

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	January 6, 2020 Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this evening at 6:00 p.m. in the Council Chambers, Victoria Hall, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
 Deputy Mayor Suzanne Seguin
 Councillor Nicole Beatty
 Councillor Aaron Burchat
 Councillor Adam Bureau
 Councillor Emily Chorley
 Councillor Brian Darling

Staff present: Ian Davey, Interim Chief Administrative Officer/Treasurer
 Glenn McGlashon, Director of Planning and Development
 Laurie Wills, Director of Public Works
 Dean Hustwick, Director of Community Services
 Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Meeting was called to order by Mayor John Henderson (6:00 P.M.).

AGENDA ADDITIONS

1. Maria Gomez, Physician Recruitment Coordinator for the West Northumberland Physician Recruitment, regarding its role, accomplishments, challenges and four-year budget projection;
2. Ken Strauss, Cobourg Taxpayers Association, regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town;
3. Bruce Bellaire, Blue Dot Northumberland, regarding the development of a Green Development Standard (GDS) and an Integrated Community Sustainability Plan (ICSP);
4. Bryan Lambert, Cobourg resident, regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town;

5. Richard Tyssen, Cobourg Resident, regarding proposals for amendments to the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to the Climate Emergency Declaration;
6. Gudrun Ludorf-Weaver, Sustainable Cobourg, regarding input on the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to Climate Emergency Declaration; and
7. Memo from the Secretary of the Accessibility Advisory Committee, regarding a motorized winch system to assist with passenger onboarding and deboarding for Wheels Transit.

Moved by Deputy Mayor Suzanne Séguin, THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest declared by Members of Council.

PRESENTATIONS

Marianne Love, M.L Consulting, regarding the Pay Equity Compensation Review update for Management and Non-Management Positions for the Town of Cobourg.

M. Love attended the meeting to present the Pay Equity Compensation Review update for Management and Non-Management Positions for the Town of Cobourg. After a question and answer period, M. Love was excused from the meeting (6:31 P.M.).

Maria Gomez, Physician Recruitment Coordinator for the West Northumberland Physician Recruitment, regarding its role, accomplishments, challenges and four-year budget projection.

M. Gomez attended the meeting to present information on the West Northumberland Physician Recruitment, including its role, recent accomplishments, upcoming challenges and their four-year budget projection. After a question and answer period, M. Gomez was excused from the meeting (6:52 P.M.).

DELEGATIONS

Joan Greaves and Lou Trozollo, Cobourg Downtown Business Improvement Area (DBIA) Board Members, regarding the proposed 2020 Cobourg Downtown Business Improvement Area Budget.

J. Greaves and L. Trozollo attended the meeting on behalf of the Cobourg Downtown Business Improvement Area (DBIA) Board to present the proposed 2020 DBIA's Budget. After a question and answer period, J. Greaves and L. Trozollo were excused from the meeting (6:59 P.M.).

Ken Strauss, Cobourg Taxpayers Association (CTA), regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town.

K. Strauss attended the meeting to discuss the CTA's concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town. After a question and answer period, K. Strauss was excused from the meeting (7:09 P.M.).

Bruce Bellaire, Blue Dot Northumberland, regarding the development of a Green Development Standard (GDS) and an Integrated Community Sustainability Plan (ICSP).

B. Bellaire attended the meeting to discuss funding for the development of a Green Development Standard (GDS) and an Integrated Community Sustainability Plan (ICSP). After a question and answer period, B. Bellaire was excused from the meeting (7:16 P.M.).

[Bryan Lambert, Cobourg resident, regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \\$2.3M to replace aging water meters in the Town.](#)

B. Lambert attended the meeting to discuss concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town. After a question and answer period, B. Lambert was excused from the meeting (7:30 P.M.).

Richard Tyssen, Cobourg Resident, regarding proposals for amendments to the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to the Climate Emergency Declaration.

R. Tyssen attended the meeting to present proposed amendments to the 2020 Town of Cobourg Budget to increase funding for Climate Change actions in response to Climate Emergency Declaration. After a question and answer period, R. Tyssen was excused from the meeting (7:36 P.M.).

[Gudrun Ludorf-Weaver, Sustainable Cobourg, regarding input on the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to Climate Emergency Declaration.](#)

G. Ludorf-Weaver attended the meeting to provide input on the 2020 Town of Cobourg Budget with an interest to increase budgeting funding for Climate Change actions in response to Climate Emergency Declaration. After a question and answer period, G. Ludorf-Weaver was excused from the meeting (7:45 P.M.).

DELEGATION ACTIONS

Delegation Action, Downtown Business Improvement Area (DBIA) Board Members, regarding the proposed 2020 Cobourg Downtown Business Improvement Area Budget.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Joan Greaves and Lou Trozollo, Cobourg Business Improvement Area (DBIA) Board Members, regarding the proposed 2020 Cobourg Downtown Business Improvement Area budget, for information purposes; and

THAT Council approve the 2020 Cobourg Downtown Business Improvement Area Budget as presented.

