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|  | THE CORPORATION OF THE TOWN OF COBOURG |
| | COMMITTEE OF THE WHOLE MEETING REPORT |
| | Monday June 4, 2018 Council Chambers, Victoria Hall, Cobourg |

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

Members Present:

- Mayor - Mayor Gil Brocanier
- Deputy Mayor - Deputy Mayor John Henderson
- Councillor - Councillor Brian Darling
- Councillor - Councillor Forrest Rowden
- Councillor - Councillor Debra McCarthy
- Councillor - Councillor Aaron Burchat
- Councillor - Councillor Suzanne Séguin

Staff Present:

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Laurie Wills, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk

CALL TO ORDER

The meeting was called to order by Mayor Brocanier.

CLOSED SESSION

Moved by Deputy Mayor John Henderson: THAT Council meet in Closed Session at 3:30 P.M. prior to the Committee of the Whole Meeting in accordance with Section 239 of the *Municipal Act S.O. 2001* regarding:

- personal matters about an identifiable individual, including municipal or local board employees.
- 239 b) **1. Advisory Committee Applications- Environmental and Active Transportation Advisory Committee.**

Carried

The Committee of the Whole meeting reconvened at 4:00 P.M.

AGENDA ADDITIONS

Delegations:

1. Jeremy Fowlie, Head Coach of Cobourg Dragon Boat and Canoe Club, regarding the Waterfront User Needs Assessment and Detailed Design Report,
2. Nancy Marshall, Past President of the Survivor Thrivers Breast Cancer Dragon Boat Team, regarding the Waterfront User Needs Assessment and Detailed Design Report and the West Harbour Expansion Plans,
3. Margaret Bain, Willow Beach Field Naturalists, regarding the Waterfront User Needs Assessment and Detailed Design Report,
4. John Geale, Past President, Northumberland Land Trust, regarding the proposed development of Cobourg Heritage Harbour Marina Expansion Plans,
5. Lydia Smith, President, Cobourg Taxpayers Association (CTA) regarding the Waterfront User Needs Assessment and Detailed Design Plan
6. Mike Hubicki, Commodore, Cobourg Yacht Club, regarding support of the continuing evolution of Cobourg's Waterfront and working waterfront within the Cobourg Harbour,
7. Dora Body, Chair, Cobourg Ecology Garden (CEG) Committee, regarding a request that Council defer the adoption of the Waterfront User Needs Assessment and Detailed Design Plan pending a public meeting where interested parties can provide feedback;
8. Dennis Nabieszko, Secretary, Cobourg Taxpayers Association, regarding the recommendation from Staff on the Waterfront User Needs Assessment and Detailed Design Report.
9. Gavin McGuire, Environmental Intern and Gudrun Ludorf-Weaver President of Sustainable Cobourg, regarding the Waterfront User Needs Assessment and Detailed Design Study in relation to Climate Change impact with Greenhouse Gas and Carbon Sequestering.
10. Bob Fler, Director Learn to Sail Program, regarding support of the growth of Cobourg's Harbour and contribute to the Waterfront User Needs Assessment and Detailed Design Study.
11. Vivian Vandenhazel, Cobourg Resident, regarding comment on the Waterfront User Needs Assessment and Detailed Design Study.
12. Harold Wontorra, Cobourg Resident, regarding comments on the Waterfront User Needs Assessment and Detailed Design Study.
13. Adam Bureau, regarding a request to Council for the Town of Cobourg to display the Pride Flag at Victoria Hall, for the month of June 2018 for 'Pride Month'.

Reports:

1. A Memo from the Manager of Parks regarding an application for renaming a Municipal Park, Coverdale Park in the Town of Cobourg and
2. a Letter from Tammy Robinson, CEO, Cobourg Public Library requesting that Council approve the continuation of the "Ride to Read" program by providing summer transit access to children to participate in the 2018 TD Summer Reading Club Program.

