

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	<p>Monday, August 24, 2020</p> <p>Electronic Participation</p> <p>Zoom Video Conference</p>

The Cobourg Municipal Council's Committee of the Whole met this evening at 3:30 p.m. through Zoom Video Conferencing, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

His Worship Mayor Henderson called the meeting to order at 3:30 PM.

CLOSED SESSION

Closed Session Items

Moved by Deputy Mayor Suzanne Séguin:

THAT Council meet in Closed Session to prior to the Open Session of Council at 3:30 P.M. in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

s. 239(2)(d) Labour relations or employee negotiations:

1. CUPE Local 25 Collective Agreement.

S.239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board:

2. Northam Industrial Park - Building 4, Potential Lease.

Carried

Municipal Council returned from Closed Session to the Open Session of Council at 4:08 P.M.

AGENDA ADDITIONS

1. Correspondence, Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario;
2. Memo from the Deputy Director of Community Services and the Recreation Coordinator, regarding the Cobourg Community Centre: Reopening Plans; and
3. Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation regarding the Cobourg Beach.

Moved by Deputy Mayor Suzanne Séguin,

THAT the matters be added to the Agenda; and

FURTHER THAT Item No.3 of the additions to the Agenda be moved up in order under Parks and Recreation Services to become Item No.3. within the Council Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were Declarations of Pecuniary Interest Declared by Members of Council.

PRESENTATIONS

Oscar Poloni, Office Managing Partner - KPMG, regarding an update/status report on the Town of Cobourg Service Delivery Review.

Oscar Poloni, of KPMG, was in attendance to present to Municipal Council an update and Interim status report on the Town of Cobourg Service Delivery Review and all of the work that has been done to date and the outstanding work that needs to still be

completed. Mr. Poloni, stated that the Final Service Delivery Report should be to Council on October 5, 2020 Committee of the Whole Meeting.

After a question and answer period, O. Poloni was excused from the meeting (4:57 P.M.).

DELEGATIONS

Adam White, Cobourg Resident, regarding the status of Cobourg Victoria Park Beach options of re-opening following August 31, 2020.

A. White, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020.

After a question and answer period, A. White was excused from the meeting (5:13 P.M.).

Paul Pagnuelo, Cobourg Resident, regarding the status of Cobourg Victoria Park Beach options of re-opening following August 31, 2020 and the establishment of a Cobourg Beach Task Force.

P. Pagnuelo, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020 and the establishment of a Victoria Beach Task Force.

After a question and answer period, P Pagnuelo was excused from the meeting (5:21 P.M.).

Lydia Smith and Michele Peterson, Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey.

L. Smith and M. Peterson of Preserve Our Heritage Harbour (POHH), Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Town of Cobourg's Service Delivery Community Survey in relation to Waterfront Services questions on the Survey.

After a question and answer period, L. Smith and M. Peterson were excused from the meeting (5:28 P.M.).

Brenda Quinn, Cobourg Resident, regarding a Cobourg Beach and Victoria Park Committee.

B. Quinn, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020 and the establishment of a Cobourg/Northumberland Working Group to address Victoria Beach and Victoria Park Strategies.

After a question and answer period, B. Quinn was excused from the meeting (5:36 P.M.).

DELEGATION ACTIONS

Delegation Action, Lydia Smith and Michele Peterson, Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey.

Moved by Deputy Mayor Suzanne Séguin:

THAT Council receive the delegation from Lydia Smith and Michele Peterson representing Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey for information purposes; and

FURTHER THAT Council request the delegates to submit the Delegation written material to the Municipal Clerk to be circulated to all of Council for consideration.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve Balder Corporation's request to waive the interest charges on the ten (10) year deferral of Development Charges (previously approved by Council) in the amount of approx. \$110,600.00 for the mixed affordable/market rental apartment project at 311-325 University Avenue West/387 William Street, subject to the finalization of details by staff.

Carried

Correspondence, Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario.

Moved by Councillor Nicole Beatty:

THAT Council grant the extension of an additional six (6) month deferral for the payment of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario, being until June 2, 2022.

Carried

Memo from Planner I - Heritage, regarding Notice of Complete Application for Site Plan Approval 66 Strathy Road, Cobourg (SmartCentres REIT).

