

The Town of Cobourg is seeking a full-time casual Labourer until approximately October 2025 in the Parks Department.

This position will assist in the operation and maintenance of the various services provided by the Municipality under the Parks Section during the summer and fall maintenance season. Job tasks will include general maintenance of parks, and athletic facilities. Such works will involve manual labour of various natures, operating trucks, mowing, beach grooming, facility maintenance and other equipment as well as providing assistance to the public on an ongoing basis.

The primary duties of this position include performing the necessary duties to carry out the maintenance and operation of the parks section including, but not limited to the following tasks:

- Carry out any maintenance and/or operational program as set by the Parks Manager and/or Parks Foreperson;
- Maintenance and daily inspecting all equipment for operational use and reporting malfunctions and repair when needed;
- Horticulture operations including greenhouse work. Maintain municipal landscaped areas, including planting, hedge trimming, edging, weeding, cultivating, watering and fertilizing;
- Playgrounds and Splash Pad maintenance and inspections;
- Athletic field maintenance (ball diamonds, soccer, rugby, tennis and basketball);
- Perform turf maintenance including mowing, trimming, raking;
- Clean washrooms and other public use areas;
- Collect and dispose of garbage and litter as directed;
- Assist in the setup, take down, and lesson with organizer's, other town staff and the public for events (private or Town run) occurring in various parks and open spaces;
- Participate in training courses and/or instructions provided by the Municipality or other authorities, associations or agencies;
- Knowledge of and committed to the Ontario Health & Safety Act and procedure. Takes all reasonable and necessary precautions to ensure the safety and health of oneself, other employees, the public and any person likely to be affected by the employee's acts or omissions; and
- Perform other duties as assigned.

HOURS OF WORK:

- This position will work up to 40 hours per week and will include evenings and weekends.

EDUCATION/EXPERIENCE/SKILLS:

- Minimum of high school diploma or equivalent;
- Valid G license with demonstrated satisfactory record and a clean driver's abstract;
- Knowledge and understanding of computers is required;
- Experience with horticultural practices preferred;
- Experience with athletic facilities maintenance preferred;
- Experience with turf maintenance preferred;
- Must obtain a Satisfactory Criminal Record Check upon employment; and
- Must possess valid Standard First Aid Level A or must obtain prior to commencement.

WAGE:

The wage scale for this position is as per Schedule B of the Collective Agreement for a Casual Outside Worker \$19.08 per hour.

Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of the Human Resources Department at humanresources@cobourg.ca no later than April 10, 2025. We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.