

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	November 25, 2019 Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this evening at 6:00 p.m. in the Council Chambers, Victoria Hall, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Interim Chief Administrative Officer/Treasurer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Meeting was called to order by Mayor John Henderson (6:00 P.M.).

AGENDA ADDITIONS

1. Delegation, Alyson King and Grace Lovekin, Good Neighbours Coalition Cobourg, regarding concerns about the emergency shelter downtown Cobourg;
2. Delegation, Marc Anthony, Cobourg resident, regarding the benefits of harm reduction services in Cobourg;
3. Delegation, Colin Bromley, Cobourg resident, regarding the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels;
4. Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Ontario Governments Municipal Modernization Program – Intake One (1) - Municipal Service Delivery Review.
5. Response to a Public Meeting held on November 25, 2019 regarding a proposed Zoning By-law Amendment;

6. Memo from the Manager of Environmental Services, regarding a Sewer Use By-law Industrial Surcharge Agreement for Canada Candy Corporation;
7. Letter from Michelle Taylor, Kwik Signs on behalf of the Cobourg Swiss Chalet, requesting an exemption from the Town of Cobourg Sign By-law No.008-2009,
8. Memo from Secretary of the Cobourg Accessibility Advisory Committee, regarding a Motion to create a Sub-Committee for Accessibility Event; and
9. Memo from Secretary of the Cobourg Accessibility Advisory Committee, regarding a Motion to maintain an accessible Wheels Transit Service in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

[Councillor Aaron Burchat declared a Pecuniary Interest on General Government Services Item #11 - Memo from the Supervisor of Municipal Information Systems, regarding the award of the Voice Over Internet Protocol \(VoIP\) Phone System Request for Proposal \(RFP-CO-19-20-ITS\).](#)

Councillor Burchat declared an interest for the following reasons as provided on the Declaration of Pecuniary Interest Form filed with the Municipal Clerk - Councillor Burchat indicated in Open Council that he works for Compton Telecommunications Services and the Company has declared a conflict on this item in the past and the Councillor will refrain from voting and participating in the discussion.

PRESENTATIONS

[Minnie de Jong, Chair of the Sustainability and Climate Change Advisory Committee \(SCCAC\), regarding the proposed SCCAC Motion to declare a Climate Emergency and accelerate greenhouse gas \(GHG\) reduction actions in the Town of Cobourg.](#)

M. de Jong attended the meeting on behalf of the Sustainability and Climate Change Advisory Committee (SCCAC) to present the proposed SCCAC Motion to declare a Climate Emergency and accelerate greenhouse gas (GHG) reduction actions in the Town of Cobourg. After a question and answer period, M. de Jong was excused from the meeting (6:17 P.M.).

DELEGATIONS

[Don Owen, President of the Rotary Club of Cobourg, regarding the Rotary's relationship and partnership with the town.](#)

D. Owen attended the meeting on behalf of the Rotary Club of Cobourg to discuss the Rotary's relationship and partnership with the Town of Cobourg. After a question and answer period, D. Owen was excused from the meeting (6:24 P.M.).

Alyson King and Grace Lovekin, Good Neighbours Coalition Cobourg, regarding concerns about the emergency shelter downtown Cobourg.

A. King and G. Lovekin attended the meeting on behalf of Good Neighbours Coalition Cobourg to discuss concerns about the emergency shelter downtown Cobourg. After a question and answer period, A. King and G. Lovekin were excused from the meeting (6:40 P.M.).

Marc Anthony, Cobourg resident, regarding the benefits of harm reduction services in Cobourg.

M. Anthony attended the meeting to discuss the benefits of harm reduction services in Cobourg. After a question and answer period, M. Anthony was excused from the meeting (6:54 P.M.).

Colin Bromley, Cobourg resident, regarding the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels.

C. Bromley attended the meeting to discuss the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels. After a question and answer period, C. Bromley was excused from the meeting (7:02 P.M.).

DELEGATION ACTIONS

Delegation Action, Don Owen, President of the Rotary Club of Cobourg, regarding the Rotary's relationship and partnership with the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Don Owen, President of the Rotary Club of Cobourg, for information purposes.

Carried

Delegation Action, Alyson King and Grace Lovekin, Good Neighbours Coalition Cobourg, regarding concerns about the emergency shelter downtown Cobourg.

