

The Town of Cobourg is currently looking to hire a permanent full-time General Utility Worker for the Roads & Sewers Department. This position will assist in the operation and maintenance of the various services provided by the Municipality under the Roads & Sewers Department including, traffic control, sewers, and roadway maintenance activities. Such works may involve manual labour of various natures and the operation of trucks, snowplows, sanding equipment, grader, backhoe-loader, and other equipment.

The primary duties of this position include but are not limited to:

- Inspect all equipment for operational malfunctions and reporting same.
- Carry out any other maintenance and/or operational program as set by the Manager, Roads and Sewers or designate.
- Bridges, culverts, grade separation.
- Roadside maintenance.
- Hard top maintenance.
- Winter snow and ice control.
- Traffic safety devices.
- Sidewalk repair and maintenance.
- Sanitary sewers and laterals.
- Storm sewers and laterals.
- Maintenance of Public Works yard and equipment.
- Performs other duties such as participating in safety drills and in the use of safety equipment.
- Knowledge of and committed to the Ontario Health & Safety Act and procedure. Takes all reasonable and necessary precautions to ensure the safety and health of oneself, other employees, the public and any person likely to be affected by the employee's acts or omissions.
- Perform other duties as assigned.

WORKING CONDITIONS:

- The regular hours of work for General Utility Workers as per the collective agreement as outlined below:
 - Forty (40) hours per week, Monday to Thursday, 6:30am to 5:00pm (April 1 to First Friday in November)
 - Forty (40) hours per week, Monday to Thursday, 7:00am to 4:00pm and Friday 7:00am to 1:00pm (First Saturday in November to March 31)
- Physical work taking place outdoors in all kinds of weather and on occasion required to move or lift heavy objects.
- Frequent physical work requiring the knowledge of and the wearing and use of rescue equipment
- As the Municipality supplies a service to the Community, the employee must be prepared to be called out during any twenty-four (24) hour period on short notice, seven days a week, and will receive rates according to the Agreement.
- Must reside in a location not more than forty-five (45) minutes driving distance from the Public Works Operations Facility in order to be available for rotating on-call duties to respond to events/emergency situations relating to Public Works operations during evenings and weekends.



Job Posting 24-17

General Utility Worker (GUW)

EDUCATION/EXPERIENCE/SKILLS:

- Secondary School Diploma is required.
- Post-Secondary Education and/or certification related to construction, heavy equipment, operation, public works and road construction is preferred.
- Minimum one year of experience operating a DZ vehicle is required.
- Experience with the operation of heavy trucks and equipment for the purposes of winter and summer maintenance in Public Works is preferred.
- Experience in sewer and road construction and maintenance preferred.
- Experience operating a Trackless Sidewalk machine for winter maintenance is preferred.
- Experience operating a Hydrovac / Sewer Cleaning truck and a CCTV camera truck is preferred.
- Experience operating a street sweeper vehicle is preferred.
- Experience with data entry is required.
- Knowledge and understanding of computers is required.
- Valid Class DZ Driver's License with a satisfactory drivers record as deemed by the corporation is required.
- Must obtain a Satisfactory Police Record Check upon employment.
- Must possess valid First aid and CPR or be willing to obtain within 60 days of hire.

WAGE:

The wage scale for this position is as per Schedule B Outside Workers of the Collective Agreement - Grade 6B. Starting wage is \$27.58/hr., increasing to \$31.03/hr. after six months, and to job rate after one year at \$34.49/hr.

Interested applicants should forward a PDF copy of their cover letter and resume (one document) in confidence to the attention of the Human Resources Department at humanresources@cobourg.ca **by April 12, 2024 at 4:00PM** We thank all applicants however only those selected for an interview will receive a response.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended. The Town of Cobourg is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.