

	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>
	<b>COMMITTEE OF THE WHOLE MEETING REPORT</b>
	Monday, November 4, 2019 Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this evening in the Council Chambers, Victoria Hall, Cobourg, with the following persons in attendance:

**Members present:** Mayor John Henderson  
Deputy Mayor Suzanne Seguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

**Staff present:** Ian Davey, Treasurer/Interim Chief Administrative Officer  
Dean Hustwick, Director of Community Services  
Laurie Wills, Director of Public Works  
Brent Larmer, Municipal Clerk/Manager of Legislative Services  
Rob Franklin, Manager of Planning Services

### **CALL TO ORDER**

The Meeting was called to order by Mayor John Henderson (6:00 P.M.).

### **AGENDA ADDITIONS**

1. Delegation, David Sheffield, Green Wood Coalition, regarding their strategy for enhanced outreach initiatives in Cobourg;
2. Delegation, Leslie Murray and Mark Galonski, YMCA Northumberland, requesting a letter of support for the YMCA Northumberland's Investing in Canada Infrastructure Program Application;
3. Delegation, Robert Rennie and Gary Kirton, regarding the growth of Pickleball in the Town of Cobourg;
4. Memo from the Municipal Clerk/Manager of Legislative Services, regarding an exemption request for the Mayor for the Day Program;

5. Response to a Public Meeting held on November 4, 2019 regarding a proposed Zoning By-law Amendment for DePalma Lands;
6. Memo from the Manager of Roads and Sewers, regarding the awarding of the 2019 Wheel Loader Tender (CO-19-22 PWD); and
7. Closed Session item pursuant to section 239(1)(i) of the *Municipal Act, 2001*.

Moved by Deputy Mayor Suzanne Séguin, THAT the matters be added to the Agenda.

**Carried**

### **DISCLOSURE OF PECUNIARY INTEREST**

No Declarations of Pecuniary Interest were declared by Members of Council.

### **PRESENTATIONS**

#### **DELEGATIONS**

Richard Pope and Margret Bain, Willow Beach Field Naturalists, regarding a Natural Heritage Waterfront Park.

R. Pope and M. Bain attended the meeting on behalf of Willow Beach Field Naturalist to discuss the proposed Natural Heritage Waterfront Park. After a question and answer period, R. Pope and M. Bain were excused from the meeting (6:26 P.M.)

David Sheffield, Green Wood Coalition, regarding their strategy for enhanced outreach initiatives in Cobourg.

D. Sheffield attended the meeting to discuss the Green Wood Coalition's strategy for enhanced outreach initiatives. After a question and answer period, D. Sheffield was excused from the meeting (6:43 P.M.).

Leslie Murray and Mark Galonski, YMCA Northumberland, requesting a letter of support for the YMCA Northumberland's Investing in Canada Infrastructure Program Application.

L. Murray and M. Galonski attended the meeting to discuss their request for a letter of support for the YMCA Northumberland's Investing in Canada Infrastructure Program Application. After a question and answer period, L. Murray and M. Galonski were excused from the Meeting (6:55 P.M.).

Robert Rennie and Gary Kirton, regarding the growth of Pickleball in the Town of Cobourg.

R. Rennie and G. Kirton attended the meeting to discuss the growth of Pickleball in the Town of Cobourg. After a question and answer period, R. Rennie and G. Kirton were excused from the meeting (7:10 P.M.).

**DELEGATION ACTIONS**

Richard Pope and Margret Bain, Willow Beach Field Naturalists, regarding a Natural Heritage Waterfront Park.

Moved by Councillor Chorley, THAT Council receive the delegation from Richard Pope and Margaret Bain, Willow Beach Field Naturalists, for information purposes; and

FURTHER THAT Council endorse the concept of a natural heritage waterfront park in the proposed area of the west harbour, headland, and west beach; and

FURTHER THAT Council proceed in considering the creation of a waterfront park, and that during this process, no changes or development activity may take place in the proposed area without Council's consent; and

FURTHER THAT Council instruct the Parks & Recreation Advisory Committee to provide recommendations to Council, drafted in collaboration with Staff and in consultation with the Ganaraska Region Conservation Authority (GRCA), regarding:

- appropriate park boundaries;
- permitted and prohibited activities within the park;
- accommodation of key user groups in the proposed area;
- the method and estimated cost of establishing the park;
- a timeline of the steps needed to establish the park; and

FURTHER THAT the recommendations be provided to Council for consideration by August 1, 2020.

**Referred**

**Motion to Refer:**

Moved by Councillor Adam Bureau, THAT Council refer the matter to the February 9, 2020 Committee of the Whole Meeting to be accompanied with a Staff Report.

**Carried**

David Sheffield, Green Wood Coalition, regarding their strategy for enhanced outreach initiatives in Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the delegation from David Sheffield, Green Wood Coalition, regarding their strategy for enhanced outreach initiatives in Cobourg for information purposes;

AND FURTHER THAT funding for an appropriate space in the downtown core for a once a week drop in location to include \$500 to \$1000 a month for program costs in addition to the space be forwarded to Council for the 2020 budget.