Carried

Delegation Action, Ken Strauss, Cobourg Taxpayers Association (CTA), regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Ken Strauss, Director, Cobourg Taxpayers Association (CTA) regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town, for information purposes and referred to Item 3 under General Government in the January 6, 2020 Agenda.

Carried

Delegation Action, Bruce Bellaire, Blue Dot Northumberland, regarding the development of a Green Development Standard (GDS) and an Integrated Community Sustainability Plan (ICSP).

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Bruce Bellaire, Blue Dot Northumberland, regarding the development of a Green Development Standard (GDS) and an Integrated Community Sustainability Plan (ICSP), for information purposes and referred to the 2020 Cobourg Budget discussions on January 9, 2020.

Carried

Delegation Action, Bryan Lambert, Cobourg resident, regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Bryan Lambert, Cobourg resident, regarding concerns on the Waterworks' request for the Town of Cobourg to borrow \$2.3M to replace aging water meters in the Town, for information purposes and referred to Item 3 under General Government in the January 6, 2020 Agenda.

Carried

Delegation Action, Richard Tyssen, Cobourg Resident, regarding proposals for amendments to the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to the Climate Emergency Declaration.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Richard Tyssen, Cobourg Resident, regarding proposals for amendments to the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to the Climate Emergency Declaration, for information purposes and referred to the 2020 Cobourg Budget discussions on January 9, 2020.

Carried

Delegation Action, Gudrun Ludorf-Weaver, Sustainable Cobourg, regarding input on the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to Climate Emergency Declaration.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from Gudrun Ludorf-Weaver, Sustainable Cobourg, regarding input on the 2020 Town of Cobourg Budget with an increase for Climate Change actions in response to Climate Emergency Declaration, for information purposes and referred to the 2020 Cobourg Budget discussions on January 9, 2020.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Memo from the Human Resources Manager, regarding the presentation of options to Municipal Council for the Recruitment of the Town of Cobourg Chief Administrative Officer (CAO).

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the memo from the Human Resources Manager, regarding the presentation of six (6) options to Municipal Council for the Recruitment of the Town of Cobourg Chief Administrative Officer (CAO) for information purposes and;

FURTHER THAT Council select Option #1, directing Human Resources staff to administer the selection of an executive search firm by RFP for the recruitment of the CAO; and

FURTHER THAT Council appoint a CAO Hiring Committee comprised of the Mayor, Deputy Mayor and a Councillor, being Councillor Emily Chorley; to assist with the CAO recruitment process, including working with the recruitment firm to develop a job posting, determine interview questions and short-list candidates for interviewing by all members of Council.

FURTHER THAT the estimated allocation of \$25,000 - \$30,000 plus additional costs, be pre-approved in the 2020 budget under General Government CAO Recruitment.

Carried

Memo from the Manager of Human Resources, regarding the Pay Equity Compensation Review update for Management and Non-Management positions.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Memo from the Manager of Human Resources, regarding the Pay Equity Compensation Review update for Management and Non-Management positions for information purposes; and;

FURTHER THAT Council directs staff to move forward with the recommended Option #3 to place all adjusted positions in their new pay band at the nearest rate above what the current incumbent is currently receiving and place all other positions at the nearest rate in their approved salary band above what the current incumbent is currently receiving. This option would cost \$45,127.09 for salaries and a \$6,626.58 increase to OMERS contributions for a total of \$51,753.67 in the 2020 budget year; and

FURTHER THAT Council directs staff to move forward with an implementation date of January 1, 2020 for the increase to non-union base salaries for the Town of Cobourg as identified in this report; and

FURTHER THAT refer the Non-Union-Compensation – Salary Structure Policy (HR-NU-C1) to General Government for review as part of the 2020 Organizational Review.

Carried

Correspondence from Dereck Paul, President and CEO of Lakefront Utility Services Inc. (LUSI), regarding the Radio Frequency Water Meter Replacement Program.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the correspondence from Dereck Paul, President and CEO of Lakefront Utility Services Inc. (LUSI), regarding the Radio Frequency Water Meter Replacement Program for information purposes; and

FURTHER THAT Council refer the request to the Treasurer/Interim Chief Administrative Officer for a report, regarding the Waterworks request to borrow \$2.3M from the Town to complete an initiative related to changing out aging water meters in the Town of Cobourg; and

FURTHER THAT this report be competed and presented to Council by June 2020.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit #HP-2019-071 for 37-39 King Street East, Cobourg (Amit Sofer on behalf of TVM Group).

Moved by Councillor Nicole Beatty, THAT Council endorse the comments of the Heritage Advisory Committee and grant Heritage Permit #HP-2019-071 submitted by Amit Sofer on behalf of TVM Group to permit a roof replacement at 37-39 King Street East, Cobourg, subject to the finalization of details with Planning and Heritage Staff.

Carried

Memo from the Director of Planning and Development Services, regarding a Request for an Exemption to Part Lot Control New Amherst Ltd. Block 123, Plan 39M-901 (New Amherst Blvd. and Charles Wilson Parkway New Amherst Community, Stage 2 - Phase 1.

