Resurfacing and Water Pollution Control Plant Parking Lot Expansion Contract.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Director of Public Works, regarding the award of the 2019 Road Resurfacing and Water Pollution Control Plant Parking Lot Expansion Contract;

NOW THEREFORE BE IT RESOLVED THAT Council approve the award of the 2020 Road Resurfacing and WPCP Parking Lot Expansion contract to Ashland Paving Ltd. in the amount of \$524,377.60 plus HST; and

FURTHER THAT Council pre-approve a 2020 budget amount of \$100,000 from the annual road resurfacing budget to be funded by Federal Gas Tax; and

FURTHER THAT Council pre-approve a 2020 budget amount of \$17,792.10 including non-refundable HST to pay for the repair work included in the Building 7 parking lot improvements to be funded as follows:

1. Sanitary sewer reserve (\$5,337.63)
2. Northam Industrial Park reserve (\$12,454.48)

479-19

Carried

[Motion from the Committee of the Whole, regarding the Traffic Study Lower Division Street/Esplanade Area and Third Street Traffic/Parking Concerns.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Director of Public Works, regarding Unfinished Business Items: 08-21-17 Traffic Study Lower Division Street/Esplanade Area and 10-10-17 Traffic/Parking Concerns Condo. Corp. #58-148 Third Street;

NOW THEREFORE BE IT RESOLVED THAT Council approve the permanent one way operation of the Esplanade and a new entrance into the Third Street parking lot.

480-19

Carried

Parks and Recreation Services**[Motion from the Committee of the Whole to appoint a Member to the Parks and Recreation Advisory Committee.](#)**

Moved by Councillor Emily Chorley, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered an Application to fill a vacant position on the Parks and Recreation Advisory Committee;

NOW THEREFORE BE IT RESOLVED THAT Council appoint Miriam Mutton to the Parks and Recreation Advisory Committee for a term that corresponds with the current term of Council, expiring on November 30, 2022.

481-19

Carried**Protection Services****[Motion from the Committee of the Whole to create a Sub-Committee for a Town of Cobourg Accessibility Event.](#)**

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from Secretary of the Accessibility Advisory Committee, regarding a Motion to create a Sub-Committee for a Town of Cobourg Accessibility Event;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the request of the Accessibility Advisory Committee and approve the creation of the Sub-Committee to organize a downtown accessibility awareness experience event in May 2020 during National AccessAbility Week.

482-19

Carried**Arts, Culture and Tourism Services****[Motion from the Committee of the Whole, regarding an Opioid coordinated Community Response for the Town of Cobourg.](#)**

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Notice of Motion, regarding the October Opioid round-table and report to Council and the recommended action for moving towards a coordinated Community Response;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the HKLN Drug Strategy's four-pillar approach (harm reduction, prevention and education, treatment and justice and enforcement) to inform the Town of Cobourg's future role and response to the opioid crisis; and

FURTHER THAT Council endorse the Association of Municipalities of Ontario's recommendations for a provincial response to the opioid overdose emergency; and

FURTHER THAT Council direct the Interim CAO, Communications Manager and Economic Development to host a community-wide summit in partnership with Cobourg Police Service to be held in February 2020 about the opioid crisis as a way to educate and engage the public on the matter; and

FURTHER THAT Council consider allocating \$10,000 to support developing partnerships for a coordinated community response at the local level during 2020 budget deliberations; and

FURTHER THAT Council direct Staff to publish a communication piece summarizing what the Town of Cobourg is currently doing to support mental health, community safety and affordable housing.

483-19

Carried

[Motion from the Committee of the Whole, to Declare a Climate Emergency in the Town of Cobourg.](#)

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling WHEREAS at the Committee of the Whole Meeting on November 25, 2019, Council considered a Memo from the Secretary of the Sustainability and Climate Change Advisory Committee, regarding a Motion to Declare a Climate Emergency and Accelerate GHG Reduction Actions in the Town of Cobourg;

WHEREAS Municipalities have a significant role to help change and mitigate the contributions to climate change through responsible planning and budgeting; and

WHEREAS 462 Canadian Municipalities have declared a Climate Emergency including many in Ontario, with some setting ambitious emission reduction targets such as net zero emissions by 2030; and

WHEREAS in Council's Strategic Plan it states: "the Town of Cobourg will be good stewards and practice sustainable actions"; and