Moved by Deputy Mayor John Henderson: THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

No Declarations of Pecuniary Interest were declared by Members of Council.

PRESENTATIONS

DELEGATIONS

Adam Bureau, regarding a request to Council for the Town of Cobourg to display the Pride Flag at Victoria Hall for the month of June 2018 for 'Pride Month'.

A. Bureau attended the meeting to discuss a request to Council for the Town of Cobourg to display the Pride Flag at Victoria Hall for the month of June 2018 for 'Pride Month' attached hereto as [Appendix 'A'](#).

After a question and answer period, A. Bureau was excused from the meeting (4:06pm).

Jeremy Fowlie, Head Coach of Cobourg Dragon Boat and Canoe Club, regarding the Waterfront User Needs Assessment and Detailed Design Report.

J. Fowlie attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Report attached hereto as [Appendix "B"](#).

After a question and answer period, J. Fowlie was excused from the meeting (4:29 P.M.).

Nancy Marshall, Past President of the Survivor Thrivers Breast Cancer Dragon Boat Team, regarding the Waterfront User Needs Assessment and Detailed Design Report and the West Harbour Expansion Plans.

N. Marshall attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Report and the West Harbour Expansion Plan attached hereto as [Appendix 'C'](#).

After a question and answer period, N. Marshall was excused from the meeting (4:49 P.M.).

Margaret Bain, Willow Beach Field Naturalists, regarding the Waterfront User Needs Assessment and Detailed Design Report.

M. Bain attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Report.

After a question and answer period, M. Bain was excused from the meeting (4:54 P.M.).

John Geale, Past President, Northumberland Land Trust, regarding the proposed development of Cobourg Heritage Harbour Marina Expansion Plans.

J. Geale attended the meeting to discuss the proposed development of Cobourg Heritage Harbour Marina Expansion Plans.

After a question and answer period, J. Geale was excused from the meeting (5:00 P.M.).

Lydia Smith, President, Cobourg Taxpayers Association (CTA) regarding the Waterfront User Needs Assessment and Detailed Design Plan.

L. Smith attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Plan attached hereto as [Appendix "D"](#).

After a question and answer period, L. Smith was excused from the meeting (5:07 P.M.).

Mike Hubicki, Commodore, Cobourg Yacht Club, regarding support of the continuing evolution of Cobourg's Waterfront and working waterfront within the Cobourg Harbour.

M. Hubicki attended the meeting to discuss his support of the continuing evolution of Cobourg's Waterfront and working waterfront within the Cobourg Harbour.

After a question and answer period, M. Hubicki was excused from the meeting (5:34 P.M.).

Dora Body, Chair, Cobourg Ecology Garden (CEG) Committee, regarding a request that Council defer the adoption of the Waterfront User Needs Assessment and Detailed Design Plan pending a public meeting where interested parties can provide feedback.

D. Body attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Plan.

After a question and answer period, D. Body was excused from the meeting (5:39 P.M.).

Dennis Nabieszko, Secretary, Cobourg Taxpayers Association, regarding the recommendation from Staff on the Waterfront User Needs Assessment and Detailed Design Report.

D. Nabiesko attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Report attached hereto as [Appendix 'E'](#).

After a question and answer period, D. Nabiesko was excused from the meeting (5:49 P.M.).

Gavin McGuire, Environmental Intern and Gudrun Ludorf-Weaver President of Sustainable Cobourg, regarding the Waterfront User Needs Assessment and Detailed Design Study in relation to Climate Change impact with Greenhouse Gas and Carbon Sequestering.

G. McGuire attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Report attached hereto as [Appendix 'F'](#).

After a question and answer period, G. McGuire was excused from the meeting (6:09 P.M.).

Bob Fler, Director Learn to Sail Program, regarding support of the growth of Cobourg's Harbour and contribute to the Waterfront User Needs Assessment and Detailed Design Study.

B. Fler attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Study.

After a question and answer period, B. Fler was excused from the meeting (6:19 P.M.).

