



# The Corporation of the Town of Cobourg

## GENERAL UTILITY WORKER (GUW) PERMANENT FULL TIME (EXTERNAL POSTING C.U.P.E LOCAL 25)

The Town of Cobourg is seeking a General Utility Worker for the Public Works Department. This position will assist in the operation and maintenance of the various services provided by the Municipality under the Roads/Sewers Section including, traffic control, sewers, and roadway maintenance activities. Such works may involve manual labour of various natures, operating trucks, snow plows, sanding equipment, grader, backhoe-loader, and other equipment.

### **Responsibilities:**

Performs the necessary duties to carry out the maintenance and operation of the section and without limiting the foregoing, carry out such tasks as:

- Inspecting all equipment for operational malfunctions and reporting same
- Carry out any other maintenance and/or operational program as set by the Roads Manager and/or Foreman
- Bridges, culverts, grade separation
- Roadside maintenance
- Hard top maintenance
- Loose top maintenance
- Winter snow and ice control
- Traffic safety devices
- Sidewalk repair and maintenance
- On-street parking
- Off-street parking
- Sanitary sewers and laterals
- Storm sewers and laterals
- Maintenance of Public Works yard and equipment
- Participating in training courses and/or instructions provided by the Municipality or other authorities, associations or agencies that are made available to cover the operation and maintenance of the section and the ability to become qualified for the Ministry of the Environment Waste Water Certified Class II
- Performs other duties such as participating in safety drills and in the use of safety equipment
- Knowledge of and committed to the Ontario Health & Safety Act and procedure. Takes all reasonable and necessary precautions to ensure the safety and health of oneself, other employees, the public and any person likely to be affected by the employee's acts or omissions
- Perform other duties as assigned

### **Education/Experience/Skills:**

- Secondary School Diploma is required
- Post-Secondary Education and/or certification related to construction, heavy equipment operation, public works and road construction is preferred
- Experience with data entry is required
- Knowledge and understanding of computers is required
- Experience including but not limited to the operation of heavy trucks and equipment for the purposes of winter and summer maintenance in Public Works is required
- Experience in sewer and road construction and maintenance preferred



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- Experience operating a Trackless Sidewalk machine for winter maintenance is preferred
- Experience operating a Hydrovac / Sewer Cleaning truck and a CCTV camera truck is preferred
- Experience operating a street sweeper operation is preferred
- Valid Class DZ Driver's Licence with a satisfactory drivers record as deemed by the corporation
- Must obtain a Satisfactory Police Record Check upon employment
- Must possess valid Standard First Aid Level A or must obtain within 60 days of hire

### Working Conditions

- The regular hours of work for General Utility Employees are according to the Canadian Union of Public Employees Agreement.
- Physical work taking place outdoors in all kinds of weather and on occasion required to move or lift heavy objects. In case of emergencies, be prepared to be called out.
- Frequent physical work requiring the knowledge of and the wearing and use of rescue equipment and without limiting the foregoing, the wearing of self-contained breathing apparatus
- As the Municipality supplies a service to the Community, the employee must be prepared to be called out during any twenty-four (24) hour period on short notice, seven days a week, and will receive rates according to the Agreement.
- Must reside in a location not more than thirty (30) minutes driving distance from the Public Works Operations Facility in order to be available for rotating on-call duties to respond to events/emergency situations relating to Public Works operations during evenings and weekends

### Wage:

The wage scale for this position is Grade 4 – Outside worker: - \$23.30 – \$29.14 (\*note: Scale as of Aug. 1/21)

Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of Human Resources Department at [careers@cobourg.ca](mailto:careers@cobourg.ca) no later than **August 11, 2021 at 4:00pm**

We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.