Moved by Councillor Nicole Beatty:

THAT Council receive the Notice of Complete Application for Site Plan Approval 66 Strathy Road, Cobourg (SmartCentres REIT) and refer the application to the Planning Department for a report.

Carried

Memo from Planner I - Heritage, regarding Notice of Complete Application for Site Plan Approval Block 94 Lonsberry Drive, Cobourg (Al Rose, Stalwood Homes).

Moved by Councillor Nicole Beatty:

THAT Council receive the Notice of Complete Application for Site Plan Approval Block 94 Lonsberry Drive, Cobourg (Al Rose, Stalwood Homes) and refer the application to the Planning Department for a report.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 017 as submitted by TVM group to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-017 to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg, subject to finalization of details with planning staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 021, submitted by Paige Burnett, to permit a roof replacement, repair of 4 chimneys and 1 chimney rebuild & custom flashing, and a partition wall repair at the property known municipally as 245-247 Division Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-021, for the proposed roof replacement to replace the existing asphalt roof with a metal roof, conduct chimney repairs (4) and 1 chimney rebuild, repair the north partition wall and install custom bent chimney flashing, for the property known municipally as 245-247 Division Street, Cobourg, subject to finalization of details with planning staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 022, as submitted by Katharine Spavins to permit an infill development of a detached dwelling on the subject property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg.

Moved by Councillor Nicole Beatty,

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-022, to permit an infill development of a detached dwelling on the subject property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg be approved, subject to the finalization of details with Planning and Heritage staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 023, as submitted by Peter G. Notter on behalf of St. Peter's Anglican Church, to permit a roof replacement, for the property known municipally as 240 College Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-023, to permit a dark gray metal shingle roof replacement, for the property known municipally as 240 College Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

Carried

Notice of Motion Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the Brookside Youth Centre, located in the Town of Cobourg.

Moved by Councillor Nicole Beatty:

WHEREAS the Town of Cobourg has identified PEOPLE AND PLACES as two of its strategic pillars to help build a vibrant, accessible and inclusive community; and

WHEREAS the Town of Cobourg is committed to identifying lands to support priorities as set out in the Town of Cobourg Official Plan; and

WHEREAS the Town of Cobourg is interested in pursuing partnerships with all levels of government to achieve its goals; and

WHEREAS Brookside Youth Centre has been operating at a reduced occupancy rate for several years; and

WHEREAS the Town of Cobourg taxpayers have been enquiring about the future of Brookside Youth Centre;

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg send a letter to the Ministry of Community Safety and Correctional Services and the Ministry of Children, Community and Social Services to request the Province of Ontario to provide an update to members of Cobourg Council on the status of Brookside Youth Centre, including options for initiating the disposition of the buildings and/or lands in which the Centre occupies; and

FURTHER THAT this resolution is forwarded to The Hon. Doug Ford, Premier of Ontario, the Hon. Todd Smith, Minister of Children, Community and Social Services, the Hon. Sylvia Jones, Solicitor General of Ontario, the Hon. Steve Clark, Minister of Municipal Affairs and Housing, MPP David Piccini and Northumberland County Council.

Carried

Motion to Recess

Moved by Mayor John Henderson,

THAT a recess be called for ten (10) minutes.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding the Northumberland County Professional Consultant Services Roster.

Moved by Councillor Brian Darling:

THAT Council approve for the Town of Cobourg to participate in the Professional Consultation Services Roster Program, which contains successful firms on a roster that have proven qualifications and project experience that the Town of Cobourg can utilize for professional consultant services on an as needed basis; and

FURTHER THAT THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to amend Purchasing By-law No. 012-2012 Section 4.5 to allow for Professional Consultation Services Roster firm contracts to be exempt from the current threshold; and

FURTHER THAT Staff prepare a bi-annual report to Municipal Council summarizing all contracts awarded under the Professional Consultation Services Roster Program.

Referred

Moved by Councillor Brian Darling:

MOTION TO REFER:

THAT the motion be referred to the November 6, 2020 Committee of the Whole Meeting of Council.

Carried

Memo from the Director of Public Works, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.

Moved by Councillor Brian Darling:

THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week until December 31st, 2020.