Moved by Deputy Mayor Suzanne Séguin: THAT Council receive the delegation from Alyson King and Grace Lovekin from the Good Neighbours Coalition Cobourg for information purposes; and

FURTHER THAT the Town discuss this delegation with Northumberland County.

Amended

Motion to Amend:

Moved by Councillor Emily Chorley: THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and

FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and

FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low-barrier housing in the Cobourg area; and

FURTHER THAT Council request that all information is returned to Council by February 18, 2020.

Carried

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Alyson King and Grace Lovekin from the Good Neighbours Coalition Cobourg for information purposes and;

FURTHER THAT the Town discuss this delegation with Northumberland County; and

FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and

FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and

FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low-barrier housing in the Cobourg area; and

FURTHER THAT Council request that all information is returned to Council by February 18, 2020

Carried

Delegation Action, Marc Anthony, Cobourg resident, regarding the benefits of harm reduction services in Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Marc Anthony regarding the benefits of harm reduction for information purposes and;

FURTHER THAT Council refer this to Northumberland County to look at ways to improve harm reduction services.

Carried

Delegation Action, Colin Bromley, Cobourg resident, regarding the Waterfront User Needs Assessment and detailed Design Plan and Lake Ontario water levels.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Colin Bromley, Cobourg Resident, for information purposes; and

FURTHER THAT Council instruct Staff to organize a public Open Forum on Lake Ontario Water levels, to be held in early 2020.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Letter from Michelle Taylor, Kwik Signs on behalf of the Cobourg Swiss Chalet, requesting an exemption from the Town of Cobourg Sign By-law No.008-2009, in order to erect additional signs for the newly renovated Swiss Chalet located at 70 Strathy Road, Cobourg.

Moved by Councillor Aaron Burchat, THAT Council refer the request for a Sign Exemption to the Building Department for a report to be brought back to Municipal Council by January 6, 2020.

Carried

Memo from Secretary of the Cobourg Accessibility Advisory Committee, regarding a Motion to create a Sub-Committee for a Town of Cobourg Accessibility Event.

Moved by Councillor Aaron Burchat, THAT Council endorse motion from the Cobourg Accessibility Advisory Committee regarding the creation of a Sub-Committee to organize a downtown accessibility awareness experience event in May 2020 during National AccessAbility Week.

Carried

Memo from Secretary of the Cobourg Accessibility Advisory Committee, regarding a Motion to maintain an accessible Wheels Transit Service in the Town of Cobourg.

Moved by Councillor Aaron Burchat, THAT Council receive the Memo for information purposes from the Cobourg Accessibility Committee; and

FURTHER THAT Council refer the motion to the Director of Public Works for a report.

Amended

Motion to Amend:

Moved by Councillor Emily Chorley: WHEREAS under its Strategic Plan Council has pledged to “Invest in programs, services and infrastructure to make Cobourg more accessible” and to work with accessible transit services to “improve the quality of life for everyone”;

THEREFORE BE IT RESOLVED THAT Council receive the memo from the Cobourg Accessibility Committee for information purposes; and

FURTHER THAT Council instruct Staff to take urgent action to ensure that the Town's accessible transit system provides a true door-to-door service that includes boarding and disembarking assistance as needed; and

FURTHER THAT Staff advise of any procedural, contractual or budgetary requirements needed to sustain this level of service, with the information provided to Council by January 27, 2020.

Carried

Moved by Councillor Aaron Burchat, WHEREAS under its Strategic Plan Council has pledged to "Invest in programs, services and infrastructure to make Cobourg more accessible" and to work with accessible transit services to "improve the quality of life for everyone";

THEREFORE BE IT RESOLVED THAT Council receive the memo from the Cobourg Accessibility Committee for information purposes; and

FURTHER THAT Council instruct Staff to take urgent action to ensure that the Town's accessible transit system provides a true door-to-door service that includes boarding and disembarking assistance as needed; and

FURTHER THAT Staff advise of any procedural, contractual or budgetary requirements needed to sustain this level of service, with the information provided to Council by January 6, 2020.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the 2020 Water and Wastewater Rates.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to increase both the Monthly Base Charge and the Consumptive Rate portions of the Water Rates as approved by the Lakefront Utility Services Inc. (LUSI) Board of Directors and the Wastewater Rates in accordance with the Schedule provided by Watson and Associates Economists Ltd. (Watson) dated January 20, 2014.

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding the Town of Cobourg Third Quarter 2019 - Operating Budget Variance Report.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes.

