



The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 P.M. in Council Chambers, Victoria Hall, Cobourg, with the following persons in attendance:

**Members present:** Mayor John Henderson  
 Deputy Mayor Suzanne Seguin  
 Councillor Nicole Beatty  
 Councillor Aaron Burchat  
 Councillor Adam Bureau  
 Councillor Emily Chorley  
 Councillor Brian Darling

**Staff present:** Stephen Peacock, Chief Administrative Officer  
 Ian Davey, Treasurer/Director of Corporate Services  
 Glenn McGlashon, Director of Planning and Development  
 Laurie Wills, Director of Public Works  
 Dean Hustwick, Director of Recreation and Culture  
 Brent Larmer, Municipal Clerk/Manager of Legislative Services

**CALL TO ORDER**

Mayor John Henderson called the meeting to order (6:00 P.M.).

**AGENDA ADDITIONS**

Memo from the Economic Development Officer, regarding the Business Achievement Awards: Mayor's Award Policy.

Moved by Deputy Mayor Suzanne Séguin, THAT the item be added to the Agenda.

**Carried**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no Declarations of Pecuniary Interest declared by Members of Council.

**DELEGATIONS**

Municipal Community Grant Applications - Applicant Delegations:

Sheri Birney and Alicia Vandine, on behalf of the Community Care Northumberland, presenting support for a Council Approved Community Grant. Sheri Birney and Alicia Vandine were excused from the meeting (6:11 P.M.).

Joan Chalovich and Stanley Isherwood, on behalf of the Cobourg Museum Foundation, presenting support for a Council Approved Community Grant. Joan Chalovich and Stanley Isherwood were excused from the meeting (6:24 P.M.).

Leona Woods, on behalf of the Cobourg District and Historical Society, presenting support for a Council Approved Community Grant. Leona Woods was excused from the meeting (6:26 P.M.).

Leona Woods, on behalf of the Fern Blodgett Sunde, presenting support for a Council Approved Community Grant. Leona Woods was excused from the meeting (6:36 P.M.).

Trish Dryden, on behalf of the Sounds of the Next Generation (SONG), presenting support for a Council Approved Community Grant. Trish Dryden was excused from the meeting at (6:45 P.M.).

**PRESENTATIONS**

Dereck Paul, President and C.E.O., Adam Giddings, Manager of Regulatory Compliance and Finance, Lakefront Utility Services Inc., regarding the 2019 water rates.

D. Paul and A. Giddings attended the meeting to present information regarding the 2019 water rates for the Town of Cobourg. After a question and answer period, D. Paul and A. Giddings were excused from the meeting (7:06 P.M.).

**DELEGATIONS**

Donna Woods, representing Northwood Drive Residents, request for Council reconsideration of the Northwood Drive Sidewalk Installation.

D. Woods attended the meeting and presented a request for reconsideration from Council regarding the Northwood Drive Sidewalk Installation. After a question and answer period, D. Woods was excused from the meeting (7:21 P.M.).

Art Gallery of Northumberland, Olinda Casimiro, Executive Director, request for funding from the Town of Cobourg for the 2019 Budget.

O. Casimiro, on behalf of the Art Gallery of Norhtumberland, attended the meeting to discuss a request for funding from the Town of Cobourg for the 2019 Budget. After a question and answer period O. Casimiro was excused from the meeting (7:38 P.M.).

Bruce Bellaire, Rick Nonnekes and Winston Emery, Bicycle Action Committee of Sustainable Cobourg, regarding the results of Cobourg's application of Bicycle Friendly Communities.

B. Bellaire, R. Nonnekes and W. Emery attended the meeting to discuss the positive results of Cobourg's application of a Bicycle Friendly Communities. After a question and answer period, B. Bellaire, R. Nonnekes and W. Emery were excused from the meeting (7:48 P.M.).

Mike Hubicki, Cobourg Yacht Club, regarding an update on the 2018 Cobourg Yacht Club boating season.

