



The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 P.M. in Council Chambers, Victoria Hall, Cobourg, with the following persons in attendance:

**Members present:** Mayor John Henderson  
Deputy Mayor Suzanne Seguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

**Staff present:** Ian Davey, Treasurer/Director of Corporate Services  
Glenn McGlashon, Director of Planning and Development  
Dean Hustwick, Director of Recreation and Culture  
Brent Larmer, Municipal Clerk/Manager of Legislative Services

**CALL TO ORDER**

Mayor John Henderson called the meeting to order. (3:00 P.M.)

**CLOSED SESSION**

Moved by Deputy Mayor Suzanne Séguin, THAT Council meet in Closed Session at 3:00 P.M. prior to the Committee of Whole Meeting in accordance with Section 239 of the *Municipal Act S.O. 2001* regarding:

**s. 239(2)(c)** A proposed or pending acquisition or disposition of land by the municipality or local board.

**1. A potential sale of land.**

- s. 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**1. Municipal Solicitor opinion regarding a third party agreement.**

The Committee of the Whole meeting reconvened at (4:01 P.M.) in Open Session.

**Carried**

**AGENDA ADDITIONS**

Memo from the Engineering and Public Transit Administrator, regarding dedicated Gas Funds for Public Transportation Program, Town of Cobourg 2018 - 2019.

Moved by Deputy Mayor Suzanne Séguin, THAT the matter be added to the Agenda.

**Carried**

Mandy Robinson, Cobourg Town Crier, regarding a request for a letter of support from Council to host the 2019 Town Crier Provincial Championship in the Bailey Courtroom.

Moved by Deputy Mayor Suzanne Séguin, THAT the matter be removed from the agenda and the item will appear at a future Council Meeting in February of 2019.

**Carried**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no Declarations of Pecuniary Interest declared by Members of Council.

**DELEGATIONS**

Jack Boyagian, Northumberland Players, regarding the extension of the Second Street Fire Hall Lease Agreement.

J. Boyagian of Northumberland Players, attended the meeting to discuss an extension to the Fire Hall Theater Lease Agreement between the Town of Cobourg and Northumberland Players that is due to expire by the end of 2019. J. Boyagian presented a presentation, attached hereto as [Appendix 'A'](#). After a question and answer period, Jack Boyagian was excused from the meeting. (4:23 P.M.)

Allyson Middaugh, Handmade for Littles Market, regarding an exemption to the Itinerant By-law No. 005-2015 to hold a Baby and Kids Market at the Cobourg Community Centre on April 28, 2019.

A. Middaugh attended the meeting to discuss an exemption to the Itinerant By-law of

the Town of Cobourg in order to host a Baby and Kids Market at the Cobourg Community Centre on April 28, 2019. After a question and answer period, A. Middaugh was excused from the meeting. (4:29 P.M.)

Jason Pulchinski, President of the At the Lake (ATL) Distributing Incorporated, regarding the Floating Playground at Victoria Park Beach.

J. Pulchinski attended the meeting to discuss information regarding the Floating Playground at Victoria Park Beach. After a question and answer period, J. Pulchinski was excused from the meeting. (5:01 P.M.)

### **DELEGATION ACTIONS**

Allyson Middaugh and Davra Young, Handmade for Littles Market, regarding an exemption to the Itinerant By-law No. 005-2015 to hold a Baby and Kids Market at the Cobourg Community Centre on April 28, 2019.

Moved by Councillor Aaron Burchat, THAT Council allow an exemption under the Town of Cobourg Itinerant Vendor By-law No.005-2015 to allow Handmade for Littles Market to hold a Baby and Kids Market at the Cobourg Community Centre on April 28, 2019.

**Carried**

### **GENERAL GOVERNMENT SERVICES**

*Chair, Deputy Mayor Séguin - General Government Services Coordinator*

Memo from the Chief Administrative Officer, regarding the Lease of the Second Street Fire Hall Theater by Northumberland Players.

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize preparation and execution of a ten (10) year lease of the Second Street Fire Hall Theater with the Northumberland Players to begin March 1, 2019 expiring February 27, 2029.

**Carried**

Memo from the Treasurer/Director of Corporate Services, regarding 2019 Water and Wastewater Rates for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to increase both the Monthly Base Charge and the Consumptive Rate portions of the Water Rates as approved by Lakefront Utility Services Inc. (LUSI) Board of Directors and the Wastewater Rates in accordance with the schedule provided by Watson & Associates Economists Ltd. (Watson), dated January 20, 2014.

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the 2019 Advisory Committee Review and the draft Municipal Council Advisory Committee and Local Board Terms of Reference By-law.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT the Municipal Council Advisory Committee and Local Board Terms of Reference By-law be endorsed and be presented to Council for adoption at a Regular Council Meeting; and

FURTHER THAT Council direct the Municipal Clerk to bring back a report to Council after the Council Strategic Plan has been approved, in order to amend Municipal Council Advisory Committee Terms of Reference as necessary in order to align with Council's strategic direction for the 2018-2022 Council Term.

**AMENDMENT:**

Moved by Councillor Nicole Beatty: FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.

**Carried**

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT the Municipal Council Advisory Committee and Local Board Terms of Reference By-law be endorsed and be presented to Council for adoption at a Regular Council Meeting;

FURTHER THAT Council direct the Municipal Clerk to bring back a report to Council after the Council Strategic Plan has been approved, in order to amend Municipal Council Advisory Committee Terms of Reference as necessary in order to align with Council's strategic direction for the 2018-2022 Council Term; and

FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.