Vivian Vandenhazel, Cobourg Resident, regarding comment on the Waterfront User Needs Assessment and Detailed Design Study.

V. Vandenhazel attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Study.

After a question and answer period, V. Vandenhazel was excused from the meeting (6:29 P.M.).

Harold Wontorra, Cobourg Resident, regarding comments on the Waterfront User Needs Assessment and Detailed Design Study.

H. Wontorra attended the meeting to discuss the Waterfront User Needs Assessment and Detailed Design Study.

After a question and answer period, Harold Wontorra was excused from the meeting (6:29 P.M.).

Mayor Brocanier called a recess at 6:31 P.M.

Mayor Brocanier reconvened the Committee of the Whole Meeting at 6:52 P.M.

DELEGATION ACTIONS

Delegation Action, A, Bureau, regarding the raising of the Pride Flag at Victoria Hall, Cobourg for the month of June 2018.

Moved by Deputy Mayor John Henderson: THAT Council endorse the request from Adam Bureau, representing the Cobourg Pride Community, Lesbian Gay Bisexual Transgender Queer (LGBTQ) that the pride flag be flown at Victoria Hall in the month of June 2018.

Carried

Delegation Action, regarding the twelve (12) delegations regarding the Waterfront User Needs and Detailed Design Study Report, presented at the June 4, 2018 Committee of the Whole Meeting.

Moved by Deputy Mayor John Henderson: THAT Council receive all twelve (12) delegations, regarding the Waterfront User Needs and Detailed Design Study for information purposes.

Carried

ECONOMIC DEVELOPMENT SERVICES

Chair, Mayor Brocanier - Economic Development Services Coordinator

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Henderson - General Government Services Coordinator

Memo from the Chief Administrative Officer regarding a renewal agreement for the extension of Water and Sewer Services with the Township of Hamilton.

Deputy Mayor Henderson presented and explained the memo from the CAO and proposed by-law attached hereto as [Appendix "G", "GG"](#).

Moved by Deputy Mayor John Henderson: THAT Council receive the Staff Report for information purposes; and

FURTHER THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute a renewed servicing agreement for sanitary and water services with Hamilton Township. Additional serviced lands shall include:

1. Water and sanitary services to existing Lakeshore Pentecostal developed lands and a specific development on a parcel of land located in the Hwy 401 and County rd. area known as the Tredree Lands; and
2. Water services only to one parcel of land located on Ontario St. north of 401 known as Hospice Care Centre, Community Care Northumberland; and

FURTHER THAT this approval shall be conditional upon the proponents entering into a servicing agreement that specifies engineering details and payment terms with Lakefront Utility Services Inc. and the Town of Cobourg.

Carried

Memo from the Chief Administrative Officer regarding the Ontario's Main Street Revitalization Initiative Agreement.

Deputy Mayor Henderson presented and explained the memo from the CAO attached hereto as [Appendix "H", "HH"](#).

Moved by Deputy Mayor John Henderson: THAT Council receive the Staff Report for information purposes; and

FURTHER THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute an agreement with the Province of Ontario for the receipt of \$54,843.19 under the "Ontario's Main Street Revitalization Initiative" funds to be spent by March 31, 2020 for the following projects :

1. Completion of Victoria Hall exterior lighting project (estimated cost \$6,000);
2. Extension of the Downtown Business Attraction Project ad campaign to include window wrapping and greater advertising (estimated cost \$10,000); and
3. Enhancement of the Community Improvement Program (CIP) (estimated cost \$38,843.19).

Carried

Memo from the Chief Administrative Officer regarding the Town of Cobourg Sustainability Resources.

Deputy Mayor Henderson presented and explained the memo from the CAO attached hereto as [Appendix "I"](#).

Moved by Deputy Mayor John Henderson: THAT Council receive the report for information purposes; and

FURTHER THAT Council direct staff to work with the County of Northumberland to submit a request for funds under the FCM- Climate Change Staff Grants program for a County wide sustainability officer for use by the County and the Seven (7) lower tier municipalities.

