

	THE CORPORATION OF THE TOWN OF COBOURG	
	COMMITTEE OF THE WHOLE MEETING REPORT	
	Date: July 23, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members Present:

Mayor - Mayor Gil Brocanier
 Deputy Mayor - Deputy Mayor John Henderson
 Councillor - Councillor Brian Darling
 Councillor - Councillor Forrest Rowden
 Councillor - Councillor Debra McCarthy
 Councillor - Councillor Aaron Burchat
 Councillor - Councillor Suzanne Séguin

Staff Present:

Ian Davey, Treasurer/Director of Corporate Services
 Glenn McGlashon, Director of Planning and Development
 Laurie Wills, Director of Public Works
 Teresa Behan, Deputy Director of Community Services
 Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

AGENDA ADDITIONS

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary and delegation by Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT the matters be added to the agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest declared by Members of Council.

PRESENTATIONS

Cynthia Levesque from Kilgour & Associates Ltd, presenting the Town of Cobourg Final Draft of the Urban Forestry Master Plan.

C. Levesque, from Kilgour and Associates attended the meeting to present to Council the Final Draft of the Urban Forestry Master Plan for the Town of Cobourg attached hereto as Appendix "B".

After a question and answer period, C. Levesque was excused from the meeting (4:40 P.M.).

DELEGATIONS

Tyler Fauvelle, Professional Sculptor, division of Creative Casts Ltd., regarding endorsement of the Fern Blodgett Commemoration life-sized sculpture and community celebration 2020.

T. Fauvelle and Leona Woods, attended the meeting to discuss to request Council endorsement of the Fern Blodgett Commemoration attached hereto as Appendix "B".

After a question and answer period, T. Fauvelle and L. Woods were excused from the meeting (5:11 P.M.).

Simon and Emily Chorley, Cobourg residents, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

S. Chorley and E. Chorley attended the meeting to discuss the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

After a question and answer period, S. Chorley and E. Chorley were excused from the meeting (5:15 P.M.).

DELEGATION ACTIONS

Delegation Action, Tyler Fauvelle, regarding endorsement of the Fern Blodgett Commemoration life-sized sculpture and community celebration 2020 in the Town Cobourg.

Moved by Councillor Suzanne Séguin: THAT Council receive the delegation from T. Fauvelle for information purposes and refer the request to Staff for a report to be brought to the August 13, 2018 Council Meeting.

Carried

Delegation Action, Simon and Emily Chorley, regarding the By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT Council receive the delegation from S. Chorley and E. Chorley for information purposes.

Carried

ECONOMIC DEVELOPMENT SERVICES

Chair, Mayor Brocanier - Economic Development Services Coordinator

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Henderson - General Government Services Coordinator

Memo from the Treasurer/Director of Corporate Services regarding the Cancellation, Reduction or Refund of Taxes- First Report 2018.

Moved by Deputy Mayor John Henderson: THAT Council approve the cancellation, reduction or refund of property taxes in the amount of \$717,928.69:

Town of Cobourg	\$(268,554.88)
County of Northumberland	\$(149,780.07)
Education	\$(296,884.76)
DBIA	\$(2,708.98)

Carried

Memo from the Treasurer/Director of Corporate Services regarding the Cancellation, Reduction or Refund of Taxes- Second Report 2018.

Moved by Deputy Mayor John Henderson: THAT Council approve the cancellation, reduction or refund of property taxes in the amount of \$232,978.93:

Town of Cobourg	\$(89,150.10)
County of Northumberland	\$(50,607.72)
Education	\$(93,221.11)
DBIA	\$(NIL)

Carried

Memo from the Municipal Clerk/Manager of Legislative Services regarding the Joint Election Compliance Audit Committee for the 2018 Municipal Election.

Moved by Deputy Mayor John Henderson: THAT Council receive the staff report for information purposes; and

FURTHER THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting to establish the Joint Compliance Audit Committee and repeal By-law No.016-2014 at end of the current term of Council; and

FURTHER THAT Council pass a resolution to appoint the following members to the Joint Compliance Audit Committee for the 2018 Municipal Election:

- James Hunt
- William (Bill) Graham
- Lynn Patry
- Tom Tordoff
- Lorraine Brace

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the request from the Victoria Hall Volunteers for the waiver of fees associated with the rental of the Concert Hall, Victoria Hall for the public event viewing of the 'History of Victoria Hall' documentary.

Moved by Deputy Mayor John Henderson: THAT Council grant the request to the Victoria Hall Volunteers for the waiver of rental fees associated with the rental of the Concert Hall, Citizens Forum and the Ryerson Guillet Room including any security fees and set up fees for the public event viewing of the 'History of Victoria Hall' documentary; and

FURTHER THAT Council request that the Victoria Hall Volunteers include this In-Kind Community Grant within their Municipal Community Grant Report Form to be submitted by September 30, 2018 along with their previous Community Grants approved by Municipal Council during the 2018 Budget process; and

FURTHER THAT Council direct municipal staff to include this In-Kind Community Grant amount to the total amount contributed by the Town of Cobourg to organizations in 2018 for tracking and reporting purposes.

Carried

A By-law to enter into an agreement of purchase and sale between Queensview Garden Inc. and the Corporation of the Town of Cobourg, 36 Queen Street, Cobourg.

