THE CORPORATION OF THE TOWN OF COBOURG

BY-LAW NUMBER 046-2019

A BY-LAW TO AMEND THE FEES AND CHARGES BY-LAW (088-2017) OF THE TOWN OF COBOURG, TO ADOPT THE COMMUNITY SERVICES DIVISION 2019 FEES AND CHARGES SCHEDULE.

WHEREAS pursuant to *Municipal Act S.O. 2001*, c.25 Section 391 provides in part that a municipality may pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it and for the use of its property including property under its control;

AND WHEREAS Council authorized the preparation of a by-law to amend the Fees and Charges By-law (088-2017) to adopt the Community Services Division's 2019 Fees and Charges Schedule at the Committee of the Whole Meeting held on June 24, 2019;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

1. **THAT** the Schedule 'A' of the Fees and Charges By-law No. 088-2017 be amended to adopt the revised fees and charges of the Community Services Division, as outlined in Schedule 'A' of this by-law.

2. **THAT** this by-law shall come into full force and effect upon the date of its passing.

Read a first, second, third time and finally passed in Open Council on this 2nd day of July, 2019.

MAYOR

MUNICIPAL CLERK

SCHEDULE 'A'
BY-LAW 046-2019
FEES SCHEDULE

DEPARTMENT/ITEM	Current Local Fees	Current Non-Local Fees	Proposed Local Fees
CCC – Advertising Signs			
Board Ads	$550.00 per year	As per local + 25%	No Change
Zamboni Signs	$1250.00 per year	As per local + 25%	No Change
CCC – Ice Rental Prime Time			
Adults	$176.50 per hour	As per local + 25%	$181.50
Children	$151.50 per hour	As per local + 25%	$156.50
Corporate Rate (Applicable prime & non-prime hours)	$176.50 per hour	As per local + 25%	$181.50
Hockey Canada High School Program	$50.00 per hour	As per local + 25%	$55.00
CCC Ice Rental Off Time			
Rental Fee	$95.00 per hour	As per local + 25%	No Change
CCC – Floor Rental			
Adults	$75.00	As per local + 25%	$80.00
Youth	$50.00	As per local + 25%	$55.00
Arena per day	$1,500.00	As per local + 25%	$1,600.00
Arena per day – ticketed event	$2,500.00	As per local + 25%	$2,600.00
Both arenas per day	$3,000.00	As per local + 25%	$3,200.00
CCC – Event Rates			
Cleaning Fine	$100.00		$125.00
Kitchen Rental	$30.00/day		No change
Lighting	$250.00		No change
Pipe and Drape Rental 3ft high	$1.50/foot		No change
Pipe and Drape Rental 8 ft high	$3.00/foot		No change
Pipe and Drape Rental 10ft x 6ft booth	$45 each		No change
Small Riser Stage (max. 8ft x 8ft x 1.5)	$65.00		No change
Sound and Lighting Technician	$25.00/hour		No change
Sound System – One Mic & 1 -2 Speakers	$75.00		No change
Sound System Full	$125.00		No change
Stage	$400.00		$500.00
Video Scoreboard Operator	$25.00		No change
CCC – Birthday Party Packages			
1 hour in ½ gym + 2 hours in a multi-purpose room	$75.00		No change
1 hour on ice +1 hour in room	$166.50		$181.50
Additional hour in gym or room	$20.00/hour	No Change	

CCC – Meeting Rooms/Gym	Non-Profit	Non-Profit Full Day	Standard	Standard Full Day	2019 Non-Profit	2019 Non-Profit Full Day	2019 Standard	2019 Standard Full Day
Single Gym	$25.00/hr	$100.00	$30.00	$200.00	No Change	$200.00	$50.00	$300.00
Hall/Double Gym/Grand Hall	$50.00/hr	$400.00	$80.00	$600.00	No Change	$300.00	No Change	$700.00

Meeting Room, Tournament Room **	$15.00/hr	$60.00	$20.00	$120.00	No Change	No Change	No Change	No Change
Multi Use Rooms – Single	$20.00/hr	$100.00	$25.00	$150.00	No Change	No Change	No Change	No Change
Multi Use Rooms A, B, C – 2 or more	$40.00/hr	$150.00	$45.00	$270.00	No Change	No Change	No Change	No Change
Program Coordinator Assistance	$20.00/hr	$0	$20.00	$0	$35.00/hr	No Change	$35.00/hr	No Change
Running Track Rental	$45.00/hr	$200.00	$45.00	$200.00	No Change	No Change	No Change	No Change
Single Gym	$25.00/hr	$200.00	$50.00	$300.00	No Change	No Change	No Change	No Change
Ticketed Event – Business or Markets					$475 Single Gym $950 Double Gym			
*All prices are plus HST								

