

	<b>THE CORPORATION OF THE TOWN OF COBOURG</b>
	<b>COMMITTEE OF THE WHOLE MEETING REPORT</b>
	Monday April 2, 2018 Council Chambers, Victoria Hall, Cobourg

The Cobourg Municipal Council's Committee of the Whole met this afternoon at 4:00 p.m. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

**Members Present:**

- Mayor - Mayor Gil Brocanier
- Deputy Mayor - Deputy Mayor John Henderson
- Councillor - Councillor Brian Darling
- Councillor - Councillor Forrest Rowden
- Councillor - Councillor Debra McCarthy
- Captain/Fire Prevention Officer - Aaron Blair
- Councillor - Councillor Suzanne Séguin

**Staff Present:**

- Stephen Peacock, Chief Administrative Officer
- Ian Davey, Treasurer/Director of Corporate Services
- Glenn McGlashon, Director of Planning and Development
- Barry Thrasher, Director of Public Works
- Dean Hustwick, Director of Recreation and Culture
- Brent Larmer, Municipal Clerk

**CALL TO ORDER**

Mayor Gil Brocanier called the meeting to order.

**AGENDA ADDITIONS**

Memo from the Chief Administrative Officer, regarding the Highway 401 Boundary Signs for the Town of Cobourg, delegation, Carol McCann, Chair of the Downtown Coalition Advisory Committee, regarding an update from the Downtown Coalition Advisory Committee and presentation A, Purdy, Communications Manager, 'This is Cobourg' Campaign.

Moved by Deputy Mayor Henderson THAT the matters be added to the Agenda.

**Carried**

**DISCLOSURE OF PECUNIARY INTEREST**

No Declarations of Pecuniary Interest were declared by Members of Council.

**PRESENTATIONS**

Presentation from A. Purdy Communications Manager, T. Behan, Manager of Facilities and J. Johns, Manager of Parks, regarding the 'This is Cobourg' Campaign featuring the Parks Department of the Recreation and Culture Division.

A. Purdy, T. Behan and J. Johns attended the meeting to present the Parks Department accomplishments under the 'This is Cobourg' Campaign'.

After a question and answer period, A. Purdy, T. Behan and J. Johns were excused from the meeting (4:07p.m.).

**DELEGATIONS**

John R. Taylor, historian, regarding the 'The Grand Gamble' documentary film of the comprehensive history of Victoria Hall in the Town of Cobourg.

J. Taylor attended the meeting to discuss 'The Grand Gamble', a film about the history of Victoria Hall attached hereto as [Appendix "A"](#).

After a question and answer period, J. Taylor was excused from the meeting (4:30 p.m.).

Carol McCann, Chair of the Downtown Coalition Advisory Committee, regarding an update from the Downtown Coalition Advisory Committee.

C. McCann attended the meeting to provide an update to Council in regards to the Downtown Coalition Advisory Committee attached hereto as [Appendix "B"](#).

After a question and answer period, C. McCann was excused from the meeting (5:08 p.m.).

**DELEGATION ACTIONS**

**ECONOMIC DEVELOPMENT SERVICES**

*Chair, Mayor Brocanier - Economic Development Services Coordinator*

**GENERAL GOVERNMENT SERVICES**

*Chair, Deputy Mayor Henderson - General Government Services Coordinator*

Memo from the Chief Administrative Officer, regarding the Highway 401 Boundary Signs for the Town of Cobourg.

Deputy Mayor Henderson presented and explained the memo from Chief Administrative Officer attached hereto as [Appendix "C"](#).

Moved by Deputy Mayor Henderson: THAT Council approve the erection and design of the Highway 401 Boundary Signs for the Town of Cobourg.

Moved by Councillor McCarthy: AMENDMENT:

THAT the Town of Cobourg "Ontario's Feel Good Town" slogan be added to the bottom of each Town of Cobourg Highway 401 Boundary Sign.

**Carried**

Moved by Mayor Brocanier: THAT the motion be tabled and brought back to the April 9th 2018, Regular Council Meeting.

**Carried**

Memo from the Treasurer/Director of Corporate Services regarding the Town of Cobourg 2018 Annual Repayment Limit (ARL).

Deputy Mayor Henderson presented and explained the memo from Treasurer/Director of Corporate Services attached hereto as [Appendix "D"](#).

Moved by Deputy Mayor Henderson: THAT Council receive the report for information purposes.

**Carried**

Memo from the Treasurer/Director of Corporate Services, regarding the 2017 Remuneration and Expense Reimbursements made to Municipal Council and Local Board Members.

Deputy Mayor Henderson presented and explained the memo from the Treasurer/Director of Corporate Services attached hereto as [Appendix "E"](#).

Moved by Deputy Mayor Henderson: THAT Council receive the report for information purposes.

**Carried**

### **PARKS AND RECREATION SERVICES**

*Chair, Councillor Darling - Parks and Recreation Services Coordinator*

Memo from the Manager of Parks, Recreation and Culture and Manager of Facilities regarding the awarding of the Request for Proposal of a Floating Playground to operate at Victoria Park Beach, Lake Ontario, Cobourg (RFP CO-18-02).

Councillor Darling presented and explained the memo from the Manager of Parks, Recreation and Culture and Manager of Facilities attached hereto as [Appendix "F", "FF"](#).

Moved by Councillor Seguin: THAT Council authorize Staff to negotiate a contract with ATL Distributing being evaluated as the highest scoring submission to operate a Floating Playground at Victoria Park Beach in Lake Ontario for for two (2) years plus an option to renew for up to an additional three (3) years if mutually agreed to by both parties; and

FURTHER THAT in return for such rights the Town of Cobourg will receive 10% percent of Gross Sales per year from ATL Distributing.