Carried

Memo from the Chief Administrative Officer, regarding an agreement for the Venture 13, Innovation Centre Solar Program.

Deputy Mayor Henderson presented and explained the memo from the CAO attached hereto as [Appendix "J","JJ"](#).

Moved by Deputy Mayor John Henderson: THAT Council receive the Staff Report for information purposes; and

FURTHER THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting to authorize the Mayor and Municipal Clerk to execute an Energy Supply Contract with a consortium consisting of Veridian Corporation, Solera Sustainable Energies Company and Lakefront Utility Services for supply of solar generated power to Venture 13 at a fixed rate as described as PPA#1 and as outlined in the Staff Report.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Darling - Parks and Recreation Services Coordinator

Memo from the Director of Recreation and Culture regarding the Waterfront User Needs Assessment and Detailed Design Report. (Report to follow); and

Presentation by Mike Tocher, Partner Thinc Design, Mary Catherine Mehak, Principal Mehak, Kelly & Associates Inc. and Glenn Pincombe, Managing Partner TOURISTICS on the Waterfront User Needs Assessment and Detailed Design Study Report.

Councillor Brian Darling allowed for D. Hustwick to present and explained the memo from the Director of Recreation and Culture attached hereto as Appendix "I".

Gina Brouwer, Chair of the Parks and Recreation Advisory Committee explained the Motion passed by the Advisory Committee and provided comments as Chair of the Parks and Recreation Advisory Committee on the Waterfront User Needs Assessment and Detailed Design Study.

M. Tocher, MC. Mehak and G. Pincombe attended the meeting to present on the Waterfront User Needs Assessment and Detailed Design Study Report attached hereto as [Appendix "K1", "K2", "K3", "K4" and "K5"](#).

Moved by Deputy Mayor John Henderson:

MOTION TO REFER: THAT Council refer the Waterfront User Needs and Detailed Design Study Plan recommendation and discussion to the July 3, 2018 Regular Council Meeting to allow for additional public comment.

Carried

Moved by Councillor Brian Darling: THAT Council receive from the consulting firm Thinc Design the Waterfront User Needs Assessment and Detailed Design Plan and presentation; and

FURTHER THAT Council receive the Parks and Recreation Advisory Committee motion of support for the Waterfront User Needs Assessment and Detailed Design Plan as a framework for further planning and decision-making by Council and staff and the Committee recommends that the Waterfront User Needs Assessment and Detailed Design Plan Report be adopted by Council; and

FURTHER THAT Council adopt the Waterfront User Needs Assessment and Detailed Design Plan; and

FURTHER THAT Municipal Staff consider the Plan and bring recommended projects forward to Municipal Council for its consideration.

REFERRED

Memo from the Manager of Parks regarding an application for the renaming of a Municipal Park, (Coverdale Park) in the Town of Cobourg.

Councillor Brian Darling presented and explained the memo from the Manager of Parks attached hereto as [Appendix "L", "LL"](#).

Moved by Councillor Brian Darling: THAT Council approve and endorse the application from Mayor Gil Brocanier to change the name of a Municipal Park known as 'Coverdale Park' to the 'Peter Delanty Park', within the Town of Cobourg.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Rowden - Public Works Services Coordinator

Memo from the Director of Public Works regarding the Sidewalk Priority Plan – 2018 Selection Report.

Councillor Forrest Rowden presented and explained the memo from the Director of Public Works attached hereto as [Appendix "M"](#).

Moved by Councillor Forrest Rowden: THAT Council approve the construction of new sidewalk at the following locations:

1. The south and east side of Northwood Drive; and,
2. The north side of Spencer Street between John Street and Ryerson Commons,

in accordance with the approved Town of Cobourg Sidewalk Priority Guidelines.

