



The Corporation of the Town of Cobourg

ARENA ATTENDANTS PERMANENT FULL TIME (External Posting)

The Corporation of the Town of Cobourg requires two permanent full time Arena Attendants at the Cobourg Community Centre/Arenas Department.

As part of our CCC/Arenas Department you will provide continuous and quality arena ice and be responsible for providing safe, clean and quality facilities. This permanent full time position will consist of working 12 and 10 hour flexible shifts on evenings and weekends.

Responsibilities:

- Perform minor building and equipment maintenance tasks such as; plumbing, electrical, mechanical, carpentry repair and construction.
- Operate pumping, filtration and ice making equipment.
- Open and close facilities and collect rental fees as required.
- Perform general maintenance duties such as sweeping, scrubbing floors and shoveling snow.
- Ability to exercise courtesy, tact and diplomacy in exchange of routine information with members of the public.
- Must be able to work efficiently with minimal supervision
- Other duties as may be assigned from time to time by the Facilities Manager or Foreman

Required Qualifications:

- Secondary School diploma.
- Certified Ice Technician (C.I.T.) accreditation an asset or must be able to attain within 3 years.
- Forklift certification is an asset.
- Minimum of 3 years related experience.
- Current C.P.R. or First Responder Certificate.
- Valid Ontario Driver's License.
- Knowledge of ice resurfacing operation and maintenance.
- Knowledge or experience with building automation systems is an asset.
- Knowledge or experience with painting lines and logo placement on ice surfaces is considered an asset.

This position is a full time 40 hours a week, position governed by the Town's collective agreement with CUPE Local 25.

The wage scale for this position is \$21.30 - \$26.62



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Interested applicants should forward their resume in confidence no later than 4:30 pm Thursday February 22, 2018 to the attention of:

Human Resources Department

Corporation of the Town of Cobourg
55 King Street West
Cobourg, ON
K9A 2M2

Fax: (905) 372-8819
Email: careers@cobourg.ca

We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.