

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	Monday April 6, 2020 Electronic Participation, Zoom Video-Conferencing

The Cobourg Municipal Council's Committee of the Whole met this evening at 6:00 p.m. through Electronic Participation, via Zoom Application Video Conferencing with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The meeting was Called to Order by Mayor Henderson at 6:00 P.M.

AGENDA ADDITIONS

1. Memo from the Director of Planning and Development, regards an Application Site Plan Approval – 428-432 King Street East, Cobourg (at Brook Road North) King & Brook Inc., King & Brookeast Inc./N Architecture;
2. Memo from the Director of Public Works, regarding the proposed reduction in Transit Service for the Town of Cobourg;
3. Memo from the Director of Public Works, regarding the proposed reduction in Transit Service for the Town of Cobourg;
4. Canada Day Parade/Related Activities and Cobourg Beach Closure;

5. 2020 Town of Cobourg Capital Budget Items Status; and
6. Special 2020 Budget Review Meeting - Review of Current Situation related to COVID-19 on the Town's Municipal Operating and Capital Budget.

Moved by Deputy Mayor Suzanne Séguin,

THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Interest Declared by Members of Council.

PRESENTATIONS

DELEGATIONS

DELEGATION ACTIONS

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Notice of Motion, Mayor Henderson, regarding a Cobourg Municipal Council 'Liaison' representative to sit on the Transition House Emergency Shelter Board of Directors.

Moved by Mayor John Henderson,

WHEREAS it would be vital to maintain and enhance open, communication with the Transition House Board.

NOW THEREFORE that Councillor Nicole Beatty be appointed as Cobourg Council's liaison representative with no voting privileges and attend monthly Board meetings or additional meetings as determined by the Board chair;

NOW THEREFORE it may be necessary to have an alternate Cobourg Council member attend Transition House Board meetings that Councillor Adam Bureau be appointed as the alternate with no-voting privileges;

NOW THEREFORE that the above Cobourg Councillors can update members of Cobourg Council, senior staff, media and the public through Council agenda, Section XVII Council Coordinator Announcements to ensure communications are being shared about relevant initiatives.

Carried

Moved by Councillor Emily Chorley,

MOTION TO AMEND:

FURTHER THAT Councillor Beatty be directed to bring recommendations back to Council after Meeting with the Transition House Board and the local Resident's Group known as the Good Neighbours Coalition.

Defeated

Moved by Mayor John Henderson,

MOTION TO AMEND:

FURTHER THAT the Council Liaison position on the Transition House Board be reviewed after one (1) year in April 2021.

Carried

Moved by Deputy Mayor Suzanne Séguin,

WHEREAS it would be vital to maintain and enhance open, communication with the Transition House Board.

NOW THEREFORE that Councillor Nicole Beatty be appointed as Cobourg Council's liaison representative with no voting privileges and attend monthly Board meetings or additional meetings as determined by the Board chair;

NOW THEREFORE it may be necessary to have an alternate Cobourg Council member attend Transition House Board meetings that Councillor Adam Bureau be appointed as the alternate with no-voting privileges;

NOW THEREFORE that the above Cobourg Councillors can update members of Cobourg Council, senior staff, media and the public through Council agenda, Section XVII Council Coordinator Announcements to ensure communications are being shared about relevant initiatives; and

FURTHER THAT the Council Liaison position on the Transition House Board be reviewed after one (1) year in April 2021.

RECORDED VOTE REQUESTED BY: DEPUTY MAYOR SEGUIN:

Member of Council – (Alphabetical)	For	Against
Councillor Nicole Beatty		x
Councillor Aaron Burchat	x	
Councillor Adam Bureau	x	
Councillor Emily Chorley		x
Councillor Brian Darling	x	
Mayor John Henderson	x	

Deputy Mayor Suzanne Seguin	x	
RESULTS	5	2

CARRIED.

Cobourg Canada Day Parade/Related Activities and Cobourg Beach Closure Agenda Addition.

Moved by Deputy Mayor Suzanne Séguin,

THAT the Canada Day parade on July 1, 2020 and all related activities be cancelled, and;

FURTHER THAT Victoria Beach be closed immediately up until the end of July (and beyond if necessary) by utilizing fencing to prevent any spread of the COVID-19 virus.

Divided

Moved by Councillor Nicole Beatty,

MOTION TO DIVIDE:

THAT the motion to be divided into two (2) parts to dealt and voted by Members separately.

Carried

Moved by Deputy Mayor Suzanne Séguin,

THAT the Canada Day parade on July 1, 2020 and all related activities be cancelled.

Carried

Moved by Deputy Mayor Suzanne Séguin,

THAT Victoria Beach be closed immediately up until the end of July (and beyond if necessary) by utilizing fencing to prevent any spread of the COVID-19 virus.

MOTION WITHDRAWN BY THE MOVER.

Withdrawn

2020 Town of Cobourg Capital Budget Items Status Agenda Addition

Moved by Deputy Mayor Suzanne Séguin,

THAT Council receive an update from interim CAO Ian Davey on the status of ALL capital projects included in the 2020 budget as to what has been contracted to date, specifically work on the electrical upgrades at the Marina, design and engineering for the East Pier, and work to be done at the waterfront.