Moved by Deputy Mayor John Henderson: THAT the by-law be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

A By-law to amend By-law No.078-2015 being a by-law to provide for the paying of remuneration including expenses, insurance and benefits to Members of Council.

Moved by Deputy Mayor John Henderson: THAT the by-law be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

A By-law to delegate authority to the Chief Administrative Officer for certain acts during a "Lame Duck" Period.

Moved by Deputy Mayor John Henderson: THAT the by-law be amended to include the wording in Section 1 (c) 'the with the exception of the Integrity Commissioner, Municipal Ombudsman and Closed Meeting Investigator' be endorsed and presented for adoption by Municipal Council at a Regular Council Meeting.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Darling - Parks and Recreation Services Coordinator

PUBLIC WORKS SERVICES

Chair, Councillor Rowden - Public Works Services Coordinator

Memo from the Director of Public Works regarding a response to a letter from the DBIA dated May 2, 2018 requesting a Mid-Block Pedestrian Crossing on King Street, Cobourg.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works regarding the response to letters from the DBIA dated December 15, 2017 and June 18, 2018 Requesting Loading Zones in the Downtown Area.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works regarding the unfinished business item -Traffic Study Lower Division Street/Esplanade Area.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Amended

Moved by Deputy Mayor John Henderson: AMENDMENT: THAT the wording 'to address and remove the unfinished business item from Council's Agenda' be deleted and removed from the main motion.

Carried

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works, regarding the unfinished business Item - Traffic/Parking Concerns Condo. Corp #58-148 Third Street.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Amended

Moved by Deputy Mayor John Henderson: AMENDMENT: THAT the wording 'to address and remove the unfinished business item from Council's Agenda' be deleted and removed from the main motion.

Carried

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes.

Carried

Memo from the Director of Public Works, regarding the unfinished business item - Barrier Free Parking Spaces Report.

Moved by Councillor Forrest Rowden: THAT Council receive the report from the Director of Public Works for information purposes to address and remove the unfinished business item from Council's Agenda.

Carried

Memo from the Director of Public Works regarding the award of the 2018 Road and Fire Hall parking lot resurfacing contract.

Moved by Councillor Forrest Rowden: THAT the tender for Contract No CO-18-13 PW, 2018 Road and Fire Hall Parking Lot Resurfacing be awarded to the low bidder, Norway Asphalt Limited, for a total cost to Public Works and the Fire Department of \$211,861.27 and \$83,197.96, respectively (including non-refundable HST) to be funded by the approved 2018 Public Works and Fire Services Capital Budgets for resurfacing; and

FURTHER THAT Council authorize up to \$30,000.00 be reallocated from the Northam Industrial Park reserve to the 2018 fire hall parking lot resurfacing budget to fund the additional recommended improvements.

Carried

PROTECTION SERVICES

Chair, Councillor McCarthy- Protection Services Coordinator

Letter from Cory Mazzeo, Senior Designer, Ministry of Transportation Eastern Region requesting an exemption to the Town of Cobourg Noise By-law N.011-2011 to facilitate the proposed construction taking place on Highway 401 from Highway 28 in Port Hope to Burnham Street, Cobourg.

Moved by Councillor Debra McCarthy: THAT Council grant an exemption to the Town of Cobourg Noise By-law No.011-2011 for proposed construction to Highway 401 from Highway 28, Port Hope to Burnham Street, Cobourg, including resurfacing of Highway 401 mainlanes, shoulders and ramps, as well as the rehabilitation of 14 culverts starting in September 2018 to Fall 2019 as requested by the Ministry of Transportation (MTO), Provincial Highways Management Division.

Carried

Letter from Kathleen Hanley and Susan Hanley, requesting an exemption to the Town of Cobourg Pool By-law No. 65-00 for property located at 154 Ontario Street, Cobourg.

Moved by Councillor Debra McCarthy: THAT Council refer the request to Building Staff for a report.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Burchat - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding and Application for Approval of Amendments to the Official Plan, Zoning By-law and Draft Approval of a Plan of Subdivision Villages of Central Park -- Rondeau (Cobourg) Ltd

Moved by Councillor Aaron Burchat: THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve the amendments to the Official Plan, Zoning By-law and Phase 1 of the Draft Plan of Subdivision, with conditions, for the Villages of Central Park community as affixed to this Report as APPENDIX "I", APPENDIX "II" and APPENDIX "III".

Carried

Motion from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 40, 42-44 King Street West, Cobourg. (Robert Marr and Janet Mulder) (HP-2018-040).

Moved by Councillor Aaron Burchat: THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-040) as submitted by Robert Marr and Janet Mulder for the replacement of a roof located at 40, 42-44 King Street West, Cobourg, subject to finalization of details with Planning and Heritage Staff.

Carried

COMMUNITY SERVICES

Chair, Councillor Séguin- Community Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)

04-30-18 Public notification, meeting and engagement procedures pertaining to applications submitted under the Planning Act.

CLOSED SESSION

ADJOURNMENT

Adjournment

Moved by Councillor Forrest Rowden:

THAT the meeting adjourn (6:10 p.m.).

Carried

Municipal Clerk