Carried

Memo from the Treasurer/Interim Chief Administrative Officer, regarding Unfinished Business item 06-24-19 - the Banning/Phasing out of Bottled Water in Municipal Facilities and Municipal Events.

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize Municipal Staff to begin the process of reducing reliance on bottled water at Municipal facilities and events by undertaking the following activities:

- a) Engage the public to determine the current level of support for the banning of the sale of bottled water at Municipal Facilities and Events.
- b) Continue to work with Lakefront Utility Services Inc. to raise the awareness of the importance of our municipal drinking water.
- c) Review all contracts with suppliers of vending machines to eliminate the sale of bottled water where in currently exists.
- d) Phase out the sale of bottled water as quickly as possible in all Municipal facilities and events but in no case later than December 31, 2020.
- e) Continue with the direction provided by Council by Resolution 280-19 dated July 22, 2019 to work with Lakefront Utility Services Inc. to find locations for two outside water bottle filling stations in the Town of Cobourg per year for the duration of the current term of Council. (This project has been included in the 2020 capital budget for consideration by Council).

Carried

Motion to Amend:

Moved by Councillor Nicole Beatty, THAT Council add Item f) being: To update the Municipal Event Application Guide to not allow Event Managers and Special Event Permit Holders to have, use, or sell Bottled Water at Municipal Facilities and Municipal Parks to be implemented no later than December 31, 2020.

Carried

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize Municipal Staff to begin the process of reducing reliance on bottled water at Municipal facilities and events by undertaking the following activities:

- a) Engage the public to determine the current level of support for the banning of the sale of bottled water at Municipal Facilities and Events.
- b) Continue to work with Lakefront Utility Services Inc. to raise the awareness of the importance of our municipal drinking water.
- c) Review all contracts with suppliers of vending machines to eliminate the sale of bottled water where in currently exists.
- d) Phase out the sale of bottled water as quickly as possible in all Municipal facilities and events but in no case later than December 31, 2020.

- e) Continue with the direction provided by Council by Resolution 280-19 dated July 22, 2019 to work with Lakefront Utility Services Inc. to find locations for two outside water bottle filling stations in the Town of Cobourg per year for the duration of the current term of Council. (This project has been included in the 2020 capital budget for consideration by Council).
- f) To update the Municipal Event Application Guide to not allow Event Managers and Special Event Permit Holders to have, use, or sell Bottled Water at Municipal Facilities and Municipal Parks to be implemented no later than December 31, 2020.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Mandatory Policy on Council and Staff Relations.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to approve the new Policy entitled 'Council and Staff Relations Policy LED-ADM23'.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Town of Cobourg Municipal Complaint Policy.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council adopt the new Policy entitled 'Municipal Complaint Policy - LEG-ADM25' for the handling of Municipal Complaints within the Town of Cobourg.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the appointment of the Town of Cobourg Municipal Ombudsman.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT as the six other municipalities in Northumberland and 18 other comparative Ontario municipalities have appointed the Ombudsman of Ontario to review any municipal complaints and;

FURTHER THAT The Ontario Ombudsman is an independent and impartial Officer of the Ontario legislature with authority to address complaints about the administrative conduct of municipalities, universities, school boards, and provincial government organizations, as well as complaints about services for children and youth and French language services. The Ombudsman's role with respect to municipalities is to review and investigate complaints about municipal government administration. When

problems are identified, the Ombudsman may make recommendations or share best practices with a municipality to improve its processes, as well as to strengthen local governance and accountability and;

FURTHER THAT once an individual has exhausted their local complaint options, the Ontario Ombudsman can review the steps taken by the municipality to address the complaint. In addition the Ontario Ombudsman is impartial officer of the Province and the investigations conducted from the Office of the Ontario Ombudsman are free of charge.

THEREFORE that the Town of Council select the Ontario Ombudsman for all its municipal Ombudsman complaints effective immediately.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Plumbing Permit and Inspection Services Agreement with the County of Northumberland.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute the Agreement between the Corporation of the Town of Cobourg and Northumberland County to provide plumbing inspection and review services under Part 7 of the Ontario Building Code.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Ontario Governments Municipal Modernization Program – Intake One (1) - Municipal Service Delivery Review.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the report for information purposes; and

FURTHER THAT Council endorse the Expression of Interest Application Form under the Municipal Modernization Program to support a proposed Services Delivery Review Project called the 'Town of Cobourg Municipal Services Delivery Review' to be submitted to the Ontario Provincial Government by the December 6, 2019 deadline in order to receive Provincial Modernization Program Funding.