M. Hubicki attended the meeting to discuss an update on the 2018 Cobourg Yacht Club boating season. After a question and answer period, M. Hubicki was excused from the meeting (8:02 P.M.).

William McCrae, Captain Lift-in Lift-out, regarding the lifting of boats in and out of Cobourg harbour with volunteer labour.

W. McCrae attended the meeting to discuss the lifting of boats in and out of the Cobourg harbour with volunteer labour. After a question and answer period, W. McCrae was excused from the meeting (8:11 P.M.).

John Hill, Cobourg resident, regarding liability concerns with the floating playground.

J. Hill attended the meeting to discuss the potential liability concerns with floating playground. After a question and answer period, J. Hill was excused from the meeting (8:24 P.M.).

Mandy Robinson, Cobourg Town Crier, regarding a Budget proposal and funding request to Council for the Ontario Guild of Town Criers Provincial Championship on June 1, 2019.

M. Robinson attended the meeting to discuss a budget proposal for Council's consideration to host the Ontario Guild of Town Criers Provincial Championship on June 1, 2019 in the Town of Cobourg. After a question and answer period, M. Robinson was excused from the meeting (8:38 P.M.).

Motion to Recess

Moved by Mayor John Henderson: THAT Council Recess for Five (Minutes). (Recess at 9:06 P.M - Return at 9:11 P.M).

**Carried**

**DELEGATION ACTIONS**

Delegation Action, Donna Woods, representing Northwood Drive Residents, request for Council reconsideration of the Northwood Drive Sidewalk Installation.

Moved by Councillor Brian Darling, THAT Council receive the Delegation from Donna Woods for information purposes.

**AMENDMENT:**

Moved by Deputy Mayor Suzanne Séguin, THAT Council direct Public Works to hold all new tenders for new sidewalk construction in 2019 until Council receives a report on the existing sidewalks needing repair and maintenance on Northwood Drive; and

FURTHER THAT the Capital Sidewalk Extension Program Priority Guidelines from April 23, 2018, be updated to reflect actual walking/driving distances to establish the criteria evaluation for Northwood Drive for buffer distances to schools, major pedestrian generators/destination, transistor stops and parks by September 30, 2019 to be brought forward to the 2020 Municipal Budget Discussions.

**Carried**

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Delegation from Donna Woods for information purposes; and

FURTHER THAT Council direct Public Works to hold all new tenders for new sidewalk construction in 2019 until Council receives a report on the existing sidewalks needing repair and maintenance on Northwood Drive; and

FURTHER THAT the Capital Sidewalk Extension Program Priority Guidelines from April 23, 2018, be updated to reflect actual walking/driving distances to establish the criteria evaluation for Northwood Drive for buffer distances to schools, major pedestrian generators/destination, transistor stops and parks by September 30, 2019 to be brought forward to the 2020 Municipal Budget Discussions.

**Carried**

Delegation Action, Art Gallery of Northumberland, Olinda Casimiro, Executive Director, request for funding from the Town of Cobourg for the 2019 Budget.

Moved by Councillor Adam Bureau, THAT the Art Gallery of Northumberland 2019 Budget request be received for information purposes and referred to the March 14, 2019 Budget Meeting deliberations.

**Carried**

Delegation Action, Bruce Bellaire, Rick Nonnekes and Winston Emery, Bicycle Action Committee of Sustainable Cobourg, regarding the results of Cobourg's application of Bicycle Friendly Communities.

Moved by Councillor Brian Darling, THAT Council receive the delegation from the Bicycle Action Committee of Sustainable Cobourg for information purposes.

**Carried**

Delegation Action, Mike Hubicki, Cobourg Yacht Club, regarding an update on the 2018 Cobourg Yacht Club boating season.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Mike Hubicki for information purposes.

**Carried**

Delegation Action, William McCrae, Captain Lift-in Lift-out, regarding the lifting of boats in and out of Cobourg harbour with volunteer labour.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from William McCrae for information purposes.