**Carried**

Leslie Murray and Mark Galonski, YMCA Northumberland, requesting a letter of

support for the YMCA Northumberland's Investing in Canada Infrastructure Program Application.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Leslie Murray, YMCA Northumberland, for information purposes; and

FURTHER THAT Council provide a letter of support for the YMCA Northumberland's application to the Investing in Canada Infrastructure Program, as requested; and

FURTHER THAT Council provide a financial commitment of support for the construction of a new YMCA aquatics facility in Cobourg in the amount of \$100,000 per year for five years beginning in 2021 (for a total commitment of \$500,000) *only* if the YMCA Northumberland's funding application to the Investing in Canada Infrastructure Program is successful.

**Divided**

**Motion to Divide:**

Moved by Councillor Nicole Beatty, THAT Council divide the motion into two (2) motions to be dealt with separately by Council.

**Carried**

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Leslie Murray, YMCA Northumberland, for information purposes; and

FURTHER THAT Council provide a letter of support, to be supplied prior to November 8, 2019, for the YMCA Northumberland's application to the Investing in Canada Infrastructure Program, as requested.

**Carried**

Moved by Councillor Emily Chorley, THAT Council provide a financial commitment of support for the construction of a new YMCA aquatics facility in Cobourg in the amount of \$100,000 per year for five years beginning in 2021 (for a total commitment of \$500,000) *only* if the YMCA Northumberland's funding application to the Investing in Canada Infrastructure Program is successful.

**Defeated**

Robert Rennie and Gary Kirton, regarding the growth of Pickleball in the Town of Cobourg.

Moved by Councillor Emily Chorley, THAT Council receive the delegation from Robert Rennie and Gary Kirton, regarding the growth of pickleball in the Town of Cobourg, for information purposes; and

FURTHER THAT the repair of the tennis courts at Peter Delanty Park, including new

line painting to create multi-use (tennis and pickleball) courts, be considered during the 2020 Budget deliberations.

**Carried**

**GENERAL GOVERNMENT SERVICES**

*Chair, Deputy Mayor Séguin - General Government Services Coordinator*

Memo from the Municipal Clerk/Manager of Legislative Services, regarding a Municipal Land Title Transfer - 232 University Avenue West, Cobourg.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council authorize and endorse the preparation of a by-law to be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to transfer Part 11, 39R-849 to Suzanne Marie Jibb, property owner at 232 University Avenue, West, Cobourg.

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding a transfer and granting of an easement agreement with 62 King Street West, Cobourg (Bank of Montreal).

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute an agreement with BMO Bank of Montreal Branch, and the Town of Cobourg for an easement agreement to be registered on title from Covert Street over Parts 2, 3, 5, 6, 8, 10, 11 12 and 13 on Plan 39R-242 into the rear portion of the property known as 62 King Street West, Cobourg.

**Carried**

Memo from the Licensing Officer, regarding Valentine's Day Promotion for the Town of Cobourg Civil Marriage Ceremony Services.

Moved by Deputy Mayor Suzanne Séguin, THAT Council authorize the reduction of fees for civil marriage ceremonies from \$300 to \$140 for ceremonies occurring on Friday, February 14, 2020 (Valentine's Day); and

FURTHER THAT Council authorize the Legislative Services Department to waive the fee for one (1) civil marriage ceremony on February 14, 2020, following a Social Media giveaway executed by the Communications Department.

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding an

exemption request for the Mayor for the Day Program.

Moved by Deputy Mayor Suzanne Séguin, THAT Council receive the Report for information purposes; and

FURTHER THAT Council accept and approve the application submitted from Rowan Tardik, Grade 5 Student, from C.R Gummow for the Mayor for the Day Program and permit an exemption to the requirements of Grade 7 to Grade 12 Student Eligibility; and

FURTHER THAT the Mayor for the Day Program be held on November 12, 2019; and

FURTHER THAT Council direct Staff to maintain the Mayor for the Day Program webpage on cobourg.ca and allow for the receipt of applications yearly for the 2020 Mayor for the Day Program.

**Carried**

**PLANNING AND DEVELOPMENT SERVICES**

*Chair, Councillor Beatty - Planning and Development Services Coordinator*

Response to a Public Meeting held on November 4, 2019 regarding a proposed Zoning By-law Amendment for DePalma Lands.

Moved by Councillor Nicole Beatty, THAT Council endorse the comments of the Planning Department, acknowledge the Motion of support from the Planning and Development Advisory Committee and authorize preparation of the necessary amendments to the Zoning By-law (85-2003) for the property known municipally as part of the DePalma Lands for a 0.751 ha land parcel generally south of Highway 401, west of DePalma Drive, east of the Municipal boundary, and north of Elgin Street West, known municipally as part of the DePalma Lands to permit a 5,060 m<sup>2</sup>, four (4) storey hotel use on the Subject Lands.