DEPARTMENT/ITEM	Current Fees	Proposed Fees
CCC – Seniors Centre		
Seniors Membership	$25.00	$30
Seniors Drop-in	$0.88	$1
10 Pass Card + 1 Bonus	$8.85	$10
20 Pass Card + 2 Bonus	$17.70	$20
Lost Card Fee	$5.00	No Change
*All prices are plus HST		

DEPARTMENT/ITEM	Current Local Fees	Current Non-Local Fees	Proposed Fees
CONCERT HALL – Citizen's Forum Rates (8 Hour Period)			
Commercial	$125.00 plus costs	$175.00 + Costs	No change
Community Groups	$125.00	$125.00 + Costs	No change
Piano*	$100.00 plus tuning	$100.00 + Tuning	No change
Private	$150.00 plus costs	$175.00 + Costs	No change
*Piano is only available for events with NO food or at Concert Hall discretion			
CONCERT HALL – Equipment Rentals - Offsite			
Theatre Chairs	$5.00 per chair*	$5.00 per chair*	No change
Chiavari Chairs – fruit wood or black wood	$10.00 per chair*	$10.00 per chair*	No change
8 Foot plastic topped tables	$10.00 per table*	$10.00 per table*	No change
30" Cabaret Table, adjustable height	$10.00 per table*	$10.00 per table*	No change
Mic and Lectern	$40.00 *	$40.00 *	No change
Screen	$40.00*	$40.00*	No change
Glassware - Water	$.10 per glass	$.10 per glass	No change
Sound System	Contact Office**	Contact Office**	No change
Lighting	Contact Office**	Contact Office**	No change
*Proof of insurance required as well as transportation required to and from the Concert hall by renter			
House Manager	$27.75 per hour	$27.75 per hour	No change
Light Design (Complex)	$27.75 per hour	$27.75 per hour	No change
Light Design (Simple)	$80.00	$80.00	No change
Light/Sound/operator	$27.75 per hour	$27.75 per hour	No change

Set-Up days (Private Function)	$100.00 per day	$100.00 per day	No change
Upgrade Chair Rental	$250.00	$250.00	No change
CONCERT HALL – Ticket Handling			
Commercial Events Per Ticket	$2.00 up to 20 $4.00 over 20	$3.00 up to 20 $5.00 over 20	No change
Community – Non-Profit Events Per ticket	$2.00 up to 20 $2.50 over 20	$2.00 up to 20 $2.50 over 20	No change
Internet Orders	$3.00 per ticket	$3.00 per ticket	No change
Mailing	$2.00 per ticket	$2.00 per ticket	No change
CONCERT HALL – Weekend Rates (does not include staffing charges)			
Catering Facilities	See Victoria Hall Rentals		
Commercial	$800.00 plus costs	$800.00 plus costs**	No change
Community Groups	$400.00 plus costs	$500.00 plus costs**	No change
Private	$725.00 plus costs	$800.00 plus costs**	No change
CONCERT HALL – Weekday Rates (Does not include staffing charges)			
Commercial	$400.00 plus costs	$500.00 plus costs**	No change
Community Groups	$225.00 plus costs	$275.00 plus costs**	No change
Private	$400.00 plus costs	$500.00 plus costs**	No change

*All prices are plus HST
**$100.00 per day – non-refundable deposit. Deposit will be placed against the specified date of booking. Deposit placed against dates not used will be forfeited.

DEPARTMENT/ITEM	Current Fees	Proposed Fees
WATERFRONT - MARINA		
Seasonal Serviced (Existing Docks)	$62.00	$64.00
Seasonal Serviced (New Docks)	$67.00	$69.00
Seasonal Un Serviced (Limited)	$57.50	$59.00
Seasonal Premium F Dock (Extra Wide)	$69.00	$71.00
Seasonal Catamarans, Trimarans	1.5 Times Rate P.F.	No Change
Rafting, After Marina is Full	$14.75	$15.00
Anchoring, After Marina is Full	$14.75	$15.00
Minimum Charge for Transient	$23.00	No Change
Daily Serviced	$1.80	$1.85
Daily Unserviced	$1.60	$1.65
Daily Wall	$1.55	$1.60
Weekly	Daily Rates Times 6	No Change
Monthly (One month only)	Daily Rates Times 20	No Change
Commercial	Regular Rate +25%	No Change
Seasonal Pumpout	$10.00	$10.25
Service Pumpout	$20.00	$20.50
Season Launch Ramp	$81.50	$90.00
Daily Launch Ramp (includes parking)	$9.50	$10.00
Canoe/Kayak Seasonal Storage **NEW		$95.00
STORAGE WINTER (November 1 to May 1):		
Storage Under 30ft (Former PW Yard)	$540.00	$580.00