Carried

Special 2020 Budget Review Meeting - Review of Current Situation related to COVID-19 on the Town's Municipal Operating and Capital Budget. Agenda Addition

Moved by Deputy Mayor Suzanne Séguin,

THAT Council hold a Special 2020 Budget Review meeting in early May 2020 to determine the status of revenues and expenses due to COVID-19, and what can be cancelled, changed or deferred to 2021 and beyond, to address the shortfall we will experience without a tax increase.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding an Application for Site Plan Approval - Development Agreement: Dodge Street, Cobourg - Loadstar Trailers Inc. (1978327 Ontario Ltd.).

Moved by Councillor Nicole Beatty,

THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a Development Agreement with 1978327 Ontario Ltd. and Lakefront Utility Services Inc. for a new 1,784 sq m (19,203 sq ft) single storey light industrial/office building and a 112 sq m (1,205 sq ft) single storey accessory industrial building, subject to the finalization of details by municipal staff and applicable agencies.

Carried

Memo from the Director of Planning and Development, regards an Application Site Plan Approval – 428-432 King Street East, Cobourg (at Brook Road North) King & Brook Inc., King & Brookeast Inc./N Architecture.

Moved by Councillor Nicole Beatty,

THAT Council receive the Application for Site Plan Approval for 428-432 King Street East, Cobourg, and refer the Application to the Planning Department for a report.

Carried

Notice of Motion, Councillor Beatty, regarding Support for Ontario Conservation Authorities.

Moved by Councillor Nicole Beatty,

WHEREAS the Town of Cobourg has recently declared a Climate Emergency;

AND WHEREAS Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years;

AND WHEREAS the Town of Cobourg is a beneficiary of the important work done by the Ganaraska Region Conservation Authority (GRCA);

AND WHEREAS the Town of Cobourg is a member of the GRCA, with representation on its Board of Directors;

AND WHEREAS under the direction of the Board of Directors, the GRCA provides programs and services addressing local priorities to the residents of Cobourg, including the regulation of development in river or stream valleys, wetlands, shorelines and hazardous lands and associated allowances, watershed management, watershed stewardship, flood and erosion management, environmental education, source water protection, outdoor education and recreation, and the preservation of terrestrial ecology and fisheries;

AND WHEREAS the province of Ontario is currently reviewing the mandate and operations of conservation authorities;

AND WHEREAS Conservation Authorities provide essential services to municipalities in their watersheds;

AND WHEREAS smaller municipalities do not have the capacity or the financial resources to employ staff with the technical expertise that conservation authorities provide,

THEREFORE IT BE RESOLVED THAT the Town of Cobourg supports Conservation Authorities and the continuation of the critical programs and services included in their mandate;

AND FURTHER THAT during the review and consultations by the Minister of Environment, Conservation and Parks, the province continue to allow local municipalities' designated representatives to determine which programs will be delivered and mandatory, along with the use of a Board-directed fair municipal levy as per current Regulation;

AND FURTHER THAT the Town of Cobourg encourages the Province of Ontario to continue to support Conservation Authorities in the ongoing review and prioritize the allocation of adequate funding to support the core mandate of Conservation Authorities, including the GRCA;

AND FURTHER THAT this resolution is forwarded to Premier Doug Ford, the Minister of the Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, MPP David Piccini, the Association of Municipalities of Ontario, Conversation Ontario, Ganaraska Region Conversation Authority, and all other Ontario municipalities.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding the proposed reduction in Transit Service for the Town of Cobourg.

Moved by Councillor Brian Darling,

THAT Council approve a reduction in transit service to suit the current demand as per option B of the attached staff report and delegate authority to the CAO to re-implement regular transit services incrementally or fully when required, during the COVID-19 pandemic.

Carried

Memo from the Director of Public Works, regarding the Town of Cobourg Flood Mitigation and Sandbag Policy PW-OPS-1.

Moved by Councillor Brian Darling,

THAT Council approve the proposed Flood Mitigation and Sandbag Policy for the Town of Cobourg attached to the Staff report as Appendix "A".

Carried

Moved by Councillor Emily Chorley,

MOTION TO AMEND:

THAT the motion be replaced with the following wording:

THAT the Draft Policy be referred back to Staff for Revision and Review; and

FURTHER THAT Council direct Staff to prepare a Flood Response Plan for Council's Review and Approval.

Defeated.

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

PROTECTION SERVICES*Chair, Councillor Burchat - Protection Services Coordinator***ARTS, CULTURE AND TOURISM SERVICES***Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator***UNFINISHED BUSINESS***The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.*

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>May 11, 2020</u>
<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>May 11, 2020</u>
<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>May 11, 2020</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>09-23-19</u>	<u>Community Services</u>	<u>May, 11 2020</u>
<u>Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina</u>	<u>09-03-19</u>	<u>Community Services</u>	<u>May 11, 2020</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 1, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>June 22, 2020</u>
<u>Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.</u>	<u>01-06-20</u>	<u>CAO</u>	<u>June 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>

COMMITTEE OF THE WHOLE OPEN FORUM

CLOSED SESSION

Moved by Deputy Mayor Suzanne Séguin,

THAT Council meet in Closed Session in accordance with Section 239 of the *Municipal Act, 2001*, regarding:

s. 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board:

1. Municipal Property Lease Agreement of Municipal Space.

Carried

ADJOURNMENT

Moved by Councillor Brian Darling,

THAT the Meeting Adjourn (9:31 P.M.)

Carried

Municipal Clerk