**Carried**

RECESS

Moved by Councillor Brian Darling, THAT the Committee of the Whole Meeting Recess for the scheduled 6:00 P.M Procedural By-law Public Meeting. (5:57 P.M.)

The Committee of the Whole meeting reconvened at (6:42 P.M.) from Recess.

**Carried**

Notice of Motion, Deputy Mayor Seguin, Coordinator of General Government Services, regarding the Floating Playground at Victoria Park Beach.

Moved by Deputy Mayor Suzanne Séguin, THAT Council of Cobourg passed a motion on April 9, 2018 to authorize Staff to negotiate a contract with ATL Distributing for two (2) years to operate a Floating Playground plus an option to renew for up to an additional three (3) years if mutually agreed to by both parties; and

FURTHER THAT no contract was ever signed and no playground was installed in the summer of 2018; and

THAT Council authorize staff to investigate this project and bring back a full report at the February 19, 2019 Committee of the Whole Meeting including financial implications, safety concerns and legal impacts to Council before any further proceedings with ATL Distributing is considered for 2019 and beyond.

**Carried**

**PLANNING AND DEVELOPMENT SERVICES**

*Chair, Councillor Beatty - Planning and Development Services Coordinator*

Memo from Senior Planner - Development, regarding Applications for an Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision Approval: East Village Phase 5 Ruth Ferguson Aulhouse (RFA Planning Consultant) / JMCD Holdings.

Moved by Councillor Nicole Beatty, THAT Council receive the applications and refer to the Planning Department for a report; and

FURTHER THAT Council authorize the notice requirements of the *Planning Act, RSO 1990*, as amended, be implemented, including the scheduling of a Public Meeting.

**Carried**

Memo from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 228 University Avenue West Cobourg (Stacey Raymond) (HP-2018-080).

Moved by Councillor Nicole Beatty, THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant approval of a Heritage Permit (#HP-2018-080) as submitted by Stacey Raymond to permit for the demolition of an accessory garage structure located at 228 University Avenue West, Cobourg, a listed but not formally designated property, subject to the finalization of details with Planning and Heritage Staff.

**Carried**

Memo from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 275 George Street Cobourg. (Dan Panaitescu) (HP-2019-001).

Moved by Councillor Nicole Beatty, THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and respectfully deny the approval of a Heritage Permit (#HP-2019-001) as submitted by Dan Panaitescu to permit a window alteration located at 275 George Street, Cobourg and that the owner prepare a window replacement plan and submit a new Heritage permit application by May 31, 2019 to the Planning and Heritage Staff.

**Carried**

### **PUBLIC WORKS SERVICES**

*Chair, Councillor Darling - Public Works Services Coordinator*

Memo from the Engineering and Public Transit Administrator, regarding dedicated Gas Funds for the Public Transportation Program, Town of Cobourg 2018 - 2019.

Moved by Councillor Brian Darling, THAT Council authorize the Mayor and the Municipal Clerk to prepare and sign a supporting by-law (attached) to ensure that the Town of Cobourg receives its payment for Gas Tax funding and the that funds are used to continue supporting local transportation services; and

FURTHER THAT the By-law be endorsed and be presented to Council for adoption at a Regular Council Meeting.

**Carried**

### **PROTECTION SERVICES**

*Chair, Councillor Burchat - Protection Services Coordinator*

### **PARKS AND RECREATION SERVICES**

*Chair, Councillor Chorley - Parks and Recreation Services Coordinator*

**ARTS, CULTURE AND TOURISM SERVICES**

*Chair, Councillor Adam Bureau - Arts Culture and Tourism Services Coordinator*

Memo from the Community Events Coordination, regarding the Municipal Community Event 'Poutine Feast Cobourg' in the Town of Cobourg.

Moved by Councillor Adam Bureau, THAT Council approve the Municipal Community Event 'Poutine Feast Cobourg' to be held in Victoria Park on Thursday, August 29, 2019 to Sunday, September 1, 2019.

**Carried**

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.*

<u>08-21-17</u>	<u>Traffic Study Lower Division Street/Esplanade Area (Public Works)</u>
<u>10-10-17</u>	<u>Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)</u>
<u>04-30-18</u>	<u>Public notification, meeting and engagement procedures pertaining to applications submitted under the Planning Act (Planning and Development)</u>
<u>08-13-18</u>	<u>Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)</u>
<u>09-24-18</u>	<u>Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins</u>
<u>09-24-18</u>	<u>Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg</u>
<u>11-26-18</u>	<u>Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)</u>
<u>01-07-19</u>	<u>Letter from Pere Bekederemo, regarding a request for an Exemption to Sign By-law 008-2009 for 1154 Division Street, Cobourg (Protection Services)</u>
<u>01-14-19</u>	<u>Petition from Debbie Davis, regarding amendments to the No Parking Restrictions on Riddell Street and the end of White Street (Public Works)</u>
<u>01-14-19</u>	<u>Correspondence from Linda MacDonald, requesting an exemption to Section 2.9 of the Animal Control By-law No. 021-2014 (Legislative Department)</u>

**ADJOURNMENT**

Moved by Councillor Brian Darling, THAT the meeting adjourn. (7:16 P.M.)

**Carried**

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Municipal Clerk