



THE CORPORATION OF THE TOWN OF COBOURG

VICTORIA HALL
55 KING STREET WEST
COBOURG, ONTARIO
K9A 2M2
WWW.COBOURG.CA

Finance Department
Telephone (905) 372-8944
Toll Free 1-888-972-4301
Fax (905) 372-7421
File No.

ADDENDUM #1

RFP – CO-22-20 FIN

The Corporation of the Town of Cobourg

Request for Proposal for the Completion of a Comprehensive User Fee Study for the Town of Cobourg

Response to Questions received to June 6, 2022

1. For clarification, building permit fees under the authority of the Building Code Act are NOT within the scope of this review.
2. It is not intended that the consultant undertake a full cost assessment for the various user fee service areas that are within the scope of the review but rather that the study provide a suggested user fee schedule that is defensible based on either the review of fees charged by comparator municipalities or by the cost to deliver the service or by any other justification that the consultant may suggest.



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