



# APPLICATION FOR A 2021 TEMPORARY OUTDOOR PATIO EXTENSION ON PRIVATE PROPERTY

## APPLICANT INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## BUSINESS INFORMATION

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

PATIO LOCATION: \_\_\_\_\_

PATIO LICENSED FOR THE CONSUMPTION OF ALCOHOL?  YES  NO

## REQUIREMENTS

### ***SITE PLAN DRAWING, ACCURATE AND TO SCALE, DETAILING:***

- EXISTING AND PROPOSED CONDITIONS, of that portion of Municipal Property within which the Applicant proposes to place, construct, install, maintain & use an Outdoor Patio, including, but not limited to, existing buildings, parking spaces, driving aisles, sidewalks, accessibility ramps, fire hydrants, bike racks, benches, planters, garbage and recycling receptacles.
- REQUIRED ACCESSIBLE WALKWAY 1.5 Meter Accessible Pedestrian Walkway between Outdoor Patio and Roadway.
- SEATING PLAN & FURNISHINGS LAYOUT, **illustrating required 2 m (6.5 ft) distance between seating arrangements**, Description & Illustration, including Number and Type (including but not limited to tables, chairs, signage, awnings, umbrellas and platforms, lighting, decorative accessories, plant materials and containers).  
**ALL FURNISHINGS TO BE MAINTAINED WITHIN FENCING.**
- PROPOSED FENCING Location, Description & Illustration, including Type, Design, Height, Materials, and Colour.
- PATIO HEATERS Location, Description & Illustration, Technical Specifications.

### ***LEGIBLE COPIES OF THE FOLLOWING:***

- WRITTEN CONSENT OF BUILDING OWNER (IF TENANT)
- SAFETY PLAN CHECKLIST
- HEALTH UNIT APPROVAL
- ALCOHOL LICENCE (IF APPLICABLE)

## PROVISIONS

- The Outdoor Patio must be used in conjunction with and as part of an eating establishment located on private lands
- Operating Requirements:
  - Establishments must be **closed from 10:00 p.m. to 5:00 a.m.**
  - Liquor** can be sold or served **only between 9:00 a.m. to 9:00 p.m.**
  - No** consumption of **Liquor** is permitted **between 10:00 p.m. to 9:00 a.m.**

## COMPLIANCE

- Applicant is responsible for ensuring there is no deviation from approved plans. Any changes, especially additional tables, seating and signage, require additional approvals.
- Applicant is responsible, at their sole expense, to maintain the Outdoor Patio at all times in a safe, clean and neat manner
- Applicant is responsible for ensuring nothing encumbers or interferes with pedestrian flow along or adjacent to the sidewalk or highway, including, but not limited to,

### REMOVAL OF SNOW AND ICE.

- Applicant is responsible for adhering to all Provincial, Federal and Health Department Regulations regarding COVID-19 & Colour Coded Regional Restrictions

## ACKNOWLEDGEMENT OF ACCOMPANYING DOCUMENTATION

Applicant acknowledges that they have read and understood the following Documents that become part of the 2021 Outdoor Patio Extension Application.

- Town of Cobourg Restaurants and Bars in Cobourg Outdoor Patios Document
- TSSA Patio Heater Safety Guidelines

## DECLARATION

I am the applicant herein and am aware that certain information must be obtained in order to process this application.

I acknowledge that the foregoing information may contain "personal information" as defined under the Municipal Freedom of Information and Protection Privacy Act, 1990, and that such information is required pursuant to the provisions of the Municipal Act and will be utilized by the Town for the administration of this Outdoor Patio Permit. I also acknowledge that this Application will be made public if it is sent to the Municipal Clerk for placement on Council's Agenda as per Outdoor Patio By-law #022-2002.

I certify the above information to be correct in all respects. I hereby agree to comply with all of the provisions and requirements of By-law #022-2002 relating to Outdoor Patios.

I certify that the proposed use of this Proposed Outdoor Patio would not be contrary to any other By-law of this Municipality, or Provincial or Federal Statute or Regulation.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

\*Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended, Inquiries about the collection of personal information should be directed to the Municipal Clerk.

**Corporation of the Town of Cobourg**

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca

# FOR OFFICE USE ONLY

Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Required Approvals (Attach Comments)

- PUBLIC WORKS DEPARTMENT
- FIRE DEPARTMENT
- PLANNING DEPARTMENT
- HERITAGE DISTRICT COMMITTEE (if applicable)
- BUILDING DEPARTMENT
- CLERKS DEPARTMENT

## Required Inspections (Attach Comments)

- PATIO HEATER INSPECTION

Permit Issue Date: \_\_\_\_\_

Assigned Permit #:

Authorizing Signature: \_\_\_\_\_

\_\_\_\_\_

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