Carried

Memo from the Senior Financial Analyst, regarding the Financial Report for the Cash in Lieu of Parkland Reserve.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT a copy of the Report be made available to the public on the Municipal Website.

Carried

Memo from the Senior Financial Analyst, regarding a Financial Report – Development Charge Analysis for the year ending December 31, 2018.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT a copy of the Report be made available to the public on the Municipal Website.

Carried

Memo from the Supervisor of Municipal Information Systems, regarding the award of the Voice Over Internet Protocol (VoIP) Phone System Request for Proposal (RFP-CO-19-20-ITS).

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council award a contract to Simnet.ca to provide a Voice Over Internet Protocol (VoIP) Phone System for the Town of Cobourg in the amount of \$99,125.00 plus HST to be funded from the approved 2019 Capital Budget in the amount of \$80,000; and

FURTHER THAT Council approve an additional \$20,000.00 to be funded from the IT Reserve Account to be replenished from the monthly savings from the new VOIP Phone System.

Carried

Correspondence from Rick Miller, President and Chair, Marie Dressler Foundation, regarding a request to make interior renovations to the Marie Dressler House for the expansion of the Marie Dressler Museum to include Mary Pickford and Norma Shearer exhibits.

Moved by Deputy Mayor Suzanne Séguin, THAT Council grant permission to the Marie Dressler Foundation to make interior renovations to the leased premises of the municipally owned Marie Dressler House located at 212 King street West, in order to make the premises more suitable for the inclusion of Mary Pickford and Norma Shearer Museum Exhibitions.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding the review of Public Notification, Engagement & Meeting Procedures for Planning Act Applications – Recommendation Report.

Moved by Councillor Nicole Beatty, THAT Council receive the Report for information purposes; and

FURTHER THAT Council endorse the recommendations of this Report and hereby approve the following changes to the Town of Cobourg’s public notification, engagement and meeting procedures for Planning Act applications, subject to the finalization of implementation details by Municipal Staff:

1. THAT signs consistent with the Town’s corporate branding and image be implemented for all OPA, ZBLA and Draft Plans of Subdivision/Condominium applications in addition to existing public notification methods;
2. THAT an informal public open house be convened within 45 days of formal receipt of the application by Council:
 - a) for all Official Plan Amendment and Draft Plans of Subdivision/Condominium applications; and,
 - b) for large, complex Zoning By-law Amendment applications as outlined in the Town of Cobourg Planning Application Schedule of Fees for “Major Residential” and “Major Commercial” development types, and for re-zoning applications which by their nature and/or interest to the community as determined by Council at its discretion would benefit from the convening of an open house;
3. THAT radio ads be implemented for special planning and development projects that affect the broader community;
4. THAT TV information/message boards be implemented for special planning and development projects that affect the broader community;
5. THAT Planning Opinion/Recommendation Reports be prepared after the Statutory Public Meeting;
6. THAT statutory Planning Public Meetings of Council be convened at least 45 days before the end of the respective Planning Act timelines, the timing of which may vary at the discretion of Planning staff based on such factors as the nature, scope and complexity of the application, the submission of an amended application and/or significant changes to the proposal, Council’s meeting schedule and/or other special circumstances that in the opinion of Planning staff reasonably precludes the convening of a public meeting within this timeline;
7. THAT an enhanced signage program consistent with the Town’s corporate branding and image be implemented for Site Plan Approval applications;
8. THAT regular monitoring and updates be implemented to the Cobourg.ca website to improve user experience (‘hot button’, News Centre, Engage Cobourg, calendar, planning application page) and that opportunities be explored regarding the use of other social media platforms like Facebook and Twitter;

9. THAT the aforementioned revised public notification and engagement procedures be incorporated into the Official Plan during the next general update/review in 2022 or sooner if circumstances permit;
10. THAT the aforementioned revised public notification and engagement procedures be implemented effective January 1, 2020; and,
11. THAT additional staffing required to address impacts associated with increased complexities of planning applications and workflow, and the reduced timelines of Bill 108 – the More Homes, More Choice Act, 2019 be referred to the 2020 municipal budget deliberations for consideration by Council.

Carried

Response to a Public Meeting held on November 25, 2019 regarding a proposed Zoning By-law Amendment.