Storage Over 30ft (Former PW Yard)	$570.00	$610.00
Bottom Rinse	$3.10	$3.25
STORAGE WINTER		
Storage Under 30ft	$600.00	$630.00
Storage Over 30ft	$630.00	$660.00
Storage Catamarans (1.5 x width)	1 x Standard Rate	1.5 x Standard Rate
STORAGE SUMMER:		
Storage Seasonal for Summer	Same as Winter	Same as Winter
Storage Daily	$10.50/Day	$11.00
Storage Weekly	$52.00/Week	$55.00/Week
Storage Monthly	$210.00/Month	$230.00
Storage Cradle/Trailer	$125.00/Summer	No Change
Compound Move	$130.00/ HR (1 hr min.)	$200.00/HR (1 HR. Min.)
On Water Tow (In Harbour)	N/A	$85.00/Hr
Blocking Material (For boats not stored)	$5.00/Block	No Change
Reservation Fee (New)	$12.00/ Reservation	No Change
*All prices are plus HST. **Seasonal Docking rates to be charged on the greater of the length overall of the boat or length of the dock. *** Canoe/Kayak seasonal storage introduced to accommodate demand.		
DEPARTMENT/ITEM	**Current Fees**	**Proposed Fees**
Campground – Miscellaneous		
Reservation Fee	$12.00	No Change
Firewood	$11.50	$12.50
Kindling	$10.50	$11.50
Sanitary Dumping Fee*	$16.00	$18.00
Campground – Seasonal Lots		
Waterfront (Applicable to new seasonal waterfront rentals only)	$3,300.00	$3,900.00
Non- Watefront	$3,050.00	$3,250.00
Campground – Daily		
Unserviced or Tent Area	$40.00	$42.00
Interior Hydro & Water	$44.00	$46.00
Waterfront Hydro & Water	$47.00	$54.00
Interior Hydro, Water & Sewer	$46.00	$48.00
Waterfront Hydro, Water & Sewer	$49.00	$56.00
Campground – Weekly		
Daily Rate Times Six	Daily Rate Times Six	No change
Campground – Monthly		
Unserviced	$960.00	$1,008.00
Interior Hydro & Water	$1,056.00	$1,104.00
Waterfront Hydro & Water	$1,128.00	$1,272.00
Interior Hydro, Water & Sewer	$1,104.00	$1,152.00
Waterfront Hydro, Water & Sewer	$1,176.00	$1,320.00

*All prices are plus HST			
DEPARTMENT/ITEM	**Current Local Fees**	**Current Non-Local Fees**	**Proposed Fees**
MEMORIAL ARENA – Advertising Signs			
Board Ads	$550.00 per year	As per local + 25%	No change
Zamboni Signs	$1,250.00	As per local + 25%	No change
MEMORIAL ARENA – Ice Rental Prime time			
Adult	$176.50 per hour	As per local + 25%	No change
Children	$151.50 per hour	As per local + 25%	No change
Corporate Rate (applicable prime & non-prime hours)	$176.50 per hour	As per local + 25%	No change
MEMORIAL ARENA – Ice Rental Time Off			
Rental Fee	$90.00 per hour	As per local + 25%	No change
MEMORIAL ARENA – Floor Rentals			
Adults	$75.00 per hour	As per local + 25%	No change
Youth	$50.00 per hour	As per local + 25%	No change
Arena Per Day	$950.00	As per local + 25%	No change
*All prices are plus HST			

DEPARTMENT/ITEM	**Current Fees**	**Proposed Fees**
PARKS – Bandshell Fees		
All Other Uses	$55.00/4 Hours $125.00/days	$90.00/4 hours $200.00/Full day
PARKS – Beach Fees		
Beach Use For Events		
Beach Volleyball – Adult	2017: $2.00/Court 2018: $3.00/Court 2019: $3.75/Court	$5.00 per court per hour (2020)
Beach Volleyball - Youth		
All Other Uses	$55.00/4 Hours or $125.00/Full Day	$90.00/4 hours or $200/Full Day
Extra – Hydro Unlock & Securing	$35.00	$50.00
Extra – Additional Picnic Tables (Over 10 Tables). Both Include Delivery & P/U	$2.50 Per Table for Charity $3.50 Per Table	$50.00/delivery (8) includes pick up (Maximum 24)
PARKS – Refreshment Tent		
Refreshment Tent Permit in Parks	$50.00	$150.00
PARKS – Softball/Baseball User Fees		
DONEGAN PARK		
Adult	$27.00	$28.00
Minor	$10.00	No change
Lights	$30.00	$34.00
LEGION FIELDS		
Adult	$27.00/diamond/game $40.00/double header	$28.00/diamond/game
Minor	$10.00	$12
Lights	$30.00	$34.00
PARKS – Softball/Baseball/Soccer/Rugby/Soccer User Fees		
OTHER PARKS		
Adult	$25.00	No change
Minor	-	$10.00
Lights	-	$34.00
Adult	Practice $9.00	No change
Minor	Practice $6.00	No change
Lights	Practice $30.00	$34.00

