

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	Monday, June 1, 2020 Electronic Participation Zoom Video Conference

The Cobourg Municipal Council's Committee of the Whole met this evening through electronic participation, Zoom Video conference, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

The Mayor will provide an opening statement and advise the meeting is being lived streamed and audio/video recorded and shall form part of the record which will be retained according to the Town of Cobourg Retention By-law. For more information about the collection, please contact the Municipal Clerk's Office.

The Mayor called the Meeting to Order at 6:54 P.M.

AGENDA ADDITIONS

1. Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Unfinished Business Item - Radio Frequency Meter Replacement Program;
2. Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs;

3. Memo from the Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings;
4. Memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg;
5. Memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps;
6. Memo from the Manager of Marketing and Events, regarding the Marketing and Events Budget Update; and
7. Memo from the Manager of Market and Event, regarding the Town of Cobourg Virtual Community Events.

Moved by Deputy Mayor Suzanne Séguin,

THAT the matters be added to the Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were No Declarations of Interest Declared by Members of Council.

PRESENTATIONS

Presentation, County of Northumberland, regarding the Golden Plough Lodge (GPL) and Northumberland County Archives and Museum (NCAM) Redevelopment Project Update.

The County of Northumberland was in attendance to provide information and update Municipal Council on the Golden Plough Lodge (GPL) and County Archives Redevelopment Project.

After question and answer period, the County of Northumberland was excused from the meeting at 7:47 P.M.

DELEGATIONS

Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, regarding discussion on the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill, its congregation, and others.

Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, attended the meeting via Zoom Video Conference to discuss the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill, its congregation, and others.

After a question and answer period, E. Butler was excused from the meeting (7:57 P.M)

DELEGATION ACTIONS

Delegation Action, Rev. Dr. Ewen Butler, Lead Pastor, Church on the Hill, regarding discussion on the proposed changes to Courthouse Road to the County of Northumberland, specifically the impact to the Church on the Hill.

Moved by Councillor Nicole Beatty,

THAT Council receive the delegation for information purposes; and

FURTHER THAT a copy of the delegation and the concerns outlined by Church on the Hill be forwarded to Northumberland County staff, County Council and the Town of Cobourg Development Review Team for their reference.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Victoria Hall Sandstone and Front Door Repairs.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council award the Victoria Hall Sandstone and Front Doors Repair Tender CO-20-17-MNT to Colonial Building Restoration Ltd in the amount \$275,000 plus non-refundable HST in the amount of \$4,840 for a total of \$279,840.

Carried

Memo from the Interim Chief Administrative Officer/Treasurer, regarding the Unfinished Business Item - Radio Frequency Meter Replacement Program.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council receive the report from the Interim Chief Administrative Officer/ Treasurer for information purposes.

Carried

Memo from the Municipal Clerk/Manager of Legislative Services, regarding Advisory Committees and Quasi-Judicial Boards participation through Electronic Meetings.

Moved by Deputy Mayor Suzanne Séguin,

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Municipal Council allow all Advisory Committees and Quasi-Judicial Boards to be permitted to participate electronically via teleconferencing/videoconferencing pursuant to the recent amendments of the Town's Procedural By-law, when required through Council direction for input on a matter as an alternative way to engage and continue to perform advisory committee duties to assist in Municipal Council decision making during the COVID-19 Pandemic public health Provincial and Local State of Emergency.

Carried

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding a Request for Deferral of Building Permit Fees and Development Charges, Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., 82 Munroe Street, Cobourg.

Moved by Councillor Nicole Beatty,

THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve the request by Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc. for a five (5) year deferral of applicable Building Permit fees and Development Charges in the amount of \$436,233.95 for the 35-unit market and affordable rental building located at 82 Munroe Street; and,

FURTHER THAT Council authorize the Mayor and Clerk to execute a Deferral Agreement with Affordable Housing Solutions Corporation/82 Munroe Inc./2512464 Ontario Inc., subject to the finalization of applicable terms and conditions by municipal staff as specified in this Report; and

FURTHER THAT Council direct staff to prepare a report with a recommendation regarding the recent changes to the Development Charges Act (as amended by Bill 108, the More Homes, More Choice Act, 2019) for Council's consideration.

Carried

Memo from the Director of Planning and Development, regarding an Application for Site Plan Approval - Development Agreement: 1111 Elgin Street West, Cobourg, Trinity Northumberland Inc./Trinity Development Group.

Moved by Councillor Nicole Beatty,

THAT Council receive this Report for information purposes; and,

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a Development Agreement with Trinity Northumberland Inc., Timbercreek Mortgage Servicing Inc., and Lakefront Utility Services Inc. for the development of a 930 m2 multi-unit commercial free standing building and associated parking, service and driveway facilities at 1111 Elgin Street West (Northumberland Mall), subject to the finalization of details by municipal staff and applicable agencies; and,

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to remove the Holding (H) Symbol from the subject development lands.