Moved by Councillor Nicole Beatty, THAT Council endorse the comments of the Planning Department, acknowledge the Motion of support from the Planning and Development Advisory Committee and authorize preparation of the necessary amendments to the Zoning By-law (85-2003) for the property known municipally as 1111 Elgin Street West (Northumberland Mall), to permit a new 929 m², freestanding multi-unit commercial building consisting of six (6) units and a drive through facility towards the front of the Subject Lands in the existing parking area (north of Dollarama).

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding the award of the 2019 Road Resurfacing and Water Pollution Control Plant Parking Lot Expansion Contract.

Moved by Councillor Brian Darling, THAT Council approve the award of the "2020 Road Resurfacing and WPCP Parking Lot Expansion" contract to Ashland Paving Ltd. in the amount of \$524,377.60 plus HST;

AND FURTHER THAT Council pre-approve a 2020 budget amount of \$100,000 from the annual road resurfacing budget to be funded by Federal Gas Tax;

AND FURTHER THAT Council pre-approve a 2020 budget amount of \$17,792.10 including non-refundable HST to pay for the repair work included in the Building 7 parking lot improvements to be funded as follows:

1. Sanitary sewer reserve (\$5,337.63)
2. Northam Industrial Park reserve (\$12,454.48)

Carried

Memo from the Director of Public Works, regarding the pending award of contract for the Purchase of Excess Soil-Midtown Creek/Kerr Street Capital Project.

Moved by Councillor Brian Darling, THAT Council receive the Report for information purposes in preparation of a recommendation for award of the subject contract at Regular Council on December 2, 2019.

Carried

Memo form the Director of Public Works, regarding Unfinished Business Items: 08-21-17 Traffic Study Lower Division Street/Esplanade Area and 10-10-17 Traffic/Parking Concerns Condo. Corp. #58-148 Third Street.

Moved by Councillor Brian Darling, THAT Council approve the permanent one way operation of the Esplanade and a new entrance into the Third Street parking lot;

AND FURTHER that the two subject unfinished business items be removed from the Agenda.

Carried

Memo from the Manager of Environmental Services, regarding a Sewer Use By-law Industrial Surcharge Agreement for the Canada Candy Company located in Building #5 of the Northam Industrial Park, Cobourg.

Moved by Councillor Brian Darling, THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to approve the Industrial Surcharge Agreement for the Canada Candy Company in the initial amount of \$30,000 per annum.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Memo form the Secretary of the Parks and Recreation Advisory Committee (PRAC), regarding the PRAC's recommendation on the Lifesaving Society Aquatic Safety Audit Report referred by Council on September 23, 2019.

Moved by Councillor Emily Chorley, THAT Council receive the recommendation from the Parks and Recreation Advisory Committee for information purposes.

Carried

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

Notice of Motion, Councillor Bureau, regarding the October Opioid round-table and report to Council and the recommended action for moving towards a coordinated Community Response.

Moved by Councillor Adam Bureau, That Council receive the following for information purposes:

- Summary notes from the opioid roundtable held on October 1st, 2019;
- Haliburton, Kawartha Lakes, Northumberland (HKLN) Drug Strategy Opioid Roundtable Presentation;
- Summary notes from a conference call between Councillor Adam Bureau and Associate Minister of Mental Health and Addictions Michael Tibollo;
- Association of Municipalities of Ontario publication, "Addressing the Opioid Overdose Emergency in Ontario Municipal Recommendations for a Provincial Response"; and,
- Coroner's Report 2018: Inquest Recommendations for Bradley Chapman by Coroner's Jury

AND FURTHER THAT Council endorse the HKLN Drug Strategy's four-pillar approach (harm reduction, prevention and education, treatment and justice and enforcement) to inform the Town of Cobourg's future role and response to the opioid crisis; and

FURTHER THAT Council endorse the Association of Municipalities of Ontario's recommendations for a provincial response to the opioid overdose emergency; and

FURTHER THAT Council direct the Interim CAO, Communications Manager and Economic Development to host a community-wide summit in partnership with Cobourg Police Service to be held in February 2020 about the opioid crisis as a way to educate and engage the public on the matter; and

FURTHER THAT Council consider allocating \$10,000 to support developing partnerships for a coordinated community response at the local level during 2020 budget deliberations; and

FURTHER THAT Council direct Staff to publish a communication piece summarizing what the Town of Cobourg is currently doing to support mental health, community safety and affordable housing.