WHEREAS the Town of Cobourg's Official Plan provides a general policy framework for the conservation of water, air quality, energy and other resources and for the reduction of waste, as well as environmental stewardship, monitoring and education, and for the development of a "culture of conservation" which reflects the principle of sustainable development (Bruntland Commission); and

WHEREAS the Cobourg's Official Plan specifies that the Town of Cobourg shall develop an Integrated Community Sustainability Plan (ICSP) which will be designed with specific achievable actions for the community and will build on existing initiatives; and

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Cobourg declare a Climate Emergency conveying its recognition that we are facing an unprecedented crisis requiring unprecedented climate mitigation measures; and

FURTHER THAT, in response to this Climate Emergency, Council deem the need to reduce the effects that the Town of Cobourg is contributing to the climate crisis by way of the following actions:

1. That Council create a staff position on a one (1) year contract basis, under the supervision of the Chief Administrative Officer to develop a Request for Proposal (RFP) for the Integrated Community Sustainable Plan (ICSP) and Green Design Standards and manage the project through to completion;
2. Refer all costs associated with the contract position and Integrated Community Sustainability Plan (ICSP) to the 2020 budget deliberations and have Staff prepare a budget estimate for the January 2020 budget meeting; and
3. Update Council's Strategic Plan to allow Staff to reprioritize other work commitments to ensure that staff resources will be sufficient to commence work on the Integrated Community Sustainability Plan prior to the scheduled start of 2021 as outlined in Council's current, approved Strategic Plan.

484-19

Carried

BY-LAWS**General Government Services**[By-law 089-2019, being a by-law to Establish Water Rates and Wastewater Rates upon the Owners or Occupants of Lands and Premises Connected to Municipal Water Mains and Sanitary Sewers within the Town of Cobourg.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt By-law 089-2019, being a by-law to Establish Water Rates and Wastewater Rates upon the Owners or Occupants of Lands and Premises Connected to Municipal Water Mains and Sanitary Sewers within the Town of Cobourg.

485-19

Carried

[By-law 067-2019, being a by-law to adopt a Staff and Council Relations Policy for the Corporation of the Town of Cobourg.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley THAT Council adopt by-law 067-2019, being a by-law to adopt a Staff and Council Relations Policy for the Corporation of the Town of Cobourg.

486-19

Carried

[By-law 090-2019, being a by-law to execute the Agreement between the Corporation of the Town of Cobourg and Northumberland County to provide plumbing inspection and review services under Part 7 of the Ontario Building Code.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council adopt by-law 090-2019, being a by-law to authorize the Mayor and Municipal Clerk to execute an agreement with Northumberland County to provide plumbing inspection and review services under Part 7 of the Ontario Building Code.

487-19

Carried

Planning and Development Services

[By-law 091-2019, being a by-law to amend the Zoning By-law \(085-2003\) for the property known municipally as 1111 Elgin Street West \(Northumberland Mall\).](#)

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling THAT Council adopt By-law 091-2019, being a by-law to amend the Zoning By-law (085-2003) for the property known municipally as 1111 Elgin Street West (Northumberland Mall),

488-19

Carried

[By-law 092-2019, being a by-law to authorize execution of a development agreement with 2642301 Ontario Ltd. & 2363219 Ontario Ltd., Lakefront Utility Services Inc., and the Corporation of the Town of Cobourg \(311-325 University Avenue West and & 387 William Street, Cobourg\).](#)

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat THAT Council adopt by-law 092-2019, being a by-law to authorize execution of a development agreement with 2642301 Ontario Ltd. & 2363219 Ontario Ltd., Lakefront Utility Services Inc., and the Corporation of the Town of Cobourg (311-325 University Avenue West and & 387 William Street, Cobourg).

489-19

Carried

Public Works Services

[By-law 093-2019, being a by-law to approve the Industrial Surcharge Agreement for the Canada Candy Company.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Adam Bureau THAT Council adopt By-law 093-2019, being a by-law to authorize the Mayor and Municipal Clerk to execute an agreement with Canada Candy Company and the Town of Cobourg to enter into an Industrial Surcharge Agreement.

490-19

Carried

[By-law 095-2019, being a by-law to authorize the execution of an agreement with BTS Network Inc. to operate extended accessible transit service.](#)

Moved by Councillor Brian Darling, Seconded by Councillor Aaron Burchat THAT Council adopt By-law 095-2019, being a by-law to authorize the execution of an agreement with BTS Network Inc. to operate extended accessible transit service.

