



APPLICATION FOR OUTDOOR PATIO PERMIT

Pursuant to By-law #022-2002

Application Type

New

Applicant Information

NAME: _____

ADDRESS: _____

PHONE #: _____ EMAIL: _____

Business Information

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

DESCRIPTION OF TYPE OF BUSINESS: _____

PATIO LOCATION: _____

PATIO LICENSED FOR THE CONSUMPTION OF ALCOHOL? YES NO

Requirements

- SITE PLAN DRAWING TO SCALE:
Precise description of the limits of that portion of the sidewalk within which the Applicant wishes to place, construct, install, maintain and use an Outdoor Patio
- SITE PLAN DRAWING TO SCALE DETAILING LAYOUT OF FURNISHINGS & DETAILED DESCRIPTION & ILLUSTRATION OF TYPE AND NUMBER OF FURNISHINGS (i.e. tables, chairs, signage, awnings, umbrellas and platforms, lighting, decorative accessories, plant materials and containers)
- SITE PLAN DRAWING TO SCALE DETAILING LOCATION OF FENCING & DETAILED DESCRIPTION & ILLUSTRATION OF TYPE, DESIGN, HEIGHT, MATERIALS AND COLOURS OF PROPOSED FENCING
- \$2 MILLION LIABILITY INSURANCE (Attach Copy of Policy)
- WRITTEN CONSENT OF BUILDING OWNER IF TENANT
- HEALTH UNIT APPROVAL (Attach copy of Approval)
- ALCOHOL LICENCE IF APPLICABLE (Attach copy of Licence)

Provisions

- The Outdoor Patio must be used in conjunction with and as part of an eating establishment located on private lands adjoining the sidewalk
- Operating Season: **April 1, 12:01 a.m. to October 15, 11:00 p.m.** of current year
- Operating Hours: Until **11:00 p.m.** every night
- Removal of all objects within and forming part of the Outdoor Patio on or before **October 31** of current year
- Restoration of the sidewalk on or before **October 31** of current year

Compliance

- Applicant is responsible for ensuring there is no deviation from approved plans
- Applicant is responsible, at their sole expense, to maintain the Outdoor Patio at all times in a safe, clean and neat manner
- Applicant is responsible for ensuring nothing encumbers or interferes with pedestrian flow along or adjacent to the sidewalk or highway

Licence History

Have you ever been refused a municipal licence or had one suspended or revoked?

- Yes No

If yes, details: _____

Declaration

I am the applicant herein and am aware that certain information must be obtained in order to process this application.

I acknowledge that the foregoing information may contain "personal information" as defined under the Municipal Freedom of Information and Protection Privacy Act, 1990, and that such information is required pursuant to the provisions of the Municipal Act and will be utilized by the Town for the administration of this Outdoor Patio Permit. I also acknowledge that this Application will be made public when it is sent to the Municipal Clerk for placement on Council's Agenda as per Outdoor Patio By-law #022-2002.

I certify the above information to be correct in all respects. I hereby agree to comply with all of the provisions and requirements of By-law #022-2002 relating to Outdoor Patios.

I certify that the proposed use of this Proposed Outdoor Patio would not be contrary to any other By-law of this Municipality, or Provincial or Federal Statute or Regulation.

Date

Signature of Applicant

*Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended, Inquiries about the collection of personal information should be directed to the Municipal Clerk.

Corporation of the Town of Cobourg

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca



THE CORPORATION OF THE TOWN OF COBOURG

INDEMNITY AGREEMENT FOR OUTDOOR PATIO LICENCING

Agreement made this _____ day of _____, 20 _____,

Between

The Corporation of the Town of Cobourg, 55 King Street West, Cobourg ON K9A 2M2, here referred to as the 'INDEMNITEE',

And

(Applicant)

(Applicant's Address),

here referred to as the 'INDEMNITOR'.

The parties agree as follows:

SECTION ONE – LIABILITY, LOSS OR DAMAGE

Indemnitor undertakes to indemnify Indemnitee from any and all liability, loss, or damage Indemnitee may suffer as a result of claims, demands, costs, or judgements against Indemnitee arising from the operation and services of a Refreshment Vehicle licensed by the Corporation of the Town of Cobourg in accordance with the provisions contained in By-Law # 022-2002, being a By-law to license and regulate OUTDOOR PATIOS within the Town of Cobourg.

SECTION TWO – DURATION

Indemnity under this Agreement shall commence on the Permit Issue Date and shall continue in full force until the annual Outdoor Permit Expiry Date of October 31 of current year.

SECTION THREE – REQUIREMENT OF NOTICE TO INDEMNITOR

Indemnitee agrees to notify Indemnitor in writing, within seven (7) days, by registered or certified mail, at Indemnitor's address as stated in this Agreement, of any claim made against Indemnitee on the obligations indemnified against.

IN WITNESS WHEREOF, the parties have executed this Agreement at Cobourg,

this _____ day of _____, 20 _____.

Signature of Indemnitor (Town of Cobourg)

Indemnitor (Print Name)

Signature of Indemnitee (Applicant)

Indemnitee (Print Name)

Signature of Witness

Witness (Print Name)

For Office Use Only

Application Fee: First time, New \$250

Cash _____ Cheque _____ Debit Author # _____ (Please attach Receipt)

Received by: _____ Date Received: _____

Notes: _____

Required Approvals (Attach Comments):

Circulation Date: _____

Comment Due Date (within 30 days of Circulation Date): _____

- OPERATIONS: No concerns regarding the Proposed Use of Sidewalk
- BUILDING: No concerns regarding the Proposed Use of Sidewalk
- PLANNING: Proposed Use complies with all applicable provisions of the Zoning By-law
- POLICE SERVICES: No concerns with respect to the issuance of the Permit
- FIRE DEPARTMENT: Proposed Use complies with all applicable standards and regulations with respect to fire protection and prevention
- HERITAGE DISTRICT COMMITTEE (if applicable): Proposed Patio adheres to Heritage District Guidelines

Required Notification (Attach Communications):

MUNICIPAL CLERK FOR NOTIFICATION TO COUNCIL:

Copy of Application sent to Clerk for Placement on Council Agenda

Clerk Notification Date: _____

Council Meeting Date: _____

Comment Due Date (within 15 days of Council Meeting Date): _____

NOTIFICATION OF NEIGHBOURS:

All Neighbours within a 15 metre radius of Applicant's Business (Attach List) by Mail/Fax

Notification Date (within 30 Days of Receipt of Application): _____

Comments Due Date (within 15 Days of Notification Date): _____

NOTIFICATION IN NEWSPAPER:

Notification Date (within 30 Days of Receipt of Application): _____

SIGNED INDEMNITY AGREEMENT (Attach Agreement)

Permit Issue Date: _____

Assigned Permit #:

Authorizing Signature: _____

Permit is valid for April 1, 12:01 a.m. to October 15, 11:00 p.m. of current year, and must be renewed annually.