**Carried**

Delegation Action, John Hill, Cobourg resident, regarding liability concerns with the floating playground.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from John Hill for information purposes.

**Carried**

Delegation Action, Mandy Robinson, Cobourg Town Crier, regarding a Budget proposal and funding request to Council for the Ontario Guild of Town Criers Provincial Championship on June 1, 2019.

Moved by Deputy Mayor Suzanne Séguin, THAT the Ontario Guild of Town Criers Provincial Championships Budget request be referred to the Public Budget deliberation on March 14, 2019 under the Mayor's Budget.

**Carried**

**GENERAL GOVERNMENT SERVICES**

*Chair, Deputy Mayor Séguin - General Government Services Coordinator*

By-Law No.007-2019, being a by-law to Establish Water Rates and Wastewater Rates upon the Owners or Occupants of Lands and Premises Connected to Municipal Water Mains and Sanitary Sewers within the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council adopt By-law No.007-2019, being a by-law to Establish Water Rates and Wastewater Rates upon the Owners or Occupants of Lands and Premises Connected to Municipal Water Mains and Sanitary Sewers within the Town of Cobourg.

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Pregnancy and Parental Leave Policy for Members of Municipal Council.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the memo from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council approve the Pregnancy and Parental Leave of Members of Council Policy as attached to the report as Appendix "A".

**AMENDMENT:**

Moved by Councillor Emily Chorley, THAT the Policy be amended to include new wording under definitions "Pregnancy and/or Parental Leave" shall mean an absence of 26 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by a Member in accordance with Section 259 (1.1) of the *Municipal Act, 2001*.

**Carried**

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the memo from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council approve the Pregnancy and Parental Leave of Members of Council Policy as attached to the report as Appendix "A"; and

FURTHER THAT the Policy be amended to include new wording under definitions "Pregnancy and/or Parental Leave" shall mean an absence of 26 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by a Member in accordance with Section 259 (1.1) of the *Municipal Act, 2001*.

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the establishment of a Joint West Northumberland Physician Recruitment and Retention Services Board.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to enter into a Joint West Northumberland Physician Recruitment and Retention Services Board pursuant to section 202 of the *Municipal Act, 2001*, and subject to the approval of the four (4) municipalities being the Municipality of Port Hope, Township of Hamilton, Township of Alnwick/Haldimand and the Township of Cramahe.

**Carried**

Memo from the Legislative Services Licencing Officer, regarding an amendment to the Town of Cobourg Taxicab Licensing By-law No.014-2014 for the approval of an additional Owner Licence to provide for an Accessible Taxicab in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize the preparation of a By-law to amend By-law No.014-2014 being a by-law to licence, regulate and govern taxicab owners and drivers in the Town of Cobourg, to permit the issuance of an Accessible Taxicab Licence in addition to its Taxicab Licence limit as established in Section 2.4.1 of By-law No.014-2014.

**AMENDMENT:**

Moved by Councillor Adam Bureau, THAT Council repeal section 2.4.1 of By-law No.014-2014 to not limit the number of Taxicab licenses in Cobourg to alleviate non pick-up, wait times and denial of fares; and

FURTHER THAT there be no limit at all to the amount of accessible taxi-cabs that can be licensed within the Town of Cobourg; and

FURTHER THAT Council direct Staff to investigate/create a by-law regulating ride sharing transportation, such as Uber or Lyft and review the entire taxicab by-law through public and taxicab owners and operators.

**Carried**

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize the preparation of a By-law to amend By-law No.014-2014 being a by-law to licence, regulate and govern taxicab owners and drivers in the Town of Cobourg; and

FURTHER THAT Council repeal section 2.4.1 of By-law No.014-2014 to not limit the number of Taxicab licenses in Cobourg to alleviate non pick-up, wait times and denial of fares; and

FURTHER THAT there be no limit at all to the amount of accessible taxi-cabs that can be licensed within the Town of Cobourg; and

FURTHER THAT Council direct Staff to investigate/create a by-law regulating ride sharing transportation, such as Uber or Lyft and review the entire taxicab by-law through public and taxicab owners and operators.

