

	THE CORPORATION OF THE TOWN OF COBOURG	
	COMMITTEE OF THE WHOLE MEETING REPORT	
	Date: September 4, 2018	Meeting Location: Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members Present:

Mayor - Mayor Gil Brocanier
Deputy Mayor - Deputy Mayor John Henderson
Councillor - Councillor Brian Darling
Councillor - Councillor Forrest Rowden
Councillor - Councillor Debra McCarthy
Councillor - Councillor Aaron Burchat
Councillor - Councillor Suzanne Séguin

Staff Present:

Stephen Peacock, Chief Administrative Officer
Ian Davey, Treasurer/Director of Corporate Services
Rob Franklin, Manager of Planning and Development
Barry Thrasher, Director of Public Works
Dean Hustwick, Director of Recreation and Culture
Brent Larmer, Municipal Clerk

CALL TO ORDER

Mayor Gil Brocanier called the meeting to order.

AGENDA ADDITIONS

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest declared by Members of Council.

PRESENTATIONS

Shannon Murphy Town of Cobourg Emergency Planner, introducing the Town of Cobourg Emergency Preparedness Ambassadors.

S. Murphy attended the meeting to introduce to Municipal Council the Town of Cobourg Emergency Preparedness Ambassadors.

After a question and answer period, S. Murphy and the Emergency Preparedness Ambassadors was excused from the meeting. (4:11 P.M.).

DELEGATIONS

Robert Washburn, Local News Northumberland (Local News Project), regarding an update on the Local News Project for Northumberland County and launching of a new website.

R. Washburn attended the meeting and provided an update to Council on the Local News Project for Northumberland County and the launching of the new 'Local News Website' called Northumberland Hub.

After a question and answer period, R. Washburn was excused from the meeting (4:27 P.M.).

DELEGATION ACTIONS

Delegation Action R. Washburn, Local News Northumberland, regarding a Local News Update and launching of New Website.

Moved by Deputy Mayor John Henderson: THAT Council receive the delegation from R. Washburn for information purposes.

Carried

ECONOMIC DEVELOPMENT SERVICES

Chair, Mayor Brocanier - Economic Development Services Coordinator

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Henderson - General Government Services Coordinator

Memo from the Treasurer/Director of Corporate Services, regarding the Northam Industrial Park Financial Report - June 30, 2018.

Moved by Deputy Mayor John Henderson: THAT Council receive the report from the Treasurer/Director of Corporate Services for information purposes.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Darling - Parks and Recreation Services Coordinator

PUBLIC WORKS SERVICES

Chair, Councillor Rowden - Public Works Services Coordinator

Memo from the Engineering and Public Transit Administrator, regarding the AIMS Web Functionality - Convenience Fees for the payment of Parking Ticket Payments and Parking Permit purchases.

Moved by Councillor Forrest Rowden: THAT Council authorize the collection of a two dollar (\$2.00) convenience fee for online parking ticket payments and parking permit purchases through the Town of Cobourg's municipal website to be collected by the Town of Cobourg's preferred credit card gateway company Moneris to assist in off-setting gateway credit card processing costs and to support the ongoing program software costs.

Carried

Letter from Dee Cox, Water Inspector, Ministry of the Environment, Conservation and Parks dated August 24, 2018 including the Cobourg Drinking Water System 2018-2019 Compliance Inspection Report (1-ID395).

Moved by Councillor Forrest Rowden: THAT Cobourg Drinking Water System Compliance Inspection Report be received for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor McCarthy- Protection Services Coordinator

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Burchat - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding an Application for Approval of a Pre-Servicing Agreement, New Amherst Community - Stage 2, Phase 2A New Amherst Ltd.

Moved by Councillor Aaron Burchat: THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting which:

i) authorizes the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement with New Amherst Ltd. for the proposed residential subdivision known as New Amherst Community -- Stage 2, Phase 2A, subject to the finalization of technical details by municipal staff and applicable agencies.

Carried

Memo from the Manager of Planning Services, regarding an Application for Approval of Amendments to the Town of Cobourg Official Plan and Zoning By-law Nickerson Drive and D'Arcy Street, 2020910 Ont. Ltd. (LeBlanc Enterprises).

Moved by Councillor Aaron Burchat: THAT Council receive the report from the Manager of Planning Services for information purposes; and

FURTHER THAT Council approve the amendments to the Town of Cobourg Official Plan and Zoning By-law for the Nickerson Woods subdivision as affixed to the Staff Report as APPENDIX "I" and APPENDIX "II".

Carried

Memo from Planner I - Development, regarding a Notice of Complete Application - Site Plan Approval: 96 University Avenue East, Cobourg, (Lands Immediately West of Victoria Retirement Living) Bruce MacNeill/Rollins Investments Inc.

Moved by Councillor Aaron Burchat: THAT Council receive the application for Site Plan Approval Application: 96 University Avenue East, Cobourg as submitted and refer to the Planning Department for a report.

Carried

COMMUNITY SERVICES

Chair, Councillor Séguin- Community Services Coordinator

Memo from the Community Events Coordinator, regarding the 'Chili Cook-Off and Beer Garden organized by the Brown Bag Event Co. to take place at the Downtown Cobourg Harvest Festival.

Moved by Councillor Suzanne Séguin: THAT Council approve the 'Chili Cook-Off and Beer Garden at the Downtown Cobourg Harvest Festival' taking place Saturday, September 29, 2018; and

FURTHER THAT Council declare the event as an event of Municipal Significance in the Town of Cobourg to obtain a 'Special Occasion Permit' to allow for the sale of alcohol at the Municipal Community Event.

Carried

Letter from Rick Riley, President of the Rotary Club of Cobourg and Mike McLellan, Chair, Waterfront Arts and Crafts Festival Committee, regarding Cobourg Rotary Club Waterfront Festival Arts and Crafts Show 2019 Midway location.

Moved by Councillor Suzanne Séguin: THAT Council receive the correspondence from the Rotary Club of Cobourg for information purposes.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.

08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)

10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street
(Public Works)

08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)

04-30-18 Public notification, meeting and engagement procedures pertaining
to applications submitted under the *Planning Act*.
(Planning and Development)

08-23-18 Petition excessive vehicular traffic and speeding on Monroe Street,
Cobourg (Public Works)

CLOSED SESSION

ADJOURNMENT

Adjournment

Moved by Councillor Debra McCarthy: THAT the meeting adjourn (4:55 P.M.).

Carried

Municipal Clerk