491-19

Carried

General Government Services

THAT the following By-laws be passed:

1. By-law 089-2019, being a by-law to Establish Water Rates and Wastewater Rates upon the Owners or Occupants of Lands and Premises Connected to Municipal Water Mains and Sanitary Sewers within the Town of Cobourg;

2. By-law 067-2019, being a by-law to adopt a Staff and Council Relations Policy for the Corporation of the Town of Cobourg;
3. By-law 090-2019, being a by-law to execute the Agreement between the Corporation of the Town of Cobourg and Northumberland County to provide plumbing inspection and review services under Part 7 of the Ontario Building Code;
4. By-law 091-2019, being a by-law to amend the Zoning By-law (085-2003) for the property known municipally as 1111 Elgin Street West (Northumberland Mall);
5. By-law 092-2019, being a by-law to authorize execution of a development agreement with 2642301 Ontario Ltd. & 2363219 Ontario Ltd., Lakefront Utility Services Inc., and the Corporation of the Town of Cobourg (311-325 University Avenue West and & 387 William Street, Cobourg); and
6. By-law 093-2019, being a by-law to approve the Industrial Surcharge Agreement for the Canada Candy Company.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT leave be granted to introduce by-law 089-2019 to by-law 093-2019, and bylaw 067-2019 and to dispense with the reading of the by-laws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

492-19

Carried

THAT the following By-laws be passed:

1. By-law 095-2019, being a by-law to authorize the execution of an agreement with BTS Network Inc. to operate extended accessible transit service.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT leave be granted to introduce by-law 095-2019 and to dispense with the reading of the by-law by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

493-19

Carried

PETITIONS

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

- Heritage Advisory Committee - Oct 2, 2019;
- Cobourg Police Service Board - Oct 15 and Sep 17, 2019;
- Accessibility Advisory Committee Oct 16, 2019;
- Ganaraska Region Conservation Authority - Oct 17, 2019;
- Transportation Advisory Committee - Oct 24, 2019;
- Planning and Development Advisory Committee - Oct 29, 2019; and
- Sustainability and Climate Change Advisory Committee - Nov 6, 2019.

CORRESPONDENCE

Letter from Ted Williams, Cobourg Resident, regarding the Overall Sidewalk Plan – Public Engagement.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling THAT Council receive the correspondence from Ted Williams, Cobourg Resident for information purposes.

494-19

Carried

NOTICE OF MOTION

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator

- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Unfinished Business Item	Meeting Date	Department/Division	Deadline Date
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.	01-28-19	Legislative Department	Nov 25, 2019
Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators. (Originally due November 25, 2019)	02-19-19	Legislative Department	Jan 6, 2020
MOU to be provided to Council Re Cobourg Dragon Boat and Canoe Club	07-22-19	Community Services	Dec 2, 2019
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	Jan 27, 2020
Report on the proposed Natural Heritage Waterfront Park proposed by the Willow Beach Field Naturalist	11-04-19	Community Services	Feb 9, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	09-23-19	Community Services	Mar 2020
Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina	09-03-19	Community Services	Apr 30, 2020
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	

Moved by Councillor Emily Chorley, Seconded by Councillor Brian Darling THAT Council update the Unfinished Business listed on the Council Agenda to amend the third item being the 'MOU to be provided to Council Re Cobourg Dragon Boat and Canoe Club' to have a deadline date now read January 27, 2020.

495-19

Carried

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley THAT Council update the Unfinished Business listed on the Council Agenda to amend the first item being the 'Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing' to have a deadline date now read February 18, 2020.

496-19

Carried

CLOSED SESSION

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat THAT Council meet in Closed Session in accordance with section 239 (2) of the *Municipal Act, 2001* regarding:

- s. 239(2)(c)** A proposed or pending acquisition or disposition of land by the municipality or local board.

1. Employee Compensation Evaluation Review.

The Regular Council reconvened in Open Session at 9:57 P.M.

497-19

Carried

CLOSED SESSION ACTION ITEM

CONFIRMATORY BY-LAW

[By-law 094-2019, being a by-law to confirm the proceedings of the Council Meeting of December 2, 2019.](#)

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Burchat THAT leave be granted to introduce By-law 094-2019 and to dispense with the reading of the by-law by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on December 2, 2019 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

489-19

Carried

ADJOURNMENT

Moved by Councillor Aaron Burchat, THAT the meeting be adjourned (10:00 P.M.).

499-19

Carried

Municipal Clerk

Mayor