**Carried**

The 2015 - 2018 Final Report from the Cobourg Downtown Coalition Advisory Committee that addressed the revitalization of Cobourg's Downtown and the implementation of recommendations arising from the 2013 Downtown Vitalization Action Plan.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Final Report from the Cobourg Downtown Coalition Advisory Committee for information purposes.

**Carried**

Memo from the Economic Development Officer, regarding the Business Achievement Awards: Mayor's Award Policy.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the memo from the Economic Development Officer for information purposes; and

FURTHER THAT Council approve the Mayor's Award Policy as attached to the report as Appendix "A".

**Carried**

### **PLANNING AND DEVELOPMENT SERVICES**

*Chair, Councillor Beatty - Planning and Development Services Coordinator*

Memo from the Director of Planning and Development, regarding an Application for Official Plan Amendment and Zoning By-law Amendment - 25 James Street East, Cobourg, Trinity Housing of Cobourg, Corporation/Clark Consulting Services.

Moved by Councillor Nicole Beatty, THAT Council authorize the following Actions:

- a. THAT Council receive the applications and refer to the Planning Staff for a report; and
- b. THAT the Notice requirements of the Planning Act, RSO 1990, as amended, be implemented, including the scheduling of a Public Meeting.

**Carried**

Notice of Hearing of the Committee of Adjustment and Memos from the Senior Planner to be held on Wednesday February 20, 2019:

1. File No. A-02/19: 93 Henry Street, Cobourg (Andrew Smith Building Design Inc. on behalf of Andrew and Joanne Litt);
2. File No. A-03/19: 377 William Street, Cobourg (R.W. Bruynson Inc on behalf of Joshani Homes Ltd);
3. File No. B-01/19: Lands generally north of Elgin Street West, south of Highway 401, west of DePalma Drive, and east of the Municipal Boundary (Weston Consulting on behalf of DePalma Developments Limited); and
4. File No. B-02/19: 163 Sydenham Street, Cobourg (Katharine Spavins), including Cobourg Heritage Advisory Committee Motion.



Moved by Councillor Nicole Beatty, THAT Council receive the Notice of Hearings of the Committee of Adjustment for information purposes and endorse the comments of the Planning Department and the Cobourg Heritage Advisory Committee.

**Carried**

**PUBLIC WORKS SERVICES**

*Chair, Councillor Darling - Public Works Services Coordinator*

Memo from the Director of Public Works, regarding approval to purchase Kerr Street Road Widening - Division Street to D'Arcy Street, Cobourg.

Moved by Councillor Brian Darling, THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute an Agreement of Purchase and Sale for the purchase of the lands illustrated as Part 1 of the attached Draft R Plan owned by Kwendill Holdings Limited in the amount of \$9,000.00 plus HST and Parts 2, 3 and 4 of the attached Draft R Plan owned by Limpect International Limited in the amount of \$47,250.00 plus HST.

**Carried**

**PARKS AND RECREATION SERVICES**

*Chair, Councillor Chorley - Parks and Recreation Services Coordinator*

Memo from the Director of Community Services, regarding the Floating Playground Analysis at Victoria Park Beach.

Moved by Councillor Emily Chorley, THAT Council receive the Floating Playground Analysis from the Director of Community Services for information purposes.

**AMENDMENT:**

Moved by Deputy Mayor Suzanne Séguin, THAT there is no support from Council in the 2015-2018 Council Strategic Plan for a floating playground; and

FURTHER THAT no contract was negotiated or signed or security deposit provided and no floating playground was installed in 2018; and

FURTHER THAT there is no guarantee that additional Lifeguards can be hired by ATL in 2019; and

FURTHER THAT Council acknowledges the inherent risks and dangers that may cause serious injury and possible death to participants as outlined in the Release of Liability, Waiver of Claims form drafted by Summer Water Sports; and

FURTHER THAT the Town of Cobourg could plausibly be held liable for any injury or accident occurring on the floating playground, regardless of the insurance policy of the provider; and

FURTHER THAT Council direct the Director of Community Services to notify ATL Distributing that the Town of Cobourg will not be installing a floating playground in Victoria Beach in 2019, and as there is no signed agreement to terminate, relations with ATL Distributing be discontinued.