Carried

Memo from the Director of Public Works regarding the Non-Competitive Bid Rationale for Construction of Densmore Road, Cobourg.

Councillor Forrest Rowden presented and explained the memo from the Director of Public Works attached hereto as [Appendix "N"](#).

Moved by Councillor Forrest Rowden: THAT Council authorize staff to enter into a cost sharing agreement for the reconstruction of Densmore Road through a non-competitive bid procedure subject to review and approval of the contractor's unit price bid by Town Staff and the Town of Cobourg Consultants.

Carried

Letter from Tammy Robinson, CEO, Cobourg Public Library requesting that Council approve the continuation of the "Ride to Read" program by providing summer transit access to children participating in the 2018 TD Summer Reading Club Program.

Councillor Forrest Rowden presented and explained the letter from the CEO, Cobourg Public Library attached hereto as [Appendix "O"](#).

Moved by Councillor Forrest Rowden: THAT Council authorize free bus passes for children aged 4 to 13 who are enrolled in the Cobourg Public Library "Ride to Read" program during the months of July and August 2018.

Carried

PROTECTION SERVICES

Chair, Councillor McCarthy- Protection Services Coordinator

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Burchat - Planning and Development Services Coordinator

Memo from the Director of Planning and Development regarding a request for municipal concurrence Wireless Telecommunications Tower Fontur International Inc./Signum Wireless Corp./Freedom Mobile Inc.128 Veronica Street, Cobourg.

Councillor Aaron Burchat presented and explained the memo from the Director of Planning and Development attached hereto as [Appendix "P"](#).

Moved by Councillor Aaron Burchat: THAT Council receive the report from the Director of Planning and Development for information purposes and;

FURTHER THAT Council authorize the Director of Planning and Development to send a letter of municipal concurrence to Fontur International Inc./Signum Wireless Corp./Freedom Mobile Inc. for the construction of a 45.0 m high mono-pole wireless tele-communications tower at 128 Veronica Street, Cobourg.

Carried

Motion from the Secretary, Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 20 King Street West, Cobourg (submitted by Andrew Smith Building Design on behalf of Jorge DeSousa) (HP-2018-020) regarding facade improvements, window replacements and rear alterations.

Councillor Aaron Burchat presented and explained the Motion from the Cobourg Heritage Advisory Committee attached hereto as [Appendix "Q", "QQ"](#).

Moved by Councillor Aaron Burchat: THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant a Heritage Permit (#HP-2018-020) as submitted by Andrew Smith Design on behalf of Jorge DeSousa for the following scope of work of facade improvements, window replacements and rear alterations for the property located at 20 King Street West, Cobourg

Carried

A by-law to provide for the making of a Heritage loan to Ann Marie Cummings for the property located at 202 Church Street, Cobourg designated within a Heritage Conservation District under Part V of the *Ontario Heritage Act*.

Councillor Aaron Burchat presented and explained the by-law in regards to a Heritage loan for the property located at 202 Church Street attached hereto as [Appendix "R"](#).

Moved by Councillor Aaron Burchat: THAT the by-law be endorsed and presented for adoption by Council at a Regular Council Meeting.

Carried

COMMUNITY SERVICES

Chair, Councillor Séguin- Community Services Coordinator

NOTICE OF MOTION

Parks and Recreation Services

Notice of Motion, Mayor Brocanier, regarding the restriction of delegations to the Waterfront User Needs Assessment and Detailed Design Study Report.

Moved by Mayor Gil Brocanier: THAT Council restrict future delegations on the Waterfront User Needs Assessment and Detailed Design Study Report to different presenters and new information only that must be submitted for approval prior to delegation status is approved.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.

- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg
(Parks and Recreation)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street
(Public Works)
- 01-08-18 Barrier Free Parking Spaces Report (Public Works)

ADJOURNMENT

Moved by Councillor Aaron Burchat: THAT the meeting adjourn (9:50 P.M.).

Carried

Municipal Clerk