**Carried**

**PUBLIC WORKS SERVICES**

*Chair, Councillor Darling - Public Works Services Coordinator*

Memo from the Secretary of the Transportation Advisory Committee, regarding the purchasing and installation of bicycle racks in the Town of Cobourg.

Moved by Councillor Brian Darling, THAT Council endorse the comments of the Transportation Advisory Committee and purchase ten (10) bicycle racks from the 2019 active transportation capital budget item at the cost of \$791.00 + HST per item, totalling \$8338.30, to be installed by Public Works at a billable amount of \$500.00, making a final total of \$9483.30; and

FURTHER THAT Council authorize the bicycle racks be procured over the winter to be

installed in the spring of 2020, at locations of:

- Farmer's Market (2 racks, totalling 10 hangers);
- Coverdale Tennis Club;
- Post Office (Queen Street);
- Cobourg Beach (east and west promenade);
- Soccer Fields at CCC and Donegan Park; and
- Legion Fields.

**Carried**

Memo from the Manager of Roads and Sewers, regarding the awarding of the 2019 Wheel Loader Tender (CO-19-22 PWD).

Moved by Councillor Brian Darling, THAT Council approve the awarding of the 2019 Demo Wheel Loader tender to Strongco Limited Partnership in the amount of \$172,000.00, plus non-refundable HST for a total of \$175,027.20 to be funded from the approved Public Works 2019 Capital Budget (CO-19-22 PWD).

**Carried**

### **PARKS AND RECREATION SERVICES**

*Chair, Councillor Chorley - Parks and Recreation Services Coordinator*

Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding the proposal of a Natural Heritage Waterfront Park.

Moved by Councillor Emily Chorley, THAT Council receive the Memo for information purposes.

**Carried**

Memo from the Deputy Director of Community Services, regarding the Adult Fitness Park and Equipment for the Town of Cobourg.

Moved by Councillor Emily Chorley, THAT Council receive the Report for information purposes; and

FURTHER THAT Council consider outdoor fitness equipment during the 2020 Budget deliberations, as previously directed.

**Carried**

### **PROTECTION SERVICES**

*Chair, Councillor Burchat - Protection Services Coordinator*

Memo from the Secretary of the Accessibility Advisory Committee, regarding the Elgin at Courthouse Road Transit Stop.

Moved by Councillor Aaron Burchat, THAT Council endorse the comments of the

Accessibility Advisory Committee to improve the Elgin at Courthouse Road Transit Stop to be accessible.

Carried

## **ARTS, CULTURE AND TOURISM SERVICES**

*Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator*

### **UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.*

<b>Unfinished Business Item</b>	<b>Meeting Date</b>	<b>Department/Division</b>	<b>Deadline Date</b>
Staff Report regarding Adult Fitness Park in Cobourg	06-12-19	Community Services	<b>Oct 15, 2019</b>
Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area. <b>(Originally due October 15, 2019)</b>	04-01-19	Public Works	<b>Extended: Nov 25, 2019</b>
Staff Report Sustainability and Climate Change Advisory Committee, regarding a recommendation to support the Banning/Phasing out of Bottled Water in Municipal Facilities and Municipal Events.	06-24-19	Chief Administrative Officer	<b>Nov 4, 2019</b>
Report reviewing the Town of Cobourg Public Comment and Complaint Policy.	05-13-19	Legislative Department	<b>Nov 4, 2019</b>
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.	01-28-19	Legislative Department	<b>Nov 25, 2019</b>
Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators.	02-19-19	Legislative Department	<b>Nov 25, 2019</b>
MOU to be provided to Council Re Cobourg Dragon Boat and Canoe Club	07-22-19	Community Services	<b>Dec 2, 2019</b>
Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina.	09-03-19	Community Services	<b>Apr 30, 2020</b>
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	09-23-19	Community Services	<b>Mar 2020</b>
Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018.	11-26-18	Legislative Department	
Staff Report reviewing the impacts of the Traffic Study for Condo. Corp. #58- 148 Third Street.	04-01-19	Public Works	
Traditional Land Acknowledgment	05-13-19	Legislative Department	



Statement to be read at Council Meeting			
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	

**COMMITTEE OF THE WHOLE OPEN FORUM**

**CLOSED SESSION**

Moved by Deputy Mayor Suzanne Séguin, THAT Council meet in Closed Session in accordance with Section 239 of the *Municipal Act, 2001*, regarding:

- s. 239(2)(i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization:**

- 1. Advancements coming on the policing/V13 accelerator.

The Committee of the Whole reconvened in Open Session at 9:43 P.M.

**Carried**

**ADJOURNMENT**

Moved by Councillor Aaron Burchat, THAT the Meeting be adjourned (9:45 P.M).

**Carried**

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Municipal Clerk