Amended

Moved by Councillor Nicole Beatty:

MOTION TO AMEND:

THAT the motion be amended to include the following wording:

THAT Council direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.

Carried

Moved by Councillor Brian Darling:

THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.

Recorded Vote:

Recorded Vote Requested by Councillor Adam Bureau:

Member of Council:	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau		X
Councillor Emily Chorley		X
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin	X	
TOTAL:	5	2

CARRIED.

Memo from the Director of Public Works, regarding the execution of a Transfer Payment Agreement with Investing in Canada Infrastructure Program (ICIP) – Transit Stream, Replacement of Rolling Stock (3 Buses). **(Motion withdrawn at the request of Staff)**

Moved by Councillor Brian Darling:

THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the execution of an agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Cobourg for the Investing in Canada Infrastructure Program Public Transit Stream - Replacement of Rolling Stock (3 Buses).

WITHDRAWN

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Memo from the Director of Public Works and the Director of Community Services regarding the Assumption of Block 105, Plan 39M-876 (Parkland) of West Park Village, Cobourg.

Moved by Councillor Emily Chorley,

THAT Council authorize the Municipal Clerk to prepare a By-law to assume the parklands Block 105 of registered Plan 39M-876.

Carried

Memo from the Director of Community Services, regarding the status of Cobourg Victoria Park Beach, following the August 31, 2020 Municipal Council Resolution deadline.

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Director of Community Services;

AND FURTHER THAT Council extend the closure of Victoria Park Beach until after the Labour Day weekend;

AND FURTHER THAT the beach be reopened on weekdays only beginning on Tuesday, September 8, 2020, with the continued closure of the beach on Saturdays and Sundays until October 14, 2020, when the fencing will be removed and the beach reopened.

Recorded Vote:

Recorded Vote Requested by Councillor Nicole Beatty:

Member of Council:	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau		X
Councillor Emily Chorley	X	
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin	X	
TOTAL:	6	1

CARRIED.

Moved by Councillor Aaron Burchat:

Motion to Amend

THAT Council direct Staff to reopen the Cobourg Beach on September 1, 2020, and that Staff also remove the Fencing surrounding the Cobourg Beach.

Defeated

Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation regarding the Cobourg Beach.

Moved by Councillor Emily Chorley:

THAT Council receive the recommendation from the Parks and Recreation Advisory Committee (PRAC) for information purposes;

AND FURTHER THAT Council endorse the recommendation of the Committee and request staff to investigate and report on how comparable beachfront communities are managing and regulating their beaches and waterfronts for public access, with the report provided to PRAC by December 1, 2020;

AND FURTHER THAT Council request PRAC to receive public input on how the Town of Cobourg can manage the popularity of Victoria Park Beach, and provide recommendations to Council by March 1, 2021.

Carried

Resolution from July 27, 2020 Council Meeting - Town of Cobourg 2015 Legal Opinion, regarding the Town of Cobourg Harbour.

Moved by Councillor Emily Chorley,

THAT Council receive the Legal Opinions form 2015 and 2011 for information purposes.

Carried

Memo from the Deputy Director of Community Services and the Recreation Coordinator, regarding the Cobourg Community Centre: Reopening Plans.

Moved by Councillor Emily Chorley,

THAT Council receive the reopening of the Cobourg Community Centre (CCC) on Monday August 31, 2020 report for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.(Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>
<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>September 14, 2020</u>

<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Diversity, Equity and Inclusion Policy</u>	<u>06-29-20</u>	<u>Legislative Services</u>	<u>August 24, 2020 December 7, 2020</u>
<u>Legal opinion on the Town's ability, to regulate on-water activities in the Cobourg Harbour.</u>	<u>07-27-20</u>	<u>Community Services</u>	<u>N/A</u>

COMMITTEE OF THE WHOLE OPEN FORUM

CLOSED SESSION

Closed Session Item

Moved by Deputy Mayor Suzanne Séguin,

THAT Council meet in Closed Session in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

s. 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

1. Personnel Matters - Chief Administrative Officer (CAO) Recruitment.

Carried

Municipal Council returned from Closed Session at 9:24 P.M.

ADJOURNMENT

Moved by Councillor Brian Darling:

THAT the Meeting Adjourn (9:25 P.M.).

Carried

Municipal Clerk