PARKS - Tennis		
Tennis	$300.00/year	No change
PARKS - Tournaments		
LEGION FIELDS & DONEGAN Tournaments		
Adult	$175.00	No change
Minor	$125.00	No change
OTHER PARKS		
Adult	$125.00/Diamond/Day	$175.00
Minor	$75.00/Diamond/Day	$125.00
Tree Donations		$250.00 + cost of plaque
Bench Donation		$3000.00 for steel bench
LIONS PAVILLION	**2017 Fees**	**2019 Proposed**
All Others – ½ day (less than 4 hours	$55.00 + any extras	$90.00
All Others – full day (greater than 4 hours)	$125.00 + any extras	$200.00
Extra – Hydro – unlock & securing	$35.00	$50.00
Extra – additional picnic tables	Charity $2.50 per table Standard $6.50 per table	Minimum $50.00 per delivery (8)

*Refreshment tent $400.00 set-up, tear down & clean up.
**Charitable Fund raising groups wanting to waive fees must apply for a community grant through the Clerk's Office
***All prices are plus HST

DEPARTMENT/ITEM	**Current Fees**	**Proposed Fees**
SPECIAL EVENTS – Filming General Fees		
Filming Application Fee		$100
Downtown Businesses	To be negotiated with owners	No change
On Site Staff Liaison	$50.00/hour	No change
Parking Lots	To be negotiated with Engineering	To be negotiated with Public Works
Residences	To be negotiated with owners. Surrounding Streets may be subject to additional costs if traffic is potentially disrupted.	No change
Streets	$500.00/day + Paid Duty Police @ $67.66/hour + 20% administration fees (Minimum 4 hours)	$500.00/day + Paid Duty Police (to be negotiated with Cobourg police) + 20% administration fees (Minimum 4 hours)
SPECIAL EVENTS – Filming Waterfront		
Bandshell	$500.00/day	No change
Beach	$500.00/day	No change
Marina	$500.00/day	No change
Piers	$500.00/day	No change
Trailer Park	$500.00/day	No change
SPECIAL EVENTS – Filming Victoria Hall		
Art Gallery	To be negotiated with the Director of the Art Gallery of Northumberland	No change
Court Room	$500.00/day	No change
Council Chambers	$500.00/day	No change
Concert Hall & Dressing Rooms	$325.00/day (weekdays) $650.00/day (weekends)	$500.00/day (weekdays) $800.00/day (weekends)
Outside Grounds	$500.00/day	No change
SPECIAL EVENTS – Filming Parks		
Coverdale	$500.00/day	No change
Donegan	$500.00/day	No change

James Cockburn	$500.00/day	No change
Legion Fields Sports Complex	$500.00/day	No change
Sinclair Park	$500.00/day	No change
Victoria Park	$500.00/day	No change
*Rental of Town properties may be subject to additional clean-up costs. Rental of Town owned properties may be subject to additional sundry costs. Any Town vehicle required will be assessed a fee. All staffing fees conform to a collective agreement. It should be noted that a filming permit will be processed so that all matters can be pre-determined and understood by all parties concerned.		
SPECIAL EVENTS – Filming Cobourg Community Centre and Memorial Arena		
Cobourg Community Centre	$500.00/day + facility & staff costs	No change
Memorial Arena	$500.00/day + facility & staff costs	No change
SPECIAL EVENTS – Event Permit Fees		
Event With Under 100 in Attendance	$50.00	Event With Under 50 - $50.00
Event With 101 to 500 in Attendance	$75.00	Event With Under 51 to 300 - $100
Event With Over 500 in Attendance	$100.00	Event With 301 to 1000 - $150
		Event With Over 1000 - $200
Beach Use	$150.00/day (event based)	No Change
Bandshell	$200.00/day	No change
Picnic Tables (For Events)	$3.00/table	$50 per 8. Max 24 tables. Includes delivery and pick up
Refreshment Tent / SOP Holder	$150.00	No Change
Wedding Permit on Public Property	$175.00 local and $225.00 non-local	No Change
*Charitable Fund raising groups wanting to waive fees must apply for a community grant through the Clerk's Office **All prices are plus HST		