



THE CORPORATION OF THE TOWN OF COBOURG

REGULAR COUNCIL MEETING  
MINUTES

Monday, April 27, 2020

Council Chambers, Victoria Hall, Cobourg

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg with the following persons in attendance:

**Members present:** Mayor John Henderson  
Deputy Mayor Suzanne Seguin  
Councillor Nicole Beatty  
Councillor Aaron Burchat  
Councillor Adam Bureau  
Councillor Emily Chorley  
Councillor Brian Darling

**Staff present:** Ian Davey, Treasurer/Interim Chief Administrative Officer  
Glenn McGlashon, Director of Planning and Development  
Dean Hustwick, Director of Community Services  
Laurie Wills, Director of Public Works  
Brent Larmer, Municipal Clerk/Manager of Legislative Services

**CALL TO ORDER**

Mayor Henderson called the Meeting to Order at 6:00 P.M.

**MOMENT OF REFLECTION**

**ADDITIONS TO THE AGENDA**

Moved by Councillor Adam Bureau, Seconded by Councillor Aaron Burchat;

THAT Council move item number two (2) under Protection Services before Item number one (1) in order to deal with the memo from the Municipal Clerk/Manager of Legislative Services regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

156-20

**Carried**

**DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST**

There were no Declarations of Interest Declared by Members of Council.

**ADOPTION OF MINUTES OF THE PREVIOUS MEETING**

Adoption of the April 14, 2020 Regular Council Meeting Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat;

THAT Council adopt the minutes of the Regular Council Meeting held on April 14, 2020.

157-20

**Carried**

**PRESENTATIONS****DELEGATIONS**

David Piccini. Member of Provincial Parliament, Northumberland - Peterborough South, regarding the Provincial Position on Fishing in Ontario.

D. Piccini MPP, Northumberland Peterborough South, provided information and comments to Municipal Council on the Provincial Governments position on Fishing in Ontario. In addition, MPP Piccini, provided his own opinion on Fishing during COVID-19 and how it impacts his riding and the Town of Cobourg.

After question and answer period, D. Piccini was excused from the meeting at 6:23 P.M.

**DELEGATION ACTIONS****REPORTS****General Government Services**

Committee of the Whole meeting notes held on April 20, 2020

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat;

THAT Council receive the notes of the Committee of the Whole meeting held on April 20, 2020 for information purposes.

158-20

**Carried**

**Protection Services**

Memo from the Municipal Clerk/Manager of Legislative Services regarding the potential introduction of a Physical Distancing By-law for the Corporation of the Town of Cobourg during the COVID-19 Pandemic.

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling;

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council approve and provide direction to Staff to implement the proposed By-law to promote and regulate Physical Distancing within the Town of Cobourg in order to help prevent the spread COVID-19 to reinforce the importance of Physical Distancing as additional measure to protect the health and well-being of all residents within the Town of Cobourg.

159-20

**TABLED**

Moved by Councillor Adam Bureau,

**MOTION TO TABLE:**

THAT Council Table the Motion to implement the proposed By-law to promote and regulate Physical Distancing within the Town of Cobourg in order to help prevent the spread COVID-19 to reinforce the importance of Physical Distancing as additional measure to protect the health and well-being of all residents within the Town of Cobourg.

160-20

**Carried**

Memo from the Municipal Clerk/Manager of Legislative Services, regarding the Appointment of Temporary Municipal By-law Enforcement Officers – COVID-19 Pandemic.

Moved by Councillor Aaron Burchat, Seconded by Councillor Nicole Beatty;

THAT Council receive the memo from the Municipal Clerk/Manager of Legislative Services regarding the temporary appointment of Municipal By-law Enforcement Officers during the COVID-19 Pandemic for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to appoint temporary Municipal By-law Enforcement Officers during the COVID-19 Pandemic.

| Member of Council           | For      | Against  |
|-----------------------------|----------|----------|
| Councillor Nicole Beatty    | x        |          |
| Councillor Aaron Burchat    | x        |          |
| Councillor Adam Bureau      | x        |          |
| Councillor Emily Chorley    | x        |          |
| Councillor Brian Darling    | x        |          |
| Mayor John Henderson        | x        |          |
| Deputy Mayor Suzanne Séguin | x        |          |
| <b>RESULT:</b>              | <b>7</b> | <b>0</b> |

161-20

**CARRIED.**

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Séguin

MOTION TO REFER:

THAT Council refer this Item to a Special Meeting of Council to include a Closed Session for Thursday April 30, 2020 at 6:00 P.M.

162-20

**DEFEATED**

**MOTIONS**

**Parks and Recreation Services**

Motion from the Committee of the Whole, regarding a Flood Mitigation and Response Plan for the Town of Cobourg.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty;

WHEREAS at the Committee of the Whole Meeting on April 20, 2020, Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Nicole Beatty, regarding a Flood Mitigation and Response Plan for the Town of Cobourg;

THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council directs staff to draft a Flood Mitigation and Response Plan, in consultation with the Ganaraska Region Conservation Authority (GRCA) and other relevant agencies, for Council's consideration as soon as possible and no later than September 14, 2020.

