



THE CORPORATION OF THE TOWN OF COBOURG

**BY-LAW NUMBER 049-2020**

**A BY-LAW TO AMEND BY-LAW NO. 009-2019, BEING A BY-LAW TO ESTABLISH THE RULES OF ORDER AND PROCEDURES FOR MUNICIPAL COUNCIL AND COMMITTEE MEETINGS OF THE CORPORATION OF THE TOWN OF COBOURG.**

**WHEREAS** WHEREAS parliamentary procedures are rooted in principles designed to ensure the fair and efficient disposition of business before a deliberative body;

**AND WHEREAS** Section 238(2) of the *Municipal Act, 2001*, provides that every Municipality shall pass a procedural by-law to govern the calling, place and proceedings of meetings;

**AND WHEREAS** Council and its Committees shall also follow the regulations as set out within the Municipal Conflict of Interest Act, and the parliamentary authority of Robert's Rules of Order;

**AND WHEREAS** the Council of the Corporation of the Town of Cobourg deems it expedient to provide for updates to the way in which its meetings are conducted and governed;

**AND WHEREAS** the COVID-19 Economic Recovery Act, 2020 amends Section 238 of the *Municipal Act, 2001*,

- To permit the amendment of a procedure by-law to provide for full electronic participation of members of Council, a local board or a committee of either them in a meeting, including being counted in determining whether or not a quorum of members is present and participation in meetings that are closed to the public regardless of whether or not a declared state of emergency exists; and
- To permit electronic participation in a special meeting for the purpose of making such amendments to a procedural by-law regardless of whether a declared state of emergency exists.

**AND WHEREAS** Council amended Procedural By-law No.009-2020 on March 23, 2020 to permit electronic participation in meetings by its members during a declared state of emergency;

**NOW THEREFORE** the Council of the Corporation of the Town of Cobourg enacts as follows:

**1. THAT** Procedural By-law No.009-2019 Section 5.1.1 be added to include the following wording regarding Electronic Participation at Meetings pursuant to Section 238 of the *Municipal Act, 2001*:

**5.1.1** Notwithstanding any other provision in this by-law a regular, special or emergency meeting of Council, or Committee of Council, may be conducted by electronic means when it has been determined by the Mayor and Municipal Clerk that electronic participation will be required by all of Council Members attending a meeting. In person attendance at such meetings may be restricted by the Mayor and

Municipal Clerk subject to the meeting being open to the public my electronic means.

2. **THAT** By-law No.021-2020 be repealed.
3. **THAT** this By-law shall take effect upon the date of final passing.

By-law read and passed in Open Council this 27<sup>th</sup> day of March, 2020.

  
MAYOR

  
MUNICIPAL CLERK