



Job Posting 25-00

General Labourer (Summer Student)

The Town of Cobourg is seeking qualified candidates to fill the role of General Labourer Summer Student for the Summer of 2025 in the Road, Building Maintenance and Environmental Services Departments.

The primary duties of this position include:

- Assist with daily routines including general cleaning and sanitizing of buildings, clarifiers, washrooms, etc.
- Assist with maintenance of outdoor property, vehicles and buildings.
- Operate weed eaters, lawn equipment and other small power tools and equipment (e.g., grass cutting, trimming, painting etc.)
- Responsible for ensuring grounds are clean (e.g., gardens, watering planters, collecting garbage, grass cutting, weeding, trimming, painting etc.)
- Assist with shop and yard maintenance.
- Complete daily vehicle circle checks when using vehicles.
- Sign repair/replacement, road patching, pick up debris and litter from roadsides (Roads Department Only).
- Other duties as assigned.

Working Conditions:

- This position is a summer student position working 40 hours a week as governed by the Collective Agreement.
- This position will entail a moderate level of physical work with exposure to a variety of indoor/outdoor environments where noise, heat, cold and non-sanitary environments may be present.
- To perform the duties of this position the employee must be able to walk, stand and sit for moderate periods of time; lift up to 70lbs; climb ladders up to 20ft.

The successful candidate:

- **Must possess a valid “G2” Driver’s Licence or higher with a satisfactory drivers record as deemed by the corporation.**
- Must be returning to full time studies in fall of 2025.
- Must obtain a Satisfactory Police Record Check upon employment.
- Must possess valid First aid and CPR or be willing to obtain upon request.
- Ability to walk & stand for extended periods.
- Ability to lift/pull 70lbs on a regular basis.
- Ability to climb ladders up to 20ft. in height.
- Knowledge of hand and power tools.
- Basic knowledge of woodworking skills.
- Must be a team player as well as able to work independently.

For a detailed list of the position responsibilities and required qualifications please refer to the position description at www.cobourg.ca/jobs. Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of the Human Resources Department at HumanResources@cobourg.ca We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.