163-20

**Carried**

**BYLAWS**

**Protection Services**

By-law 024-2020, being a by-law to appoint Temporary Municipal By-law Enforcement Officers during the COVID-19 Pandemic.

Moved by Councillor Aaron Burchat, Seconded by Councillor Nicole Beatty;

THAT Council adopt By-law 024-2020, being a by-law to appoint Temporary Municipal By-law Enforcement Officers during the COVID-19 Pandemic.

164-20

**Carried****General Government Services**

THAT the following bylaw(s) be passed:

1. Bylaw 024-2020 being a by-law to appoint temporary Municipal By-law Enforcement Officers during the COVID-19 Pandemic.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat;

THAT leave be granted to introduce bylaw No.024-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

165-20

**Carried****PETITIONS****COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)****CORRESPONDENCE**

Resolution, Ganaraska Region Conservation Authority Board of Directors, regarding support for a proposed ban of the 2020 Fishing Season. (GRCA Cobourg Council Members Darling and Beatty).

Moved by Councillor Brian Darling, Seconded by Councillor Nicole Beatty;

THAT Council receive the resolution from the Ganaraska Region Conservation Authority (GRCA) Board of Directors for information purposes.

166-20

**Carried**

Letter from Cobourg Resident, Andrée et Gilles Poirier, regarding a request to ban garbage/recycling bins off front porches/lawns in the Town of Cobourg. (Protection Services).

Moved by Councillor Aaron Burchat, Seconded by Councillor Brian Darling;

THAT Council receive the letter from the Cobourg Resident for information purposes.

167-20

**Carried**

Letter from Cobourg Resident, Doreen Cunneen, regarding recommendation on COVID-19 measures in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat;

THAT Council receive the letter from the Cobourg Resident for information purposes.

168-20

Carried

Correspondence, Tamara Ugolini, regarding COVID-19 - Protection of Canadian Human Rights and Freedoms.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling;

THAT Council receive the letter from the Cobourg Resident for information purposes.

169-20

Carried

### NOTICE OF MOTION

### COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

### UNFINISHED BUSINESS

*The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.*

### Municipal Council Unfinished/Outstanding Business Tracking Table

| <u>Unfinished Business Item</u>  | <u>Meeting Date</u> | <u>Department/Division</u>          | <u>Deadline Date</u>    |
|--|---------------------|-------------------------------------|-------------------------|
| 2020 Town of Cobourg Capital Budget Items Status   | 04-06-20            | CAO                                 | N/A                     |
| Private Transportation Regulating By-law   | 01-27-20            | Legislative Services                | Regular Council Meeting |
| Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019) | 01-28-19            | Legislative Department              | May 11, 2020            |
| Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).   | 02-12-19            | Multiple Departments/ Organizations | May 11, 2020            |
| Traditional Land Acknowledgment Statement to be read at Council Meeting  | 05-13-19            | Legislative Department              | May 11, 2020            |
| Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.  | 09-23-19            | Community Services                  | May, 11 2020            |
| Report outlining suggestions for enhancing the amenities for anglers and the regulation of fishing-related activities at the Cobourg Marina                      | 09-03-19            | Community Services                  | May 11, 2020            |
| Report and Accessible Transit Service Policy   | 01-27-20            | Legislative Services/ Public Works  | June 1, 2020            |
| Staff Report on Innisfil Ridesharing Transit Model   | 01-27-20            | Legislative Services/ Public Works  | June 22, 2020           |

|   |          |                      |           |
|---|----------|----------------------|-----------|
| Report in response to the LUSI request regarding the Radio Frequency Water Meter Replacement Program.                     | 01-06-20 | CAO                  | June 2020 |
| Revisions to the Long Service Recognition Policy from General Government Services.  | 09-23-19 | Human Resources      | N/A       |
| Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)   | 01-27-20 | Legislative Services | 2020-2022 |
| Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation. | 02-03-20 | By-law Enforcement   | N/A       |

**CLOSED SESSION**

**CLOSED SESSION ACTION ITEM**

**CONFIRMATORY BY-LAW**

Bylaw 026-2020, being a bylaw to confirm the proceedings of the Council Meeting of April 27, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat;

THAT leave be granted to introduce Bylaw 026-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on April 27, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

170-20

Carried

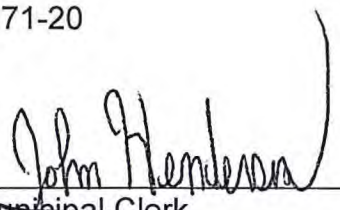
**ADJOURNMENT**


Moved by Councillor Aaron Burchat,

THAT the meeting Adjourn (8:36 P.M.)

171-20

Carried

  
 \_\_\_\_\_  
 Municipal Clerk  
 Mayor

  
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 Mayor  
 Municipal clerk