Carried

Memo from the Secretary of the Sustainability and Climate Change Advisory Committee, regarding a Motion to Declare a Climate Emergency and Accelerate GHG Reduction Actions in the Town of Cobourg.

Moved by Councillor Adam Bureau, WHEREAS Cobourg Municipal Council acknowledges the motion from the Sustainability and Climate Change Advisory Committee (SCCAC) and receives the motion for information purposes;

WHEREAS municipalities have a significant role to help change and mitigate the contributions to climate change through responsible planning and budgeting; and

WHEREAS 462 Canadian Municipalities have declared a Climate Emergency including many in Ontario, with some setting ambitious emission reduction targets such as net zero emissions by 2030; and

WHEREAS in Councils Strategic Plan it states: "The Town of Cobourg will be good stewards and practice sustainable actions"; and

WHEREAS the Town of Cobourg Official Plan provides a general policy framework for the conservation of water, air quality, energy and other resources and for the reduction of waste, as well as environmental stewardship, monitoring and education, and for the development of a "culture of conservation" which reflects the principle of sustainable development (Bruntland Commission); and

WHEREAS the Cobourg Official Plan specifies that the Town of Cobourg shall develop an Integrated Community Sustainability Plan (ICSP) which will be designed with specific achievable actions for the community and will build on existing initiatives; and

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Cobourg declare a Climate Emergency conveying its recognition that we are facing an unprecedented crisis requiring unprecedented climate mitigation measures; and

FURTHER THAT, in response to this Climate Emergency, Council deem the need to reduce the effects that the Town of Cobourg is contributing to the climate crisis by way of the following actions:

1. That Council create a staff position on a one (1) year contract basis, under the supervision of the Chief Administrative Officer to develop a Request for Proposal (RFP) for the Integrated Community Sustainable Plan (ICSP) and Green Design Standards and manage the project through to completion.
2. Refer all costs associated with the contract position and Integrated Community Sustainability Plan (ICSP) to the 2020 budget deliberations and have Staff prepare a budget estimate for the January 2020 budget meeting.
3. Update Council's Strategic Plan to allow Staff to reprioritize other work commitments to ensure that staff resources will be sufficient to commence work on the Integrated Community Sustainability Plan prior to the scheduled start of 2021 as outlined in Council's current, approved Strategic Plan.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Unfinished Business Item	Meeting Date	Department/Division	Deadline Date
Staff Report Sustainability and Climate Change Advisory Committee, regarding a recommendation to support the Banning/Phasing out of Bottled Water in Municipal Facilities and Municipal Events. (Originally due November 4, 2019)	06-24-19	Chief Administrative Officer	Extended: Nov 25, 2019
Report reviewing the Town of Cobourg Public Comment and Complaint Policy. (Originally due November 4, 2019)	05-13-19	Legislative Department	Extended: Nov 25, 2019
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.	01-28-19	Legislative Department	Nov 25, 2019
Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators. (Originally due November 25, 2019)	02-19-19	Legislative Department	Jan 6, 2020
MOU to be provided to Council Re Cobourg Dragon Boat and Canoe Club	07-22-19	Community Services	Dec 2, 2019
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	Jan 27, 2020
Report on the proposed Natural Heritage Waterfront Park proposed by the Willow Beach Field Naturalist	11-04-19	Community Services	Feb 9, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	09-23-19	Community Services	Mar 2020
Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina	09-03-19	Community Services	Apr 30, 2020
Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018.	11-26-18	Legislative Department	
Staff Report reviewing the impacts of the Traffic Study for Condo. Corp. #58- 148 Third Street.	04-01-19	Public Works	
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	

COMMITTEE OF THE WHOLE OPEN FORUM

CLOSED SESSION

Moved by Deputy Mayor Suzanne Séguin, THAT Council meet in Closed Session following the Committee of Whole Meeting in accordance with Section 239 of the *Municipal Act S.O. 2001* regarding:

s. 239(1)(b) Personal matters about an identifiable individual, including municipal or local board employees.

- 1. Compensation Evaluation Review.**
- 2. Parks Recreation Advisory Committee Applications.**
- 3. Personnel Update - Human Resources.**

Carried

ADJOURNMENT

Moved by Councillor Burchat: THAT the Meeting be adjourned (10:38 P.M).

Carried

Municipal Clerk