Carried

Memo from the Planner I - Heritage, regarding the Second Street Rainbow Crosswalk, Cobourg;

Moved by Councillor Nicole Beatty,

THAT Council approve Heritage Permit Application HP-2020-010 as submitted by Laurie Wills on behalf of the Corporation of the Town of Cobourg, and that this approval apply on an ongoing annual basis unless otherwise terminated by Municipal Council.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Manager of Environmental Services, regarding the Pump Replacement at the McGill Pumping Station.

Moved by Councillor Brian Darling,

THAT Council approve the purchase a new Xylem Pump at the McGill Pumping Station at a cost of \$86,834 including non-refundable HST to be funded by the approved 2020 Environmental Services Capital Budget.

Carried

Memo from the Manager of Environmental Services, regarding a new Makeup Air Handling Unit in the Headworks Building at Water Pollution Control Plant #2 (WPCP2).

Moved by Councillor Brian Darling,

THAT Council approve the purchase and installation of a new Makeup Air Unit in the Headworks Building at Plant #2 at a cost of \$65,465 including non-refundable HST, to be funded by the approved 2020 Capital Budget Environmental Services.

Carried

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Memo from the Deputy Director of Community Services, regarding Cobourg Community Center (CCC) Summer Camps.

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Deputy Director of Community Services for information purposes and

FURTHER THAT Council authorize Municipal Staff to cancel all planned summer camps at the Cobourg Community Centre (CCC) originally planned for June 29, 2020 to September 4, 2020 due to the current COVID-19 Pandemic.

Carried

Memo from the Assistant Manager, Waterfront Operations, regarding the Unfinished Business Item - Response to Delegation from Anglers. (Referred from the May 11, 2020 Committee of the Whole Meeting).

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Assistant Manager, Waterfront Operations, for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Moved by Councillor Aaron Burchat, Seconded by Mayor John Henderson:

MOTION TO TAKE FROM THE TABLE:

THAT Council lift from the Table the April 27, 2020 Resolution on By-law No.025-20 regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

Recorded Vote:

Recorded Vote Requested by Councillor Aaron Burchat:

Member of Council	For	Against
Councillor Nicole Beatty	x	
Councillor Aaron Burchat	x	
Councillor Adam Bureau		x
Councillor Emily Chorley		x
Councillor Brian Darling	x	
Mayor John Henderson	x	
Deputy Mayor Suzanne Séguin		x
RESULT:	4	3

Resolution carried: 4 - Yays 3 – Nays

CARRIED.

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

Memo from the Manager of Marketing and Events, regarding the Marketing and Events Budget Update.

Moved by Councillor Adam Bureau,

THAT Council receive the report from the Manager of Marketing Events for information purposes.

Carried

Memo from the Manager of Market and Event, regarding the Town of Cobourg Virtual Community Events.

Moved by Councillor Adam Bureau,

THAT Council receive the report from the Manager of Marketing Events for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

Memo from the Municipal Clerk/Manager of Legislative Services regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

Moved by Councillor Aaron Burchat

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council approve and provide direction to Staff to implement the proposed By-law to promote and regulate Physical Distancing within the Town of Cobourg in order to help prevent the spread COVID-19 to reinforce the importance of Physical Distancing as additional measure to protect the health and well-being of all residents within the Town of Cobourg.

REFERRED

Moved by Councillor Adam Bureau,

MOTION TO REFER:

THAT Council refer the Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic to the June 22, 2020 Council Meeting for consideration.

Carried

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
<u>2020 Town of Cobourg Capital Budget Items Status</u>	<u>04-06-20</u>	<u>CAO</u>	<u>N/A</u>
<u>Private Transportation Regulating By-law</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>Regular Council Meeting</u>
<u>Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing.(Originally due November 25, 2019)</u>	<u>01-28-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>

<u>Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).</u>	<u>02-12-19</u>	<u>Multiple Departments/ Organizations</u>	<u>September 14, 2020</u>
<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina</u>	<u>09-03-19</u>	<u>Community Services</u>	<u>June 1, 2020</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.</u>	<u>01-06-20</u>	<u>CAO</u>	<u>June 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Motion – Barrier and Closure of Victoria Park –COVID 19</u>	<u>05-11-20</u>	<u>Legislative Services</u>	<u>June 1, 2020</u>

COMMITTEE OF THE WHOLE OPEN FORUM

Open Forum provides an opportunity for the public to comment and ask questions on any matter of Municipal business. More details regarding Open Forum may be found under Section 33 of [Procedural By-Law](#).

Due to the nature of an electronic meeting, members of the public wishing to provide input regarding an agenda item must pre-register by Monday, June 1, 2020 at 6:00 p.m. The Municipal Clerks Office will contact all registrants with confirmation and details.

If you do not wish to participate in the meeting but would like to participate in the Open Forum, you may send an email to: clerk@cobourg.ca and the Municipal Clerks Office will circulate your email to Council and Staff and read the correspondence at the meeting.

If you require more information, please contact clerk@cobourg.ca or call -905-372-4301.

CLOSED SESSION

ADJOURNMENT

Moved by Deputy Mayor Suzanne Séguin,

THAT the Meeting Adjourn (9:30 P.M.)

Carried

Municipal Clerk