**Carried**

### **PUBLIC WORKS SERVICES**

*Chair, Councillor Rowden - Public Works Services Coordinator*

### **PROTECTION SERVICES**

*Chair, Councillor McCarthy- Protection Services Coordinator*

**PLANNING AND DEVELOPMENT SERVICES**

*Chair, Councillor Burchat - Planning and Development Services Coordinator*

Memo from Planner 1- Development, regarding, Application for Site Plan Approval - Development Agreement: 990-1000 Division Street (MHBC Planning Limited / Sobeys Development Limited Partnership).

Councillor Burchat presented and explained the memo from Planner I - Development attached hereto as [Appendix "G"](#).

Moved by Councillor Burchat: THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting which:

i) authorizes the Mayor and Municipal Clerk to execute a Development Agreement with Sobeys Development Limited Partnership and Lakefront Utility Services Inc. re-develop 990-1000 Division Street with a new, 3,024 m<sup>2</sup> (32,547 ft<sup>2</sup>) supermarket store, as well as two future buildings, referred to as Building "B", and Building "C", subject to the finalization of details by municipal staff and applicable agencies.

**Carried**

Memo from Planner I- Development regarding, Application for Approval of a Pre-Servicing Agreement and Subdivision Agreement: Cedar Shore Estates Subdivision (589 King Street West) CIMA Canada Inc. / EIE Corporation

Councillor Burchat presented and explained the memo from the Planner I - Development attached hereto as [Appendix "H"](#).

Moved by Councillor Burchat: THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting which:

i) authorizes the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement and a Subdivision Agreement with EIE Corporation and Lakefront Utility Services Inc. for the Cedar Shore Estates subdivision development, which will consist of fifteen (15) residential lots, subject to the finalization of details by municipal staff and applicable agencies.

**Carried**

Memo from Planner I- Development regarding, Application for Approval of a Pre-Servicing Agreement: Lands Generally West of 1125 Elgin Street West (West Park Village Phase 5 - Enclaves of West Park Village) VANDYK Development Group/Vandyk-West Park Village Ltd

Councillor Burchat presented and explained the memo from Planner I - Development attached hereto as [Appendix "I"](#).

Moved by Councillor Burchat: THAT the attached By-law be endorsed and be presented to Council for adoption at a Regular Council meeting which:

i) authorizes the Mayor and Municipal Clerk to execute a Pre-Servicing Agreement with Vandyk-West Park Village Ltd. and Lakefront Utility Services Inc. for the Subject Lands, subject to the finalization of details by municipal staff and applicable agencies.

**Carried**

Memo from Planner I - Heritage regarding the Downtown Cobourg Vitalization Community Improvement Plan (CIP) 2017 Summary Report.

Councillor Burchat presented and explained the memo from Planner I - Heritage attached hereto as [Appendix "J"](#).

Moved by Councillor Burchat: THAT Council receive the report for information purposes.

**Carried**

Mayor G. Brocanier called a recess at 7:54 P.M

Mayor, G. Brocanier reconvened the meeting at 8:00 P.M.

Memo from Planner I - Heritage regarding the Downtown Cobourg Community Improvement Plan 2017, second intake reconsideration of two (2) Applications.

Councillor Burchat presented and explained the memo from Planner I - Heritage attached hereto as [Appendix "K"](#).

Moved by Councillor Burchat: THAT Council approve the disbursement of financial incentives under the programs of the Downtown Cobourg Vitalization CIP for 77 Albert Street and 38 Covert Street, as follows:

i) 77 Albert Street (windows and verandah roof) - \$8,500.00 Façade Improvement grant and \$2,250.00 Building Improvement grant, subject to the finalization of details with staff and conformity with all CIP program requirements; and

ii) 38 Covert Street (windows and exterior surfacing) - \$15,000.00 grant, and a \$15,000.00 loan, subject to the finalization of details with staff and conformity with all CIP program requirements.

**Carried**

**COMMUNITY SERVICES**

*Chair, Councillor Séguin- Community Services Coordinator*

Memo from the Director of Recreation and Culture regarding the development of Town of Cobourg Cultural Master Plan.

Councillor Seguin presented and explained the memo from the Director of Recreation and Culture attached hereto as [Appendix "L"](#).

Moved by Councillor Seguin: THAT Council receive the Memo for information purposes and direct Staff to proceed with the development of a Cultural Master Plan; and

FURTHER THAT a Cultural Master Plan Steering Committee be appointed for this planning process by providing input and advice to the Director of Recreation and Culture who will procure expert services to work with the Steering Committee and stakeholders to develop a Cultural Master Plan to be presented to Council for its consideration; and

FURTHER THAT the \$90,000 approved in the 2018 Town of Cobourg Budget be utilized for the procurement of professional consulting services for the development of the Cultural Master Plan.

**Carried**

**UNFINISHED BUSINESS**

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 079-2017.*

- 06-05-17 Sidewalk installations Policy/Priority list (Public Works)
- 08-21-17 Traffic Study Lower Division Street/Esplanade Area (Public Works)
- 08-21-17 MOU between YMCA Northumberland and the Town of Cobourg  
(Parks and Recreation)
- 10-10-17 Traffic/Parking Concerns Condo. Corp.#58- 148 Third Street  
(Public Works)
- 01-08-18 Barrier Free Parking Spaces Report (Public Works)

**CLOSED SESSION**

**ADJOURNMENT**

THAT the meeting adjourn (8:27 p.m.).

Moved by Councillor Rowden: THAT the meeting adjourn (8:27 p.m.).

**Carried**

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Municipal Clerk