**Carried**

Moved by Councillor Emily Chorley, THAT Council receive the Floating Playground Analysis from the Director of Community Services for information purposes; and

FURTHER THAT there is no support from Council in the 2015-2018 Council Strategic Plan for a floating playground; and

FURTHER THAT no contract was negotiated or signed or security deposit provided and no floating playground was installed in 2018; and

FURTHER THAT there is no guarantee that additional Lifeguards can be hired by ATL in 2019; and

FURTHER THAT Council acknowledges the inherent risks and dangers that may cause serious injury and possible death to participants as outlined in the Release of Liability, Waiver of Claims form drafted by Summer Water Sports; and

FURTHER THAT the Town of Cobourg could plausibly be held liable for any injury or accident occurring on the floating playground, regardless of the insurance policy of the provider; and

FURTHER THAT Council direct the Director of Community Services to notify ATL Distributing that the Town of Cobourg will not be installing a floating playground in Victoria Beach in 2019, and as there is no signed agreement to terminate, relations with ATL Distributing be discontinued.

**Carried**

Motion to extend the Meeting

Moved by Councillor Brian Darling, THAT Council extend the meeting past 10:00 P.M. until all items on the Agenda have been dealt with.

**Carried**

**PROTECTION SERVICES**

*Chair, Councillor Burchat - Protection Services Coordinator*

**ARTS, CULTURE AND TOURISM SERVICES***Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator***UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.*

|                 |                                                                                                                                                                           |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>08-21-17</u> | <u>Traffic Study Lower Division Street/Esplanade Area (Public Works)</u>                                                                                                  |
| <u>10-10-17</u> | <u>Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street (Public Works)</u>                                                                                          |
| <u>04-30-18</u> | <u>Public notification, meeting and engagement procedures pertaining to applications submitted under the Planning Act (Planning and Development)</u>                      |
| <u>08-13-18</u> | <u>Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)</u>                                                                         |
| <u>09-24-18</u> | <u>Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins</u>                                                                     |
| <u>09-24-18</u> | <u>Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg</u>                            |
| <u>11-26-18</u> | <u>Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)</u>                        |
| <u>01-07-19</u> | <u>Letter from Pere Bekederemo, regarding a request for an Exemption to Sign By-law 008-2009 for 1154 Division Street, Cobourg (Protection Services)</u>                  |
| <u>01-14-19</u> | <u>Petition from Debbie Davis, regarding amendments to the No Parking Restrictions on Riddell Street and the end of White Street (Public Works)</u>                       |
| <u>01-28-19</u> | <u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)</u> |

**COMMITTEE OF THE WHOLE OPEN FORUM****CLOSED SESSION**

Moved by Deputy Mayor Suzanne Séguin, THAT Council meet in Closed Session following the Committee of Whole Meeting in accordance with Section 239 of the *Municipal Act S.O. 2001* regarding:

- s. 239(1)(b)** Personal matters about an identifiable individual, including municipal or local board employees.

**1. Advisory Committee Applications for the 2018 - 2022 Council Term:**

- i. Accessibility Advisory Committee
- ii. Parks and Recreation Advisory Committee
- iii. Planning and Development Advisory Committee

- s. 239(1)(c)** A proposed or pending acquisition or disposition of land by the municipality or local board.

**1. A potential sale of Municipal Property.**

**Carried**

The Committee of the Whole meeting reconvened at (10:57 P.M.) in Open Session.

**ADJOURNMENT**

Moved by Councillor Aaron Burchat, THAT the meeting adjourn. (10:58 P.M.)

**Carried**

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Municipal Clerk