Moved by Councillor Nicole Beatty, THAT Council receive the Staff Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council meeting to exempt Blocks 123, Plan 39M-901 (New Amherst Blvd. and Charles Wilson Parkway) in the New Amherst Community Stage 2, Phase 1, from the Part Lot Control provisions of the *Planning Act, R.S.O. 1990, c.P. 13*, as amended.

Carried

Memo from the Director of Planning and Development, regarding a Request for an Exemption to Part Lot Control, Stalwood Homes Lots 18-23 inclusive, Lots 28-32 inclusive, Lots 88-91 inclusive, and Blocks 94-99 inclusive, Plan 39M-875 (Rollings St., Bennett Ave., Lonsberry Dr., Drewery Rd., Hayward St.) East Village Phase 4.

Moved by Councillor Nicole Beatty, THAT Council receive the Staff Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council meeting to exempt Lots 18-23 inclusive, Lots 28-32 inclusive, Lots 88-91 inclusive and Blocks 94-99 inclusive, Plan 39M-875 (Rollings St., Bennett Ave., Lonsberry Dr., Drewery Rd., and Hayward St.) in East Village Phase 4 from the Part Lot Control provisions of the *Planning Act, R.S.O. 1990, c.P. 13*, as amended,

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding a request for a Subdivision Amending Agreement - West Park Village Subdivision, Cobourg (PIN 51085-1298 Lots 1 to 81, Both Inclusive and Blocks 82 to 110, Both Inclusive - Plan 39M-876).

Moved by Councillor Brian Darling, THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute an amending

Subdivision Agreement with Vandyk - West Park Village Limited in order to provide for the cashing of the Letters of Credit provided by the Owner to the Municipality, and be used by the Municipality to pay for the costs of the remaining works to be completed under the terms of the Subdivision Agreement by the Owner for the lands known as the West Park Village Subdivision, Cobourg subject to the finalization of details by municipal staff.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Memo from the Chief Building Official, regarding a Request for an Exemption to Sign By-law 008-2009 Swiss Chalet —70 Strathy Road, Cobourg.

Moved by Councillor Aaron Burchat, THAT Council receive this Report for information purposes; and,

FURTHER THAT Council grant an exemption to Sign By-law 008-2009 to permit Swiss Chalet to erect twelve (12) additional signs on the four (4) building elevations to maintain its national brand standards as shown on Attachments B, C, and D, and described as follows:

- Five (5) new fascia signs (labelled 2,3,4,6, and 8) and two awning signs (labelled 5 and 7) on the south elevation;
- Two (2) new fascia signs (labelled 1 and 2) on the west elevation;
- One (1) new fascia sign (labelled 1) and one (1) new awning sign (labelled 2) on the east elevation; and,
- One (1) new fascia sign (labelled 1) on the north elevation.

All subject to the finalization of details by municipal staff.

Carried

Memo from the Secretary of the Accessibility Advisory Committee, regarding a motorized winch system to assist with passenger onboarding and disembarking for Wheels Transit.

Moved by Councillor Aaron Burchat, THAT Council receive the Memo for information purposes and refer the matter to the January 9, 2020 Budget Meeting for consideration.

Carried

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

Memo from the Secretary of the Sustainability and Climate Change Advisory Committee, regarding the definition of Sustainability.

Moved by Councillor Adam Bureau, THAT Council endorse the comments of the Sustainability and Climate Change Advisory Committee and receive the recommended definition of Sustainability from the Advisory Committee as information.

Amended

Motion to Amend:

Moved by Councillor Nicole Beatty, THAT the word 'and' be inserted in the recommended definition on Sustainability between Social/Cultural.

Carried

Moved by Councillor Adam Bureau, THAT Council endorse the comments of the Sustainability and Climate Change Advisory Committee and receive the recommended definition of Sustainability from the Advisory Committee as amended.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Unfinished Business Item	Meeting Date	Department/Division	Deadline Date
Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators. (Originally due November 25, 2019)	02-19-19	Legislative Department	Jan 27, 2020
Report on procedural, contractual or budgetary requirements to sustain door-to-door service that includes boarding and disembarking assistance for the accessible transit system.	25-11-19	Public Works	Jan 27, 2020
MOU to be provided to Council Re Cobourg Dragon Boat and Canoe Club (Originally due December 2, 2019)	07-22-19	Community Services	Jan 27, 2020
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	Jan 27, 2020
Report on the proposed Natural Heritage Waterfront Park proposed by the Willow Beach Field Naturalist	11-04-19	Community Services	Feb 9, 2020

Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	Feb 18, 2020
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	Feb 18, 2020
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	09-23-19	Community Services	Mar 2020
Staff Report outlining the process and requirements to become a Certified Living Wage Employer.	12-02-19	CAO	Mar 9, 2020
Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina	09-03-19	Community Services	Apr 30, 2020
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	

COMMITTEE OF THE WHOLE OPEN FORUM

CLOSED SESSION

ADJOURNMENT

Moved by Councillor Darling: THAT the Meeting be adjourned (8:35 P.M).

Carried

Municipal Clerk